



Conduct Advisors

Below is a list of members of the ODU community who were trained as conduct advisors. OSCAI recommends contacting several potential advisors in advance so you can find one with similar availability. Conduct Advisors volunteer their time to support students involved in the student conduct process.

NAME	EMAIL ADDRESS	POSITION
Jenn Hoover	jhoover@odu.edu	Faculty/Staff
Tonya M. Shell	tshell@odu.edu	Faculty/Staff
Leon Norman	lnorman@odu.edu	Faculty/Staff
Mirta Williams	mwillia@odu.edu	Faculty/Staff
Maria Doran	mdoran@odu.edu	Faculty/Staff
Susan Nixon	scnixon@odu.edu	Faculty/Staff
Catherine Moss	cbmoss@odu.edu	Faculty/Staff
Leanne White	lawhite@odu.edu	Faculty/Staff
Jacob Tousignaut	jtousign@odu.edu	Faculty/Staff
Kim T. Miller	ktmiller@odu.edu	Faculty/Staff
Pilar White	p1white@odu.edu	Faculty/Staff
Amy-Leah Joaquim	ajoaquim@odu.edu	Faculty/Staff
Tyra Hendricks	Contact OSCAI	Student

As of July 1, 2018, ODU is no longer able to disclose a student's e-mail address without their written permission. If you would like one of the listed students to be your conduct advisor, please contact the Office of Student Conduct & Academic Integrity at 757-683-3431 or oscai@odu.edu and we will connect you with them.

**Updated January 2022*

From the [Code of Student Conduct](#) (page 20)

- The respondent may choose an advisor from the University community and have that advisor present during the hearing.
- An advisor may have no other role in the hearing (such as a witness), and may not be a lawyer unless related criminal charges are filed and pending. In cases where a lawyer serves as a respondent's advisor, the student is responsible for any lawyer's fees incurred.
- An advisor's role is limited to providing unobtrusive assistance and support to the respondent before, during, and/or after the hearing. In concert with this role, advisors will not be permitted to speak or otherwise participate directly in any hearing, or make requests on behalf of the student.
- Respondents are strongly encouraged to meet with an advisor prior to participating in their hearing.
- Respondents must provide the Conduct Officer, or in the case of a panel hearing, the Director, with notice of their intent to be accompanied by an advisor no later than 2 business days prior to the respondent's scheduled hearing.
- The respondent will be expected to provide a signed consent designating that person as the advisor and permitting the University to communicate otherwise private information.
- A Conduct Officer or Chairperson may also be assisted by an advisor.

Tips for Respondents

- Check your ODU email regularly. Any correspondence from the Office of Student Conduct & Academic Integrity will be sent to that address.
- Read the entire correspondence. OSCAI will send you all materials and reports with the email that has your meeting time.
- Requests for hearings (postponement, accommodations, advisor, witnesses) should be made as quickly as possible and no less than two days prior to their scheduled hearing.
- Witnesses are individuals with personal knowledge of an incident and have no other role in a hearing. Character witnesses are not permitted.

If you have questions about the Office of Student Conduct & Academic Integrity, you can visit the website, <http://odu.edu/oscai>, call (757) 683-3431, or visit us at 2124 Monarch Hall, Monday through Friday, from 8am-5pm.