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Interdisciplinary Studies – Teacher Preparation Program
Program Overview

Welcome to the Interdisciplinary Studies Teacher Preparation Program (IDS-TP) designed for undergraduate students who desire to teach early childhood education, elementary education, and special education. Our state-approved, nationally-accredited teacher licensure program provides prospective early childhood, elementary, and special education teachers with a unique, multi-disciplinary, liberal arts and sciences degree.

Our Early Childhood and Primary/Elementary Education concentration areas are 4+1 BS/MS programs, leading to graduate study in the Darden College of Education. These concentration areas are the undergraduate portion of five year programs that are designed so that students seamlessly transition into a graduate program in the Darden College of Education upon completion of their B.S. degree. Your graduate work will culminate in a Master of Science degree in either Elementary Education or Early Childhood Education and licensure to teach in the Commonwealth of Virginia.

In order to meet the Commonwealth of Virginia's need for well-trained and well-qualified special education teachers, our Special Education concentrations offer licensure to teach with the B.S. degree. Teacher candidates electing these concentrations will now be eligible for Licensure to teach Special Education, K-12, General Curriculum or Early Childhood birth to 5 and the Adapted Curriculum K-12. Teacher candidates in the general curriculum special education concentrations also will be highly qualified in either elementary education content or secondary English content.

Our IDS-TP curriculum reflects the academic content and professional education coursework required by the Commonwealth of Virginia teacher licensure guidelines. We recognize that it can be a challenge to maneuver successfully through all our program requirements, which include general education courses, field experiences, content specialty courses, and the development of discipline-specific skills and dispositions which reflect a commitment to teaching and learning as well as lifelong professional growth and development. Additionally, as your undergraduate program advisors, we are here to assist you in better understanding and appreciating our multi-disciplinary curriculum and the labyrinth of licensure-driven program requirements and assessments that you must meet. Therefore, our goal is to provide you with a supportive advising environment as you begin your journey towards becoming a teacher.

Again, welcome to our program and best wishes for a successful academic year.

Sincerely,

Elizabeth Hoyes Esinhart
Director, Interdisciplinary Studies,
Teacher Preparation Program
**Honor Code**

We the students of Old Dominion University, aspire to be honest and forthright in our academic endeavors. Therefore, we will practice honesty and integrity and be guided by the tenets of the Monarch Creed. We will meet the challenges to be beyond reproach in our actions and our words. We will conduct ourselves in a manner that commands the dignity and respect that we give to others.

**Monarch Creed**

- Make personal and academic integrity fundamental in all my endeavors.
- Offer service to the University and the community.
- Nurture a climate of care, concern and civility to others.
- Accept responsibility for all my actions.
- Respect the dignity, rights, and property of all people.
- Commit to the ongoing pursuit of intellectual and personal development.
- Heighten my awareness of individual and cultural similarities and differences.

**Honor Pledge**

“I pledge to support the honor system of Old Dominion University. I will refrain from any form of academic dishonesty or deception, such as cheating or plagiarism. I am aware that as a member of the academic community, it is my responsibility to turn in all suspected violations of the honor system. I will report to Honor Council hearings if I am summoned.” By attending Old Dominion University you have accepted the responsibility to abide by this code. This is an institutional policy, approved by the Board of Visitors.

**Student Responsibility**

**Catalog Information**

Students are held individually responsible for the information contained in the Undergraduate Catalog. Failure to read and comply with University regulations will not exempt students from whatever penalties they may incur.

**Student Conduct & Academic Integrity**

Students are held individually responsible for Board of Visitor’s Policy 1530: Code of Student Conduct as well as all policies overseen by The Office of Student Conduct & Academic Integrity.

**Handbook Information**

Students are held individually responsible for the information contained in this IDS-TP Teacher Candidate Handbook. Failure to read and comply with Interdisciplinary Studies – Teacher Preparation program requirements will not exempt students from whatever penalties they may incur.
Newsletter Information
Students are held individually responsible for the information contained in the Teacher Candidate Newsletters. Newsletters are sent twice yearly from the program’s email account: idsteacherprep@odu.edu to your student ODU email account. Failure to read and comply with Interdisciplinary Studies – Teacher Preparation program information, updates, and requirements found in those newsletters will not exempt students from whatever penalties they may incur.

Website Information
Students are held individually responsible for the information contained on the Interdisciplinary Studies – Teacher Preparation website: http://www.odu.edu/ids/teacher-prep Failure to read and comply with Interdisciplinary Studies – Teacher Preparation program information, updates, and requirements published on this website will not exempt students from whatever penalties they may incur.

Mandatory Advisor Appointments
Students are held individually responsible for scheduling and participating in advising appointments every fall and spring semester. Failure to have an advising appointment and comply with Interdisciplinary Studies – Teacher Preparation program requirements will not exempt students from whatever penalties they may incur.
Advising

To meet with IDS-TP advisor, you must have a grade of C or above in ENGL 110C and 26 completed credit hours.

You are welcome to send general advising questions to idsteacherprep@odu.edu; please be aware that your advisor's current advising schedule may prevent an immediate response, and if your question requires pulling your file, you may be required to make an appointment.

You MUST use your ODU EMAIL account and include your UIN to avoid unnecessary delays.

**Advisor Blocks:** The University Registrar puts holds on all student accounts every semester after the add/drop/withdrawal period ends; this ensures that teacher candidates will consult with their academic advisors prior to registering for the next semester. Your advisor will lift your Advisor's Block during your advising session.

Advisor Blocks for main campus students will NOT be removed via an email or phone request.

NOTE: TEACHER CANDIDATES WILL BE UNBLOCKED FOR REGISTRATION ONLY AFTER THEY HAVE PARTICIPATED IN AN ADVISING SESSION.

**Pre-registration advising appointments are required every March and October.** You will receive a newsletter via an email alerting you to check the Course Schedule for the upcoming semester(s) and schedule an appointment. This email should arrive right around spring and fall break week.

Appointments should be made early to ensure the removal of your advising block BEFORE pre-registration. When requesting an appointment, please be prepared to provide the following information: Your UIN, Overall GPA, and number of earned credit hours.

Hampton Roads students may see an advisor on main campus or at a Higher Education Center. Please Note: Main Campus advising appointments cannot be scheduled via an email request or through MyAdvisor: doing so will result in a delay. You must call 757-683-4044 or visit BAL 3036.

Distance Learning students will meet with a member of the College of Arts & Letters Advising Team. **PRE-REGISTRATION CANCELLATION POLICY:**

During most of the year, we request you provide us with a 24 hour notice if you are not able to keep your appointment so that we are able to schedule another student in that time slot. We also reserve the right to reschedule your appointment if you arrive more than 10 minutes late.

However, our goal to remove advisor blocks before Pre-Registration Week requires we meet with hundreds of students within a short period.

Students who fail to provide a 24 hour notice before missing an appointment during peak advising time (March-April and October-November) may not be rescheduled until Pre-Registration Week.

Students who fail to keep an appointment without any advanced notification will be flagged as a NO-SHOW and may not be rescheduled until AFTER Pre-Registration Week.
Technical Standards

To successfully complete a program at Old Dominion University, students must meet all academic and technical standards required by the program. Technical standards are all non-academic criteria or standards for admission to or participation in the program in question. A technical standard is a description of the physical and mental abilities required of students to perform successfully in an academic program. Students are responsible for knowing the technical standards of their intended major program. Technical standards are documents that can and should be used in the advising process, both when students are exploring different majors and when they want specific information on what is required in a particular program. Copies of all technical standards are located in the following offices: Educational Accessibility, Institutional Equity and Diversity, and University Counsel. In addition, each department chair has a copy. An informational reference and link to the Technical Standards Handbook can be found on the websites for Admissions, Educational Accessibility, and Institutional Equity and Diversity. For students requiring accommodations, please contact the Office of Educational Accessibility for assistance. For more information on technical standards and accommodations, please access the following Office of Educational Accessibility webpage:

http://www.odu.edu/educationalaccessibility

Source: Old Dominion University Undergraduate Catalog, 2016-17, p.69

IDS-TP prospective majors receive a copy of the required Technical Standards for Early Childhood and Primary/Elementary concentrations and for all Special Education concentrations during initial intake sessions.

Professional Disposition

As part of Old Dominion University's mission and philosophy to develop professional educators, an emphasis on professional disposition is equally as important as demonstrating content knowledge and skills. A belief that all students can learn as well as the ability to be fair and consistent with all PK-12 students lead to student success. To be admitted into an approved teacher education program, ALL prospective teacher candidates must evaluate their professional disposition throughout their educational training at Old Dominion University. Please read the Policies and Procedures for Assessing Teacher Candidate Dispositions for Old Dominion University.

Source: Professional Education Handbook.

IDS-TP prospective majors are asked to assess his or her current Professional Dispositions during initial intake sessions. Originals are placed in the student file. Copies available upon request.
Dress Code

Professional education candidates are expected to demonstrate professional dispositions at all times. One element of professional dispositions is “dressing professionally” when visiting or working in ODU partner schools. Education candidates will wear attire that is considered professional (no jeans, flip-flops, and/or tight fitting clothes which are exposing). Individuals with piercings (beyond one in each ear) and tattoos (that are visible) will remove the extra piercings and cover the tattoos while in the school building.

Source: Professional Education Handbook

Clearance Background Check Process

Old Dominion University requires a background clearance check of candidates interested in professional education programs. Professional education programs have several field experiences that are required for continuance and graduation from the program. The clearance background check must be successfully completed prior to a field experience placement. Students will be provided a field experience placement when the background check process is completed with resolution of any issues. Candidates interested in the professional education programs are advised to complete this clearance background check process immediately upon entering a program. This clearance process takes a minimum of eight weeks to complete.

This Clearance Background Check process includes:

- Fingerprinting;
- A social service/child protective service check;
- A review of each candidate’s name through the National Sex Offender Registry and/or Virginia State Police: Sex Offender Registry;
- Once a candidate is cleared by ODU, additional clearance will not be required unless there is a break in attendance that requires the candidate to go through reactivation or readmission process with the Old Dominion University admissions office.

Candidates are liable for all fees incurred when completing the clearance background check process. ALL clearance search results must be received and reviewed by Old Dominion University, Teacher Education Services & Advising Office to determine successful completion of the clearance process and approval for placement in a school. The completed clearance check will be posted to the student’s Leo Online secure page under Test Scores. A score of 1 means the student is cleared for placement. Once a candidate is cleared by ODU, additional clearance will not be required unless there is a break in attendance that requires the candidate to go through reactivation or readmission process with the Old Dominion University admissions office.

Source: Old Dominion University Catalog.

IDS-TP prospective majors receive a copy of the required Background Clearance Process during initial intake sessions.

Interdisciplinary Studies – Teacher Preparation Program
Prescribed Virginia Board of Education Assessment for Admission to an Approved Teacher Education Program

Old Dominion University students seeking admission to an approved teacher education program must satisfy the Virginia Board of Education required assessment for admission to an approved teacher education program. This requirement can be satisfied by meeting a passing score in one of the selected criteria below:

1. Passing Praxis Core Academic Skills Tests beginning January 1, 2014:
   Reading Score of 156, Writing Score of 162, and Mathematics Score of 150; or
2. Approved substitute test scores; or
   a. SAT score of 1000 with at least 450 verbal and 510 mathematics taken prior to April 1, 1995; or
   b. SAT score of 1100 with at least 530 verbal and 530 mathematics taken after April 1, 1995; or
   c. ACT composite score of 21 with ACT mathematics score of at least 21, and ACT English plus Reading score of at least 37, taken prior to April 1, 1995; or
   d. ACT composite score of 24 with ACT mathematics score of at least 22, and ACT English plus Reading score of at least 46, taken after April 1, 1995; or
   e. Praxis I Math test score of 178 if earned by December 31, 2013 and a composite Virginia Communication and Literacy Assessment (hereafter referred to as the VCLA) score of 470; or
   f. Praxis Core Academic Skills Mathematics test score of 150 beginning January 1, 2014 and a VCLA score of 470; or
   g. SAT Mathematics test score of at least 510 taken prior to April 1, 1995 and a VCLA score of 470; or
   h. SAT Mathematics test score of at least 530 taken after April 1, 1995 and a composite VCLA score of 470; or
   i. ACT Mathematics test score of at least 21 taken prior to April 1, 1995 and a composite VCLA score of 470; or
   j. ACT Mathematics test score of at least 22 taken after April 1, 1995 and a composite VCLA score of 470;
   Note: ACT scores taken prior to 1989 are not valid.
3. Passing Praxis I composite score of 532, if earned by December 31, 2013.

For the most current information on the prescribed Virginia Board of Education admission assessment, visit the Teacher Education Services & Advising Office website, and review the Required Assessments.

Source: Old Dominion University Catalog.

IDS-TP prospective majors receive a copy of this assessment requirement during initial intake sessions.
Admission and Continuance

Prospective Majors
All students are considered prospective majors until the student meets all major program requirements and can be officially declared. It is recommended all students be declared by his or her 60th credit hour or, if starting the program with more than 60 credit hours, by the end of his or her 2nd semester in the program. During initial intake, all prospective majors are required to initial, sign, and date a prospective major form with the following statements:

I understand that I will be advised as a PROSPECTIVE MAJOR until I am meeting ALL program requirements INCLUDING: (1) the minimum overall, major, content area, and professional education GPA of 2.8, (2) minimum grade of “C” in all courses required by the program, and (3) the PRAXIS I/PRAXIS Core requirement.

I understand that although I can continue in this program as a Prospective Major, I will be doing so at my own risk as I will not be eligible to complete or earn this degree until I am meeting ALL program requirements.

I understand I must maintain a minimum overall GPA of 2.8 for declaration, continuance, and graduation. PROSPECTIVE MAJORS will not be declared until they meet this requirement. Prospective majors who have their overall GPA fall below a 2.0 will be subject to the undergraduate continuance policy found at http://www.odu.edu/continuance.

I understand I am limited to a total of five (5) courses that may be used for grade forgiveness.

I understand that I must be accepted into the Darden College of Education’s Undergraduate Teacher Education Program BEFORE completing my 60th credit hour in this program or, if starting the program with more than 60 credit hours, by the end of my 2nd semester in the program, I must be accepted into the Darden College of Education’s Undergraduate Teacher Education Program BEFORE completing my second semester in this program.

I understand that admission into the Darden College of Education’s Undergraduate Teacher Education Program requires being a declared major, achieving the minimum GPA and grade requirements noted herein, and passing PRAXIS I / PRAXIS Core scores or equivalent scores in accordance to the Virginia Department of Education.

I understand I will not successfully complete this program until I am admitted to UTEP.

I understand that the Darden College of Education’s Undergraduate Teacher Education Program regards registering for Practicum courses BEFORE being accepted into their program as a violation of the Student Code of Conduct, and I may be subject to disciplinary action if I register for my Practicum courses before I have been accepted to the Darden College of Education’s Undergraduate Teaching Education Program.

I understand that I am responsible for all Old Dominion University catalog information and requirements. My catalog year is _____________.

I acknowledge receipt of the Teacher Candidate Handbook and understand that I am responsible for all information contained in the handbook.

This is considered to be a traditional college program: daytime availability will become inevitable.

I understand I must meet the Technical Standards required for students seeking a B.S. in IDS-TP. I have received a copy of the Technical Standards and will seek assistance as indicated in those Technical Standards if I believe I do not possess one or more of these skills.

I understand that I must meet with my IDS-TP advisor every March and every October. I am expected to arrive to this appointment prepared and with both my curriculum sheet and Teacher Candidate Handbook. Thorough academic advising cannot be done via phone or e-mail. Teacher candidates should make appointments early to ensure removal of the advising block before pre-registration. Campus appointments last approximately 45 minutes and require a 24-hour cancellation notice. Campus teacher candidates who do not provide proper cancellation or who show up more than 10-minutes late for their appointments risk not being re-scheduled until after pre-registration.

I understand that activating and regularly checking my ODU e-mail account is required in this program. Important program information is regularly distributed via e-mail. E-mails sent from any account other than ODU may not be received and/or responded to.
If you are pursuing either the **Primary/Elementary** or **Early Childhood** concentration, please read and initial beside the statements in the white box below.

> **_____I understand that teaching licensure is not earned with the completion of the bachelor's degree.** The fifth year MSEd includes required student teaching and additional methods courses to complete Early Childhood and Primary/Elementary licensure. Teacher candidates are advised in the Darden College of Education for graduate programs unless I am pursuing one of the BS with licensure in Special Education concentrations.

> **_____I understand that I am enrolling in the undergraduate portion of the 4+1 program in which teacher licensure is achieved with the completion of the fifth year MSEd degree.** The Bachelor of Science degree includes all the subject content and many of the instructional strategies required for licensure in the Commonwealth of Virginia and most of the United States. HOWEVER the fifth year graduate program will provide me with the additional coursework and student teaching I need to be considered a “state approved program completer.”

> **_____I understand that upon the completion of the bachelor's degree, I must apply for admission and be accepted into the Darden College of Education to complete the requirements for licensure for those programs considered to be a 4+1.**

If you are pursuing one of the **Special Education BS with licensure** concentrations, please read and initial beside the statements in the gray box below.

> **_____If I have selected one of the Special Education Concentration areas, I will receive a license to teach with my BS degree.**

> **_____I understand that I must have First Aid/CPR/AED certification, Child Abuse & Neglect Recognition certification, receiving passing scores on the Virginia Communication and Literacy Assessment (VCLA), Reading for Virginia Educators Assessment (RVE)*, ELED Multiple Subjects, and Special Education Exit Exam prior to being eligible for student teaching.**

*SECA candidates do not have to take the RVE.

> **_____I understand that my undergraduate degree is a Bachelor of Science.**

> **_____I understand that my major is in Interdisciplinary Studies - Teacher Preparation.**

> **_____I understand that my college is the College of Arts & Letters.**

> **_____I understand that I will wear a yellow/gold hood if I choose to participate in my undergraduate commencement ceremony.**

> **_____I understand that the degree will be printed on my diploma, but the major is not printed on the diploma when I graduate.**

> **_____I understand that Old Dominion University will not award my degree until I have earned at least 120 credit hours and meet all general education requirements and major department requirements. Additional requirements include: Completion of the University’s Senior Assessment and completion of the Interdisciplinary Studies Department’s Senior Exit Survey.**

> **_____I understand that if I plan to transfer coursework that I am completing at another institution during my final semester, I should inform my IDS-TP advisor or Site Director of the concurrent enrollment. Attendance at another institution during the final semester can adversely affect graduation. The semester at the other institution must end prior to the end of the ODU semester.**

**IDS-TP prospective majors must initial, sign, and date this agreement during initial intake sessions. Originals are placed in the student file. Copies available upon request.**

**Continuance for prospective majors**

Prospective majors who wish to continue pursuing the program beyond the recommended declaration deadline will receive continuance notices, advisories, and warnings outlining program requirements not being met, recommended course of action to correct the missing requirements, and the consequences of continuing to pursue the program. Consequences include, but are not limited to: not graduating, not graduating “on time,” and not completing a state approved teacher education preparation program.

**Interdisciplinary Studies – Teacher Preparation Program**
Declaring your major

To declare your major as Interdisciplinary Studies – Teacher Preparation you must meet the following requirements:

1. Your grade in all required courses must be a C or higher;
2. Your overall GPA must be 2.8 or higher;
3. Your major GPA must be a 2.8 or higher;
4. Your content area coursework GPA must be 2.8 or higher;
5. Your professional education coursework GPA must be 2.8 or higher;
6. You must have passing Praxis Core or equivalent scores prescribed by the Virginia Board of Education. Passing Praxis I scores will be accepted if earned by December 31, 2013;
7. Currently, all Hampton Roads candidates must complete the Teacher Education Admission Interview Process. Beginning spring 2017, all PEEM, SECA, & SPEL distance learner candidates must complete the interview process.

For more information read the “Program Requirements” section in this Handbook.

Declared majors are required to submit the Undergraduate Teacher Education Program (UTEP) application to Teacher Education Services and Advising Office in the Darden College of Education, Education building.

UTEP Admission

1. Meet declaration requirements listed above.
2. Complete the Undergraduate Teacher Education Program Application. In section 1, complete the Professional Disposition Survey. In section 2, meet with an instructor, sign and complete the Faculty Comment form found on page 4.
3. After completing Sections 1 and 2, drop off the entire application to the main office in IDS-TP or to your Distance Learning advising team.

Admission is completed when “Accepted Teacher Ed” appears on your Leo Online test score screen.

IDS-TP prospective majors receive a copy of UTEP requirements and the application process during initial intake sessions.

ECHL candidates will not be allowed to take TLED 492, TLED 483, or TLED 493 until they have been admitted to UTEP.
PEEM candidates will not be allowed to take TLED 478 or TLED 479 until they have been admitted to UTEP.
SECA candidates will not be allowed to take SPED 460, SPED 441, SPED 461, SPED 428, SPED 483 or SPED 486 until they have been admitted to UTEP.
SPEL & SPEN candidates will not be allowed to take SPED 415, SPED 403, SPED 483, or SPED 486 until they have been admitted to UTEP.

The requirement stating teacher candidates must be admitted to UTEP, prior to enrolling in the courses listed above, has been printed on every curriculum sheet published by the Interdisciplinary Studies – Teacher Preparation program since 2008. IDS-TP prospective majors receive a personalized copy of his or her curriculum sheet that has been filled out, signed, and dated by an official IDS-TP advisor during initial intake sessions. Updated copies are available during every advising session.
**UTEP Continuance Policy**

Once individuals are admitted to the undergraduate teacher education program, they are expected to continue to maintain the same caliber of academic achievement during the remainder of their program. This will ensure that teacher candidates remain on track with projected graduation dates. In the event that a candidate experiences academic difficulty immediately prior to enrollment in a practicum course, the policies below will govern. Academic difficulty is defined as not meeting the minimum grade point average (GPA) program requirement or earning a grade or grades that do not meet the candidate’s program requirements the first time the course was taken.

**GPA below minimum program requirement:** In order to register for a practicum course, a candidate must demonstrate that it is mathematically possible that the GPA deficiency can be resolved by the end of the semester in which practicum will be taken. This may require additional counseling with an academic advisor.

**Grade earned below minimum program requirement:** In order to register for a practicum course, a candidate MUST replace any deficient grade the NEXT semester that the course is available. Teacher candidates will be able to enroll simultaneously in both the replacement class and practicum if that is the next available semester for the course. Candidates will be able to take practicum PRIOR to replacement of the deficient grade ONLY IF the course that needs repeating is not available to the candidate until after the semester when practicum would be scheduled. This policy will also apply if the teacher candidate has multiple courses that require repeating. In the event that the teacher candidate has a posted grade of Incomplete, the outstanding course work must be finished by the end of the semester in which practicum is taken. Re-enrollment in the course is NOT required when an "I" is assigned.

Under all circumstances, grade and GPA requirements *MUST* be met before enrollment in the teacher candidate internship (student teaching).

Source: Old Dominion University Catalog.

**IDS-TP declared majors who do not meet program requirements receive, sign, and date a Continuance Notice, Advisory, and/or Warning during advising sessions.**

**NOTICE:**

“Completion of this program is not possible until you are admitted to the Undergraduate Teacher Education Program (UTEP) facilitated by the Teacher Education Services and Advising Office. You should be admitted to UTEP prior to completing your 60th credit hour. If you transferred to ODU with more than 60 credit hours you should be admitted to UTEP prior to completing your 2nd semester at Old Dominion University. To meet program requirements for Continuance and Graduation, and to be admitted to UTEP, you must be a declared major; have a 2.8 min overall GPA; 2.8 min major GPA; 2.8 min content area GPA; 2.8 min professional education GPA; no grades below C in any course required (grades of C- or lower must be repeated); and meet the prescribed VBOE Praxis I or, beginning January 1, 2014, Praxis Core requirement for Admission to an Approved Teacher Education Program.”

The above notice has been printed on every curriculum sheet published by the Interdisciplinary Studies – Teacher Preparation program since 2008. IDS-TP prospective majors receive a personalized copy of his or her curriculum sheet that has been filled out, signed, and dated by an official IDS-TP advisor during initial intake sessions. Updated copies are available during every advising session.
Program Requirements

For all Interdisciplinary Studies – Teacher Preparation concentrations

1. Successfully complete Clearance Background Check process;
2. Grades of C or above in any course required in the program: Grades of C- or lower must be repeated;
3. 2.8 cumulative grade point average: this includes all ODU coursework earned before, during or after joining the program;
4. 2.8 grade point average in content courses. Content courses include 100-300 level courses in English, history, economics, geography, political science, mathematics, statistics, earth science, physical education, health education, art education, and music education;
5. 2.8 grade point average in professional education courses. Professional education courses include TLED, STEM, and SPED courses;
6. 2.8 major grade point average: content courses PLUS professional education courses;
7. Passing scores for the prescribed Virginia Board of Education admission assessment for approved Virginia teacher preparation programs. For more information read the “Prescribed Virginia Board of Education Assessment for Admission to an Approved Teacher Education Program” section in this Handbook;
8. Currently, all Hampton Roads candidates must complete the Teacher Education Admission Interview Process. Beginning spring 2017, all PEEM, SECA, & SPEL distance learner candidates must complete the interview process.
9. Admission to the Undergraduate Teacher Education Program (UTEP). For more information read the “UTEP Admission” section in this Handbook.

Additional Requirements for Special Education concentrations

1. Take and pass assessment tests:
   a. Elementary Education: Multiple Subjects: Reading & Language Arts, Mathematics, Social Studies, & Science;
   b. Virginia Communication and Literacy Assessment (VCLA); and
   c. Reading for Virginia Educators (RVE) if applicable to your concentration;
2. Complete the Child Abuse and Neglect Recognition Certification online, if you did not complete SPED 313 at Old Dominion;
3. Meet the Commonwealth of Virginia requirement for First Aid/CPR/AED Certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
4. Apply for the Teacher Candidate Internship;
5. Apply for a Virginia License.

For more information read the “SECA Requirements, SPEL Requirements, or SPEN Requirements” section in this Handbook.

Additional Requirements for Early Childhood & Primary/Elementary concentrations

1. Must be admitted to the Darden College of Education to complete licensure requirements.

For more information read the “ECHL Bachelor of Science Requirements or PEEM Bachelor of Science Requirements” section in this Handbook.
Concentration Descriptions

The Bachelor of Science Degree in Interdisciplinary Studies – Teacher Preparation Program has 5 concentrations. Two concentrations, referred to as 4+1 concentrations, require completing both a B.S degree in the College of Arts & Letters as well as graduate coursework in the Darden College of Education in order to complete licensure requirements. The three special education concentrations complete licensure requirements within the B.S. degree. All 5 concentrations require a multi-disciplinary subject content area, grades of C or higher in all required courses, 2.8 overall, major, content, and professional education grade point averages, state approved scores that meet the Praxis Core requirement, and admission to the Undergraduate Teacher Education Program. For individual concentration descriptions and requirements, click the link below.

1. **PEEM – 4 + 1 Primary/Elementary Education Concentration**: There is no licensure with the B.S. degree. Student Teaching and licensure are completed at the graduate level through the Darden College of Education.

2. **ECHL - 4 + 1 Early Childhood Education Concentration**: There is no licensure with the B.S. degree. Student Teaching and licensure are completed at the graduate level through the Darden College of Education. Not available through Distance Learning.

3. **SECA - B.S with Licensure Special Education**: Early Childhood (Birth to 5) and Adapted Curriculum Concentration (K-12) - This is a B.S. with licensure program.

4. **SPEL - B.S with Licensure Special Education**: General Curriculum (K-12) with Highly Qualified Designation in Elementary Education – This is a B.S. with licensure program.

5. **SPEN - B.S with Licensure Special Education**: General Curriculum (K-12) with Highly Qualified Designation in Elementary Education and Secondary English - This is a B.S. with licensure program. Not available through Distance Learning.

Approved Program Completer

All courses, assessments, and student teaching MUST be completed to be considered an approved program completer and the College Verification Form for a Virginia Department of Education license to be signed YES. Choosing to accept a full time position instead of completing all education and/or content courses, all required assessments for licensure, and/or student teaching required for the Old Dominion University state-approved program will result in the college verification form for a Virginia Department of Education license being signed as "**NO, you did not complete a state-approved preparation program**". If you plan to relocate outside of Virginia, it is highly recommended that you complete the ODU state-approved program (all content and education courses, required assessments, and student teaching) components needed for licensure. The vast majority of states that you will be relocating to will require a College Verification Form stating that you have "completed a state-approved preparation program", including student teaching. Experience in public schools or teaching on a provisional license, does not meet the requirement of student teaching as a "state-approved program".

Source: [Professional Education Handbook](#).

Interdisciplinary Studies – Teacher Preparation Program
4 + 1 Primary/Elementary Education Concentration

- PEEM Curriculum Sheet
- PEEM Finish in 4 + 1 Plan

PEEM Description

The Interdisciplinary Studies - Teacher Preparation Program (IDS-TP) in ODU’s College of Arts and Letters provides teacher candidates with a multidisciplinary curriculum reflecting academic content areas and professional education coursework required by the Commonwealth of Virginia’s teacher licensure regulations. The program’s mission is to prepare future educators as professionals through the provision of general education courses, early field experiences, content specialty courses, and the development of discipline-specific skills and attitudes which reflect a commitment to teaching and learning as well as lifelong professional growth and development. The program aims to promote the success of the university’s richly diverse community and the development of students as professional educators, leaders, and critically engaged citizens. Through these efforts, students become innovative and creative educators who make a difference for diverse learners, from birth through adulthood, in schools and communities, both local and global. The IDS-TP program engages students in the community both at the undergraduate and graduate level due to its emphasis on early field experiences. In the Primary/Elementary concentration, teacher candidates will participate in a 30 hour observation and two practicum experiences totaling 110 hours as undergraduates and a 150 hour practicum experience as graduate students prior to student teaching.

The IDS-TP Primary/Elementary Concentration is a 4+1 BS/MS program. The "4" refers to the Bachelor of Science Degree. Teacher candidates first will complete a minimum of 120 undergraduate credit hours and receive a bachelor's degree from the College of Arts and Letters. Students will not be able to teach at the conclusion of the undergraduate portion of the program since it does NOT include licensure, student teaching or the additional assessments required for licensure at the BS level. The "1" refers to the graduate degree or post baccalaureate portion of the program. Upon award of their bachelor’s degree, teacher candidates will be able to apply for admission to the 5th-year Master's program offered by the Darden College of Education. This 31 graduate credit hour program includes student teaching and can be completed in as little as 3 full-time semesters. Students apply for licensure to teach PK-6 at the conclusion of the 5th year portion of the curriculum. If students do not wish to pursue a master’s degree along with Licensure, they may elect to complete licensure requirements in the Post Baccalaureate Endorsement program offered by the Darden College of Education. This non-degree PBE program includes student teaching and can be completed in as little as 2 semesters. NOTE: Students who complete the post-baccalaureate endorsement program are not eligible to enter the 5th-year accelerated Master’s program. Students may be eligible to enter other Master’s degree programs provided they meet admission requirements. PRAXIS Core requirement, a background clearance check, and admission to the undergraduate teacher education program are required for continuance and graduation from the program at the undergraduate level. Passing scores on Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science Assessment, Virginia Communication and Literacy Assessment, Reading for Virginia Educators Assessment, a background clearance check (if expired), first aid/CPR training, and child abuse training are required at the graduate level prior to student teaching.
PEEM Bachelor of Science Requirements

1. Attend an initial intake session;
2. Successfully complete the Clearance Background Check process;
3. Meet with an advisor every spring and fall prior to pre-registration;
4. Establish a 2.8 or higher GPA overall, in the major, in content area courses, and in professional education courses; with no grades lower than a C;
5. Pass Praxis Core with state approved scores;
6. Hampton Roads candidates must complete the Teacher Education Admission Interview Process. Beginning spring 2017 all PEEM candidates must complete the Teacher Education Admission Interview Process;
7. Successfully apply to the Undergraduate Teacher Education Program;
8. Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for grade forgiveness;
9. Complete content area coursework with a 2.8 or better GPA. Content area courses for PEEM include: ENGL 327W; ENGL 350 or 370; ENGL 336 or approved literature course; HIST 345, 346, 350, 351, 355, 361, 362, 363, or 364; HIST 356; ECON 200S; GEOG 250, 300, 350, 412, 451, 454W, or 455; POLS 101S; POLS 311 or 331; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; & ARTS 305, MUSC 308, or 460;
10. Complete professional education coursework with a 2.8 or better GPA. Professional education courses for PEEM include: TLED 301; TLED 430; SPED 313; SPED 406; TLED 468; TLED 432; TLED 435; STEM 433; STEM 434; TLED 478; & TLED 479;
11. Complete all coursework with a 2.8 or better overall and major GPA;
12. Apply to 5th year graduate program or the post-baccalaureate endorsement program in the Darden College of Education;
13. Apply for graduation;
14. Register for commencement;
15. Complete the university senior assessment;
16. Complete the IDS-TP department senior survey.

Undergraduate Request to Take Graduate Courses

Undergraduate students with senior standing wishing to take a graduate teacher education course must complete the Request of ODU Undergraduate to Take Graduate Course and submit it first to the academic major advisor. Then, once it is signed by the academic major advisor, the form will be submitted to the Academic Department where the graduate course is offered for final approval/denial by the Graduate Program Director and the Department Chair. Undergraduate students must be admitted to the respective undergraduate teacher education program, prior to submitting the request. Undergraduates are limited to six graduate hours per semester AND all graduate course approvals are at the discretion of the program director. Grades earned in graduate level coursework will be calculated in the graduate program GPA or the post-baccalaureate GPA.

Fast Track Graduate Admissions

The purpose of the fast track graduate admission policy is to provide a method of admission into the graduate program without a candidate taking the GRE or MAT exam. Candidates completing the IDS Teacher Preparation program are eligible to utilize the fast-track graduate admission option into the MSED initial licensure program. To be considered for Fast Track graduate admission, an applicant

Interdisciplinary Studies – Teacher Preparation Program
must (1) have a minimum 3.30 undergraduate cumulative GPA at Old Dominion University; and (2) have passing scores in EACH of the three sections of the PRAXIS I if taken by December 31, 2013 (PRAXIS I combination scores will not be considered), or have passing scores in each of the three sections of PRAXIS Core, or have a combination of PRAXIS I scores passed by December 31, 2013 and PRAXIS Core scores passed beginning January 1, 2014, or have equivalent SAT or ACT scores approved by the Virginia Board of Education. VCLA combinations will not be considered.

PEEM MSED 5th Year Program Requirements

1. Hold a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation with a PEEM concentration;
2. Be accepted to the 5th year graduate program in the Darden College of Education;
3. Meet with a graduate program advisor;
4. Maintain an overall graduate GPA of 3.0 or higher;
5. Complete all coursework required by the program earning at least a B in graduate program practicum course;
6. Take and pass Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science;
7. Take and pass Virginia Communication and Literacy (VCLA) Assessment;
8. Take and pass Reading for Virginia Educators (RVE) Assessment;
9. Work on your Professional Portfolio and read how to create the ODU Professional Portfolio. This will be submitted during your teacher candidate internship;
10. Prepare to take the Comprehensive Examination for your specific program;
11. Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion University;
12. Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
13. Apply for the Teacher Candidate Internship by the designated deadlines: To student teach, the graduate program candidates must have an overall 3.00 graduate GPA with a minimum B grade in your graduate practicum course, retain original score reports of ALL assessments taken. You will need a copy of the “Examinee Score Report” you received when you apply for the Virginia License;
14. Candidates must comply with the most current requirements approved by the Virginia Board of Education. If content area requirements are updated or changed, the student will be required to comply with those updates or changes in order to complete the state-approved teacher education program at Old Dominion University;
15. During your internship semester: complete the Graduate Assessment; earn a passing grade on the Teacher Candidate Internship; have a minimum 3.00 graduate GPA; take and pass the Comprehensive Examination;
16. Apply for graduation;
17. Register for commencement;
18. Apply for a Virginia License.
PEEM Post-baccalaureate Endorsement Program Requirements

Students who do not wish to complete licensure requirements while earning a master’s degree can choose this PBE program to complete licensure requirements.

1. Hold a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation with a PEEM concentration;
2. Be accepted to the PBE program in the Darden College of Education;
3. Meet with a graduate program advisor;
4. Maintain an overall graduate GPA of 3.0 or higher;
5. Complete all coursework required by the program earning at least a B in graduate program practicum course;
6. Take and pass Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science;
7. Take and pass Virginia Communication and Literacy Assessment;
8. Take and pass Reading for Virginia Educators (RVE) Assessment;
9. Work on your Professional Portfolio and read how to create the ODU Professional Portfolio. This will be submitted during your teacher candidate internship;
10. Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion University;
11. Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
12. Apply for the Teacher Candidate Internship by the designated deadlines: To student teach, PBE candidates must be in good academic standing with a minimum B grade in your graduate practicum course. Retain original score reports of ALL assessments taken: you will need a copy of the “Examinee Score Report” you received when you apply for the Virginia License;
13. Candidates must comply with the most current requirements approved by the Virginia Board of Education. If content area requirements are updated or changed, the student will be required to comply with those updates or changes in order to complete the state-approved teacher education program at Old Dominion University;
14. Earn a passing grade on the Teacher Candidate Internship;
15. Apply for a Virginia License.

Acknowledgement

Students who complete a baccalaureate degree and enroll in a post-baccalaureate endorsement program, are not eligible to enter the MSED Elementary Education Fifth Year Program at Old Dominion University once the student teaching component of the post-baccalaureate endorsement program is completed and become eligible to earn the Virginia teaching license. However, a student may be eligible to enter other master’s degree programs available at Old Dominion University, provided the admission requirements are met at such time when applying to the specific graduate program or when submitting a request to change to another graduate program.

Source: Professional Education Handbook.
4 + 1 Early Childhood Education Concentration

- ECHL Curriculum Sheet
- ECHL Finish in 4 + 1 Plan

ECHL Description
IDS-TP ECHL is the undergraduate portion of a 4+1 BS/MS program offered by the College of Arts and Letters in partnership with the Darden College of Education that offers initial licensure to teach Pk-3 at the graduate level. This IDS-TP concentration is designed for teacher candidates who wish to work with young children in a variety of learning environments from birth through grade 3, focusing on preschool through third grade.

The IDS-TP ECHL concentration:

- Focuses on contemporary images of the child that reflects the multiplicities of children and childhoods so that they are positioned as rich, competent, and complex individuals.
- Offers coursework that attends to socially-just educative practices that encourage responsive approaches to teaching and learning that meet the needs of young children from diverse linguistic and cultural backgrounds.
- Teaches students to design curriculum in early language and literacy, experiential science and mathematics, and creative approaches to the arts and social studies which recognize the many modalities by which children learn, express, and communicate.

The IDS-TP ECHL concentration includes:

- Coursework that features frequent and meaningful field experiences which are viewed as central to learning to work with young children and families.
- Field placements that will begin in infant and toddler settings and build towards primary grades.
- Field placements that will take place at ODU’s Children’s Learning and Research Centers, various community settings, and in public schools.
- Field placements within coursework that are designed in a Teacher-Learning Community Model which emphasizes collaboration between students, university faculty, and supervising teachers.
- Student teaching at the graduate level in a residency model, Monday through Thursday, August through June, with graduate coursework on Fridays while engaged in this student teaching residency.

The IDS-TP ECHL concentration offers:

- Numerous future career opportunities since early childhood care and education is a growing and valued component of Virginia’s educational landscape. The demand for highly-trained early childhood educators is steadily increasing across the state and nation due to the increased recognition of the important role of the early childhood years for children’s later development and learning.
ECHL Bachelor of Science Requirements

1. Attend an initial intake session;
2. Successfully complete the Clearance Background Check process;
3. Meet with an advisor every spring and fall prior to pre-registration;
4. Establish a 2.8 or higher GPA overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
5. Pass Praxis Core with state approved scores;
6. ECHL candidates must complete the Teacher Education Admission Interview Process;
7. Successfully apply to the Undergraduate Teacher Education Program;
8. Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for grade forgiveness;
9. Complete content area coursework with a 2.8 or better GPA. Content area courses for ECHL include: ENGL 327W; ENGL 350; ENGL 370; HIST 302; HIST 356; ECON 200S; GEOG 300; POLS 101S; POLS 311 or 331; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; ARTS 305; & MUSC 308;
10. Complete professional education coursework with a 2.8 or better GPA. Professional education courses for ECHL include: TLED 430; SPED 313; SPED 406; TLED 468; TLED 474; TLED 408; TLED 490; SPED 402; SPED 411; TLED 492; TLED 483; & TLED 493;
11. Complete all coursework with a 2.8 or better overall and major GPA;
12. Apply to 5th year graduate program in the Darden College of Education by March 1;
13. Take and pass each subtest of Praxis 5001 Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science (Subtests 5002, 5003, 5004, & 5005);
14. Take and pass Virginia Communication & Literacy Assessment VCLA;
15. Take and pass Reading for Virginia Educators RVE;
16. Take and pass Special Education Exit Examination;
17. Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion;
18. Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
19. Apply for graduation;
20. Register for commencement;
21. Complete the university senior assessment;
22. Complete the IDS-TP department senior survey;
23. Apply for the Teacher Candidate Internship

Undergraduate Request to Take Graduate Courses

Undergraduate students with senior standing wishing to take a graduate teacher education course must complete the: Request of ODU Undergraduate to Take Graduate Course and submit it first to the academic major advisor. Then, once it is signed by the academic major advisor, the form will be submitted to the Academic Department where the graduate course is offered for final approval/denial by the Graduate Program Director and the Department Chair. Undergraduate students must be admitted to the respective undergraduate teacher education program, prior to submitting the request. Undergraduates are limited to six graduate hours per semester AND all graduate course approvals are at the discretion of the program director. Grades earned in graduate level course work will be calculated in the graduate program GPA or the post-baccalaureate GPA.

Interdisciplinary Studies – Teacher Preparation Program
Fast Track Graduate Admissions

The purpose of the fast track graduate admission policy is to provide a method of admission into the graduate program without a candidate taking the GRE or MAT exam. Candidates completing the IDS Teacher Preparation program are eligible to utilize the fast-track graduate admission option into the MSED initial licensure program. To be considered for Fast Track graduate admission, an applicant must (1) have a minimum 3.30 undergraduate cumulative GPA at Old Dominion University; and (2) have passing scores in EACH of the three sections of the PRAXIS I if taken by December 31, 2013 (PRAXIS I combination scores will not be considered), or have passing scores in each of the three sections of PRAXIS Core, or have a combination of PRAXIS I scores passed by December 31, 2013 and PRAXIS Core scores passed beginning January 1, 2014, or have equivalent SAT or ACT scores approved by the Virginia Board of Education. VCLA combinations will not be considered.

ECHL MSED 5th Year Program Requirements

1. Hold a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation with a ECHL concentration;
2. Be accepted to the 5th year graduate program in the Darden College of Education;
3. Meet with a graduate program advisor;
4. Maintain an overall graduate GPA of 3.0 or higher;
5. Work on your Professional Portfolio and read how to create the ODU Professional Portfolio;
6. Complete the Graduate Assessment; Earn a passing grade on the Teacher Candidate Internship; Have a minimum 3.00 graduate GPA; Take and pass the Comprehensive Examination;
7. Apply for graduation;
8. Register for commencement;
9. Apply for a Virginia License.
B.S with Licensure Special Education: Early Childhood (Birth to 5) and Adapted Curriculum Concentration (K-12)

- SECA Curriculum Sheet
- SECA Finish in 4 Plan

SECA Description

**Early Childhood Special Education:**
Teacher candidates licensed to teach Early Childhood Special Education (birth to 5)

1. Will be able to work with children with all disabilities from birth to age 5.
2. Will be able to conduct home visits with families and children to extend the benefits of classroom intervention into the home setting.
3. Will often serve as an “inclusion teacher” for children with special needs in grades K-3 in the mornings or afternoons.
4. Will work in programs that may be half day (teachers often get 2 half day programs) or work in a full day program.
5. Will work with a class that is considered full with 8 children with special needs and often with a para-professional.
6. Will work with young children, and because they are young, the progress may be substantial and lasting.
7. Will be able to work in infant intervention programs, school systems, as a life skills specialist in hospitals, and assessment centers.
8. May work in a program that uses “reverse inclusion” and have children without disabilities included.

**Special Education Adapted Curriculum:**
Teacher Candidates licensed to teach Special Education Adapted Curriculum (K-12)

1. Will be able to work with children with severe disabilities from K – 12.
2. Will work in a class that is considered full with 4 children with severe disabilities per adult or up to 8 children with severe disabilities if a para-professional also is assigned to the class.
3. Will be able to work in school systems, hospital settings, residential settings, and prevocational or vocational programs.
4. Will potentially teach in a self-contained classroom or as a co-teacher in an inclusion setting.
5. Will potentially teach students with severe intellectual disabilities and severe physical impairments, as well as those with disabilities such as traumatic brain injury, severe autism, deaf/blindness, and multiple disabilities.

**Both Early Childhood Special Education and Special Education Adapted Curriculum:**
In addition to the points addressed above, Teacher Candidates licensed to teach Early Childhood Special Education (Birth – 5) and the Adapted Curriculum (K-12)

1. Will be able to work with parents and extended family members of children with special needs.
2. Will work closely with other support professionals (e.g. speech-language pathologists, occupational therapists, physical therapists, vision specialists, hearing specialists, assistive technology specialists, and behavioral specialists) as a team member.
3. Will provide highly individualized instruction and assessments designed to support the child's continued developmental progress.
4. Will participate in early field experiences/practica in both early childhood special education (infants and preschoolers) and the adapted curriculum (K-12) and student teaching.
5. Will receive two licenses to teach at the same time.
6. Will help meet the critical need for well-trained Early Childhood Special Education and Special Education Adapted Curriculum teachers locally, statewide, and on the national level.
SECA Requirements

1. Attend an initial intake session;
2. Successfully complete the Clearance Background Check process;
3. Meet with an advisor every spring and fall prior to pre-registration;
4. Establish a 2.8 or higher GPA overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
5. Pass Praxis Core with state approved scores;
6. Hampton Roads candidates must complete the Teacher Education Admission Interview Process;
7. Successfully apply to the Undergraduate Teacher Education Program;
8. Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for grade forgiveness;
9. Complete content area coursework with a 2.8 or better GPA. Content area courses for SECA include: ENGL 327W; ENGL 370; HIST 100 or 302; HIST 356; ECON 200S; POLS 101S; MATH 335; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327 & ARTS 305 or MUSC 308 or MUSC 460;
10. Complete professional education coursework with a 2.8 or better GPA. Professional education courses for SECA include: SPED 440; SPED 313; SPED 400; TLED 468; SPED 404; SPED 411; SPED 467; SPED 469; SPED 460; SPED 441; SPED 461; SPED 428 & SPED 483;
11. Complete all coursework with a 2.8 or better overall and major GPA;
12. Take and pass each subtest of Praxis 5001 Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science (Subtests 5002, 5003, 5004, & 5005);
13. Take and pass Virginia Communication & Literacy Assessment VCLA;
14. Take and pass Special Education Exit Examination;
15. Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion;
16. Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
17. Register for SPED 486 & apply for the Teacher Candidate Internship;
18. Apply for graduation;
19. Register for commencement;
20. Complete the university senior assessment;
21. Complete the IDS-TP department senior survey;
22. Earn a passing grade in SPED 486;
23. Apply for a Virginia License.
B.S with Licensure Special Education: General Curriculum (K-12) with Highly Qualified Designation in Elementary Education

- SPEL Curriculum Sheet
- SPEL Finish in 4 Plan

SPEL Description

In order to meet the Commonwealth of Virginia's need for well-trained and well-qualified special education teachers, ODU's College of Arts and Letters' Interdisciplinary Studies Program offers a Bachelor of Science degree with endorsement in special education general curriculum, K-12. Teacher candidates in this special education concentration also will be highly qualified in the elementary content area. This concentration is designed to prepare professionals who are able to develop and implement appropriate educational programs for students who manifest mild disabilities. The concentration combines coursework, supervised practica, and student teaching internships to facilitate the integration of theory and practice in the development of innovative interventions applicable for individuals with special needs from kindergarten through adulthood in both public and private facilities. The concentration is committed to a philosophy of serving as a catalyst to promote awareness, understanding, and acceptance of individuals with disabilities. The course work focuses on the improvement of the quality and scope of educational and related services available to individuals with disabilities from infancy to adulthood. Teacher candidates are prepared to work effectively with children, adolescents, and adults who require special educational services. Classroom instruction is supplemented by field experiences with children, adolescents, and adults in a variety of settings.

Typically, a teacher with this license would be the special education co-teacher or support instructor for the general education teacher. In the majority of schools, these teachers would be working with special education students in an inclusion setting rather than teaching a self-contained classroom with students with mild disabilities. In a few schools, teachers may be assigned to teach an entire elementary education class with all Special Education students. However, most school systems are following the inclusion model described above. Special Education teachers with the K-12 general curriculum license will not be able to teach an elementary general education classroom even though they will be highly qualified in this content. Pursuant to governmental regulations, in order to be licensed to teach Special Education, one also must be highly qualified in the content that will be taught in the general education classroom. School divisions are directing their hiring efforts at teachers who meet this requirement.

In addition to passing PRAXIS Core and being admitted to the undergraduate teacher education program, teacher candidates must pass Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science Assessment, Virginia Communication and Literacy Assessment, Reading for Virginia Educators Assessment, Special Education Departmental Exam, a background clearance check, child abuse training, and be certified in First Aid/CPR prior to student teaching.

Interdisciplinary Studies – Teacher Preparation Program
SPEL Requirements

1. Attend an initial intake session;
2. Successfully complete the Clearance Background Check process;
3. Meet with an advisor every spring and fall prior to pre-registration;
4. Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
5. Pass Praxis Core with state approved scores;
6. Hampton Roads candidates must complete the Teacher Education Admission Interview Process. Beginning spring 2017, all SPEL candidates must complete the Teacher Education Admission Interview Process;
7. Successfully apply to the Undergraduate Teacher Education Program;
8. Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for grade forgiveness;
9. Complete content area coursework with a 2.8 or better GPA. Content area courses for SPEL include: ENGL 327W; ENGL 350 or 370; ENGL 336 or approved literature; HIST 100H, 101H, 102H, 103H, or 105H; HIST 356; ECON 200S; POLS 101S; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; & ARTS 305 or MUSC 308 or MUSC 460;
10. Complete professional education coursework with a 2.8 or better GPA. Professional education courses for SPEL include: TLED 430; SPED 313; SPED 400; TLED 468; TLED 408; SPED 402; SPED 411; SPED 417; SPED 415; SPED 403; & SPED 483;
11. Complete all coursework with a 2.8 or better overall and major GPA;
12. Take and pass each subtest of Praxis 5001 Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science (Subtests 5002, 5003, 5004, & 5005);
13. Take and pass Virginia Communication & Literacy Assessment VCLA;
14. Take and pass Reading for Virginia Educators RVE;
15. Take and pass Special Education Exit Examination;
16. Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion;
17. Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
18. Register for SPED 486 & apply for the Teacher Candidate Internship;
19. Apply for graduation;
20. Register for commencement;
21. Complete the university senior assessment;
22. Complete the IDS-TP department senior survey;
23. Earn a passing grade in SPED 486;
B.S with Licensure Special Education: General Curriculum (K-12) with Highly Qualified Designation in Elementary Education and Secondary English

- SPEN Curriculum Sheet
- SPEN Finish in 4 Plan

SPEN Description
In order to meet the Commonwealth of Virginia's need for well-trained and well-qualified special education teachers, ODU's College of Arts and Letters' Interdisciplinary Studies Program offers a Bachelor of Science degree with endorsement in special education general curriculum, K-12. Teacher candidates in this special education concentration also will be highly qualified in the secondary English content area. This concentration is designed to prepare professionals who are able to develop and implement appropriate educational programs for students who manifest mild disabilities. The concentration combines coursework, supervised practica, and student teaching internships to facilitate the integration of theory and practice in the development of innovative interventions applicable for individuals with special needs from kindergarten through adult in both public and private facilities. The concentration is committed to a philosophy of serving as a catalyst to promote awareness, understanding, and acceptance of individuals with disabilities. The course work focuses on the improvement of the quality and scope of educational and related services available to individuals with disabilities from infancy to adulthood. Teacher candidates are prepared to work effectively with children, adolescents, and adults who require special educational services. Classroom instruction is supplemented by field experiences with children, adolescents, and adults in a variety of settings.

Typically, a teacher with this license will be the special education co-teacher or support instructor for the general education teacher. In the majority of schools, these teachers would be working with special education students in an inclusion setting rather than teaching a self-contained classroom with students with mild disabilities. In a few schools, teachers may be assigned to teach an entire secondary English class with all Special Education students. Additionally, in a few secondary schools the teacher may be assigned to teach a resource class with all special education students needing additional support in secondary English. However, most school systems are following the inclusion model described above. Special Education teachers with the K-12 general curriculum license are not able to teach a secondary English general education classroom even though they will be highly qualified in this content. Teacher candidates may wish to seek a separate endorsement in Secondary English if they want to teach secondary English in a general education classroom.

In addition to passing PRAXIS Core and being admitted to the undergraduate teacher education program, teacher candidates must pass the Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science Assessment, Virginia Communication and Literacy Assessment, Reading for Virginia Educators Assessment, Special Education Departmental Exam, a background clearance check, child abuse training, and be certified in First Aid/CPR prior to student teaching. Candidates who wish to seek a separate endorsement in Secondary English will also be required to take the English Language Arts: Content Knowledge assessment.
SPEN Requirements

1. Attend an initial intake session;
2. Successfully complete the Clearance Background Check process;
3. Meet with an advisor every spring and fall prior to pre-registration;
4. Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
5. Pass Praxis Core with state approved scores;
6. SPEN candidates must complete the Teacher Education Admission Interview Process;
7. Successfully apply to the Undergraduate Teacher Education Program;
8. Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for grade forgiveness;
9. Complete content area coursework with a 2.8 or better GPA. Content area courses for SPEN include: ENGL 301 or 302; ENGL 327W; ENGL 336, 463 or 465; ENGL 345 or 346; ENGL 350; ENGL 370; ENGL 406; ENGL 455; HIST 100H, 101H, 102H, 103H, or 105H; HIST 356; ECON 200S; POLS 101S; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; & HPE 327;
10. Complete professional education coursework with a 2.8 or better GPA. Professional education courses for SPEN include: TLED 430; SPED 313; SPED 400; TLED 468; TLED 408; SPED 402; SPED 411; SPED 417; SPED 415; SPED 403; & SPED 483;
11. Complete all coursework with a 2.8 or better overall and major GPA;
12. Take and pass each subtest of Praxis 5001 Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science (Subtests 5002, 5003, 5004, & 5005);
13. Take and pass Praxis 5038 English Language, Literature, and Composition: Content Knowledge (if seeking a separate endorsement in Secondary English);
14. Take and pass VCLA;
15. Take and pass RVE;
16. Take and pass Special Education Exit Examination;
17. Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion;
18. Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
19. Register for SPED 486 & apply for the Teacher Candidate Internship;
20. Apply for graduation;
21. Register for commencement;
22. Complete the university senior assessment;
23. Complete the IDS-TP department senior survey;
24. Earn a passing grade in SPED 486;
25. Apply for a Virginia License.
Required Assessments

Praxis Core Academic Skills for Educator Tests

*What is Praxis Core?*

The Praxis Series consist of Professional Assessments for beginning teachers. It is a battery of tests that measure various academic achievements and proficiencies in reading, writing, and mathematics.

**VDOE Entry Assessments to Virginia Approved Programs**

**Praxis Core Overview**

*Who must take Praxis Core?*

Teacher candidates seeking the initial Virginia license in an approved teacher education program and who do not have any of the following substitute test scores:

- **Option 1**
  - SAT taken prior to April 1, 1995: score of 1000 with at least 450 Verbal and 510 Mathematics
  - SAT taken after April 1, 1995: score of 1100 with at least 530 Verbal and 530 Mathematics

- **Option 2**
  - ACT taken prior to April 1, 1995: composite score of 21 at least 37 English+Reading and 21 Mathematics. (ACT scores prior to 1989 are not valid)
  - ACT taken after to April 1, 1995: composite score of 24 at least 46 English+Reading and 22 Mathematics.

- **Option 3**
  - Praxis I taken prior to January 1, 2014: composite score of 532

- **Option 4**
  - **VCLA** composite of 470 or better and
    - SAT taken prior to April 1, 1995: mathematics score of at least 510
    - SAT taken after April 1, 1995: mathematics score of at least 530
    - ACT taken prior to April 1, 1995: mathematics score of at least 21
    - ACT taken prior to April 1, 1995: mathematics score of at least 22
    - Praxis I taken prior to January 1, 2014: mathematics score of at least 178

- **Option 5**
  - Passing Praxis I scores taken prior to January 1, 2014 combined with passing Praxis Core scores taken after January 1, 2014.

*When must I take Praxis Core?*

It is not possible to successfully complete the Bachelor of Science in Interdisciplinary Studies with a Teacher Preparation concentration without meeting the Praxis Core requirement, therefore we require our majors to achieve these scores before completing their 60th credit hour or, if starting the program with more than 60 credit hours, before completing their 2nd semester in the program.
Teacher candidates who have not already met the Praxis Core requirement will be required to take the test, or its equivalent, while in the following courses:

- ECHL candidates- TLED 474
- PEEM candidates- TLED 301
- SECA, SPEL, & SPEN candidates- SPED 400 (recommended)

Teacher candidates who transfer courses equivalent to TLED 474, TLED 301, and/or SPED 400 are responsible for taking and passing the tests as soon as possible.

How can I prepare for Praxis Core?

- Core Academic Skills for Educators: Reading
- Core Academic Skills for Educators: Writing
- Core Academic Skills for Educators: Mathematics
- Praxis Core Test Preparation Webinars

Where do I take Praxis Core?

- Test Centers

How do I sign up for Praxis Core?

- Registration, dates, times, and fees
- Fee waivers are available for qualifying candidates
- Special Accommodations

To take all three exams at the same time, select TEST CODE 5751

What scores do I need to pass Praxis Core?

- Reading (5712) = 156
- Writing (5722) = 162
- Mathematics (5732) 150

What if I do not pass each section of Praxis Core?

You only need to retake the section you did not pass.

How many times can I take each section of Praxis Core?

You may retake it as many times as you’d like, but only once every 21 consecutive days.
Elementary Education: Multiple Subjects: Reading & Language Arts, Mathematics, Social Studies, & Science (Formerly Praxis II)

What are the Praxis Subject Assessments?

Praxis subject assessments (formally known as Praxis II tests) measure knowledge of specific subjects that Virginia K-12 educators will teach. All IDS-TP candidates take the Elementary Education: Multiple Subjects: Reading & Language Arts, Social Studies, & Science.
Praxis 5001: [Elementary Education Multiple Subjects information](#)

Who must take Elementary Education Multiple Subjects?

All teacher candidates must take and pass each subtest before student teaching.

When must I take Elementary Education Multiple Subjects?

ECHL candidates must take and pass each subtest while taking TLED 483.
PEEM candidate must take and pass each subtest while taking TLED 583 in the graduate program.
SECA, SPEL & SPEN candidates must take and pass each subtest while taking SPED 483.

How can I prepare for the Elementary Education Multiple Subjects?

All IDS-TP candidates are best prepared after taking the majority of their Content Area coursework.
Praxis 5001: [Elementary Education Multiple Subjects Study Companion](#)

Where do I take Elementary Education Multiple Subjects?

Test Centers

How do I sign up for Elementary Education Multiple Subjects?

[Registration, dates, times, and fees](#)

Fee waivers are available for qualifying candidates.

Special Accommodations
To take all four subtests in one sitting, select TEST CODE: 5001

What scores are needed to pass Elementary Education Multiple Subjects*?

A passing score for each subtest is required:
- Reading and Language Arts (5002) = 157
- Mathematics (5003) = 157
- Social Studies (5004) = 155
- Science (5005) = 159

What if I do not pass each subtest of Elementary Education Multiple Subjects?

You only need to retake the subtest you have not passed.

How many times can I take each subtest of Elementary Education Multiple Subjects?

You may retake any subtest as many times as necessary, but only once every 21 consecutive days.

*Teacher Candidates who took Praxis II prior to July 15, 2015, please check scores [here](#).
Virginia Communication and Literacy Assessment (VCLA)

What is the VCLA?

The Virginia Communication and Literacy Assessment became effective January 1, 2006 for initial licensure. On March 22, 2006, the Board of Education approved passing scores for the Virginia Communication and Literacy Assessment (VCLA). The passing scores for the VCLA became a requirement as of July 1, 2006.

VCLA Information

Who must take the VCLA?

All teacher candidates must take and pass the VCLA before student teaching.

When must I take the VCLA?

ECHL candidates must take and pass the VCLA while taking TLED 483.
PEEM candidates must take and pass the VCLA while taking TLED 583 in the graduate program.
SECA, SPEL & SPEN candidates must take and pass the VCLA while taking SPED 483.

How can I prepare for the VCLA?

All IDS-TP candidates are best prepared for the VCLA after taking their upper level English courses and TLED 468. Additional preparation materials are available through Pearson Education.

VCLA Practice Tests

Where do I take the VCLA?

Test Centers

How do I sign up for the VCLA?

Registration, dates, times, and fees
Special Accommodations
To take both subtests at the same time, select TEST CODE VC 099.

What scores are needed to pass the VCLA?

Reading (VC091) = 235
Writing (VC092) = 235
OR Composite score = 470

Individuals may meet the VCLA requirement by achieving the score established by the Board of Education on each of the two tests - Writing and Reading - OR, by achieving the established composite score on the two tests. A minimum score on each test is not required provided the composite score is achieved.

What if I do not reach a composite score of 470 on the VCLA?

You may retake any subtest as many times as necessary, but only once every 30 consecutive days.
**Reading for Virginia Educators (RVE)**

*What is the RVE?*
Effective July 1, 2011, the Virginia Department of Education implemented the required reading assessments prescribed by the Virginia Board of Education for individuals seeking initial Virginia license with the following endorsements: Early/Primary Education preK-3, Elementary Education preK-6, Special Education- General Curriculum, Special Education- Hearing Impairments, Special Education- Visual Impairments, and Reading Specialist.  

[RVE Information](#)

*Who must take the RVE?*
ECHL, PEEM, SPEL, & SPEN candidates must take and pass the RVE before student teaching. **SECA candidates are not required to take the RVE.**

*When must I take the RVE?*
ECHL candidates must take and pass the RVE while taking TLED 483.  
PEEM candidates must take and pass the RVE while taking TLED 583 in the graduate program.  
SPEL & SPEN candidates must take and pass the RVE while taking SPED 483.

*How can I prepare for the RVE?*
PEEM candidates are best prepared for the RVE after taking graduate course READ 680.  
ECHL, SPEL, & SPEN candidates are best prepared for the RVE after taking TLED 468 & 408.  
Reading for Virginia Educators: Early Childhood, Elementary, and Special Education Teachers [Study Companion](#)  
[RVE Practice Tests](#)

*Where do I take the RVE?*
[Test Centers](#)

*How do I sign up for the RVE?*
[Registration, dates, times, and fees](#)  
[Fee waivers](#) are available for qualifying candidates.  
[Special Accommodations](#)  
Select TEST CODE 5306

*What score is needed to pass the RVE?*
RVE (5306) = 157

*What if I do not pass the RVE?*
You may retake the RVE as many times as necessary, but only once every 21 consecutive days.
Child Abuse and Neglect Recognition Certification

What is Child Abuse and Neglect Recognition Certification?

The Virginia Department of Education requires all initially licensed teachers, school counselors, administrators, and other school personnel receive training on child abuse recognition and intervention. Child Abuse and Neglect Recognition and Intervention Training Curriculum Guidelines were developed by the Virginia Board of Education and the Department of Social Services and amended by the General Assembly, January 30, 2004.

Who must earn Child Abuse and Neglect Recognition Certification?

Individuals seeking an initial license and license renewal must complete training in child abuse recognition and intervention in accordance with curriculum guidelines approved by the Virginia Board of Education.

When will I do my Child Abuse and Neglect Recognition Training?

This training is completed and verified through specific professional education courses in Old Dominion University's approved teacher education programs. All IDS-TP concentrations receive this training while taking SPED 313*.

*Students admitted in an approved teacher preparation program and who transfer a course or courses that meet the SPED 313 requirement must provide documentation that they have met the recognition of child abuse and neglect standards.

To complete the online training on Child Abuse and Neglect: Recognizing, Reporting, and Responding for Educators, [Click here](#).

Once you have completed the online training, there will be an online test and certification providing documentation that you have met the Virginia Department of Education mandated requirement. A copy of this certification should be submitted to the Virginia Department of Education, your local hiring school division, or the ODU [Teacher Education Services and Advising Office](#), when applying for licensure.

Child Abuse and Neglect Recognition Certification is required for Student Teaching and Licensure.

- ECHL candidates must be certified to pass TLED 483.
- PEEM candidates must be certified to pass TLED 583 in the graduate program.
- SECA, SPEL & SPEN candidates must be certified to pass SPED 483.
First Aid/CPR/AED Certification

What is First Aid/CPR/AED Certification?

The certification or training program shall be based on the current national evidenced-based emergency cardiovascular care guidelines for cardiopulmonary resuscitation and the use of an automated external defibrillator, such as a program developed by the American Heart Association or the American Red Cross.

Who must have First Aid/CPR/AED Certification?

All candidates enrolled in a state-approved teacher education program must meet the state of Virginia requirement for certification or training in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators.

When must I be certified in First Aid/CPR/AED?

First Aid/CPR/AED Certification is required for Student Teaching and Licensure.

- ECHL candidates must be certified to pass TLED 483.
- PEEM candidates must be certified to pass TLED 583 in the graduate program.
- SECA, SPEL & SPEN candidates must be certified to pass SPED 483.

How do I sign up for First Aid/CPR/AED training?

- **American Heart Association's** Heartsaver First Aid CPR AED Online Part 1 Training component.
- **Old Dominion University First Aid /CPR /AED Online Training**
  Online training is available fall, spring, and summer semesters to candidates who have submitted an application for teacher candidate internship placement. An e-mail will be sent to each candidate to inform them of the online training when available.
  A "hands-on" training course will be offered in Virginia for an additional fee to candidates who are interested in obtaining further training.

Persons whose disability prevents them from completing the certification or training may submit a request for a waiver for this requirement: [Request for Waiver Form (Word)].
Graduation & Commencement

Every IDS-TP major, regardless of concentration and upon successfully completing all program requirements, will graduate with a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation from the College of Arts & Letters.

IDS-TP majors are responsible for applying to graduate before the deadline.

IDS-TP majors are responsible for registering to participate in the commencement ceremony before the deadline. If participating in the commencement ceremony, your hood will be yellow/gold.

IDS-TP majors are responsible for completing the university senior assessment.

IDS-TP majors are requested to complete the department exit survey.

Diplomas are not distributed during the commencement ceremony. Diplomas are mailed to your permanent address on record approximately 6 weeks after the graduation date. Only the degree, Bachelor of Science, is printed on the diploma: the major, Interdisciplinary Studies – Teacher Preparation is not.

SECA, SPEL, and SPEN concentration candidates are responsible for requesting an official final transcript and applying for a Virginia license.

Special Education Concentrations Graduation Checklist for May available here

Special Education Concentrations Graduation Checklist for December available here

To complete licensure requirements, ECHL candidates are responsible for applying to the MSED 5th year graduate program before the deadline.

ECHL Graduation Checklist for May* available here

*All ECHL candidates must graduate in May.

To complete licensure requirements, PEEM candidates are responsible for applying to either the MSED 5th year graduate program or the post-baccalaureate endorsement program before the deadline.

PEEM Graduation Checklist for May available here

PEEM Graduation Checklist for December available here

For complete university graduation information, click here

For complete university commencement information, click here
Frequently Asked Questions

Q: Can I take all of my courses online?
A: It depends: PEEM, SECA, & SPEL candidates, who transfer approved equivalent courses for our 100-200 level requirements, are able to complete the degree with a combination of Live Synchronous courses and Asynchronous courses. ECHL & SPEN concentrations are only available on main campus.

How to Find Online Courses in LEO Online (Classic Mode)

1. Log in to LEO Online using your MIDAS ID and password.
2. Go to the tab that says "Admissions, Registration, Student Records, and Graduation Information."
3. Click "Registration (Classic)."
4. Click "Look-Up classes to Add" (near the bottom of the list).
5. Choose a Term and click Submit.
6. Select the Subject of the courses you want to find and click the Course Search button.
7. The next page will display all courses (both at main campus and online) for the term and subject area that you selected. Click the "View Sections" button by the course you want to view all available sections.
8. Check the Location column to the right of each section to find the online course. The table below lists the location codes you should look for.

<table>
<thead>
<tr>
<th>Your Location</th>
<th>WC2</th>
<th>DSC2</th>
<th>WEB2 with a day and time</th>
<th>WEB2 and NO meeting day/time</th>
</tr>
</thead>
<tbody>
<tr>
<td>You live in Hampton Roads *</td>
<td>WC5</td>
<td>DSC5</td>
<td>WEB5 with a day and time</td>
<td>WEB5 and NO meeting day/time</td>
</tr>
<tr>
<td>You live in Virginia (outside Hampton Roads)</td>
<td>WC7</td>
<td>DSC7</td>
<td>WEB7 with a day and time</td>
<td>WEB7 and NO meeting day/time</td>
</tr>
<tr>
<td>You live outside Virginia</td>
<td>WC8</td>
<td>DSC8</td>
<td>WEB8 with a day and time</td>
<td>WEB8 and NO meeting day/time</td>
</tr>
</tbody>
</table>

* If you live in Hampton Roads, you also can take classes on main campus or at one of ODU's local higher education centers (HEC). Classes on main campus will have a building name and room number in the Location field. For classes at the Virginia Beach HEC, Peninsula HEC, or Tri-Cities HEC, look for Location codes VBCTR, PNCTR, or TCCTR.

What do the WEB, DSC and WC codes mean?
- WC courses are delivered through WebEx web conferencing software.
- DSC courses are delivered through 2-way conferencing software like Cisco Jabber.
- WEB courses (with a meeting day and time) are delivered through Adobe Connect.
- WEB courses without a day or time are asynchronous and accessed through ODU’s Personal Learning Environment (PLE).
Q: I was told my associate degree would meet all my general education requirements. Why do I still have so many 100-200 level courses to complete?

A: Unlike the majority of programs offered by Old Dominion University, an approved A.S. Degree does not automatically meet all university general education requirements. A number of general education courses in our program are also meeting state licensure requirements.

Q: I have taken courses at another institution that are exactly like ones required for this program. Why did they transfer as electives?

A: If you would like to have a transfer course re-evaluated for transfer equivalency credit, please provide your advisor with an official course description and syllabus for the specific course. Your advisor will work with the chair of the department to seek a re-evaluation of the transfer credit that had been awarded by Admissions.

Q: Why does Degree Works say I am missing requirements that my advisor told me were already met?

A: Please help us correct any inaccuracies in your record by comparing your Degree Works record to your official curriculum evaluation and when you meet with your advisor, let him/her know if there are any inconsistencies. For example, if you received credit for PSYC 203S in place of SPED 313 because you completed it prior to August 26, 2011 and this substitution is not reflected on your Degree Works record, we need to know that. If you took HIST 396 instead of one of the other History electives per our approval, and it does not show up on Degree Works as meeting the upper level History elective, we need to know that too. We want to make sure there are no delays when it comes time for you to graduate! We appreciate your help in updating the registrar’s records.

Q: I can’t register for classes because I have holds on my accounts. How can I have those removed?

A: See holds for information on removing holds. Additionally, if you view your holds from the “My Status Alerts” you will see a description of the holds and contact information for resolving them. Advisors can only remove the advising hold. Please read the “Advising” section of this handbook.
Q: I am trying to register for a class that is already closed, can my advisor override me into the course?
   A: The instructor teaching the course is the ONLY person who can authorize an override. She or he can do so by registering you into it her or himself or signing an ADD/DROP/WITHDRAW form that you will then take to the registrar’s office.

Q: The section of a class I need is closed, but I can see seats available for other sections. Is it possible to register for one of those seats?
   A: The individual CRN's do not accurately reflect the overall capacity of the courses: the cross list seats reflect the overall capacity and once the overall capacity is reached, only the instructor can authorize and override.

Q: Why don’t other teacher prep students have to take the same courses that I do?
   A: Interdisciplinary Studies – Teacher preparation currently has 5 concentrations with teacher candidates working out of 7 different catalogs. Candidates must comply with the most current requirements approved by the Virginia Board of Education, Old Dominion University, the College of Arts & Letters, and the Darden College of Education.

Q: What tests will I need to take and when will I need to take them?
   A: Please refer to the “
**Q: I thought I needed to take Praxis II. Why don’t I see it in the “Required Assessments” section of this handbook?**

A: Effective July 1, 2015, ETS (Educational Testing Service) renamed the Praxis II tests to the Praxis Subject Assessments. The Praxis Subject Assessment required for all IDS-TP majors is called “Elementary Education: Multiple Subjects.” Prior to student teaching, IDS-TP majors must pass each subtest in Reading & Language Arts, Mathematics, Social Studies, & Science.

**Q: What if I took Praxis II before July 1, 2015?**

A: Passing Praxis II scores earned prior to July 1, 2015 will continue to be accepted. Click [HERE](#) for a complete list of VDOE approved scores.

**Q: I’ve already had a background check done through my place of employment, do I still need to do one for ODU?**

A: All questions concerning Old Dominion University’s Background Clearance should be directed to the Teacher Education Services & Advising Office - 757-683-3348.

**Q: I already work in a school or daycare. Can that count for observation, practicum hours or student teaching?**

A: Although you have gained experience in the school by substitute teaching we cannot apply those hours towards ODU’s state approved teacher preparation program. The hands-on experiences you will get with the approved program are supervised by teachers who are licensed in the area you are seeking licensure. The student teaching experience must be supervised by an ODU supervisor based on the ODU conceptual framework and accreditation guidelines in order for you to complete a state approved teacher preparation program and to qualify for the Virginia teaching license.

**Q: What is the difference between Observations, Practicums, & Student Teaching?**

A: Observations, Practicums, and Student Teacher are field experiences developed to provide candidates the opportunity to work with students of all cultural and socioeconomic backgrounds and with diverse learning needs. All field experience are coordinated by the Teacher Education Services & Advising Office in collaboration with each school division and require a completed Background Clearance and an Online Placement Request. Additionally, practicums and student teaching require admission to the Undergraduate Teacher Education Program (UTEP).

**Observations**

- ECHL candidates will participate in 40 hours of observation in TLED 474.
- PEEM candidates will participate in 30 hours of observation in TLED 301.
• SECA candidates will participate in 30 hours of observation in SPED 440.

Practicums
• ECHL candidates will participate in 40 practicum hours in TLED 492, & 40 practicum hours in TLED 493.
• PEEM candidates will participate in 40 practicum hours in TLED 478, & 70 practicum hours in TLED 479.
• SECA candidates will participate in 45 practicum hours in SPED 460, 45 practicum hours in SPED 441, 45 practicum hours in SPED 461, & 45 practicum hours in SPED 428.
• SPEL & SPEN candidates will participate in 45 practicum hours in SPED 415, & 45 practicum hours in SPED 403.

The online placement request should be submitted immediately after registering for the respective course. Allow 4-6 weeks for this placement to be processed by the requested school district.
Teacher Candidate Internship (Student Teaching)

- ECHL candidates participate in a full academic year of student teaching in a residency model at the graduate level.
- PEEM candidates will participate in an additional 150 practicum hours and complete 14 weeks of student teaching at the graduate level.
- SECA candidate will participate in 15 weeks of student teaching in SPED 486.
- SPEL, & SPEN candidates will participate in 14 weeks of student teaching in SPED 486.

Student teaching is the culminating experience of the approved teacher education program. Prospective student teachers must apply and meet all criteria in order to be eligible to student teach. Applications for student teaching are due on the following dates - For fall semester February 1, for spring semester August 1. All student teaching requirements and evaluation tools can be located in the Teacher Candidate Internship Handbook. The Teacher Candidate Internship Application packet is available for printing from the Teacher Education Services & Advising website.

Teacher candidates applying for a placement are required to submit the placement application with a check or money order in accordance to the following fees:
1. Application fee submitted by established deadline is $25.00
2. Application fee submitted 30 days late* after the deadline is $35.00
3. Application fee submitted 60 days late* after the deadline is $45.00

THE APPLICATION FEE IS NON-REFUNDABLE "Applications received late after the established deadlines are not guaranteed a placement for the semester requested.

Q: Are any grants or scholarships available?
A: TEACH grant information is available for students who have already been admitted to the Undergraduate Teacher Education Program through the Teacher Education Services and Advising office.

Q: Will other states accept my Virginia teaching license?
A: If you complete ODU’s state approved teacher preparation program with all coursework, assessments and a semester of student teaching then your license will have relative reciprocity. Relative reciprocity means that you can start teaching in another state with the reciprocity agreement, but you may need to fulfill additional requirements required by a particular state, which may be different from the ones required in Virginia.

The Commonwealth of Virginia has reciprocity agreements with the states listed below. However, these agreements are “limited” in scope. While each state will accept the programs for individuals who have completed an approved teacher education program (this includes student teaching or the approved internship for advanced programs) each state may have different testing requirements. This list is subject to change:


Resources

Academic Advising
Campus freshmen & sophomores:
1006 Batten Arts and Letters
Norfolk, VA 23529
757-683-4939
mcox@odu.edu

Campus transfer students:
1006 Batten Arts and Letters
Norfolk, VA 23529
757-683-5396
jmidyett@odu.edu

Campus IDS-TP declared majors:
3026 Batten Arts and Letters
Norfolk, VA 23529
757-683-4044
idsteacherprep@odu.edu

Distance Learners:
artsandlettersonline@odu.edu

Academic Calendar: http://catalog.odu.edu/undergraduate/academiccalendar/

Academic Continuance: http://www.odu.edu/continuance
2008 Student Success Center
Norfolk, VA 23529
757-683-3773 (office)
757-683-6884 (fax)
advisor@odu.edu

Academic Testing & Placement:
http://catalog.odu.edu/undergraduate/academicinformation/#academictestingandplacement
University Testing Center: http://www.odu.edu/testing-center
1105 Student Success Center
757-683-3697 (office)
757-683-6107 (fax)
universitytesting@odu.edu

Accommodations for Students with Disabilities:
http://catalog.odu.edu/undergraduate/policiesprocedures/
Educational Accessibility: http://www.odu.edu/life/diversity/accessibility
1021 Student Success Center
Norfolk, VA 23529
757-683-4655 (office)
757-683-5356 (fax)

Adjusted Resident Credit:
http://catalog.odu.edu/undergraduate/academicinformation/#adjustedresidentcredit
FORM: https://www.odu.edu/content/dam/odu/offices/university-registrar1/docs/arcform.pdf

Administrative Withdrawals:
http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#withdrawalfromclassesorfromtheuniversity

Interdisciplinary Studies – Teacher Preparation Program
Admissions:
http://catalog.odu.edu/undergraduate/admissiontoolddominion/
Office of Admissions: http://www.odu.edu/admission
1004 Rollins Hall
Norfolk, VA 23529
757-683-3685 (office)
757-683-3255 (fax)
admissions@odu.edu
Undergraduate Admission: http://www.odu.edu/admission/undergraduate
Graduate Admission: http://www.odu.edu/admission/graduate
Non-Degree Admission: http://www.odu.edu/admission/non-degree-admission

Background Clearance Process: http://odu.edu/success/academic/teacher-education/placement/background-checks

Blackboard: https://www.blackboard.odu.edu/webapps/login/

Bookstore Services:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#universityvillagebookstore
University Village Bookstore: http://www.odu.edu/bookstore
4417 Monarch Way
Norfolk, VA 23508
757-683-0048 (office)
odu@bkstr.com

Career Development Services (CDS):
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#careerdevelopmentservices
Career Development Services: http://www.odu.edu/success/careers
2202 Webb University Center
Norfolk, VA 23529
757-683-4388 (office)
800-937-6381 (toll free)
757-683-4955 (fax)
cds@odu.edu

Calendars: http://www.odu.edu/calendar

Catalogs: http://catalog.odu.edu/

Center for Major Exploration (CME):
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#centerformajorexplorationcme
Center for Major Exploration: http://www.odu.edu/success/academic/majorexploration
1500 Webb University Center
Norfolk, VA 23529
757-683-4805 (office)
757-683-3710 (fax)
cme@odu.edu

Child Abuse & Neglect Recognition Online Training:
Commencement:  
http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#commencement  
Commencement Office:  
http://www.odu.edu/academics/graduationcommencement/commencement  
commencement@odu.edu

Counseling Services:  
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#counselingservices  
Counseling Services:  
http://www.odu.edu/life/health-safety/health/counseling  
1526 Webb University Center  
Norfolk, VA 23529  
757-683-4401 (office)  
757-683-3565 (fax)

Distance Learning:  
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#distancelearning  
https://online.odu.edu/

Early Childhood Education  
Undergraduate Program:  
http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/#earlychildhoodconcentrationmsedfifthyearprogram  
Graduate Program:  
http://catalog.odu.edu/graduate/dardencollegeofeducation/teachinglearning/#masterofscienceineducationearlychildhoodprek-3initiallicensure

Elementary Education  
Undergraduate Program:  
http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/#primaryelementaryconcentration*alsoofferedthroughdistancelearning  
Graduate Program:  
http://catalog.odu.edu/graduate/dardencollegeofeducation/teachinglearning/#masterofscienceineducationelementaryeducationpre-k-6initiallicensure  
Post-Baccalaureate Endorsement:  
http://catalog.odu.edu/graduate/dardencollegeofeducation/teachinglearning/#elementaryeducationprek-6post-baccalaureateendorsement

Financial Aid:  
http://catalog.odu.edu/undergraduate/studentfinancialaid/  
Student Financial Aid:  
http://www.odu.edu/admission/financial-aid  
121 Rollins Hall  
Norfolk, VA 23529  
757-683-3683 (office)  
757-683-5920 (fax)

First Aid/CPR/AED Online Training:  
http://odu.edu/success/academic/teacher-education/val

Grade Appeals:  
http://catalog.odu.edu/undergraduate/academicinformation/#gradeappeals

Graduation with Honors:  
http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#graduationwithhonors
Interdisciplinary Studies – Teacher Preparation Program:
http://www.odu.edu/ids/teacher-prep
   Interdisciplinary Studies - Teacher Preparation
   3026 Batten Arts & Letters Building
   Phone: 757-683-4044
   Email: idsteacherprep@odu.edu

IDS-TP Curriculum sheets: http://www.odu.edu/ids/teacher-prep/academics
IDS-TP Forms: http://www.odu.edu/ids/teacher-prep/resources

Leadership and Student Involvement:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#officeofleadershipandstudentinvolvement
   Leadership & Student Involvement: http://www.odu.edu/studentinvolvement
   1071 Webb University Center
   Norfolk, VA 23529
   757-683-3446 (office)
   757-683-6088 (fax)
   studentinvolvement@odu.edu

LEO Online: https://www.leoonline.odu.edu/plsql/web/twbkwbis.P_GenMenu?name=homepage

Library Services:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#universitylibraries
http://www.odu.edu/library

Health & Safety: http://www.odu.edu/life/health-safety
   Student Health Services http://www.odu.edu/content/odu/life/health-safety/health/monarch-wellness/physical-wellness.html
   1007 Webb University Center
   Norfolk, VA 23529
   757-683-3132 (office)
   757-683-5930 (fax)
   SafeRide & Escort Services- 757-683-3477

Holds: http://www.odu.edu/academics/academic-records/holds

Honors College: http://catalog.odu.edu/undergraduate/academicinformation/#thehonorscollege
   Honors College: https://www.odu.edu/honors
   2000 Student Success Center
   Norfolk, VA 23529
   757-683-4865 (office)
   757-683-4970 (fax)

Information Technology Services:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#informationtechnologyervicesits
   Information Technology Services: http://www.odu.edu/its
   4300 Engineering & Computational Sciences Bldg.
   Norfolk, VA 23529
   757-683-3189 (office)
   757-683-5155 (fax)
   itshelp@odu.edu

Interdisciplinary Studies – Teacher Preparation Program:
http://www.odu.edu/ids/teacher-prep
   Interdisciplinary Studies - Teacher Preparation
   3026 Batten Arts & Letters Building
   Phone: 757-683-4044
   Email: idsteacherprep@odu.edu

IDS-TP Curriculum sheets: http://www.odu.edu/ids/teacher-prep/academics
IDS-TP Forms: http://www.odu.edu/ids/teacher-prep/resources

Leadership and Student Involvement:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#officeofleadershipandstudentinvolvement
   Leadership & Student Involvement: http://www.odu.edu/studentinvolvement
   1071 Webb University Center
   Norfolk, VA 23529
   757-683-3446 (office)
   757-683-6088 (fax)
   studentinvolvement@odu.edu

LEO Online: https://www.leoonline.odu.edu/plsql/web/twbkwbis.P_GenMenu?name=homepage

Library Services:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#universitylibraries
http://www.odu.edu/library
Math and Science Resource Center
131 OCNPS
msrc@odu.edu or astephen@odu.edu
757-683-6776

Military Outreach: [http://catalog.odu.edu/undergraduate/studentresourcesandservices/#militaryoutreach](http://catalog.odu.edu/undergraduate/studentresourcesandservices/#militaryoutreach)
Military Connection Center: [https://www.odu.edu/military/students/connection](https://www.odu.edu/military/students/connection)
1000 Student Success Center
Norfolk, VA 23529
757-683-7153 (office)
military@odu.edu

Monarch TRANSFERmation: [http://www.odu.edu/admission/undergraduate/transfer/transformation](http://www.odu.edu/admission/undergraduate/transfer/transformation)

Organizations
Student Virginia Education Association (ODU SVEA): [http://orgs.odu.edu/svea/](http://orgs.odu.edu/svea/)
Student Council for Exceptional Children (ODU SCEC):
[https://www.facebook.com/groups/156829784328362/](https://www.facebook.com/groups/156829784328362/)

Parking and Transportation Services:
[http://catalog.odu.edu/undergraduate/studentresourcesandservices/#parkingandtransportationservices](http://catalog.odu.edu/undergraduate/studentresourcesandservices/#parkingandtransportationservices)
SafeRide & Escort Services- 757-683-3477
100 Parking Garage A, 4310 Elkhorn Ave.
Norfolk, VA 23529
757-683-4004 (office)
757-683-3194 (fax) parking@odu.edu

Praxis Series (Praxis Core, Praxis Subject Assessments, & RVE) Information:
[http://www.ets.org/praxis/about/bulletin/](http://www.ets.org/praxis/about/bulletin/)

Regional Higher Education Centers:
[http://catalog.odu.edu/undergraduate/studentresourcesandservices/#regionalhighereducationcenters](http://catalog.odu.edu/undergraduate/studentresourcesandservices/#regionalhighereducationcenters)
[http://www.odu.edu/regionalcenters](http://www.odu.edu/regionalcenters)

Registrar:
[http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#officeoftheuniversityregistrar](http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#officeoftheuniversityregistrar)
University Registrar: [http://www.odu.edu/registrar](http://www.odu.edu/registrar)
1009 Rollins Hall
Norfolk, VA 23529
757-683-4425 (office)
757-683-5357 (fax)
register@odu.edu

Registration: [http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#registration](http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#registration)
Registering for Classes: [http://www.odu.edu/academics/courses-registration/registration](http://www.odu.edu/academics/courses-registration/registration)
Registration FAQs: [http://www.odu.edu/academics/courses-registration/faqs](http://www.odu.edu/academics/courses-registration/faqs)
Safety Services & Programs: http://www.odu.edu/life/health-safety/safety/programs
ODU Police Department: http://www.odu.edu/police
4516 Monarch Way
Norfolk, VA 23508
757-683-4000 (office)
police@odu.edu
SafeRide & Escort Services- 757-683-3477

Special Education
Undergraduate Programs: http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/
Graduate Programs: http://catalog.odu.edu/graduate/dardencollegeofeducation/communicationdisorders/

Student Complaint Procedure:
http://catalog.odu.edu/undergraduate/policiesprocedures/#studentcomplaintprocedure

Student Conduct & Academic Integrity:
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#studentconductampacademicintegrity
Student Conduct & Academic Integrity: http://www.odu.edu/oscai
2122 Webb University Center
Norfolk, VA 23529
757-683-3431 (office)
757-683-6220 (fax)
oscai@odu.edu

Student Engagement & Enrollment Services (SEES):
Student Engagement & Enrollment Services: http://www.odu.edu/sees
2008 Webb University Center
Norfolk, VA 23529
757-683-3442 (office)
757-683-5715 (fax)
oducares@odu.edu

Student Ombudsperson Services (SOS):
http://catalog.odu.edu/undergraduate/studentresourcesandservices/#studentombudspersonservicessos
SOS Office: http://www.odu.edu/life/support/ombudsperson
2008 Webb Center
757-683-3442 (office)
oducares@odu.edu

Student Success Center:
http://catalog.odu.edu/undergraduate/academicinformation/#studentsuccesscenter
Student Success Center: http://www.odu.edu/success(center
Norfolk, VA 23529
757-683-3699 (Information Desk)
757-683-3204 (Fax)
Main: studentsuccesscenter@odu.edu
Advisor Hotline: advisor@odu.edu
ODU Cares (Faculty Referral System): ODUCares@odu.edu

Student Support Services:
http://catalog.odu.edu/undergraduate/academicinformation/#studentsupportservices

Interdisciplinary Studies – Teacher Preparation Program
Teacher Education Services (TES):
http://catalog.odu.edu/graduate/dardencollegeofeducation/teachereducationservices/
Teacher Education Services & Advising Office http://odu.edu/tes
152 Education Building
Norfolk, VA 23529
757-683-3348 (office)
844-607-8473 (toll free in the U.S.A.)
00-800-600874 (toll free outside the U.S.A.)
757-683-4872 (fax)

Teacher Education Resource page: http://odu.edu/success/academic/teacher-education/resources

Tutoring and Mentoring: http://www.odu.edu/success/academic/tutoring
Peer Educator Program http://www.odu.edu/peereducator
1104 Student Success Center
Norfolk, VA 23529
757-683-6396 (office)

Veteran Services:
http://catalog.odu.edu/undergraduate/tuitionfeesandfinancialinformation/#Veterans_Access_Choice_and_Accountability_Act_of_2014
Military Educational Benefits Team: https://www.odu.edu/military/students/veterans-services
1009 Rollins Hall
Norfolk, VA 23529
757-683-4425 (office)
757-683-5357 (fax)
avservices@odu.edu

VCLA Information: http://www.va.nesinc.com/index.asp

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