

**Program Prioritization Task Force
Meeting Summary
December 18, 2020**

Brian Payne shared the input received on the Anonymous Forms.

The group discussed the open forum. Several people who participated in the forum asked why Academic Affairs is conducting the program prioritization review and whether other areas of the University will be conducting similar reviews. As he stated in the forum, Brian Payne responded that Academic Affairs is conducting the review so we can decide our future, not have others decide for us.

Payne announced that he and Desh Ranjan will meet with department chairs to talk about measuring academic quality, which was one of the issues raised at the forum. Also, to follow up on his comments at the forum, Adrian Gheorghe sent several articles, which will be loaded to Teams.

Tisha Paredes presented the academic and administrative program prioritization rubrics that have been developed. The Task Force divided into two subgroups, one for academic programs and one for administrative units, to test the rubrics. Each group was asked to select a program or unit and apply the rubric to see what is missing, whether the data is available, whether the scale is applicable, and identify any issues. The groups reported back and were asked to send their input and findings to Dr. Paredes by Monday, December 21. She will revise the rubrics based on the input and finalize them by the time the University reopens in January.

Each subcommittee provided an update on their work to date. Once the review begins in January, subcommittees can send questions or requests for additional data to Brian Payne; he will add the responses received to Teams. Subcommittees can also invite individuals to meet with them.

Wie Yusuf presented three suggestions for soliciting faculty and staff input.

- Utilize the existing anonymous online survey.
- Create a customized online feedback instrument that allows for specific feedback on different aspects of the Task Force's work.
- Task Force presentation to the Faculty Senate and inclusion of updates on the group's work in communications from the Faculty Senate Chair to all faculty to ensure faculty receive updates.

The Task Force will continue to use the existing anonymous online survey, but in a targeted way. An email will be sent to faculty and staff who register for the open forums. They will be provided with the link to the survey and asked to provide feedback. The link will also be sent to those participating in any meetings held to discuss the work of the Task Force.