May 4, 2012

TO: Provost’s Council

FROM: Judith M. Bowman
Assistance Vice President for Undergraduate Studies

SUBJ: Provost’s Council Agenda for Tuesday, May 8, 2012

The Provost’s Council will meet on Tuesday, May 8, 2012 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the April 10 minutes (see attachment, p. 1-2)

2. Faculty Senate Issue 2011/12-14, Requirements for Interdisciplinary Minors (see attachment, p. 3-5)

3. Faculty Senate 2011/12-21, Proposal to Change the Psy.D. in Clinical Psychology Degree Program to Ph.D. in Clinical Psychology (see attachment, p. 6-14)

4. University Educator Award (see attachment, p. 15-16)

5. Procedure for Selection of Outside Reviewers Regarding Promotion and Tenure 2012-13 (see attachment, p. 17)

6. Faculty Diversity Leaders (see attachment, p. 18-19)
   Gwen Lee-Thomas

7. Email Etiquette (see attachment, p. 20-22)

8. Announcements
   A. Review of Continuing Education Programs – June 25-26
   B. Outstanding Faculty Awards Committee: Deans please select and submit the names of college representative for the University’s Outstanding Faculty Awards Committee to Judy Bowman by Monday, June 4. The committee selects ODU’s nominees for the SCHEV Outstanding Faculty Award and selects the winner of the Provost’s Award for Leadership in International Education. It is imperative that committee members be available to review SCHEV nominations between July 6 and July 20.
   C. The deadline for deans to submit complete SCHEV Outstanding Faculty Award nomination packets and pdf’s to Brenda Roth is Monday, July 2.
The Provost’s Council met on Tuesday, May 8, 2012 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Chandra de Silva (Chair), Osman Akan, Ali Ardalan, Jim Duffy, Heather Huling, Linda Irwin-DeVitis, Janet Katz, Gwen Lee-Thomas, Terri Mathews, Barry Miller, Shelley Mishoe, Ginny O’Herron, and Marty Sharpe. The following agenda items were discussed.

1. The April 10 minutes were approved.

2. Faculty Senate Issue 2011/12-14, Requirements for Interdisciplinary Minors

   Council members discussed and approved the recommendation from the Faculty Senate for revisions to the requirements for interdisciplinary minors. The revision would decrease the number of disciplines for interdisciplinary minors from three to two with a maximum of six credits from any one discipline. The Council’s recommendation will be forwarded to President Broderick.

3. Faculty Senate Issue 2011/12-21, Proposal to Change the Psy.D. in Clinical Psychology Degree Program to Ph.D. in Clinical Psychology

   Council members discussed and approved the recommendation from the Faculty Senate to change the Psy.D. degree program in clinical psychology to a Ph.D. in clinical psychology. When the doctoral program in clinical psychology was first proposed in the 1970’s, the Virginia Consortium requested a degree designation that was relatively new at the time, a Psy.D. or Doctor of Psychology, because the degree was intended to represent the program’s focus on training practitioners. Over time, changes have occurred, outside of the Consortium, in the nature and function of the Psy.D. degree. Although early Psy.D. programs had generally small to moderate class sizes (like Ph.D. programs) and were based at universities, currently many Psy.D. programs are housed at professional schools, which lack the broader and richer academic environment provided by a university. As a clinical doctoral program that is small, university-based, and has a significant research component, Old Dominion’s program has become increasingly different from most other Psy.D. programs and more similar to Ph.D. programs in clinical psychology that offer a curriculum that equally emphasizes clinical and research training.

   The Council’s recommendation will be forwarded to President Broderick.

4. University Educator Award

   Council members discussed the proposal to establish the designation of University Educator in order to recognize faculty members at the University who are outstanding teachers at the undergraduate level. Only full-time, non-tenure-track and non-tenured faculty would be considered for this honor. Council members suggested several revisions,
including renaming the designation University Distinguished Teacher. The Council’s proposal will be forwarded to the Faculty Senate for review.

5. Procedure for Selection of Outside Reviewers Regarding Promotion and Tenure 2012-13

Council members discussed the proposed form that could be used by department chairs for the selection of outside reviewers regarding promotion and tenure. The form is intended to help department chairs as they select outside reviewers, and use of the form would not be mandatory. Several suggestions were made, including the suggestion that the form be a fillable PDF. Council members approved the format. The form will be sent to the Faculty Senate for informational purposes.

6. Faculty Diversity Leaders

Gwen Lee-Thomas discussed the CORE2 Initiative and announced the Faculty Diversity Leaders (FDLs) from each college. The FDLs were nominated by faculty peers in their respective colleges and selected by a committee of faculty and administrative professional faculty. Their primary responsibility will include working with their respective college dean and their college’s diversity task force in identifying, implementing and evaluating recruitment, retention, and success strategies regarding current and future faculty.

Dr. Lee-Thomas distributed to the deans the letter sent to the FDLs by President Broderick and a sample letter for the deans’ use in their college. President Broderick would like the deans to announce the names of all the FDLs and information about the Initiative to their faculty. Chandra de Silva asked the deans to use the sample letter if they wished and to send the information to their faculty between May 11-18.

7. Email Etiquette

Chandra de Silva informed Council members that the President and Provost are concerned about the number of people accepting invitations to receptions and dinner events and not attending. He reminded them to attend the event if they accepted or to notify the appropriate office if they are unable to attend or an emergency occurs.

Dr. de Silva also reminded Council members that personnel issues should not be discussed in email correspondence.

8. Announcements

A. Chandra de Silva announced there will be a review of continuing education programs on June 25-26.

B. The deans were asked to select and submit the names of college representative for the University’s Outstanding Faculty Awards Committee to Judy Bowman by Monday, June 4. The committee selects ODU’s nominees for the SCHEV Outstanding Faculty Award and selects the winner of the Provost’s Award for Leadership in International Education. It is imperative that committee members be available to review SCHEV
nominations between July 6 and July 20. Ms. Bowman will send the deans the current members of the committee.

C. The deadline for deans to submit complete SCHEV Outstanding Faculty Award nomination packets and pdf’s to Brenda Roth is Monday, July 2.

D. Ginny O’Herron distributed information about the collaborative project to collect stories and historic documents detailing Virginia’s historic journey toward the desegregation of its public schools. Those collaborating on the project are the Old Dominion University Libraries, DOVE (Desegregation of Virginia Education), AARP Virginia, the Virginia Conference NAACP, and the Urban League of Hampton Roads.

E. Gwen Lee-Thomas relayed the President’s thanks to the deans and faculty for their attendance at Commencement.

F. Gwen Lee-Thomas announced that employees have the option to return to Anthem during the current open enrollment period. Additional information will be sent by Human Resources.

G. Judy Bowman distributed updated contact information cards to the deans.