TO: Provost’s Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost’s Council Agenda for Tuesday, June 26, 2012

The Provost’s Council will meet on Tuesday, June 26 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the June 12, 2012 minutes (see attachment, p. 1-3)

2. Recommended Changes to the Responsible Conduct of Research (RCR) Policy (see attachment, p. 4-5)
   Brenda Lewis

3. Research Conflict of Interests Policy (see attachment, 6-22)

4. Faculty of Practice Proposal (see attachment, p. 23-25)
   Chandra de Silva

5. Announcements
   A. Analysis of graduate enrollments and future plans due July 15
   B. Important Dates for 2012-13 (see attachment, p. 26-27)
The Provost’s Council met on Tuesday, June 26 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Carol Simpson (Chair), Oktay Baysal, Andy Casiello, Chandra de Silva, Brenda Lewis, David Metzger, Shelley Mishoe, Ginny O’Herron, Renee Olander, Chris Platsoucas, Charles Wilson, and Gil Yochum. The following agenda items were discussed.

1. The June 12, 2012 minutes were approved.

2. Recommended Changes to the Responsible Conduct of Research (RCR) Policy

   Brenda Lewis discussed the changes to the Responsible Conduct of Research (RCR) Policy recommended by the Graduate Administrators Council (GAC). Under the current policy, all graduate students must complete the Collaborative Institutional Training Initiative (CITI) seven core RCR training modules within 12 months of their first enrollment. GAC has recommended that the policy apply to degree-seeking graduate students only and that it be completed within the first semester of enrollment.

   Council members agreed with the recommendation that the training be completed within the first semester of enrollment. They felt it was important for students to complete the training early in their graduate program rather than waiting until close to graduation. However, they felt that those non-degree students who complete a program that results in an ODU credential, such as teacher certification, should be required to complete the RCR training. They amended the recommendation to require the training for graduate students admitted or readmitted to degree-seeking status or certification-seeking status effective with fall 2010. The Council’s recommendation for revisions to the RCR policy will be forwarded to the Faculty Senate for review.

3. Research Conflict of Interests Policy

   Council members discussed the proposed policy on Research Conflict of Interests and noted several areas that may need additional review or revision. Several of the definitions, such as Co-Investigator and Principal Investigator, should be expanded. Other areas for additional review include the following.
   - Clarify the appeal procedures and the role of the Provost and use of the grievance policies.
   - Clarify the role of the Research Conflict of Interests Committee.
   - Ensure that the policy is consistent with the provisions of the Intellectual Property Policy.
Carol Simpson asked the Deans to review the proposed policy again and forward any changes or suggestions to her. She will work with Jay Wright on revisions to the policy.

4. Faculty of Practice Proposal

   This issue will be discussed at the next meeting.

5. Announcements
   A. The Deans were reminded to submit their analysis of graduate enrollments and future plans to the Provost’s Office by July 15.
   B. Judy Bowman announced that College annual reports are due August 10.
   C. A list of important dates for 2012-13 was included with the agenda. Judy Bowman will send Council members an updated list.
   D. Carol Simpson asked the Deans to consider whether Provost’s Council meetings should focus on discussion with the Deans with a larger meeting held once a semester.