1. Call to order.
   a. Meeting called to order at 3:00 p.m.
   b. In attendance:
      i. Chairman John Sokolowski, Secretary Corrin Richels, President John Broderick, Provost Austin Agho, Senator Nina Brown, Senator Lynn Tolle, Senator Wie Yusuf, Senator Michael Carhart, Senator Charlie Daniels, Past President David Burdige, Library Representative Karen Vaughan

2. Action Items
   - Faculty Code of Conduct (FCOC)
     o The President and Provost were made aware of the impending discussion of the FCOC in the Faculty Senate
     o The Senate will be taken to Executive session to close the meeting to members of the senate only
   - Student Opinion Survey Review
     o Committee formed
     o Charged with providing an instrument that will improve teaching rather than evaluate performance
     o Goal is to have a draft that is approved through the senate by the end of the spring semester
     o Larger issue of faculty evaluation will be addressed in the Senate in the 2020-21 academic year
   - Summer Pay
     o The goal of the plan is to increase summer enrollment and compensate faculty based on course enrollment
     o Departments are encouraged to offer high demand courses online and reevaluate enrollment caps
     o Marketing efforts are being undertaken to improve summer enrollment
       - Social media
       - Outreach to high schools
       - Direct marketing to ODU students
       - Digital ads
     o One of the strengths of this plan is that it is transparent
     o Changes in course enrollment caps will be monitored by Office of Academic Affairs and the Registrar’s office
   - Faculty workload policy implementation
     o All colleges, except, the College of Arts and Letters have developed and submitted their workload policies to the Office of Academic Affairs
     o According to BOV policy, a full load is defined as 12 credit hours per semester
     o The Provost’s office is trying to make it a more transparent system
   - Where we won in the Governor’s office
     o On January 15th President Broderick will accompany the President of GMU to discuss budget issues in Richmond
     o $10 million budget allocation
     o Increase in financial aid package
- Unified budget amendment signed on by all 17 schools in the commonwealth for a faculty salary increase (not staff) with a caveat that it not come out of already allocated funding
- Search for Dean of Engineering is moving forward
  - 80 applications
  - Looking for 10 to 12 viable candidates
  - Off-campus phone interviews by the end of February
  - After Spring Break candidates to campus

3. Meeting Adjourned at 4:17 pm