Using the BlueBox

**Workstation**

User with USB Drive

- Login to the Desktop Computer

Forgot to Turn Off Projector and Raise Screen using XPanel

- Insert USB Drive into BlueBox port
- Use computer to browse USB Drive
- When finished, safely remove USB drive in 2 steps:
  1. Click icon in system tray to safely remove the USB drive from the computer software
  2. Physically remove the USB drive from the BlueBox
- Press Screen Up and Projector Off on BlueBox

**Laptop User**

- Do not Login to Desktop Computer
- Use BlueBox to Control System
- Plug in Monitor and Audio cables from BlueBox into Laptop
- Hold Down Projector Off Button 10 Seconds to Set System to Display Laptop, Lower Screen, and Turn Projector On
- If needed, adjust laptop display options for resolution and sharing with projector. Max Res=1024x768
- When finished, raise screen, turn off projector, disconnect laptop

*Fall 2005 - Network ports on BlueBox are not connected until further notice. Laptop users who need Internet or Network access should also login to desktop computer.*