The Journal of Race and Policy (JRP) Submission and Peer Review Process

Manuscript Submission. Manuscripts must address subjects of concern to the readership, be of current and ongoing interest, and be written in a readable style. All manuscripts are peer reviewed by experts in the particular field. Occasionally, solicited review papers or special issues will be published. All submissions should be made via email to the appropriate editor. Research articles should be submitted to Dr. Michael Clemons at mclemons@odu.edu in Microsoft Word. Book reviews should be submit to the Book Review Editor. It is assumed that any manuscript submitted for publication has been cleared, if clearance is required, by the author's agency or organization and has not been published previously.

Style. ***The JRP*** style is based on the *Chicago Manual of Style*, 14th edition, but it is altered to meet the needs of the journal. Past issues of ***The JRP*** (available by contacting the editor) provide the best resource for formatting your manuscript. ***The JRP*** prefers articles of 20-25 double-spaced, typewritten pages. Times Roman 12 point font is required. Manuscripts exceeding the suggested page length will be evaluated in terms of whether their excellence justifies the additional space required for publication. All papers submitted will be peer-reviewed by knowledgeable persons in the field. The first name, middle initial, and last name of all authors must be provided on the cover page, along with corresponding e-mail address, institution, title, telephone number, and fax number. Manuscripts should also include a maximum 100 word abstract and a short biography highlighting the most recent accomplishments of the contributor(s). ***The Journal of Race and Policy*** does not consider manuscripts submitted simultaneously to other journals.

Review Process. Manuscripts are evaluated at submission to ensure adherence to journal guidelines. Manuscripts may be returned to authors for correction without substantive evaluation. The Editor or an Associate Editor assigns the manuscript to an Editorial Board member who coordinates the review process, which includes review by a minimum of two (2) anonymous peer referees. From the time the Editor receives a paper, up to the point the Editorial Board member assigns the work for review, an internal editorial review is completed based on priority to limit referee requests to those manuscripts that are likely to be accepted and/or fit the interests of the journal readership. Once agreement is reached to send the manuscript to referees, the Editorial Board member will make a recommendation to the Editor based on his or her evaluation and that of the anonymous peer reviewers. The Editor makes a final determination and forwards the decision to the corresponding author. Every effort is made to return unreviewed manuscripts within ten (10) days and reviewed manuscripts within 8-10 weeks. Papers submitted by members of the Editorial Review Board are handled separately by the Editor and undergo anonymous peer review.

Research Articles. Manuscripts that are accepted for publication will be cut for length and clarity. Authors will have an opportunity to review all editorial changes prior to publication. An important emphasis of the journal is a presentation of a thorough review of the relevant literature in all published research articles. In addition to an extensive treatment of the scholarly literature and relevant theory, all manuscripts should test the stated hypothesis, address the research question(s) raised, and/or provide policy recommendations. Because of space constraints, it is suggested that manuscripts not exceed 25 double-spaced manuscript pages, 12-point Times Roman. This does NOT include graphs, tables, charts, or images, in addition to the text. Exceptions will be made on a case-by-case basis.