



OLD DOMINION UNIVERSITY

Complainant Resources

A **Complainant** is a University community member or visitor who files a formal complaint under the Discrimination policy.

For more information, please visit: www.odu.edu/equity

Things to Know:

We are neutral: The Investigators do not take sides. We are committed to providing a prompt, fair, and unbiased review, and our investigations are focused on the information available. We also help Complainants and Respondents by providing information about support and advocacy services.

Understanding the complaint: The first step the Investigators take in an investigation is to gather information about the complaint. This usually involves interviewing the Complainant and gathering all information the Complainant has, including documentation (e.g., text messages, Screenshots, recordings, etc.), and names of witnesses, if any. Complainants and Respondents are strongly encouraged to share all information they have regarding the matter.

Confidentiality/Anonymity: Complainants frequently want to know if the Respondent will be told they initiated a complaint. Respondents are provided enough information about the allegations to allow them a fair opportunity to respond, and the level of detail necessary to do that varies depending on the circumstances surrounding the incident.

Interviewing the Respondent: After the Investigators understand the nature and scope of the complaint, the Respondent is asked about the allegations and given a full and fair opportunity to respond. The Respondent is also asked to provide any documentation and identify witnesses relevant to the complaint.

Lack of Participation of Complainant or Respondent: If either party declines to participate in the investigation process, the investigation may continue with the information available. Even without the participation of the Complainant or Respondent, ODU may still elect to move forward with the disciplinary process depending on the

specifics of the case. ODU will generally not defer disciplinary proceedings until after the conclusion of parallel criminal proceedings.

Finding: After gathering information, the investigators will send an Investigation report in which they outline the facts discovered during the investigation to the appropriate office, which will determine if there has been a violation of the Discrimination Policy and if so, assign appropriate remedies.

Privacy: To the extent provided under applicable law, ODU will make all reasonable efforts to ensure preservation of privacy, restricting the sharing of information to those with a legitimate need to know. It is important to be aware that information collected in this process may be subpoenaed in criminal or civil proceedings.

Retaliation: ODU prohibits retaliation.

Contact and Reporting Options:

<p>Ariana Wright, Title IX Coordinator 757-683-3141 alwright@odu.edu</p> <p>Kimberly Cain, Deputy Title IX Coordinator 757-683-3141 kcain@odu.edu</p> <p>Annamarie Ginder, Deputy Title IX Coordinator for Athletics 757-683-3358 aginder@odu.edu</p> <p>Traci Daniels, Title IX Liaison for Student Engagement and Enrollment 757-683-5890 Tdaniels@odu.edu</p> <p>JaRenae Whitehead, Director of Human Resources for Employee Relations & Strategic Initiatives 757-683-4564 jwhitehe@odu.edu</p> <p>Kate Hawkins, Vice Provost 757-683-4423 kwhawkin@odu.edu</p>

Complainants, Respondents, and witnesses are protected from any form of retaliation for engaging and/or participating in the investigative process



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File a report Anonymously at:

https://cm.maxient.com/reportingform.php?OldDominionUniv&layout_id=9

For more information on filing a Title IX Complaint, please call the Office of Institutional Equity and Diversity office at 757-683-3141 or go to the website: www.odu.edu/equity

Initiate criminal charges by contacting the police in the jurisdiction where the crime happened:

- ODU Police Department: 757-683-4000
- Norfolk Police Department: 757-441-5610
- Virginia Beach Police Department: 757-385-4141
- Chesapeake Police Department: 757-382-6161
- Portsmouth Police department: 757-393-8536
- Military (on base): 757-438-3504
- Or call 911

****Except for Counseling, Student Health Services, and the Designated Victim Advocate, Responsible University employees are obligated to report incidents of sexual assault, dating/domestic violence and stalking to the Title IX Coordinator or one of the Deputy Title IX Coordinators. The report may lead to an administrative investigation and may lead to a police investigation should the safety of the student and/or the campus community be at risk.*

Support and Assistance for Complainants:

The University has various offices available to address mental, physical, emotional, and academic needs including:

- Emotional support and processing after an incident.
- Course load reductions or full withdrawals.
- Discreet absence notifications or assignment extensions.
- Requests for flexibility/ alternative participation to faculty and supervisors.
- Safety planning.
- No contact orders.
- Short-term emergency housing accommodations or housing changes.
- Address questions and concerns about institutional policy and procedures.

SOS:

- 767-683-3442, ODUCares@odu.edu

Student Success:

- 757-683-3699, studentsuccesscenter@odu.edu

Educational Accessibility:

- 757-683-4655, oea@odu.edu
- The office offers a wide variety of accommodations and supports to students based on their individual needs as related to a documented disability.

ODU CARES:

- Concern for a student's wellbeing should be submitted through a report to the ODU Cares Team. The ODU Cares Team will review the concern and conduct appropriate follow-up and referral.
https://cm.maxient.com/reportingform.php?OldDominionUniv&layout_id=5

Student Health Services:

1007 Webb University Center
757-683-3132

Counseling Services:

1526 Webb University Center
757-683-4401

Confidential Victim Advocate:

757-683-4110

Women's Center:

1000 Webb Center
757-683-4109

Office of Student Conduct and Academic Integrity:

2124 Monarch Hall
757-683-3431

Housing and Residence Life:

1208 Virginia House
757-683-4283
housing@odu.edu

Office of Institutional Equity and Diversity:

4111 Monarch Way, Suite 106
757-683-3141
Title IX Coordinator: Ariana Wright
a1wright@odu.edu

SAFE Ride: 757-683-3477

Non ODU Helplines/Crisis Support:

If you are in immediate danger, call **911**.

YWCA: 757-251-0144

Samaritan House: 757-430-2120

Navy Family Advocacy Program: 877-995-5247, Victim Advocate: 757-438-3504

Army Sexual Harassment Assistance Line: 1-800-267-9964



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Virginia Family Violence and Sexual Assault Hotline: 7-800-838-8238

Chesapeake Forensics: 757-398-5105

LGBT Center of HR: 757-200-9198

National Sexual Assault Hotline: 1-800-656-HOPE

Norfolk—Crisis Link- a 24/7 Crisis Hotline: 757-622-1126

Virginia Beach Psychiatric Center: 757-627-5433

National Suicide Prevention Lifeline: 1-800-950-6264

United Way 211: Dial 211

For safety planning for yourself or a friend, visit www.myplanapp.org/home

Protective Orders:

A protective order is a legal order issued by a magistrate or judge to protect the health and safety of an abused person and his/her family or household members. In order to be eligible for a protective order, you must have been, within a reasonable period of time, subjected to an act involving violence, force, or threat that results in bodily injury or places you in a reasonable fear of death, sexual assault, or bodily injury.

To obtain a protective order, please contact the appropriate police department, the YWCA, or the general district court in the area the behavior occurred.

If you have experienced sexual assault, dating/domestic violence, or stalking:

- Get to a safe place.
- Call a friend, a relative, and/or the YWCA Crisis hotline (757-251-0144) to support you.
- Seek medical care. There may be injuries of which you are unaware. You may call student health services (757-683-3132), Sentara Norfolk General Hospital (757-388-3551, or 911), or Chesapeake Forensics for a PERK Kit (757-398-5105). Chesapeake Forensics has Sexual Assault Nurse Examiners (SANE), who can collect evidence on call 24/7. Transportation Assistance is available.
- Seeking medical care or evidence collection does not mean that you have to make a police report.
- If you think you may want to press charges now or in the future, it is important to have evidence collected by a SANE. Try not to wash, shower, brush your teeth/hair or urinate as this could destroy evidence. Clothing that was worn at the time of the incident will also be collected.

- If you are unsure of what to do, the Women’s Center and the YWCA can help you identify your options and coordinate the actions necessary for medical care.
- Seek emotional support. Remember, you are not alone. The ODU Women’s Center can provide sexual assault, dating/domestic violence and stalking victim advocacy, crisis intervention, resources and referrals. ODU Counseling Services can provide confidential and supportive counseling, including assessment and referral. For help 24- hours a day, you can call the YWCA Sexual and Domestic Violence Services hotline, where a crisis counselor is available 24/7. These services are open to all survivors including women, men, and members of the LGBTQ community and their friends/family.

Evidence Collection and PERK Kits

- If you have evidence that needs to be collected, please contact the police.
- If you require a PERK Kit, visit **Chesapeake Forensic Specialists** (757-436-4111), located at 1101 Madison Plaza #103, Chesapeake VA 23320.

○ Time Frame for collection of evidence:

Type of Assault	Maximum Collection Time
External <ul style="list-style-type: none"> • Cunnilingus (thighs/external genitalia sample only) • Saliva on skin (bitemarks, kissing, etc.) • Strangulation (neck sample only) 	<ul style="list-style-type: none"> • Within 96 hours (4 days/no smears if sole allegation) • Within 96 hours (4 days/no smears) • Within 48 hours (2 days/no smears)
Vaginal <ul style="list-style-type: none"> • Penile Penetration • Digital Penetration (thighs/external genitalia sample only) 	<ul style="list-style-type: none"> • Within 120 hours (5 days) • Within 48 hours (2 days/no smears if sole allegation)
Anal <ul style="list-style-type: none"> • Penile Penetration • Digital Penetration (perianal/buttocks sample only) 	<ul style="list-style-type: none"> • Within 72 hours (3 days) • Within 48 hours (2 days/no smears if sole allegation)
Oral <ul style="list-style-type: none"> • Fellatio 	Within 24 hours (1 day)
Unknown	Collect respective samples within the time frames listed above

Victim’s Rights:

Victims of sexual assault, dating/domestic violence and stalking have the right to be treated with respect by college officials. Additional victim’s rights include:

- The right to report the incident anonymously.
- The right not to be discouraged from reporting by college officials.
- The right to be informed of the outcome and sanction of any disciplinary hearing without condition.
- The option to be assisted by campus authorities in notifying law enforcement authorities, if the student so



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chooses. This also includes the right not to report an incident, if this is the victim's desire.

- The right not to be asked and/or have irrelevant prior sexual history admitted in a campus hearing.
- The right not to have incidents of non-consensual sexual intercourse mediated (as opposed to adjudicated).
- The right to request a University- issued no contact order against another student who has engaged in or threatens to engage in harm, stalking, threatening, harassing, or other improper behavior that presents a danger to the welfare of the victim.