THE GRADUATE SCHOOL
CALL FOR NOMINATIONS
UNIVERSITY DOCTORAL MENTORING AWARDS 2019

AWARD
Each year, six outstanding tenured faculty members, one from each academic college, will be recognized by the Graduate School for outstanding mentorship of doctoral students. Each college will follow its own College Doctoral Mentoring Award selection process to identify one tenured faculty member to receive the University Doctoral Mentoring Award. The University Award recipients will receive $1,000. Also the recipients’ names will be prominently displayed on a plaque in a centralized location. The University Doctoral Mentoring Award will be presented at the Annual Faculty Recognition and Awards ceremony in conjunction with other University-wide awards.

TIMETABLE FOR NOMINATION AND SELECTION

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<th>To Be Determined by the College</th>
<th>Deadline for receipt of nominations from the chair to the college coordinator.</th>
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<td>• Chair/supervisor certifies eligibility of the faculty member for the award prior to sending to the college coordinator.</td>
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Nominations must include the following:

• Curriculum Vitae
• Work done in support of mentees
• Work done in collaboration with mentees, including publications, grant proposals, etc.
• Personal statement on mentoring (no more than 1 page, double spaced)
• Two letters of support from graduated students
• Letter of support from chair of department

February 15, 2019 | Deadline for nominating one tenured faculty member by each college coordinator to the Associate Dean.

March 1, 2019 | Deadline for Associate Deans to submit the Doctor Mentoring Award winner for their respective colleges to the Graduate School. The winner’s nomination packet must be sent to Xavier-Lewis Palmer at xpalmer@odu.edu.

The Graduate School will notify the winners and invite them to the Faculty Recognition Awards ceremony, prepare the bios for the winners and the list of winners from each college, and submit the information to University Events. The Graduate School will provide the awards presented at the event and ensure winners receive the award.
ELIGIBILITY & NOMINATION CRITERIA
The relationship between a graduate student and a faculty mentor is one that can have a profound and lifelong influence on both parties. At its best, this mentoring relationship inspires and gives confidence to the student while providing the faculty member with a valued colleague. The following are the eligibility requirements for this award:

1. Only current, tenured, graduate faculty, who supervise doctoral students and who have been employed by the University for at least five years are eligible.
2. The nominee from each college must be currently supporting graduate education through teaching, service on graduate committees, and sponsorship of student research.
3. Nominations will be accepted from current or former graduate students, faculty members, department chairs, graduate program directors, advisors, and administrators. Individual faculty members may nominate themselves.
4. The nominee must not have received the University Doctoral Mentoring Award during the previous five years.

Letters of nomination must address the candidate’s record of sustained activity in the following categories:

1. Intellectual Leadership
   a. Guides students in acquiring mastery of a current body of knowledge, development of critical and creative thinking, communication and multidisciplinary approaches to solving problems.
   b. Actively guides students’ research and academic training: clearly articulates expectations and holds students and self to high standards.
   c. Actively involves students in professional conferences, presentations, publications and juried exhibitions.

2. Supportive Environment
   a. Actively seeks financial support for students’ graduate study and research.
   b. Is accessible for advice and assistance, whether student is in residence, on leave, is or is not ‘one of theirs’.
   c. Helps students to overcome problems, discord, and barriers

3. Professional Development
   a. Provides good model of professionalism.
   b. Helps students ‘network’ with other relevant professionals and faculty.
   c. Assists students in career preparation as well as alerts students to career opportunities; helps students’ secure post-degree employment.

Graduate students, faculty, and administrators are invited to submit nominations electronically to the chair of the faculty member’s department by the established deadline. For further information, please reference the Graduate School website at [http://www.odu.edu/graduateschool](http://www.odu.edu/graduateschool) under the Doctoral Mentoring Award section.