ENROLLMENT FORM

Semester: ____________________ Year: ___________

**To Be Completed by All Distance Learning Students each semester for which you are applying for aid**

The purpose of this form is for the Financial Aid Office to ensure that aid corresponds to your enrollment level. Every distance learning student has an individualized budget for financial aid that must be calculated on an individualized basis each term. This form allows the financial aid counselor to create your budget before you start classes.

Student Name: _________________________________________________________________

University Identification Number (UIN): _____________________________________________

Total Credit Hours Enrolled: _______________________

Old Dominion University Credit Hours Enrolled: ______________

Community College Credit Hours Enrolled: __________________ Institution: _______________________________

Other resources/aid expected (such as scholarships, tuition waivers, contracts, military benefits, vocational rehab benefits, etc.)

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Please read carefully and refer to your Student Success Advisor for assistance.

**CIRCLE YES/NO**

Did you receive financial aid at any institution other than Old Dominion University last semester?

Initial: Students can only receive financial aid from ONE institution during any given period of enrollment.

Initial: Students must be enrolled in at least one class at Old Dominion University and be enrolled at least halftime (see chart below) to be eligible to receive federal financial aid. Verify with your Student Success Advisor that the institution has a financial aid agreement with ODU. If that institution is not a financial aid partner, financial aid will not be awarded for courses taken there.

Initial: To receive your financial aid, the ENROLLMENT FORM must be completed by the student and received by the Old Dominion University Financial Aid Office.

Initial: A student may be eligible for the Federal Pell Grant if enrolled less than half time if all eligibility criteria are met. The maximum Pell limit is 6 years.

Initial: If you are completing coursework with a partner community college you are required to complete the Consortium Agreement Form (NOTE: TCC, TNCC, & PDCC do not use this form. Please use the Virginia Tidewater Cross Registration Form. Your Student Success Advisor can assist you with this process).

Initial: If completing a consortium agreement form, financial aid disbursements will be delayed until the ODU Financial Aid Office receives the consortium agreement form from the community college after its drop/add deadline. NOTE: The consortium agreement form must be completed and signed by your ODU Student Success Advisor.

Undergraduate Enrollment Level

100% = 12 or more semester hours
75% = 9 - 11 semester hours
50% = 6 - 8 semester hours

Graduate Enrollment Level

100% = 9 or more semester hours
75% = 6 - 8 semester hours
50% = 4 - 5 semester hours

By signing this form, I agree to accept only the financial aid offered by Old Dominion University for the term specified.

Signature: ____________________________ Date: __________________

After completing with your Student Success Advisor, they will submit on your behalf or please mail to Old Dominion University’s Office of Student Financial Aid (address provided at top)