

**OLD DOMINION UNIVERSITY
PROPOSAL FOR A NEW MINOR, NEW INTERDISCIPLINARY MINOR
OR SIGNIFICANT CHANGES TO AN EXISTING MINOR**

A minor may be chosen by students to support the major, to offer greater job opportunities to the student on graduation, or to provide recognition of study in a second academic area. Completion of an approved minor will meet the upper-division General Education requirement. A minimum of 12 credit hours, normally at the advanced level (300-400) in a specified field of study is required.

Interdisciplinary minors require 12 credit hours of 300/400-level courses selected from at least two different disciplines with a maximum of six credits from any one discipline. Three credit hours in the interdisciplinary minor may be in the major, if a major course is listed as an option for the interdisciplinary minor. As such, it will be credited toward both the major and the interdisciplinary minor.

Please refer to the Undergraduate Catalog for the complete policy on minors.

Minimum enrollment expectations for minors are five graduates in five years or the minor will be discontinued.

Proposed Action (check one)

New Minor New Interdisciplinary Minor Significant Changes to an Existing Minor

1. Name of proposed minor or minor to be changed:

Music Production

2. Description of proposed minor or change to an existing minor:

The Music Production minor has a flexible curriculum that allows students to study topics including audio engineering, songwriting, film scoring, and the music business.

3. Rationale for proposal:

(address what the proposed minor will accomplish for students)

The B.M. in Sound Recording Technology is very successful, but it excludes students without formal music training or an instrument. This minor would serve the many students with a passion for music that cannot pass our audition standards.

4. Majors likely to enroll in the minor (for new minors):

Majors from any area could be successful in this minor. In particular, students from Communications, Games Studies, Theatre, Dance, Business, Engineering, and the Health Sciences, just to name a few.

5. Projected enrollment and why (for new minors):

The projected enrollment is 25 within the first two years, growing to 50+ in 5 years. The B.M. in Sound Recording Technology is the largest and fastest growing program within the Diehn School of Music and it is expected that a minor in this area of music will be extremely popular and serve as a complement to many other degree programs on campus.

6. Proposed Effective Term:

Fall 2024

7. Resources needed, including human resources, library resources, faculty resources, and funding resources:

No additional resources are required at this time

8. Program requirements: [List below all courses required for the minor, the prerequisites, and the total hours required for the minor. Submit the appropriate information through the online Course Inventory Management (CIM) process in CourseLeaf (nextcatalog.odu.edu/courseadmin) for all new courses/course changes.]

Pre-Req: MUSC 335T (for all classes in the minor) and MUSC 221 (for MUSC 316 and MUSC 440)

Required: MUSC 461.

Students must choose a minimum of three additional courses from this list: MUSC 355, MUSC 315, MUSC 352, MUSC 340, MUSC 316, MUSC 440, and MUSC 333 (requires instructor permission)

9. Description (showing new copy or revised copy) for the next Undergraduate Catalog.

The Music Production minor has a flexible curriculum that allows students to study topics including audio engineering, songwriting, film scoring, and the music business.

10. Schedule for offering courses (include whether the minor can be completed in two years and whether it will be available through Distance Learning) (for new minors):

The minor could be completed successfully in two years. We are in the process of adding many of these courses through ODU Global in the next year (enough of those to fulfill the 12-credit minimum).

11. Effect on current: department course schedule (for new minors):

The Music Production minor is not expected to cause significant changes to or have a negative effect on our course schedule.

APPROVED

Alex Palmersmith,
Coordinator for Sound
Recording Technology



12/8/2023

Digitally signed by
Martha Daas
Date: 2023.12.15
08:37:09 -05'00'

Martha Daas
College Dean

Date

Originator of Request

External Department Chair(s)
(If applicable)

Date

Digitally signed by
Emily Ondracek-
Peterson
Date: 2023.12.08
22:23:23 -05'00'

Department Chair

Chair, Faculty Senate
Committee A

Date

Digitally signed by
Megan Nutzman
Date: 2023.12.15
08:12:55 -05'00'

Megan
Nutzman
Chair, College Committee

Date

Provost

Date

ADMINISTRATIVE CODING

Effective Term Fall Major Code Need new minor code.

College AL Degree Code N/A

Department Music



OLD DOMINION
UNIVERSITY

Faculty Senate

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<https://ww1.odu.edu/facultysenate>

DATE: February 16, 2024

TO: Prof. Palmersmith; Prof. Ondracek-Peterson, Diehn School of Music

CC: Dr. Daas, College of Arts & Letters; Mrs. Sommer Alexander, University Registrar Office.

FROM: Dr. Tatyana Lobova, Chair Faculty Senate Committee A – Undergraduate Curriculum

RE: New Minor in Music Production

Faculty Senate Committee A has met on February 15th and discussed your proposal for a new Minor in Music Production. The committee decision is to return the proposal for revision of pre-requisites courses that are listed below.

Area of Minor:	Course(s)	Current prerequisites	Change(s) needed to prerequisites	Notes
Prerequisites	MUSC 335T	Music major or permission of instructor.	Must also include Music minors.	
	MUSC 221	N/A	Change to MUSC 222? MUSC 222 is the pre-req for MUSC 316 and MUSC 440, not MUSC 221.	
Required Course	MUSC 461	N/A	N/A	OK—no issues.
Select 3 courses from:	MUSC 355	MUSC 335T	N/A	Would be ok if MUSC 335T pre-reqs were adjusted.
	MUSC 315	MUSC 113 with a grade of C or better	Must adjust so that Music Production minors will be able to register. They don't need to take MUSC 113, so what alternate course pre-req could be added as an option to give flexibility? Or should a statement be added to proposal that says this course requires MUSC 113 with C or better as pre-req?	Needs alternate pre-req, or list MUSC 113 in the proposal as a required pre-req for MUSC 315 and MUSC 352.
	MUSC 352	MUSC 113	Must adjust so that	Needs alternate pre-req, or list

			Music Production minors will be able to register. They don't need to take MUSC 113, so what alternate course pre-req could be added as an option to give flexibility? Or should a statement be added to proposal that says this course requires MUSC 113 as pre-req?	MUSC 113 in the proposal as a required pre-req for MUSC 315 and MUSC 352.
		MUSC 113	Pre-req: Bachelor of Music, with emphasis in Sound Recording Technology major, or permission of the instructor	Needs to be fixed to allow the minor
	MUSC 340	MUSC 335T or instructor permission.		Would be ok if MUSC 335T adjusted.
	MUSC 316	MUSC 222		If MUSC 221 changed to MUSC 222 in proposal, would be fine.
	MUSC 440	MUSC 222 and MUSC 335T.	Must adjust so that Music Production minors will be able to register. They don't need to take MUSC 222 (unless the 221 in the proposal is wrong), so what alternate course pre-req could be added as an option to give flexibility?	If MUSC 221 changed to MUSC 222 in proposal and MUSC 335T adjusted, would be fine.
	MUSC 333	Music majors or minors or permission of the instructor.		OK—Music Production would fall under this pre-req category.

Please contact Sommer Alexander if you have any questions. It would be beneficial to discuss the proposal with your college representatives on Committee A before resubmission, Katherine Hammond and Kenneth FitzGerald.

Kind Regards,

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 Master Lecturer
 University Distinguished Teacher
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Our proposed revisions:

Area of Minor:	Course(s)	Current prerequisites	Change(s) needed to prerequisites	Notes
Prerequisites	MUSC 335T	Music major or permission of instructor.	Must also include Music minors.	
	MUSC 221	N/A	Change to MUSC 222? MUSC 222 is the pre-req for MUSC 316 and MUSC 440, not MUSC 221.	
Required Course	MUSC 461	N/A	N/A	OK—no issues.
Select 3 courses from:	MUSC 355	MUSC 335T	N/A	Would be ok if MUSC 335T pre-reqs were adjusted.
	MUSC 315	MUSC 113 with a grade of C or better	Must adjust so that Music Production minors will be able to register. They don't need to take MUSC 113, so what alternate course pre-req could be added as an option to give flexibility? Or should a statement be added to proposal that says this course requires MUSC 113 with C or better as pre-req?	Needs alternate pre-req, or list MUSC 113 in the proposal as a required pre-req for MUSC 315 and MUSC 352.
	MUSC 352	MUSC 113	Must adjust so that	Needs alternate pre-req, or list

Agreed. We will change in CourseLeaf

We will change pre-req of MUSC 316 and 440 to MUSC 221 (instead of 222)

They only need to take MUSC 335T - we will change MUSC 315's pre-req in CourseLeaf

			Music Production minors will be able to register. They don't need to take MUSC 113, so what alternate course pre-req could be added as an option to give flexibility? Or should a statement be added to proposal that says this course requires MUSC 113 as pre-req?	MUSC 113 in the proposal as a required pre-req for MUSC 315 and MUSC 352.
		MUSC 113	Pre-req: Bachelor of Music, with emphasis in Sound Recording Technology major, or permission of the instructor	Needs to be fixed to allow the minor
	MUSC 340	MUSC 335T or instructor permission.		Would be ok if MUSC 335T adjusted.
	MUSC 316	MUSC 222		If MUSC 221 changed to MUSC 222 in proposal, would be fine.
	MUSC 440	MUSC 222 and MUSC 335T.	Must adjust so that Music Production minors will be able to register. They don't need to take MUSC 222 (unless the 221 in the proposal is wrong), so what alternate course pre-req could be added as an option to give flexibility?	If MUSC 221 changed to MUSC 222 in proposal and MUSC 335T adjusted, would be fine.
	MUSC 333	Music majors or minors or permission of the instructor.		OK—Music Production would fall under this pre-req category.

Now the only pre-req is 335T.

113 will not be included in the minor

Yes, only 221

We will change this to require MUSC 335T, MUSC 221, or permission of the instructor (like MUSC 333)

*in the past, multiple classes had MUSC 113, yet moving forward MUSC 113 will not be a pre-req for any of our classes