The Institute for Jewish Studies and Interfaith Understanding announces the availability of funds to assist full-time faculty in defraying the costs for conference travel to present papers related to topics in Jewish Studies and Interfaith Understanding.

The aim of the initiative is to highlight and encourage faculty research in Jewish Studies and lay the foundations for possible future endowed support of faculty research endeavors.

**FUNDING**

Funds will be awarded as follows:

- Up to $250 for domestic or Canada conference travel
- Up to $500 for international conference travel

Awards will be offered to a maximum of $500 per faculty member per year.

The Director of IJIU has set aside a maximum of $3000 to fund this initiative. Funds will be dispersed on a competitive basis on the decision of the IJIU director in consultation with one other member of the associated IJIU faculty.

**APPLICATION**

Applications for these funds should be made in a request directed to:

Farideh Goldin  
Director, IJIU  
fgoldin@odu.edu
Applications must include:

- A completed application form (attached)
- Conference information showing your scheduled presentation
- A short statement of the contribution of the research to Jewish Studies
- A statement of support forwarded by the applicant’s department chair.

**DISBURSEMENT**

Notice of awards will be made by the director of IJIU through ODU email within two weeks of receipt of the application and support statement. A copy of your application form will be sent to you and your department via campus mail for confirmation.

Processing for disbursement of funds will be effected through the IJIU program administrator, Kelly Duggins (kduggins@odu.edu). He will work with your department’s administrative assistant to have awarded funds transferred to your department’s budget. It is your department’s responsibility to prepare and submit reimbursement paperwork to Accounts Payable according to the University’s policies and procedures governing travel.
OLD DOMINION UNIVERSITY
INSTITUTE FOR JEWISH STUDIES
AND INTERFAITH UNDERSTANDING

NAME____________________________________
DEPARTMENT__________________________ EMAIL_______________________
OFFICE ADDRESS_________________________ TELEPHONE________________
NAME OF CONFERENCE______________________________________________
TITLE OF PAPER/PRESENTATION_______________________________________
BRIEF DESCRIPTION__________________________________________________
DATES OF TRAVEL: BEGIN_________________ END_______________________
DESTINATION________________________________________________________
OTHER SUPPORTING CONTRIBUTIONS:
DEPARTMENT_________________________ OTHER_________________________
AMOUNT OF SUPPORT REQUESTED____________________________________
DEPARTMENT BUDGET CODE____________________________________________

APPLICANT’S SIGNATURE _____________________________________________

OFFICE USE ONLY:
PLEASE INITIAL: APPROVED: _______________ DENIED: _______________
AMOUNT AWARDED: ______________________