If you are a Blackboard organization leader, you can invite users to self-enroll in your organization.

Open the Organization Enrollment Tool

The **Organization Enrollment** tool provides the ability for leaders to manage organization enrollments. Organization leaders can add users, batch add users, remove users, and batch remove users. To access the tool, go to **Course Control Panel -> Organization Tools** and click on **Organization Enrollment**.

Manage Self-enrollments

As an organization leader, you need to provide potential participants with the URL that appears on the first page of the tool (The URL is unique to each organization):

```
Organization Enrollment Tool

Add Users  Batch Actions  Help

Select an action from the toolbar below to add users or batch add/remove users. Listed here are all current users who are enrolled in
if the self-enrollment option is enabled, provide this URL to students to enroll themselves into this organization:
https://www.blackboard.odu.edu/webapps/blackboard/execute/courseMain/course_id=329723_1
```

**NOTE: Participants need to be logged in to Blackboard before accessing this URL.**

Otherwise, they will be rerouted to the ODU landing page. From this URL, they will see an **Enroll** button. Participants should click **Enroll** and follow the instructions.