

LMDC Track Three Program Objectives

Course Title	Course Objectives
1) Ethical Leadership	<ul style="list-style-type: none"> • Describe the benefits of good ethics • Describe the impacts of unethical behavior • Recognize that small infractions are part of the problem • Identify and manage the influences and pressures behind our ethical choices • Describe how the organization's values, procedures and guidelines establish useful boundaries • Use the Ethics 4 Everyone Ethical Action Test to guide decision-making • Respond more confidently when faced with ethical dilemmas
2) Situational Leadership	<ul style="list-style-type: none"> • Use the Situational Leadership Model effectively • Open up and increase quality of communication • Help others develop their abilities • Teach others how to provide their own direction and support • Value and honor differences
3) Workplace Bullying	<ul style="list-style-type: none"> • Define workplace bullying • Identify whether someone is a target of bullying • Identify threatening behaviors that are typically displayed by workplace bullies • Recognize warning signs of workplace bullying • Identify the costs to both the organization and the employee/victim (psychological, physical & economic costs) • Identify the University policies that prohibit the behaviors typically demonstrated by bullies

	<ul style="list-style-type: none"> • Demonstrate a basic knowledge of what steps should be taken to address bullying behaviors by: the employee/victim & the supervisor
4) Presentation Skills (2 day class)	<p>At the end of this session participants will be able to...</p> <ul style="list-style-type: none"> • Deliver a 10 minute presentation using the 5 elements of an effective presentation. <ol style="list-style-type: none"> 1. Objective 2. Motivation 3. Overview 4. Body 5. Summary • Discuss ways to overcome fear of public speaking. • Explore advantages and disadvantages of a variety of presentation aids. • Discuss the impact of personal appearance and body language on a presentation. • Identify ways to counteract troublesome audience behaviors.
5) Managing Change	<ul style="list-style-type: none"> • To explore the dynamics of change and its implications on the leader and the individual. • To review the change reaction model. • To discuss 4 basic styles of change leadership. • To explore reasons for change resistance and discuss leader and individual strategies for overcoming it.
6) Reflection & Book Review	<ul style="list-style-type: none"> • Able to identify key business strategies communicated via book selection • Identify ways to incorporate new strategies and/or techniques presented in reading into work environment • Share insight on what went well in the track

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| | <ul style="list-style-type: none">• Share recommendation on how program(s) can be improved for future participants |
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