OLD DOMINION UNIVERSITY

Extended Classrooms: Remote Student Best Practices

Several of our classrooms allow instructors to teach a live class while broadcasting to remote students over Zoom. If you are one of those remote students, here are some things to keep in mind for the best learning experience:

Before you log in

- Make sure your computer meets Zoom's minimum requirements.
- Test your Zoom connection ahead of time using Zoom's test meeting.
- Test your device's <u>audio</u>. For the best results, use a headset or headphones.
- Close any unnecessary applications running in the background that may compete for system memory or internet bandwidth.

Log in

- For security reasons, only students who are officially registered for a course will be allowed to log in and join the class.
- Log into Zoom using your ODU Zoom account and your real name.

View the class

- Use a computer or laptop (not a mobile device) whenever possible. This
 allows you to see more of the class at once and gives you the best view of
 the front of the classroom.
- Change your video layout to <u>Active Speaker View</u>, and <u>pin</u> your instructor's video window so that you can see the front of the classroom no matter who's talking.
- View the class in <u>full screen</u> mode so your instructor and the whiteboard are easier to see.
- Be in a quite space

Participate in the class

- Mute your microphone when you enter the meeting.
- Chat is disabled in extended classrooms. To ask a question or make a comment, unmute your microphone. In Zoom for Windows or Mac, you can easily unmute yourself by pressing and holding the space bar.
- Overall, follow your instructor's recommendations for interacting in class.

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