

Old Dominion University Fellowship of Women in Science (FWS)

Conference Travel Award Application

Name: \_\_\_\_\_

Type of student (circle one):          Graduate          Undergraduate

Degree/program: \_\_\_\_\_

Please list the FWS events you have attended, along with the date of each:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Conference name: \_\_\_\_\_

Dates: \_\_\_\_\_ Location: \_\_\_\_\_

Will you be presenting? (circle one):          No          Yes - poster          Yes - oral

Total amount requested (can be up to \$500): \_\_\_\_\_

Please list how much of this amount is from each category:

Registration: \_\_\_\_\_

Travel (airfare/gas/etc.): \_\_\_\_\_

Hotel: \_\_\_\_\_

Poster printing: \_\_\_\_\_

Other (describe): \_\_\_\_\_

Are you receiving any other funding for this conference? (Describe): \_\_\_\_\_

\_\_\_\_\_

**Do you understand that submitting this application does not guarantee that you will receive any funds?**

**Circle one:**    Yes    No

**Do you understand that if you are chosen to receive funds, you might not receive the full amount requested?**

**Circle one:**    Yes    No

**Do you understand that as a condition of receiving funding from FWS, you will submit, within 30 days of the conference, a photograph of yourself with someone you met at the conference and a paragraph describing how you benefited from attending the conference?**

**Circle one:**    Yes    No

**Do you give FWS permission to use your submitted photograph and paragraph on the FWS website, Facebook page, and other locations? Circle one:**    Yes    No

**Have you attached your abstract and supporting documentation to this application?**

**Circle one:**    Yes    No

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please turn this form in to any member of the FWS executive committee or scan and email it to [jdoss003@odu.edu](mailto:jdoss003@odu.edu). Please attach your abstract and supporting documentation for the funds requested (i.e. verifying registration cost, hotel cost, airfare cost, etc.). If you have any questions, please email [jdoss003@odu.edu](mailto:jdoss003@odu.edu).