THE GRADUATE SCHOOL
CALL FOR NOMINATIONS
UNIVERSITY DOCTORAL MENTORING AWARD 2018

AWARD
Each year, one outstanding faculty member will be recognized by the Graduate School with a University Doctoral Mentoring Award. Each college may nominate one faculty member. Each college will follow its own College Doctoral Mentoring Award process to identify its awardee and its nominee for the University Doctoral Mentoring Award. Each College Doctoral Mentoring Award recipient will receive $500. The University Award recipient will receive $4,000. The University Doctoral Mentoring Award will be presented at the Annual Faculty Recognition and Awards ceremony in conjunction with other University-wide awards.

TIMETABLE FOR NOMINATION AND SELECTION

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<th>Varies by College</th>
<th>Deadline for receipt of nomination from the chair to the college coordinator. Chair/supervisor certifies eligibility of the faculty member for the award prior to sending to the college coordinator.</th>
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| March 1, 2018     | Deadline for nominating one faculty by each college to the Graduate School. The nomination should be submitted electronically to Xavier-Lewis Palmer at xpalmer@odu.edu must include the following:  
  - Curriculum Vitae  
  - Work done in support of mentees  
  - Work done in collaboration with mentees, including publications, grant proposals, etc.  
  - Personal statement on mentoring  
  - Three letters of support from graduated students  
  - Letter of support from chair of department |
| March 9, 2018     | Deadline for selection of awardee.  
  - The Graduate School will coordinate the review of nominations packets with the university review committee which is made-up of the six graduate associate deans. |
| May 2018          | Award announced and presented at the Annual Faculty Recognition & Awards Ceremony. |
ELIGIBILITY & NOMINATION CRITERIA
The relationship between a graduate student and a faculty mentor is one that can have a profound and lifelong influence on both parties. At its best, this mentoring relationship inspires and gives confidence to the student while providing the faculty member with a valued colleague. The following are the eligibility requirements for this award:

1. Only current graduate faculty, tenured or tenure-track, who supervise doctoral students and who have been employed by the University for at least five years are eligible.
2. The nominee from each college must be currently supporting graduate education through teaching, service on graduate committees and sponsorship of student research.
3. The nominee must have graduated and served as chair or co-chair of at least one doctoral student during the preceding academic year (FA, SP, SU) OR must have graduated and chaired or co-chaired at least two students with dissertations in the past five years.
4. Nominations will be accepted from current or former graduate students, faculty members, department chairs, graduate program directors, advisors, and administrators. Individual faculty members may nominate themselves.
5. The nominee must not have received ODU’s Doctoral Mentoring Award during the previous five years.

Letters of nomination must address the candidate’s record of sustained activity in the following categories:

1. Intellectual Leadership
   a. Guides students in acquiring mastery of a current body of knowledge, development of critical and creative thinking, communication and multidisciplinary approaches to solving problems.
   b. Actively guides students’ research and academic training: clearly articulates expectations and holds students and self to high standards.
   c. Actively involves students in professional conferences, presentations, publications and juried exhibitions.
2. Supportive Environment
   a. Actively seeks financial support for students’ graduate study and research.
   b. Is accessible for advice and assistance, whether student is in residence, on leave, is or is not ‘one of theirs’.
   c. Helps students to overcome problems, discord, and barriers
3. Professional Development
   a. Provides good model of professionalism.
   b. Helps students ‘network’ with other relevant professionals and faculty.
   c. Assists students in career preparation as well as alerts students to career opportunities; helps students’ secure post-degree employment.

Graduate students, faculty and administrators are invited to submit nominations electronically to the chair of the faculty member’s department. Colleges will establish their due dates. For further information, please reference the Graduate School website at http://www.odu.edu/graduateschool under the Doctoral Mentoring Award section.