



# OLD DOMINION UNIVERSITY

## Dependent Student Checklist

\*\*Not all items may be applicable to your situation - Please read each one carefully

<input type="checkbox"/>	<p><b>1. Degree Programs</b> View <b>AND</b> select a degree program</p>	<p><b>Traditional (in-person):</b> <a href="https://www.odu.edu/academics/programs">https://www.odu.edu/academics/programs</a></p> <p><b>ODU Global (online):</b> <a href="https://online.odu.edu/programs">https://online.odu.edu/programs</a> (Fill out the interest form for the online program you're interested in. An enrollment coach will contact you for personalized, one-on-one support for applying.)</p>
<input type="checkbox"/>	<p><b>2. Apply for Federal Student Aid (FAFSA)</b> (Optional)</p> <p>- The GI Bill is not impacted by the FAFSA. If you receive grants or loans through FAFSA you will still receive the same amount of the GI Bill.</p>	<p><a href="https://studentaid.gov/">https://studentaid.gov/</a></p> <p><b>Questions?</b> Contact ODU's Financial Aid Office <a href="https://www.odu.edu/financialaidoffice/virtual">https://www.odu.edu/financialaidoffice/virtual</a></p>
<input type="checkbox"/>	<p><b>3. Apply for Admission to ODU</b></p>	<p><b>Undergraduate &amp; Graduate:</b> <a href="#">ODU Application</a></p> <p><b>Freshman Application Requirements:</b> - <b>No</b> prior college enrollment or military service <a href="https://odu.edu/admission/apply/applications">https://odu.edu/admission/apply/applications</a></p> <p><b>Transfer Application Requirements:</b> - Has prior college enrollment <b>or</b> military service <a href="https://www.odu.edu/transfer">https://www.odu.edu/transfer</a></p> <p><b>Request \$50 Application Fee Waiver:</b> - Email <a href="mailto:admissions@odu.edu">admissions@odu.edu</a></p>
<input type="checkbox"/>	<p><b>4. In-State Tuition Application</b> Students must apply for in-state tuition before classes start for the term (at least three weeks before). Students who fail to apply for in-state privileges will be billed at the out-of-state rate.</p> <p>- Questions concerning this benefit should be addressed to <a href="mailto:instate@odu.edu">instate@odu.edu</a> or call the Registrar's Office at 757-683-4425.</p>	<p><b>In-State Tuition Eligibility:</b> <a href="https://www.odu.edu/tuition/in-state">https://www.odu.edu/tuition/in-state</a></p> <p><b>Application for In-State Tuition Rate:</b> <a href="https://forms.odu.edu/view.php?id=117132">https://forms.odu.edu/view.php?id=117132</a></p> <p><b>OR</b></p> <p><b>Application for In-State Tuition Benefit for Active Duty Military Spouses/Dependents:</b> <a href="https://forms.odu.edu/view.php?id=468257">https://forms.odu.edu/view.php?id=468257</a></p>
<input type="checkbox"/>	<p><b>5. Submit Official Transcripts</b> Submit credentials to the Office of Admissions</p> <ul style="list-style-type: none"> <li>• <b>Undergraduate admissions email:</b> <a href="mailto:admissions@odu.edu">admissions@odu.edu</a></li> <li>• <b>Graduate admissions email:</b> <a href="mailto:gradadmit@odu.edu">gradadmit@odu.edu</a></li> </ul>	<p><b>High School Transcript:</b> (if earned less than 24 college credits) - Contact your high school or school district to obtain diploma or order transcript to be sent electronically to ODU's Admissions Office</p> <p><b>Previous College Experience Official Transcript(s):</b> - Contact your previous school to order transcript to be sent electronically to ODU's Admissions Office</p>
<input type="checkbox"/>	<p><b>6. Check Application Status</b> (Optional)</p>	<p><b>Undergraduate:</b> <a href="https://www.odu.edu/admission/undergraduate/status-check">https://www.odu.edu/admission/undergraduate/status-check</a></p> <p><b>Graduate:</b> <a href="https://www.odu.edu/admission/graduate/status">https://www.odu.edu/admission/graduate/status</a></p>

**The Military Connection Center**

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<input type="checkbox"/>	<p><b>7. Apply for VA Education Benefits</b>          Know which benefit you're using? Click to go to directly to the application below:</p> <ul style="list-style-type: none"> <li>• <a href="#">Chapter 33: Post 9/11 GI Bill</a>          (Benefits must be <a href="#">transferred to you</a> by service member <b>FIRST</b>)</li> <li>• <a href="#">Chapter 35: Dependents Educational Assistance (DEA)</a></li> </ul> <p>Once you complete the application, the VA will take 30-45 days to process your request. Once the request is processed, the VA will mail a <b>Certificate of Eligibility (COE)</b> to your home/ mailing address. <b>Keep the Certificate of Eligibility sent by the VA for your records and for submission to ODU.</b></p>	<p><b>Questions?</b> Contact VA Education Hotline: 1-888-442-4551  <b>OR</b> use Ask VA <a href="https://ask.va.gov/">https://ask.va.gov/</a></p> <p>**Dependent students who have received VA benefits previously at another college need to file a "Request for Change of Program or Place of Training" VA Form 22-1995:  <a href="https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction">https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction</a></p>
	<p><b>8. Virginia Military Survivors and Dependents Education Program (VMSDEP) (Optional)</b>          The Virginia Military Survivors and Dependents Education Program is a state-sponsored program that can provide funding and/or tuition payment for eligible spouses and dependents. Eligibility depends upon Virginia residency and qualifying service member requirements.</p>	<p><b>VMSDEP Application</b> <a href="https://www.dvs.virginia.gov/education-employment/virginia-military-survivors-and-dependents-education-program-2-2-2">https://www.dvs.virginia.gov/education-employment/virginia-military-survivors-and-dependents-education-program-2-2-2</a></p> <p><b>Questions?</b> Contact Sheila Johnson in the Financial Aid Office          - Email: <a href="mailto:sp1johns@odu.edu">sp1johns@odu.edu</a>  <b>OR</b>          Contact the VMSDEP Office          - Phone: 804-225-2083          - Email: <a href="mailto:vmsdep@dvs.virginia.gov">vmsdep@dvs.virginia.gov</a></p>
<input type="checkbox"/>	<p><b>9. Confirm Admission</b>          Admissions usually takes about 2-3 weeks to get back to you with a decision</p>	<p><b>Confirm Your Admission and Submit the Deposit:</b>  <a href="https://www.odu.edu/admission/admitted/confirm">https://www.odu.edu/admission/admitted/confirm</a></p> <p><b>Request \$200 Tuition Deposit Waiver:</b>          - Email <a href="mailto:admissions@odu.edu">admissions@odu.edu</a>  <i>(Graduate programs and ODU Global programs <b>do not</b> pay a tuition deposit fee)</i></p>
<input type="checkbox"/>	<p><b>10. Attend Orientation</b>          If you have <b>no</b> prior college experience or have <b>23 college credits or less:</b>  <b>10a. FRESHMAN ORIENTATION</b></p> <p><b>OR</b></p> <p>If you have <b>24 college credits or more:</b>  <b>10b. TRANSFER ORIENTATION</b></p>	<p><b>Questions?</b> Contact New Student Experience          - Email: <a href="mailto:orientation@odu.edu">orientation@odu.edu</a>          - Phone: 757-683-3428</p> <p>- Below are a selection of important tasks and opportunities for students to complete before the fall semester:</p> <ul style="list-style-type: none"> <li>• <a href="#">Complete Placement Exams</a></li> <li>• Begin a <a href="#">housing application</a> if interested in living on-campus.</li> <li>• Review <a href="#">Student Financial Account</a></li> <li>• <a href="#">Purchase Parking Permit</a></li> <li>• Submit <a href="#">Monarch ID Card</a> photo and pick up your new ID in Monarch Hall</li> </ul>
<p><b>10a. Attend Freshman Orientation</b>  <b>**If student has no prior college enrollment or has 23 college credits or less:</b></p>	<p>- The <i>New to Blue</i> timeline is accompanied by the new student checklist that can be found in your <a href="#">myODU portal</a>.</p> <p>- <i>Discover Your Pride: Monarch Orientation</i> is a one-day on-campus orientation experience for new students. <b>Course registration happens during orientation.</b></p> <p>- Please check your ODU student email for Monarch Orientation registration information.</p>	



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<p><b>10b. Attend Transfer Orientation</b> **If student has 24 college credits or more</p>	<p>- Transfer Orientation is an <i>optional</i>, one-day on-campus orientation experience for new students who meet the transfer credit threshold requirement. <b>Course registration happens during orientation.</b></p> <p>- Please check your ODU student email for Transfer Orientation registration information.</p>
<p><input type="checkbox"/> <b>11. ODU Veterans Clearance Form (VCF)</b> <b>**Ch 33 and Ch 35 VA Education Benefits ONLY</b> - ODU School Certifying Officials (SCOs) begin reporting enrollment to the VA 30 days before the first day of your class start date.  - During peak periods, please allow at least 30 business days for processing. Make sure to check your ODU student email for communications from the School Certification Team.</p>	<p>- Upload your scanned Certificate of Eligibility (COE) to your Veteran's Clearance Form <b>after</b> you have registered for classes <a href="https://forms.odu.edu/view.php?id=75838">https://forms.odu.edu/view.php?id=75838</a></p> <p><b>**MAKE SURE WHEN SUBMITTING THIS FORM THAT YOUR UIN IS INPUTTED CORRECTLY**</b></p>
<p><input type="checkbox"/> <b>12. Visit the Military Connection Center (MCC) and check out the spaces and resources designated for ODU's military affiliated students (Optional)</b>  **The MCC hosts a <b>Welcome Lunch</b> at the beginning of every fall and spring semester. To register for our events, join us on <a href="#">Monarch Groups!</a></p>	<p>For more information, email <a href="mailto:military@odu.edu">military@odu.edu</a> or stop by the Military Connection Center for a tour of our spaces, including:</p> <ul style="list-style-type: none"> <li>● MCC Main Office</li> <li>● MCC Support Services Office</li> <li>● Computer Lab</li> <li>● Community Lounge</li> <li>● Break Room</li> <li>● Reservable Study Spaces</li> </ul>

Additional Resources for Dependent Students	
<p><input type="checkbox"/> <b>Student Veterans of America (SVA)</b></p> 	<p>Connects student veterans and family members to build community, provides resources and opportunities, and empowers students to reach their full potential.</p> <p>Email SVA Team Leaders at <a href="mailto:odustudentveteran@gmail.com">odustudentveteran@gmail.com</a> for more information.</p>
<p><input type="checkbox"/> <b>Center for Orientation, Retention, and Exploration</b></p>	<p><a href="#">The Center for Orientation, Retention, and Exploration</a> advises any student interested in exploring their major and career options and offers success coaching to first year students.</p> <p>If you weren't pre-selected for the program and would appreciate academic support, you can request a coach with this form: <a href="https://forms.odu.edu/view.php?id=418028">https://forms.odu.edu/view.php?id=418028</a></p> <p><b>Center for Major Exploration &amp; Mane Success Coaching</b> 1500 Webb University Center Norfolk, VA, 23529 <b>Phone:</b> 757-683-4805 <b>Email:</b> <a href="mailto:maneconnect@odu.edu">maneconnect@odu.edu</a></p>