**Student Teacher Candidate Checklist with Links**

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| **Clinical Faculty** | * Clinical Faculty Information Sheet: [http://c1.livetext.com/misk5/formz/public/98979/MPDz2FmogS](https://www.livetext.com/misk5/formz/public/98979/MPDz2FmogS) * Clinical Faculty or mentor teacher completes Weekly Feedback, reviews with student, submits to supervisor |
| **Journal Entries** | * Weekly (submitted via email to University Supervisor) * Assessment of Instructional Environment (Week 1 or 2) |
| **Time Record** | * Majority should be in Columns 2 & 3 * Signed weekly by clinical faculty/mentor/administrator/or supervisor * Turn in to supervisor at end of semester |
| **Supervisor Observation**  Pink copy to candidate | * Observations (10 wk. placements – 5) (2-7 wk. & 14 wk. placements need 7) * Additional Observations (optional as needed) * Submit to Chrome River for travel reimbursement each month |
| **Evaluation of Teacher Candidate by School Administrator** | * 2nd half of each placement * Turn in to supervisor at end of semester * Be sure administrator checks “Recommend for Hire” (If not checked, please contact the Director of the Office of Clinical Experiences immediately) |
| **Impact Project** | * Student submits via Livetext/Art/Music and MonarchTeach submit to the Director of the Office of Clinical Experiences along with LiveText Rubrics * Supervisor grades P/F using LiveText Rubric |
| **Student Teaching Evaluations**  *Professional Attributes and Instructional Development Scale (PAIDS)* | * Mid-term * Final   Midterm and Final Evaluation Link <https://odu.co1.qualtrics.com/jfe/form/SV_3pHXUNFUuGZ2IFD>   * Clinical faculty & supervisor complete collaboratively * Submitted via Qualtrics survey from the Office of Clinical Experiences * Signed via Qualtrics by student, clinical faculty, & supervisor   <https://odu.co1.qualtrics.com/jfe/form/SV_9H7Q3PW2HkW5tJj> |
| **Professional Disposition**  (must be completed prior to grades being posted) | * Link for supervisors   <https://odu.co1.qualtrics.com/jfe/form/SV_a65mjIFcE2g0iUZ>   * Link for students.   <https://odu.co1.qualtrics.com/jfe/form/SV_a65mjIFcE2g0iUZ> |
| **Emailed to appropriate parties during the semester** | * Student Teacher Candidate evaluation of Clinical Faculty: [http://c1.livetext.com/misk5/formz/public/98952/iaUeK5hYIk](https://www.livetext.com/misk5/formz/public/98952/iaUeK5hYIk) * Clinical Faculty Evaluation of University Supervisor: [http://c1.livetext.com/misk5/formz/public/98955/BK8a5dyQWS](https://www.livetext.com/misk5/formz/public/98955/BK8a5dyQWS) * University Supervisor evaluation of Clinical Faculty: [http://c1.livetext.com/misk5/formz/public/98953/W4ouVAd9Pm](https://www.livetext.com/misk5/formz/public/98953/W4ouVAd9Pm) * Student Teacher Candidate Evaluation of the University Supervisor: [http://c1.livetext.com/misk5/formz/public/98954/t7AXau7ape](https://www.livetext.com/misk5/formz/public/98954/t7AXau7ape) * EBI survey- link will arrive to students “sent on the behalf of the Office of Clinical Experiences” |