November 7, 2013

TO: Provost’s Council
FROM: Judith M. Bowman
       Assistant Vice President for Undergraduate Studies
SUBJ: Provost’s Council Agenda for Tuesday, November 12, 2013

The Provost’s Council will meet on Tuesday, November 12 from 8:30-10:00 a.m. in the
Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of October 22, 2013 minutes (see attachment, p. 1-2)

2. Indirect Costs, Uses, and Distributions
   Rodger Harvey

3. Proposal for Graduate Assistant Enrollment Requirements (see attachment, p. 3)
   Brian Payne

4. Provisional Admission for Graduate Students (see attachment, p. 4)
   Brenda Lewis

5. Economic Development Plans – 9:00 a.m.
   David Harnage

6. SACSCOC Requirements: Tracking and Notification Requirements (see
   attachment, p. 5-8)) – 9:30 a.m.
   Marty Sharpe

7. Announcements
   A. Third annual Education Day at the women’s basketball game on Wednesday,
      December 4 at 11:00 a.m.; over 5,000 local elementary students and teachers
      will attend.
   B. The Spring 2014 New Adjunct Faculty Orientation will be held on
      Wednesday, January 8, 2014 from 4:00 p.m. to 7:00 p.m. in the Learning
      Commons at the Perry Library. The Service Fair will begin beforehand at
      3:30 p.m.
1. The October 22, 2013 minutes were approved.

2. Indirect Costs, Uses, and Distributions

   Rodger Harvey presented information on indirect costs (IDC) including:
   • External sources of sponsored research and the federal breakdown for FY 2012;
   • A comparison of F&A rates for Virginia and beyond; and
   • A breakdown of what is covered by F&A or IDC, including specific costs on a $500,000 award.

   He noted that most of the IDC flows back to academics, with a portion to ODURF, the Office of Research, the Dean, the department chair, and the Principal Investigator. The Office of Research uses the funds for external support for the colleges, including start-ups for faculty and intramural funding.

   Dr. Harvey asked for input on the information presented and informed the Deans that he will be presenting the information to faculty and asking for their input.

3. Proposal for Graduate Assistant Enrollment Requirements

   This topic will be discussed at the next meeting.

4. Provisional Admission for Graduate Students

   This topic will be discussed at the next meeting.

5. Economic Development Plans

   David Harnage discussed a proposal for an ODU Center for Economic Development. The components of the Center would be the following.
   • Bureau of Business and Economic Research
   • Accelerator Partnership
   • Product and Business Development Services
   • Services Division
   • Innovation Lab
• **Innovation Foundation**

The Center would become the new gateway to the University and provide an expanded group of services to enable the University to interact and interface with the business community. Outcomes would be to use research for the development of intellectual property and commercialization and to use intellectual property to create economic development here, not elsewhere.

The proposal for the Center should be completed by the end of the current semester.

6. **SACSCOC Requirements: Tracking and Notification Requirements**

Marty Sharpe discussed SACSCOC requirements and where we are now with the SACS Commission on Accreditation. The ten-year Reaffirmation of Accreditation was completed successfully in 2012. The next event is a five-year report due around March 25, 2018, which will include compliance with 23 of approximately 100 standards, the Quality Enhancement Plan Impact Report, institutional changes summary report, and substantive changes.

Dr. Sharpe stressed that, as SACS Liaison, she must be kept informed when new credit programs and certificates are being proposed or discontinued, instructional activity takes place at an off-campus location, instruction at another institution is transcripted as ODU credit, and any changes in status of specialized accreditations. She will send her master list of changes and updates she is aware of to the Deans from time to time for their review and revision if needed. Dr. Sharpe asked to attend each dean’s meeting with department chairs in the spring to discuss SACSCOC requirements.

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