PROVOST’S COUNCIL RETREAT
July 13, 2016
Hampton/Newport News Room, Webb Center
Agenda

8:00-8:30 a.m. Muffins and coffee
8:30-8:50 a.m. Welcome and Opening Remarks – Austin Agho
8:50-9:20 a.m. SACSCOC Audit Update – Tisha Paredes and Brian Payne
9:20-9:50 a.m. Regional Higher Education Centers – Renee Olander
9:50-10:20 a.m. Graduate School Update – Robert Wojtowicz
10:20-10:35 a.m. Break
10:35-11:10 a.m. An Overview of Student Learning at ODU – Tisha Paredes
11:10-11:30 a.m. Signature Programs Online – Brian Payne and Andy Casiello
11:30-11:45 a.m. International Update – Robert Wojtowicz
11:45-12:45 p.m. Lunch
12:45-1:00 p.m. Update on the Quality of University Life Committee – Kathy Williamson
1:00-2:45 p.m. Presentations by the Deans Focusing on Enrollment, Community Engagement, Alumni/Development Plans, and Inter-College Collaborations
    1:00 p.m. Arts and Letters
    1:15 p.m. Business
    1:30 p.m. Continuing Education and Professional Development
    1:45 p.m. Education
    2:00 p.m. Health Sciences
    2:15 p.m. Honors
    2:30 p.m. Sciences
2:45-3:00 p.m. Wrap Up and Adjourn – Austin Agho
Members of the Provost’s Council participated in a retreat on Wednesday, July 13, 2016 from 8:00 a.m.-3:00 p.m. in the Hampton/Newport News Room in Webb Center. Those present were Austin Agho (Chair), Stephanie Adams, Kimberly Adams-Tufts, Debbie Bauman, Richardan Benjamin Judy Bowman, Jane Bray, Andy Casiello, Gail Dickinson, Clair Dorsey, Jim Duffy, David Earnest, George Fowler, Nancy Grden, Dana Heller, Marissa Jimenez, Kiran Karande, Jeanie Kline, Terri Mathews, Connie Merriman, David Metzger, Ravi Mukkamala, Renee Olander, Tisha Paredes, Brian Payne, Chris Platsoucas, Shantya Plater, Jim Shaeffer, David Silvis, Liz Smith, Jeff Tanner, Linda Vahala, Sandy Waters, Kathy Williamson, Charles Wilson, and Robert Wojtowicz.

The following agenda items were discussed.

1. Welcome and Introductions

   Austin Agho welcomed the group and introduced two new Deans: Dana Heller, Interim Dean of the College of Arts and Letters and Stephanie Adams, Dean of the Batten College of Engineering and Technology.

2. SACSCOC Audit Update

   Brian Payne informed the group that the SACSCOC audit review is underway. The purpose of the audit review is to find areas we need to address before the Fifth-Year Interim Report is due to ensure we are continuing to meet accreditation standards. The main components of the report are the Compliance Certification, the QEP Impact Report, and the review of off-campus instructional sites initiated since the last reaffirmation but not reviewed by a committee.

   Tisha Paredes reported that 17 standards have been reviewed by committees. The Office of Institutional Effectiveness and Assessment is in the process of reviewing the readiness audit reports. At this point, five of the 17 standards are compliant. The next phases of the process are to design the plan for the Fifth-Year Report, compile information and write the Report, which is due in March 2018.

   Dr. Paredes also gave a status report on the Quality Enhancement Plan (QEP).
   - 230 faculty have participated in workshops through summer 2016.
   - 26 action projects have been funded for a total of ~$308,645.
   - 14,265 students have been impacted through spring 2016.
   She will distribute the QEP data aggregated by college.

   Dr. Paredes summarized the gaps identified so far as follows.
   - Documentation is missing or limited for some standards.
   - Website language and Catalog language need to be aligned.
• Practices need to be connected to Distance Learning and indicate how the University serves those students.

The next steps for the Office of Institutional Effectiveness and Assessment are to meet with each standard committee, review outdated policies to confirm they have been approved within the last five years, and ensure information is aligned across the website and Catalogs.

3. Regional Higher Education Centers

Renee Olander discussed the Strategic Plan for the Regional Higher Education Centers for 2016-21. The committee that developed the Strategic Plan has recommended the following six action items.

• Establish a Marine Power and Electrical Systems Lab at the Tri-Cities Center.
• Establish the “Resilience or Biotech Campus” at the Virginia Beach campus.
• Revitalize the Virginia Peninsula footprint and leases by consolidating and growing the Applied Research Center (ARC).
• Establish distinct Center of Excellence identities and branding for all three regional center locations.
• Distribute faculty on-site throughout the region to build Center of Excellence identities.
• Market and communicate the strategy for these University Centers as part of the overall ODU plan and brand, yet with distinct areas of excellence.

4. Graduate School Update

Robert Wojtowicz stated that graduate headcount enrollment is up but graduate FTEs are still down. He reported on the proposals that were funded to support short-term graduate recruitment efforts and provided examples of some of the results in each college. In 2016-17, he plans to coordinate the approaches to graduate recruitment and marketing and convene a Recruitment Committee.

5. An Overview of Student Learning at ODU

Tisha Paredes presented data on the assessment of student learning in the following areas: general education competencies, the Quality Enhancement Plan (QEP) on Improving Disciplinary Writing, ePortfolio, and Learning Communities. The assessment of general education focused on critical thinking and writing in the major. The ePortfolio assessment looked at integrative learning, and the Learning Communities assessment looked at sense of belonging.
The following themes emerged from the assessment data.

- There is overlap between critical thinking, upper-division writing (W courses), integrated learning (ePortfolio), and disciplinary writing (QEP) student learning outcomes.
- The majority of students are exceeding or meeting the standard on most outcomes.
- Some areas that need improvement are syntax and mechanics, synthesis, conclusions, and reflection and integrating learning.

The next steps in assessing student learning are as follows.

- EPortfolio and Learning Communities faculty workshops are expanding.
- QEP faculty workshops are expanding.
- The assessment cycle for general education will begin again with focused faculty development initiatives on English, foreign languages, and information literacy (IT 150G).

Dr. Paredes asked the deans to encourage faculty to participate in the workshops on ePortfolio, Learning Communities and improving disciplinary writing. She will distribute the data on student learning outcomes to the deans aggregated by college.

A brochure on the Center for High Impact Practices was distributed. The brochure contains information on writing for college success, Upward Bound, the Peer Education program, Learning Communities, Student Support Services, and showcasing learning through ePortfolios.

6. Signature Programs Online

Andy Casiello stated that the University’s SCHEV six-year budget depends on meeting enrollment goals. The University’s online programs are critical to meeting our enrollment goals, and online programs have been growing about 15% annually. In spring 2016, 57% of our students chose face-to-face classes only, 22% chose both face-to-face and online classes, and 21% chose online classes only. Distance Learning manages a marketing and ad campaign to increase enrollment. In order to expand online programs and meet enrollment goals programs will have to add sections when needed, courses will need to run every semester, and there must be sufficient seats to meet the demand.

Brian Payne reported that four online programs have been identified as signature programs: communication, computer science, criminal justice, and leadership. These programs will receive funding for marketing and graduate students in order to meet enrollment demands.
7. International Update

Robert Wojtowicz described the current international organization at the University. He stated that the University will participate in the American Council on Education Internationalization Laboratory, which is an invitational learning community that assists participating institutions in developing goals and strategy for comprehensive internationalization. In addition, Dr. Wojtowicz plans to work with Jane Dané to reconvene the International Task Force. The Task Force will work on completing the earlier analysis of international efforts at the University.

8. Update on the Quality of University Life Committee

Kathy Williamson provided an update on the work of the Quality of University Life (QUL) Committee. The Committee is appointed by and reports to the President and consists of a Steering Committee, Core Committee, and three themed subcommittees: wellness, assessment, and work/life balance. During the fall semester, the work of the subcommittees will focus on presenting proposals to the Steering Committee and modeling behaviors to support QUL.

9. Presentations by the Deans Focusing on Enrollment, Community Engagement, Alumni/Development Plans, and Inter-College Collaborations

The deans presented information on their college focusing on enrollment, community engagement, alumni and development plans, and inter-college collaborations.

10. Wrap Up and Adjourn

Austin Agho thanked presenters and attendees for their active participation. He noted that he will be working with chairs and deans to discuss how we can maximize our limited resources and reallocate resources to increase the number of graduate professional programs.