March 21, 2014

TO: Provost’s Council

FROM: Judith M. Bowman
       Assistant Vice President for Undergraduate Studies

SUBJ: Provost’s Council Agenda for Tuesday, March 25, 2014

1. Approval of the February 11, 2014 minutes (see attachment, p. 1-2)

2. Approval of the minutes from the February 25, 2014 Mid-Year Provost’s Council Retreat (see attachment, p. 3-4)

3. Expectations for Entrepreneurship in the Colleges
   Alonzo Brandon

4. Proposal to Extend Old Dominion University Smoking Policy to Cover Electronic Cigarettes and Vaporizers (see attachment, p. 5-6)

5. Reports on the Student Opinion Survey from ITS (see attachment, p. 7) 9:00 a.m.
   Dave Hamel and Grace Little

6. Follow up from the February 25 Mid-Year Retreat

7. Test Optional Admission – 9:30 a.m.
   Jane Dane’ and Brian Payne

8. Announcements

   A. Proposed Policy for Priority Preregistration for Active Duty, Veterans, Reservists and Virginia National Guard Service Members (see attachment, p. 8-10)

   B. Graduate Research Achievement Day (GRAD) will be held on Thursday, March 27 in Webb Center. Presentations are from 9:15-11:30 a.m. and posters from 12:00 noon-2:00 p.m.
PROVOST’S COUNCIL  
March 25, 2014  
Minutes

The Provost’s Council met on Tuesday, March 25 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Carol Simpson (Chair), Alonzo Brandon, Jane Bray, Andy Casiello, Jane Dane´, Chandra de Silva, Dave Hamel, Brenda Lewis, Grace Little, Shelley Mishoe, Ginny O’Herron, Renee Olander, Brian Payne, Chris Platsoucas, Linda Vahala, Charles Wilson, and Gil Yochum. The following agenda items were discussed.

1. The February 11, 2014 minutes were approved.

2. The minutes from the February 25, 2014 Mid-Year Provost’s Council Retreat were approved.

3. Expectations for Entrepreneurship in the Colleges

   Alonzo Brandon discussed the recent Strome gift and noted that the momentum of this gift provides opportunities to raise funds in each of the colleges. Additional gifts will be announced in the near future, and proposals have been submitted to a number of foundations.

   Jim Lant has been named interim executive director of the Entrepreneurial Center and should be contacted for any questions. A Deans Council will be established and will select one faculty member from each college to serve as Entsminger Fellows. The Fellows will receive grants to attend a Summer Institute on Entrepreneurism and will receive released time and stipends in order to develop a course. Gil Yochum emphasized that this initiative involves all the colleges and includes students from any major.

   Judy Bowman will forward additional information from Mr. Brandon to Council members.

4. Proposal to Extend Old Dominion University Smoking Policy to Cover Electronic Cigarettes and Vaporizers

   Council members supported proposed changes to the Smoking Policy to include the use of electronic cigarettes and vaporizers. The proposed changes will be shared with the Faculty Senate.

5. Reports on the Student Opinion Survey from ITS

   Dave Hamel and Grace Little demonstrated several reports that have been developed to encourage student participation and assist the deans as they review data from the student opinion surveys.
• The Participation Tracking Report provides up-to-date information on how many surveys have been submitted based on the total possible surveys for the most recent semester. A Participation Tracking History Report is in development.
• The Student Opinion Report (Summary Report) is the main report for survey tracking and shows the average score across all categories evaluated for the course and instructor.
• The Longitudinal Report displays the overall course and instructor evaluations across multiple semesters and can be used for evaluating trends through time.
• The Course Level Report displays the course and instructor evaluations across course levels (i.e. 100, 200, 300… etc.). This report was developed because of the belief that general education courses are evaluated more severely than major specific courses because of students’ involvement in their major.

Ms. Little informed the group that a number of faculty have been successful in increasing the participation rate on the surveys by asking students to bring mobile devices and complete the survey on the last day of class. She also stated that the Center for Learning and Teaching is available to help faculty who want to integrate the survey at the end of the course. Carol Simpson asked the deans to encourage faculty to conduct mid-semester surveys to obtain student input and potentially improve their classes.

6. Test Optional Admission

Jane Dane´ and Brian Payne presented information on a pilot program to implement test optional admission for the class admitted for fall 2015. Students applying as test optional would be reviewed for admission based on predictors such as grade point average, the academic rigor of their courses, class rank, leadership, and community service. Students admitted as test optional would be followed for four years to assess whether to continue with this option. Students applying for scholarships would be required to submit SAT or ACT test scores.

Dr. Dane´ and Dr. Payne have presented the pilot program across campus and received general support other than some concern about the utility of this option across colleges. The associate deans were supportive, but asked for math SAT or ACT scores for placement into math courses. The chair of Faculty Senate Committee B did not see implementation of the test optional pilot program as an issue for the Senate. Specific questions or concerns about test optional admission and the pilot program should be directed to Dr. Dane´.

7. Announcements

A. The proposed Policy for Priority Preregistration for Active Duty, Veterans, Reservists and Virginia National Guard Service Members is required by SCHEV and was included with the agenda for information purposes. Council
members were asked to contact Judy Bowman with any questions about the proposed policy.

B. Graduate Research Achievement Day (GRAD) was held on Thursday, March 27 in Webb Center, with presentations from 9:15-11:30 a.m. and posters from 12:00 noon-2:00 p.m.

C. Brenda Lewis thanked the deans for their support of the Graduate Student Organization Conference.