1. **Call to order.**
   a. In attendance:
      i. Chairman John Sokolowski, Secretary Corrin Richels, President John Broderick, Provost Austin Agho, Senator Nina Brown, Senator Michael Carhart, Senator Lynn Tolle, Senator Wie Yusuf

2. **Action Items**
   - Faculty Code of Conduct (COC)
     - The President and Provost were made aware of the impending presentation of the COC to the Faculty Senate
   - Enforcement of University Policies and Faculty Handbook
     - Some inconsistencies exist on enforcement and ramifications for violations
     - The Provost will follow-up with the provost office and Deans of colleges violating policy to ascertain why policies are not being implemented and share with the executive committee in the spirit of transparency
   - Faculty Consultation on Office of Research Policies
     - Some policies implemented by the Office of Research do not seem to have faculty input
     - It is the Provost’s understanding that all policies in the Office of Research get faculty input
     - The President and Provost feel strongly that issues with this office should be taken directly to Dr. Morris Foster
     - Dr. Sokolowski will reach out to Dr. Foster to address this issue
   - School of Continuing Education
     - Reasoning behind this change
     - Changes to the structure of the college are being made to reflect concerns raised by faculty as well as fiscal shortfalls
     - When the new Assistant VP for the school has a chance to be more firmly established, she will address the faculty senate
   - Use of Adjuncts
     - The Provost’s office is currently investigating this issue
   - Teaching effectiveness Policy
     - A small committee is being (re)formed to investigate the surveys in order to determine the validity of the measure and potential changes
     - The Provost suggested efforts to focus on how we are evaluating effectiveness should occur prior to addressing the policy itself
   - Safety wording for inclusion in syllabi
     - Committee A will look at the current drafts (e.g., both the abbreviated and unabridged versions) to provide input
     - Office of Risk Management will need to be involved as well as the Attorney General at the state level

3. **Other issues from President or Provost?**
   - No new issues specifically raised

Respectfully submitted by Corrin Richels, Secretary – Faculty Senate
President feels the university is uniquely positioned to take advantage of many opportunities to meet the needs of the region and beyond

4. Meeting Adjourned at 4:10 pm