

FACULTY/STAFF RESOURCES

The Faculty/Staff Resource folder is everything you may need to assist a student who needs additional support from Old Dominion University. This folder covers legal matters like FERPA and Title IX. It gives brief descriptions about the resources ODU has for students who are experiencing emotional distress, an illness, or any other concern.

Numbers to Know

Emergency	911	Women's & Gender Equity Center	757-683-4109
ODU Police Department.....	757-683-4000	Military Connection Center.....	757-683-7153
Counseling Services	757-683-4401	Office of Intercultural Relations	757-683-4406
Academic Success Center	757-683-3699	Threat Assessment Team	757-683-5798
Student Support Services.....	757-683-3582	Institutional Equity and Diversity.....	757-683-3141
Office of Educational Accessibility	757-683-4655	Off-Campus Student Life.....	757-683-4187
Housing and Residence Life	757-683-4283	Student Financial Aid	757-683-3683
Dean of Students	757-683-3442	Office of Finance	757-683-3030
Student Health Services	757-683-3132		
Student Accountability & Academic Integrity	757-683-3431		

Student Accountability & Academic Integrity

Student Conduct & Academic Integrity is responsible for responding to any violations of the Code of Student Conduct (e.g. classroom disruption and/or academic integrity).

Visit odu.edu/oscai to report conduct violations, incident reports, and academic integrity violations or call the office at 757-683-3431.

Academic Success Center

Offers tutoring and mentoring programs, academic coaching and workshops, and tips and resources to promote student success.

For Academic Advising Concerns:
advisor@odu.edu
www.odu.edu/success

Dean of Students

2008 Webb Center, Norfolk, VA 23529
757-683-3442

odu.edu/sos
oducares@odu.edu

The Dean of Students Office is a resource hub, comprised of caring and supportive staff members who provide guidance to students who experience administrative, academic, or personal roadblocks.

The Dean of Students team will:

- Offer a safe place to discuss concerns
- Clarify University policies
- Answer questions concerning appropriate channels
- Assist with problems that have not been resolved by other offices
- Make referrals to campus and community resources
- Help identify options that are available
- Open avenues of communication

The Dean of Students team can assist students with:

- Extended absence notifications
- Administrative withdrawals
- Financial concerns/emergency grant
- Faculty/staff/student concerns

Scan QR Code to view
Dean of Students Website

www.odu.edu/dean-students



ODU
Cares



Student Outreach
& Support (SOS)



Case
Management



Off-Campus
Resources

STUDENT ENROLLMENT, ENGAGEMENT AND SERVICES

Student Enrollment, Engagement & Services will inspire and nurture a culture of continuous learning, innovation, and empowerment for campus-based students and employees to succeed.

Office of the Vice President for SEES
1002 Koch Hall
757-683-6702 (office)
757-683-6885 (fax)

Engagement

Center for Orientation, Retention, and Exploration

1500 Webb University Center
Norfolk, VA 23529
757-683-4805

Recreation and Wellness

1207 Student Rec Center
4700 Powhatan Ave.
Norfolk, VA 23529
757-683-3384

Dean of Students

2008 Webb University Center
Norfolk, VA 23529
757-683-3442

Student Accountability & Academic Integrity

2124 Monarch Hall
Norfolk, VA 23529
757-683-3431

Off-Campus Student Life

2201 Webb University Center
Norfolk, VA 23529
757-683-4187

Student Engagement and Traditions

1071 Webb University Center
Norfolk, VA 23529
757-683-3446

Enrollment Management

Admissions

1004 Rollins Hall
Norfolk, VA 23529
757-683-3685

Customer Relations

Rollins Hall
Norfolk, VA 23529
757-683-3000

Financial Aid

121 Rollins Hall
Norfolk, VA 23529
757-683-3683

Administration

Assessment & Planning

2008 Webb University Center
Norfolk, VA 23529
757-683-3442

Budget Management

1002 Koch Hall
757-683-3127

SEES Communications

1301 Spong Hall
Norfolk, VA 23529
757-683-6827

Special Projects Management

1002 Koch Hall
Norfolk, VA 23529
757-683-3405

SEES Technical Support

Spong Hall
Norfolk, VA 23529
757-683-3443

Student Inclusion

Counseling Services

4700 Powhatan Ave,
Suite 2403
757-683-4401

Office of Educational Accessibility

1021 Student Success Center
Norfolk, VA 23529
757-683-4655

Office of Intercultural Relations

1070 Webb Center
Norfolk, VA 23529
757-683-4406

Military Connection Center

1106 Monarch Hall
Norfolk, VA 23529
757-683-7153

Student Health Services

4700 Powhatan Ave,
Suite 1402
757-683-3132

Women's and Gender Equity Center

1101 Monarch Hall
Norfolk, VA 23529
757-683-4109

Learning

Recreation & Wellness

1207 Student Rec Center
4700 Powhatan Ave.
757-683-338

Center for Career and Leadership Development

2202 Webb University Center
Norfolk, VA 23529
757-683-4388

REFERRALS FOR STUDENT CONCERNS

Emotional Distress

Counseling Services

Contact the Counseling Center as soon as possible for issues related to student disorientation, depression, anxiety, agitation, and/or thoughts of harming themselves or others.

4700 Powhatan Ave,
Suite 2403
Norfolk, VA 23529
757-683-4401

Counseling Services
Hours:

Monday–Thursday
8 a.m.–7 p.m.,
Friday
8 a.m.–5 p.m.

After hours:

Contact OCS at
757-683-4401 Option 2 to
access the 24/7 crisis line
and connect to a crisis
counselor for urgent or
emergency mental health
needs.

Self-scheduling is
available through the
Monarch Wellness Portal
for same-day/next-day
appointments.

Scan QR Code below to view
Counseling Services Website



odu.edu/counseling

Veteran/Military

Military Connection Center

Contact the Military Connection Center for issues concerning academic wellness or PTSD. This office may also assist with educational, medical, and disability benefits when appropriate/necessary.

1106 Monarch Hall
Norfolk, VA 23529
757-683-7153

odu.edu/military-connection/

Physical, Mental, or Sensory Condition

Office of Educational Accessibility

If students have been diagnosed with a physical, mental, or sensory condition impacting their academic progress or have a possible undiagnosed disability, contact the Office of Educational Accessibility about accommodations and documentation.

1021 Student Success Center
Norfolk, VA 23529
757-683-4655

odu.edu/educationalaccessibility

Other Student Concerns/Crisis

Dean of Students

ODU's Dean of Students Office (DOS) creates a culture of care and support for all Monarchs and is committed to enhancing students' academic and personal success. As student advocates, DOS provides students with mitigation, problem resolution, and referral services.

www.odu.edu/sos

Violence Prevention

ODU Police Department

If a student is showing aggressive behavior to you or another student, ODU PD can act as your first contact to diffuse a situation and prevent it from escalating.

In an emergency call 911 or 757-683-4000. The

ODU Police Department headquarters is located at 4516 Monarch Way,

Norfolk, VA 23508. Patrol aides are on duty 24/7 and do campus walk throughs.

odu.edu/police

Illness

Student Health Services

As a part of the commitment to Old Dominion University's #Regin Responsibly campaign please continue to help prevent the spread the COVID-19 virus, by obtaining a COVID-19 vaccine and booster, wear a well-fitting mask, get tested, and stay home if you're sick. Contact ODU Student Health Services for an appointment at 757-683-3132 if you are sick and need to be tested for COVID-19 or for any of our other services.

4700 Powhatan Ave,
Suite 1402
Norfolk, VA 23529
757-683-3132

Health Center Hours:

Fall & Spring
Monday–Thursday
8 a.m.–7 p.m.
Friday
8 a.m.–5 p.m.

Summer
Monday–Friday
8 a.m.–5 p.m.

To make an appointment, call
757-683-3132.

To reach the on-call clinician when the Health Center is closed, call ODU Police Department at 757-683-4000.

odu.edu/studenthealth

University Chaplain's Association

The University Chaplains Association's (UCA) mission is to promote multi-faith understanding, to enhance spiritual consciousness, and to provide accountability and support of campus chaplains. Contact UCA for students in need of spiritual counsel or guidance, as well as concerns or misconduct of faith-based student organizations.

ucaatodu.org
540-908-8747

Housing & Food Insecurity

Students experiencing housing insecurity may contact Dean of Students team for additional information and to discuss support resources.

Regional Housing Crisis
Hotline
757-587-4202

FeedODU

FeedODU connects Monarchs to food resources, education, and support. Please visit the website for updated Monarch Pantry hours and other food resources.

odu.edu/career-leadership/feedodu

Title IX

Title IX of the Education Amendments Act of 1972 prohibits sex discrimination in educational programs and activities. Virginia Law also prohibits gender discrimination and sexual harassment.

Complaints under Title IX at ODU Students:

If you believe a student has been subjected to (1) sexual harassment (including sexual assault, sexual violence or other forms of sexual misconduct) by University faculty, staff, or a student; or (2) any other form of gender discrimination under Title IX, share information about available resources and inform the student about his or her right to file a complaint with the Office of Institutional Equity and Diversity. The entire complaint procedure and complaint form can be found at www.odu.edu/equity

Employees: Sexual harassment, including sexual assault and violence, is a form of gender discrimination prohibited by Title IX. A University employee who believes they have been subjected to discrimination or harassment in the workplace because of gender may file a complaint with the Office of Institutional Equity and Diversity. The entire complaint form can be found at odu.edu/equity/complaints

Federal and state laws as well as University policy prohibit retaliation against anyone who files a complaint.

Title IX Contact Information

A. Kate Couch,
Title IX Coordinator
Office of Institutional Equity and Diversity
4111 Monarch Way, Suite 106
Phone: 757-683-3141
Fax: 757-683-5844
titleixcoordinator@odu.edu

All teaching faculty and most staff are required to report related concerns to the Office of Institutional Equity and Diversity. Reports may

be submitted to the Title IX contacts listed or electronically using the online complaint form: <https://www.odu.edu/equity/complaints>

For All Students (Except Student-Athletes):

Dr. Vicki Williams
Dean of Students and Associate Vice President for Student Enrollment, Engagement and Services
2008 Webb Center,
Norfolk, VA 23529
757-683-3442
vswillia@odu.edu

For Student-Athletes:

Carolyn Crutchfield
Interim Assoc. Athletic Dir.
116 Jim Jarrett Athletic Admin Bldg.
Norfolk, VA 23529
757-683-3569
cacooper@odu.edu

For Faculty:

Dr. Shanda Jenkins
Coordinator of Faculty Diversity and Retention
2334 Education Building,
Norfolk, VA 23529
757-683-4327
sjenkins@odu.edu

For Administrative and Professional Faculty, All Other Employees, and Visitors:

Debbie Howe
Assistant Vice President for Human Resources and Strategic Initiatives
1008A Koch Hall, Norfolk, VA, 23529
757-683-3059
dhowe@odu.edu

For Virginia Health Sciences - All Employees:

Matthew Schenk
Associate Vice President of Human Resources
Waitzer Hall
757-446-6043
mschenk@odu.edu

For Virginia Health Sciences - All Students:

Melissa Scott
Assistant Dean, Student Affairs
Lewis Hall
757-446-8927
scottmj@odu.edu

For Allegations of Criminal Acts

University Police, 757-683-4000
<https://www.odu.edu/police/report>

Where can I find more information?

Community Resources for Sexual Violence Support

YWCA Sexual and Domestic Violence Services- Sexual assault and relationship/domestic violence support, counseling, education, emergency shelter and legal advocacy, 757-251-0144 (24-hour hotline), 757-625-4248 (office)

Samaritan House- Virginia Beach domestic violence shelter, hotline, counseling, and services. 757-430-2120 (hotline), 757-631-0710 (office)

Navy Family Advocacy Programs- Norfolk program for Navy families, counseling, support, advocacy, and crisis intervention. DoD Safe Helpline 1-877-995-5247, 757-444-2230 (Norfolk office)

Virginia Family Violence and Sexual Assault Hotline- Statewide hotline 1-800-838-8238

LGBT Life Center- Community organization providing resources, advocacy, and counseling. 247 W. 25th St., Norfolk, VA 23517 757-640-0929

Interpersonal Violence

Women's and Gender Equity Center-

If you suspect a student to be the victim of a sexual assault, harassment, exploitation or abuse, contact the Women's Center at 757-683-4111.

S.A.F.E.- Sexual Assault and Abuse Free Environment
1101 Monarch Hall
Norfolk, VA 23529
odu.edu/wgce
wgce@odu.edu

Women's and Gender Equity Center

The Office of Women and Gender Equity Center LGBTQIA+ Initiatives is the primary resource on campus for LGBTQIA+ identities through education, on-campus engagement and advocacy. The LGBTQIA+ Initiatives strives to reduce homophobia, transphobia, and heterosexism among the Old Dominion University community in order to provide an affirming environment through which all Monarchs can thrive. Safe Space Committee, an educational arm of the LGBTQIA+ Initiatives, facilitates ally certification trainings to assist in creating a more affirming campus.

For more information on trainings and programs or to refer students of queer experience contact the Women's and Gender Equity Center at wgce@odu.edu.

FERPA

The Family Educational Rights and Privacy Act (FERPA) guarantees students certain rights with respect to their education records. These rights include:

Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

For more information, visit <https://bit.ly/3B81XWj>, or contact the University Registrar at 757-683-4425.

Threat Assessment

Threat Education Assessment & Management Team

The Threat Education Assessment & Management Team (TEAM) is a cross-functional, multidisciplinary group committed to identifying, evaluating and managing the risks associated with certain behaviors that may pose a threat to the campus community's safety.

odu.edu/team
757-683-5798

Scan QR Code to view the Threat Assessment Referral



ODU Alerts

ODU alerts notify you of class cancellations, dangerous situations, and inclement weather warnings.

To receive text message or email alerts, visit odu.edu/life/health-safety/safety/alerts.



Sign up using your Facebook login, or with your email.

