

**OLD DOMINION UNIVERSITY -- BI-WEEKLY POLICE OFFICER EXTERNAL PAYROLL SCHEDULE
FIRST QUARTER, ENDING MARCH 31, 2025**

PR#	Emp Type	Pay Period	Bonuses/Payroll Forms & Salaried Changes DUE To HR	WTE Time Sheet Approver Deadline By 10 PM	Pay Date
111	BI - WEEKLY	DEC 15 – DEC 28	DEC 12	JAN 02	JAN 10
112	BI - WEEKLY	DEC 29 – JAN 11	JAN 15	JAN 13	JAN 24
121	BI - WEEKLY	JAN 12 – JAN 25	JAN 27	JAN 27	FEB 07
122	BI - WEEKLY	JAN 26 – FEB 08	FEB 07	FEB 10	FEB 21
131	BI - WEEKLY	FEB 09 – FEB 22	FEB 24	FEB 24	MAR 07
132	BI - WEEKLY	FEB 23 – MAR 08	MAR 10	MAR 10	MAR 21

**OLD DOMINION UNIVERSITY -- BI-WEEKLY POLICE OFFICER EXTERNAL PAYROLL SCHEDULE
SECOND QUARTER, ENDING JUNE 30, 2025**

PR#	Emp Type	Pay Period	Bonuses/Payroll Forms & Salaried Changes DUE To HR	WTE Time Sheet Approver Deadline By 10 PM	Pay Date
211	BI - WEEKLY	MAR 09 - MAR 22	MAR 24	MAR 24	APR 04
212	BI - WEEKLY	MAR 23 - APR 05	APR 08	APR 07	APR 18
221	BI - WEEKLY	APR 06 - APR 19	APR 21	APR 21	MAY 02
222	BI - WEEKLY	APR 20 - MAY 03	MAY 05	MAY 05	MAY 16
223*	BI - WEEKLY	MAY 04 - MAY 17	MAY 16	MAY 19	MAY 30
231	BI - WEEKLY	MAY 18 – MAY 31	JUN 03	JUN 02	JUN 13 – FY25
232	BI - WEEKLY	JUN 01 – JUN 14	JUN 16	JUN 16	JUN 27 – FY25

**OLD DOMINION UNIVERSITY -- BI-WEEKLY POLICE OFFICER EXTERNAL PAYROLL SCHEDULE
THIRD QUARTER, ENDING SEPTEMBER 30, 2025**

PR#	Emp Type	Pay Period	Bonuses/Payroll Forms & Salaried Changes DUE To HR	WTE Time Sheet Approver Deadline By 10 PM	Pay Date
311	BI - WEEKLY	JUN 15 – JUN 28	JUN 27	JUL 02	JUL 11 – FY26
312	BI - WEEKLY	JUN 29 – JUL 12	JUL 14	JUL 14	JUL 25
321	BI - WEEKLY	JUL 13 – JUL 26	JUL 28	JUL 28	AUG 08
322	BI - WEEKLY	JUL 27 – AUG 09	AUG 11	AUG 11	AUG 22
331	BI - WEEKLY	AUG 10 – AUG 23	AUG 25	AUG 25	SEP 05
332	BI - WEEKLY	AUG 24 – SEP 06	SEP 08	SEP 08	SEP 19

**OLD DOMINION UNIVERSITY -- BI-WEEKLY POLICE OFFICER EXTERNAL PAYROLL SCHEDULE
FOURTH QUARTER, ENDING DECEMBER 31, 2025**

PR#	Emp Type	Pay Period	Bonuses/Payroll Forms & Salaried Changes DUE To HR	WTE Time Sheet Approver Deadline By 10 PM	Pay Date
411	BI - WEEKLY	SEP 07 – SEP 20	SEP 22	SEP 22	OCT 03
412	BI - WEEKLY	SEP 21 – OCT 04	OCT 06	OCT 06	OCT 17
413*	BI - WEEKLY	OCT 05 – OCT 18	OCT 20	OCT 20	OCT 31
421	BI - WEEKLY	OCT 19 – NOV 01	NOV 03	NOV 03	NOV 14
422	BI - WEEKLY	NOV 02 – NOV 15	NOV 14	NOV 17	NOV 28
431	BI - WEEKLY	NOV 16 – NOV 29	DEC 01	DEC 01	DEC 12
432	BI - WEEKLY	NOV 30 – DEC 13	DEC 10	DEC 15	DEC 26

**Notes: *No benefit allowances paid during these pay periods
Web Time Sheets must be submitted for approval by 11:59 p.m. on the Sunday before the approval deadline.**