

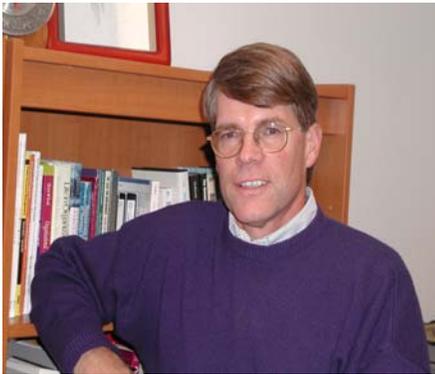
USPA NEWSLETTER

DEPARTMENT OF URBAN STUDIES AND PUBLIC ADMINISTRATION



Executive Director's Message

Dr. William Leavitt



In addition to his duties as the Executive Director of the USPA Program and the Graduate Program Director of the MPA program, Dr. Leavitt also teaches Public Personnel Management and Theories of Public Administration

When you read this the Fall semester will be well underway and, in fact, we will soon be approaching registration time for the Spring semester (unless you are graduating in December and in that case – congratulations!) If you are in the MPA program there is one important change that you should be aware of. Beginning in the Spring 2005 semester the Department will separate the administrative positions of Department Chair and MPA Graduate Program Director, two jobs that I have held for the past four years. Dr. Roger Richman has agreed to serve as the new GPD for the MPA program

and I would like to thank him for his willingness to take on this responsibility. We may have to further realign the Department's administrative positions in the coming year depending on the University's forthcoming policies on administrative positions, however, for the present I will continue to serve as Department Chair, Dr. Mengistu will continue to serve as the PhD program GPD, Dr. Ruchelman will continue to serve as the MUS program GPD, and Dr. Richman will begin service as the MPA program GPD in the Spring. The Graduate Program Director serves as the primary advisor for students enrolled in that degree program. For MPA students your primary advisor will be Dr. Richman beginning this coming Spring semester. I will, of course, still be available to meet with any student on any matter of concern, I just wanted to let you know of our administrative changes!

In other news the formation of the Department's new Advisory Council is well underway and the first meeting of the Council is planned for later this Fall. The Council will provide valuable guidance to the Department in a number of areas, including curriculum issues. The Council is made up of prominent public administrators in the Hampton Roads region and also includes a number of alumni members. I'll keep you informed in coming Newsletters about the deliberations of the Advisory Council.

The new PhD program in Public Management and Urban Policy is up and running! The actual last step in the approval process will be performed at the Board of Visitors meeting in December, but students have already been admitted to the new program pending final Board approval.

(Continued on page 4)

Inside this issue:

What's New in the USPA	2
Public Administration Muskie Scholar for 2005	2
PhD Director's Message	3
ASPA	4
The Most Common Mistakes...	5
Career Management Center Connection	5
A Message from the President	6
Pindur Memorial Fund	7
Two year course matrix	8
Spring 2005 Schedule of	9

What's New In the USPA Department

Welcome...

We are pleased to welcome four new Graduate Assistants to the office.

Mohamed Rahoui from Tunisia, received his Masters degree in Economics in the College of Business and Public Administration. He is a research assistant for Dr. Mengistu.

Elizabeth Gagnon has come to the Ph.D. program as a full-time student after a 25-year career in marketing. She is a research assistant for Dr. Gibson.

Erica Woods-Warrior returns to Old Dominion University after receiving her Masters in Public Administration. She is working closely with Dr. Mengistu.

Lindsay Kennedy received her B.A. in History and Political Science from Bridgewater College and is currently

working on her MPA. She will be a research assistant for Dr. Morris.

Congratulations...

Thomas Poulin, has been accepted as an adjunct instructor at the National Fire Academy in Emmitsburg, Maryland. He has been qualified to teach "Organizational Theory in Practice" and "Interpersonal Dynamics in Fire Service Organizations." Tom is working on his Ph.D. in Public Management and Urban Policy.

Brian McNamara's tuition for law school is being fully funded by the military. Brian is a Summer '04 graduate of the MPA program and member of the Marine Corps.

USPA Graduates...

Beth Harders, MPA graduated in December '02, has recently begun employment with the City of Virginia Beach in Marketing and Public Relations.

Cheriene Floyd has recently accepted an offer for employment as a Budget and Management Analyst for Broward County, Florida.

Farewell...

Brandi Conner— our wonderful work study student for two years! Brandi has accepted a full-time position with Get 'Em pest Control. We will miss you B.!



Public Administration Muskie Scholar for 2005 Giorgi Eristavi of Tbilisi, Georgia

The Muskie Scholarship is a highly competitive program created by the US State department for outstanding students from the former Soviet republics. Highly competitive in its nature the program awards only 1 of 20 applicants with scholarships to Accredited US Colleges.

Born and reared in Tbilisi, the capital city of Georgia, a Former Soviet republic, Giorgi attended the Aviation College and then was accepted in the Aviation Institute in Tbilisi.

During his junior year in college, as an exchange student in North Dakota State University, Giorgi took classes in Public Administration. Upon returning in his home country he graduated from the Aviation Institute with honors.

Having aviation professionals for father and grandfather, certainly had an ef-

fect on Giorgi's future plans. In addition, knowing Georgia's global strategic positioning on the cross-roads from Asia to Europe, influenced him further to pursue a career in transportation.

**I was always taught :
"No matter what you do,
you do it at your best to
the end. You only fail
when you give up."**

Once he realized that transportation is what connects people, it became his passion. His future aspirations are to become an Executive Manager of a Seaport, a freight Forwarding Company or an Airport.

Giorgi's only request was to be sent to a school where he could learn more about transportation management. The Muskie Committee had the last say in the appointment of Old Dominion University.

When asked about his first impressions about Hampton roads Giorgi shares with a broad smile: "When I looked down from the airplane illuminator, I was very impressed with the

developed Transportation infrastructure: sophisticated busy port terminals, fully loaded ships, waterways, bridges and tunnels, etc. This was when I thought that I was in the right place.."

Once he learns how to utilize the current technology, the use of modern ways of freight and transportation, and manages to make it work as a big mechanism, Giorgi knows that he has accomplished his Ultimate goal.

Giorgi's summary about Public Administration :

"...The Public Administrator has the toughest job I know. It is easy for a businessman to make money, or a singer to sing, but to make people happy ... now that is hard."



Ph.D. Director's Message

From Berhanu Mengistu, Ph.D. Program Director



In addition to his duties as a Ph. D. Director, Dr. Mengistu also teaches Public Budgeting and several electives

Doctoral Program in Public Management and Urban Policy

You may recall in our last newsletter we shared with you that we were in the process of changing the content and name of the Ph.D. program in Urban Services to the Ph.D. in Public Management and Urban Policy. We are happy to report that we have completed those changes, and subsequently the program has been approved by the College of Business and Public Administration Graduate Curriculum Committee, Old Dominion University Faculty Senate, and the State Council on Higher Education for Virginia (SCHEV). The program is now pending Board of Visitors approval, which we believe will occur very soon. The Fall 2004 and Spring 2005 course offerings reflect these changes. In offering courses, we are doing everything we can to make sure that the transition from the Urban Services program to the

new program is smooth.

Welcome New Doctoral Students:

We would like to share with you our pleasure in welcoming new students admitted to the new Public Management and Urban Policy Ph. D. program.

Mark Bowman joins us after completing his Masters at Christopher Newport University. Mark is currently assigned to the Professional Development and Training Team of the Virginia Beach Police Department.

Elizabeth Gagnon, a Tidewater Community College Adjunct Instructor in Marketing, received her Masters in Organizational Leadership from Regent University. Elizabeth has a background in sales and marketing and her focus in the Ph.D. program is on urban policy in an organizational context.

Chao Lui from Beijing, China earned her Masters degree from Beijing Normal University, and will focus on international urban planning and economic geography.

Michael Morris returns to Old Dominion University after receiving his Masters in Education. Michael serves the City of Portsmouth in the capacity of Director of Community Relations and Leisure Services and plans to specialize in public management.

Virginia Oscovitch comes to us most recently from Western Kentucky University where she earned a Masters in Education. An active-duty Personnel Officer in the U.S. Armed Forces, Virginia will continue to focus on Human Resources and Urban Management.

Mohammed Rahoui, from Tun-

sia, returns to the university after recently completing his Masters degree in Economics in the College of Business and Public Administration. Mohammed is interested in studying economic development and policy.

Dorothy Shellman, who received her Masters in Education from Old Dominion University has had an extensive career in Corrections/Criminology and plans to concentrate in urban policy with a focus on the state policymaking process.

Erica Woods-Warrior returns to Old Dominion University after receiving her Masters in Public Administration. Erica has just completed a Congressional Fellowship in the House of Representatives and is currently an Adjunct Instructor at Hampton University and James Madison University. She plans to focus her studies in public policy.

Comprehensive Examinations

We congratulate Georgeane Blumling, Michael Hawkins, Teresa Van Nostrand, and Suzanne Wood on passing the comprehensive examination and subsequent success in their oral defenses. We wish them success in completing their dissertations.

American Society For Public Administration: A Professional Organization for You

The Hampton Roads Chapter of the American Society for Public Administration serves the sixteen counties and cities of Southeastern Virginia. Every other month, starting in September of each year, the chapter offers exciting general membership luncheon meetings and special programs. Please visit the chapter website for more information at www.aspah.org.

ASPA encourages outstanding performances from all of us in public service. The Hampton Roads Chapter recognizes both current and future public servants who have made outstanding achievements each spring at the May luncheon. Awards are given to two top practitioners and one in the field of higher education as well as a scholarship to a student of public administration.

The awards for Outstanding Administrators are taken from nominations submitted by their fellow public servants.

A form, provided on the chapter's website, must be submitted. A committee then evaluates these nominations and selects a recipient for each award.

There are three awards for outstanding administrator. Two awards are named for past regional administrators who exemplified outstanding service. The first is the George Robert House, Jr. Award for Outstanding Service. This award is given to an outstanding public administrator under the age of 35. Eligible nominees include Youth Volunteers, as well as full-time employees in Public Administration. The second is the Julian F. Hirst Award for Outstanding service. This award is given to an outstanding public administrator age of 35 and up. The third award, the Dr. Wolfgang Pindur Award for Distinguished Service in Academia and Practice, is given to an outstanding public administrator in the field of higher education.

The Hampton Roads Chapter also likes to recognize a student in public administration with a scholarship to assist m

in his or her studies. The scholarship also requires a completed form to be sent to the committee for evaluation and selection. Scholarships range from \$500 to \$1,000.

Congratulations to Lindsay C. Kennedy, a Master's of Public Administration student, at Old Dominion University, for receiving the May 2004 ASPA Student Scholarship Award.

Please join The Hampton Roads Chapter of the American Society for Public Administration for the following upcoming luncheons:

*November 18, 2004 – Radisson Inn Hotel, Hampton
January 20, 2005 – Holiday Inn Select, Norfolk*

Executive Director's Message (Continued from front page)

One last news item – the Department is pleased to announce that the Wolfgang Pindur Award in Public Administration will be given to a deserving student for the first time at the end of the current academic year. As many of you know, Dr. Pindur was a longtime faculty member in our Department and a leading advocate of public administration in the Hampton Roads region until his untimely death in 2001. There is a cash prize connected to the Award. Please read the details for this Award elsewhere in this Newsletter.

As always, I want to wish you a rewarding and productive school year! Please contact us with any concerns or questions you might have so that we can help you meet your educational objectives!

MOVE YOUR MOUSE AND VISIT THESE WEB SITES		
<p>Professors</p> <p>wleavitt@odu.edu bmengist@odu.edu lruchelm@odu.edu rrichman@odu.edu jlombard@odu.edu pgibson@odu.edu jcmorris@odu.edu</p> <p>Other Interesting Sites</p> <p>http://www.whitehouse.gov/government/index.html http://www.gao.gov/ http://www.aspanet.org/patimes/ocframes.htm http://par.csuohio.edu/ http://www.udel.edu/uaa/index.html http://www.state.va.us/</p>		<p>The Department of USPA</p> <p>Dr. William Leavitt Dr. Berhanu Mengistu Dr. Leonard Ruchelman Dr. Roger Richman Dr. John Lombard Dr. Pamela Gibson Dr. John Morris</p> <p>Your Guide to the Government</p> <p>GAO PA Times Public Administration Review Urban Affairs Association</p>

The Most Common Mistakes Students Make When... They Miss a Deadline for Submitting an Assignment



Dr. Pamela Gibson is an Assistant Professor in the USPA Program. She teaches introduction to Public Administration and Ethics in Public Administration.

You didn't make it to class last week so, you couldn't hand in that assignment because:

- you were in a terrible car accident.
- your unit was dispatched to Iraq.
- our boss insisted you attend the diner meeting.

- the baby arrived.
- your favorite TV show was on.
- it was raining.
- you just weren't in the mood to listen to that lecture.

What should be apparent from this listing is that it is inconsequential *why* you were not in class when the assignment

was due. Frankly, it shouldn't be the business of faculty members what you, as adult professionals, do with your time. What they are concerned about is the absence of the assignment at the due date.

So, you decide to:

- slip the assignment under the faculty member's office door.
- discreetly place it in the stack of assignments collected the following week.
- e-mail it to the faculty member as soon as possible.

"...it is inconsequential why you were not in class when the assignment was due."

Any of these options ignore the preferences of the instructor for handling the situation and, more importantly, are attempts to avoid ownership for the tardiness of the paper and a conversation between adults to ascertain the appropriate action to take to resolve the problem.

Of course, notifying the instructor as soon as you know you won't be able to

meet a deadline is essential. This is expected by your family, your employer and colleagues and your friends so, why not your instructor? Call or e-mail that the paper will not arrive on time.

Then, propose a solution of your own that comes closest to meeting the requirements of the instructor and doesn't add to your troubles. To ask, "What do I do now?" allows the instructor to suggest an alternative you might not be able to meet either. Acknowledge

any penalty in the syllabus for late assignments; ask about 'extra credit' possibilities and respectfully accept the consequences of not meeting a class requirement.

You don't serve your best interests by avoiding the confrontation. Face up to the possible consequences, offer your own alternative and graciously accept the faculty's efforts to equitably and fairly apply class assignment policies.

CONGRATULATIONS TO THE SPRING AND SUMMER 2004 GRADUATES

MPA Spring '04

- John Badami
- Amy Boyd
- Kristy Bryan
- Shemica Copeland
- Deidre Eason
- Cherlene Floyd
- Patrick Gallagher
- Margaret Gerardin
- Patrick Gough
- Raymond Greenwood
- Sterling Hawkins
- Dennis Herbert
- Terry Herres
- David Hewes
- Cynthia Holdren
- Saniyyah Manigault
- Jennifer McElwee
- James O'Donnell
- Karen Perkins
- Melissa Plant



- David Sandloop
- Catherine Staples
- David Thom
- Hui-Shan Lin Walker
- Cheryl Williams



MPA Summer '04

- Stephany Moore
- Brian McNamara
- Mehmet Orgen
- Donna Barrett
- Mark Salmon
- Kenneth Grant

MUS Spring and Summer '04

- Vincenia Davis
- Lucinda Hargrove
- Patricia Nottingham



Career Management Center Connection

Networking

By Judy White
Associate Director, Career Management Center
1011 Constant Hall
Phone (757) 683-5777

Many job search experts agree that the best way to find new career opportunities is through networking, but they seldom define the process. This leaves many people, even professionals, with questions. This short article will answer a few common questions regarding this important job search tool.

What is networking?

Webster's Dictionary defines networking as, "To interact or engage in informal communication with others for mutual assistance or support; an interconnected system of things or people".

What can I gain from networking?

Networking is done for two main reasons. The first is to build relationships that may be beneficial in the future, either personally or professionally. The second is to gain information you can use to make you more successful in your current position or in your job search. This information

may be about your industry in general, specific jobs available, new companies coming to the area, changes in laws or policies, new directions being taken by existing companies or government departments, new executives who have been hired, etc.

Can anybody do it?

Yes, but first you need to be clear on what you want from your network. Are you in the exploratory stage and looking for professionals in various career areas so you can set up information interviews? Or do you know exactly what job you want and in what kind of organization, but need to find an "in"? Can you clearly articulate this in 45 seconds or less? It also helps to be somewhat of an extravert and have a genuine interest in people.

Isn't networking really just using people?

Not if it is a two-way street. Be prepared to share information and offer assistance, not just receive it.

How can I get started?

Make a list of the type of people with whom you want to network. Then research where you are likely to find them and/or who could introduce

you to them. Make a list of everyone you know who may be able to give you a personal referral. This list should include friends, relatives, neighbors, professors, clergy, co-workers, and past supervisors. It is much easier to call a stranger with a referral from a mutual acquaintance than to make cold calls.

Keep in mind that informal networking opportunities can be found any time and anywhere. Think cocktail party, neighborhood picnic, your child's birthday party at Chuck E. Cheese, or talking to a stranger on a plane. Be prepared and always have a business card handy.

At the very least, attend formal networking events such as job fairs, trade shows, professional association meetings and conferences, service organization meetings, and Chamber of Commerce events. These are designed to give people a chance to mingle, talk, and exchange business cards, the very essence of networking. Search out these events and spend at least half of your time talking to people you do not already know. Follow up after the event with those who may be able to provide you with additional information or referrals. Remember to let your networking contacts know if a lead they gave you worked out for you and always remember to say thanks!

A Message from the President of the PhD. Student Association

David Chapman

This semester, we are resurrecting the PhD Association for the Department of Urban Studies and Public Administration. Membership is open to all current students, alumni, and interested parties.

As you all know, the PhD program has a diverse population of students, coming from different countries, relationships, work settings (full-time, part-time, other), and academic interests/backgrounds. The mixture of people is a great thing for our mutual growth in perspectives and ideas, but contact outside of the classroom is currently limited; we believe we can help remedy that in order to form a more collegial cohort.

We see a revived Association as a way to provide a unifying, support network for doctoral students by fos-

tering academic and social interaction among the students, faculty, and graduates. The Association can also serve as a positive channel of communication with the faculty, university, and others.

There are many issues (and traumas) related to achieving a doctoral degree and some may be addressed and ameliorated with intra-group support. For example, activities may include "brown-bag" sessions, student presentations, and guest speakers. Separate from the activities, just knowing your fellow students a little better can help smooth some of the rough spots **that are** experienced, particularly for the new students.

[As an example for all of the newer students reading this: a number of "senior" students (like Elizabeth, Mike, and Tom) have been a great

help to me. They gave me advice or tips (about things large and small) that I consider invaluable.]

Events will be announced via Email. Although we have most of your addresses, we may not have them for newer students. If you have not seen a communication regarding this, please let me know (dchap011@odu.edu) and I'll gladly add you to our Email list. If you have any ideas for group sessions and/or would like to assist with the Association, please let me know...

PhD. Student
Association Meeting
October 28th, 2004
At 5:30 pm
Look for e-mail update
from D. Chapman

Pindur Memorial Fund

We are happy to report that our \$25,000 goal for the Pindur Memorial Fund has been attained. However, your continuous support is needed and would be greatly appreciated. Your generous gift will help us honor the memory of our colleague, mentor, and friend. Gifts in any amount are welcome and are tax deductible as allowed by law.

Payment options other than check are welcome, including credit card payments and gifts of securities. For more information, please call the Office of Development at (757) 683-3090, or send checks, payable to Old Dominion



Dr. Pindur was hired as professor at Old Dominion University in 1974 . He was the Executive Direct or of USPA program from 1997 till 2000. Dr. Pindur died in the summer of 2001.

University Foundations, to: Old Dominion University Educational Foundation, 129 Koch Hall, Norfolk, VA 23529. Please make sure you have a notation that it is for Pindur Memorial Fund.

The Wolfgang Pindur Award in Applied Research will support the scholarship of outstanding MPA students in applied research.

As the endowment builds, more funds will be available for these students. We are grateful for your interest and support, and we look forward to honoring the legacy of an esteemed colleague.

DATES OF INTEREST

- * November 12 - Last Day for Master's and PH. D. Students to apply for Spring 2005 Graduation
- * November 15- Pre- Registration for Spring 2005 begins
- * November 24-28- Thanksgiving Holiday
- * December 10 - Classes End
- * December 19— Fall Commencement

Two-Year Course Matrix

Minimum Guaranteed Core and Capstone Offerings – Additional Selections May Be Offered.
Electives are not included.

Course Title	Spring 2005	Fall 2005	Spring 2006	Fall 2006
PADM 651 Introduction to Public Admin	VB	C	C	P
PADM 655 Theories of Public Admin	P	VB	C	P
PADM 671 Public Budgeting Systems	C	VB	P	C
PADM/URBN 701 Public Policy Analysis	P	C	VB	P
PADM 704 Program Evaluation	VB	P	C	VB
PADM 720/820 Public Personnel Admin	VB	C	P	VB
PADM 733 Legal Foundations	P	C	VB	P
PADM 753/URBN 607 Research Methods	C	P	VB	C
PADM 746 Capstone	C	VB	P	C



ALUMNI ASSOCIATION NEWS

The alumni association of The Department of Urban Studies and Public Administration is looking forward to another exciting year. Please look for department emails regarding upcoming alumni meetings and the winter alumni event. We look forward to seeing all alumni and current students participate in these events!



Spring 2005 Schedule of Classes

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	NONSCHEDULED
GIBSON	PADM 651 Intro to Public Admin. C 1043 5:45 – 8:25 22498	*PADM 651 Intro to Public Admin VB 5:45 – 8:25 26018			
LEAVITT	* PADM 655 Org Theory P 5:45-8:25 26019			* PADM 720/820 Public Personnel VB 5:45-8:25 26020/26021	PADM 696, Directed Reading # 20956 PADM 698, Directed Research # 20957 URBN 698, Directed Research # 20691 URBN 899, Dissertation 1 # 20958 3 # 20959 6 # 20960 9 # 20961
LOMBARD	PADM 853 Research Design & Evaluation C 2086 5:45 – 8:25 25999		* PADM 753/URBN 607 Research Methods C 1043 5:45-8:25 26003/26004		
MENGISTU		*PADM 671 Budgeting C 1043 5:45– 8:25 (cap 29) 26001	PADM 745/845 Manag. Development & Change VB 5:45 – 8:25 26022		
MORRIS		*PADM 701/URBN 701 Policy Analysis P 5:45-8:25 26024/26025	PADM 704/ URBN 704 Program Eval VB 5:45 – 8:25 26027/26028		
RICHMAN		*URBN 881 Dissertation Seminar C 5:45 – 8:25 Constant 2086 26031		*PADM 733 Legal Foundations P 5:45-8:25 26005	
RUCHELMAN			URBN 807 Urban Theory & Practice C 5:45 – 8:25 Constant 2086 20953	* PADM 746 Capstone Seminar C 2099 5:45-8:25 (cap 19) 26002	PADM 668, Internship # 26076 URBN 668, Internship # 26077 URBN 868 Internship # 20693 URBN 685, Urban Capstone, # URBN 898 Directed Research # 20692
ADJUNCT #1 SMITH		PADM 695 Mgt Innovation & Social Entrepreneurship 7:10 – 9:50 Virtual Classroom 28164/28168/28169/ 28170			
ADJUNCT #2 ROLLINS					PADM 695 Labor Relations 11:15 – 2:15 Virtual Classroom 28171/28172/28173/28174
ADJUNCT #3 GREENE	PADM 695 Environ- mental Justice VB 5:45 – 8:25 26041				
ADJUNCT #4 POULIN				PADM 695 Emergency Mgmt & Policy C 1060 5:45 – 8:25 26006	
ADJUNCT #5 PAPARONE			PADM 695 Leadership C 5:45 - 8:25		

Old Dominion University



Department for Urban Studies & Public Administration
Constant Hall, Suite 2084
49th Street
Norfolk, VA 23529-0224

Phone: 757-683-3961
Fax: 757-683-4886

WE'RE ON THE WEB!

<http://www.odu-cpba.org/uspa>

Old Dominion University is an independent, state assisted university. Founded in 1930, the University has grown to educate more than 18,500 students. The Department of Urban Studies and Public Administration housed in the College of Business and Public Administration. The College of Business and Public Administration is one of 315 schools in the United States and Canada accredited at both the undergraduate and graduate levels by the American Assembly of Collegiate Schools of Business.

The Department offers three degree programs: the Master of Public Administration (M.P.A); the Master of Urban Studies (M.U.S.); and a Ph.D. in Urban Services, Management Concentration.

Graduate courses are offered in the evenings and weekends to permit full-time and part-time students to pursue a graduate degree.

For further information please contact Marjorie Wills, USPA Program Manager, at 757-683-3961 or at mwills@odu.edu.

Attention All Fall 2004 & Spring 2005 Graduates

All graduates must complete the online Graduate Student Satisfaction Survey before graduating. Diplomas and transcripts will be withheld until this survey is completed. It takes about 15-20 minutes to complete.

You can access the survey at

<http://www.odu.edu/webroot/orgs/ao/assessment.nsf/pages/homepage>.