Students earning the AS, AA, or AA&S (or university parallel) degree from a Virginia Community College automatically satisfy the lower division general education requirements. **General Education courses marked with * require a grade of C or better to transfer.** The remaining lower division courses are automatically satisfied by the AS (including foreign language), regardless of the grade earned. Additionally, courses in which a grade of AC- or below were earned will not transfer. Therefore Community College degree holders who meet the General Education requirements may require additional credits to meet the 120 credit hour graduation minimum.  

This 120-hour program is designed to prepare students as training specialists who design, develop, and present training in business and industry. This major is also available through the University's TELETECHNET distance learning system. On approval of the program leader, select business-related technical content areas from the Community College can satisfy 30 hours of technical content for this emphasis. Requirements are as follows:

**Entrance Writing Sample Placement Test:**

### LOWER DIVISION GENERAL EDUCATION
#### A. Skills

**Written Communication**  
ENGL 110C  ________3__________  
ENGL 111C or 131C  ________3__________

**Oral Communication**  
COMM 101R, 103R, or 112R  ________3__________

**Mathematics**  
MATH 101M, 102M, 162M or STAT 130M  ________3__________

**Foreign Language**  
Proficiency through 102F  ________0-6__________

**Computer Skills**  
OTS 251D required  ________3__________  *

#### B. Perspectives

**Fine and Performing Arts**  ________3__________
ART 121A, MUSC 264A, DANC 185A, THEA 241A, COMM/THEA 270A

**History**  ________3__________  
HIST 101H, 102H, 103H, 104H, or 105H

**Literature**  ________3__________  
ENGL 112L, 144L, or FLET 100L or GEN 101 (required for all students)

**Philosophy**  ________3__________  
PHIL 110P, 120P, or 150P

**Natural Science and Technology**  Two semester sequence  
Natural Science-8 hours. Additional 3 credits hours satisfied in the major by OTS 370T.  

**Social Science**  
Econ 200S  ________3__________  *

### Technical Content Courses (45 Hours)

ACCT 201 Accounting  ________3__________  *
HMSV 343 Hmn Svc Coun Mth  ________3__________
MGMT 325 Contemp Org/Mgmt  ________3__________
MGMT 340 Hmn Resource Mgmt  ________3__________
MKTG 311 Mrkt Principles/Prob  ________3__________
OTS 202 Supervision of Personnell  ________3__________  *
OTS 370T Technol/Society(WI)  ________3__________
OTS 389 Adult Ed and Training  ________3__________  *
OTS 402 Training Methods  ________3__________
OTS 405 Direct Work Experience  
Or Community College Co-op  ________3__________
OTS 430 Tech Applications in Trn  
Or OTS 351 Communication Tech  ________3__________
OTS 450 Assmnt, Eval and Improv  ________3__________
OTED 400 Instruction Sys Devel  ________3__________
PSYC 201S Intro to Psych  ________3__________
PSYC 303 Indst/Org Psych  ________3__________

### Training Electives (25 credits)
Consult the departmental advisor for a list of approved courses used to meet this requirement.

### UPPER DIVISION GENERAL EDUCATION

**Option A. Approved Minor, 12-24 hours; also second degree or second major.**

**Option B. Cluster, 9 hours (3 hours may be in the major area of study.)**

Requirements for graduation include a minimum cumulative grade point average of 2.00 overall and in the major, 120 credit hours, passage of the Exit Examination of Writing Proficiency, and completion of the Senior Assessment.