

BATTEN COLLEGE OF ENGINEERING AND TECHNOLOGY (BCET)

GRADUATE STUDENT TRAVEL AWARD

Application Deadline: Rolling for 2022-23 AY

The purpose of this BCET Graduate Student Travel Award is to incentivize research and enable graduate students in the College to attend and present their research in national and international conferences or professional events.

BCET will offer up to \$500 in matching funds in Graduate Student Travel Award per student per academic year. Applications are accepted and reviewed on a rolling basis by the Research and Graduate Program in BCET. Awards are granted consistent with BCET College goals of increased research productivity and high quality scholarship.

DEADLINE: Rolling, as long as funds are available.

EXPECTATIONS: Candidates must have accepted paper/presentation in a conference or in a professional event. Recipients who do not submit reimbursement claim within 30 days of the event deadline (conference/professional event end date) will forfeit the award.

ELIGIBILITY: Currently enrolled BCET graduate students who are in good academic standing.

LETTERS OF RECOMMENDATION: Application must accompany at least one letter of recommendation from his/her Faculty Advisor and/or Department Chair.

PROCESS FOR APPLICATION AND CRITERIA FOR THE AWARD:

- The candidate must have and maintain a GPA of no less than 3.25.
- Must submit acceptance letter for their accepted paper and/or presentation in a professional event with their application.
- The student's Department, or, Faculty advisor must contribute up to and beyond the \$500 maximum matching amount offered by BCET for this award. The commitment by the Department and/or Faculty Advisor needs to be included in the recommendation letter.
- Submit your electronic application using the attached form and all accompanying materials to Ms. Jayne Massey: jmassey@odu.edu **no less than 60 days prior to the event date.**

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DATE: _____ STUDENT ID # UIN: _____
NAME: _____ TELEPHONE: _____
ADDRESS: _____ STATE: _____ ZIP CODE: _____
E-MAIL ADDRESS _____

HAVE YOU PREVIOUSLY RECEIVED A BCET GRADUATE STUDENT TRAVEL AWARD? YES NO

IF YES, WHEN: _____ CURRENT GPA _____

DEPARTMENT: Electrical and Computer Engineering (ECE) Computational Modeling and Simulation Engineering (CMSE)
 Mechanical and Aerospace Engineering (MAE) Engineering Management and Systems Engineering(EMSE)
 Civil and Environmental Engineering (CEE) Engineering Technology (ET)

MAJOR ADVISOR: _____

ACCEPTED PAPER TITLE: _____

CONFERENCE/PROFESSIONAL EVENT NAME: _____

DATE: _____ LOCATION: _____

EXPECTED COST OF ATTENDANCE: _____

LIST ONE REFERENCE WHO WILL SUBMIT A LETTER OF RECOMMENDATION

NAME: _____ DEPARTMENT: _____
EMAIL: _____ PHONE: _____

**SUBMIT THIS FORM AND ALL OTHER
RELEVANT DOCUMENTS IN ONE PDF
FILE (LastnameFirstname.pdf) TO:
Ms. Jayne Massey
(jmassey@odu.edu)**