

PROCUREMENT SERVICES NEWSLETTER

UPCOMING EVENTS:

Surplus Set Sale

Tues, March 5—Students Only

Wed, March 6—Faculty, Staff and General Public

Bike Sale

Procurement Services will be hosting a Bike Sale on April. Additional information will be provided within the upcoming months.

UPCOMING TRAINING:

Procurement Certificate Training

Tues, April 9 (2pm-4pm)

James River Room (Webb Center)

Wed, April 17 (2pm-4pm)

Executive Dining Room (Webb Center)

Wed, April 24 (2pm-4pm)

Executive Dining Room (Webb Center)

Please RSVP: procurement@odu.edu

eVA and PCard Open Lab Training

Thursday, May 9, 2019

2:30 pm to 3:30 pm

BAL 1013A

Please bring examples, questions, and log-in information and we will be happy to help with any questions you may have on your accounts.



Staples

New Staples Furniture Contact: For inquiries regarding Staples' furniture, please use the contacts listed below.

Alan Hochman

Alan.Hochman@Staples.com

M: (757)344-9308

Joseph Barlow

Joseph.Barlow@Staples.com

M: (757)251-8165

Congratulations

Congratulations to **Felecia Samuel** for winning a **R.O.A.R. Award** and congratulations to **Erin Kyer** for being nominated for a **R.O.A.R. Award!**

Staff Updates

We would like to welcome **Alisha Riddick** in her new role as Procurement Analyst.



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