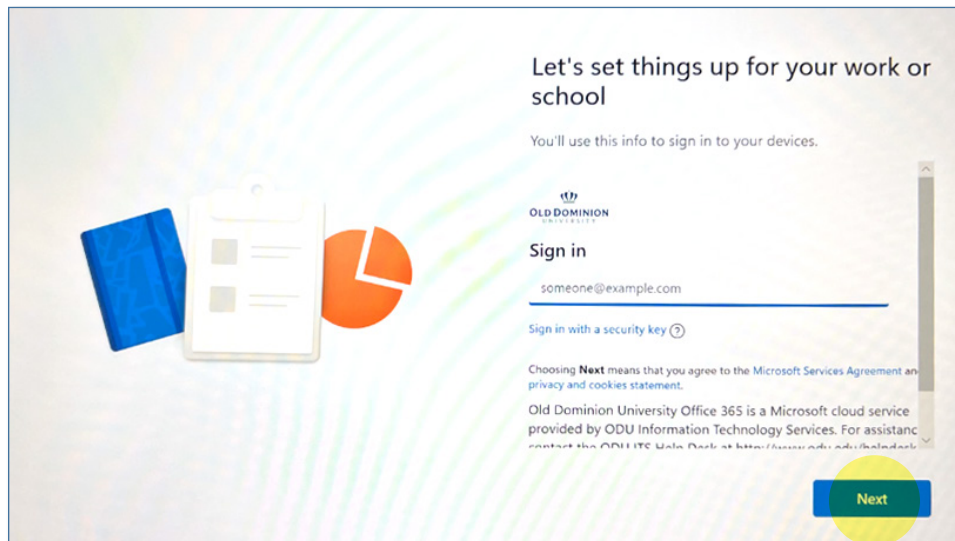


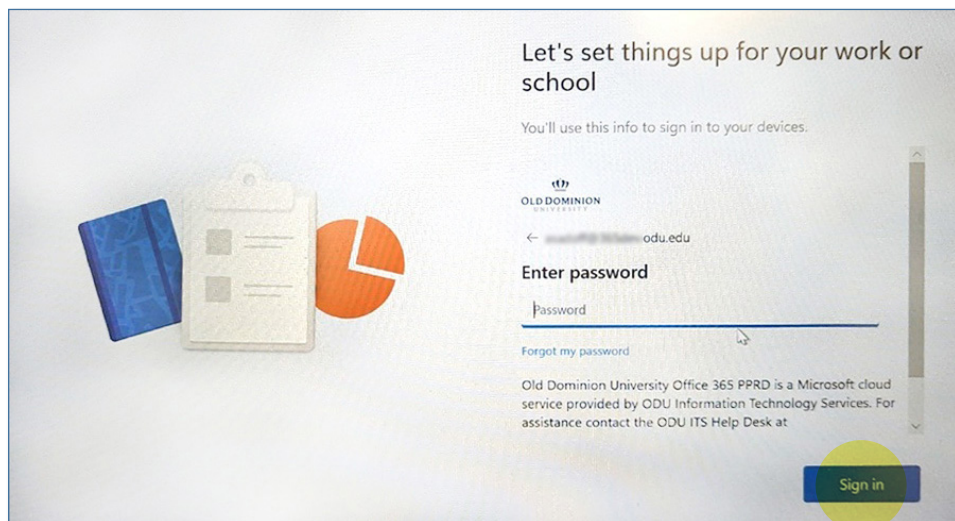
EVMS TECH INTEGRATION: NEW ODU WINDOWS DEVICE SETUP

Welcome to ODU! The following is a guide to setting up your new ODU Windows device.

1. Enter your ODU email address and click **Next**.



2. Enter your ODU email password and click **Sign in**.



Information Technology Services

www.odu.edu/its

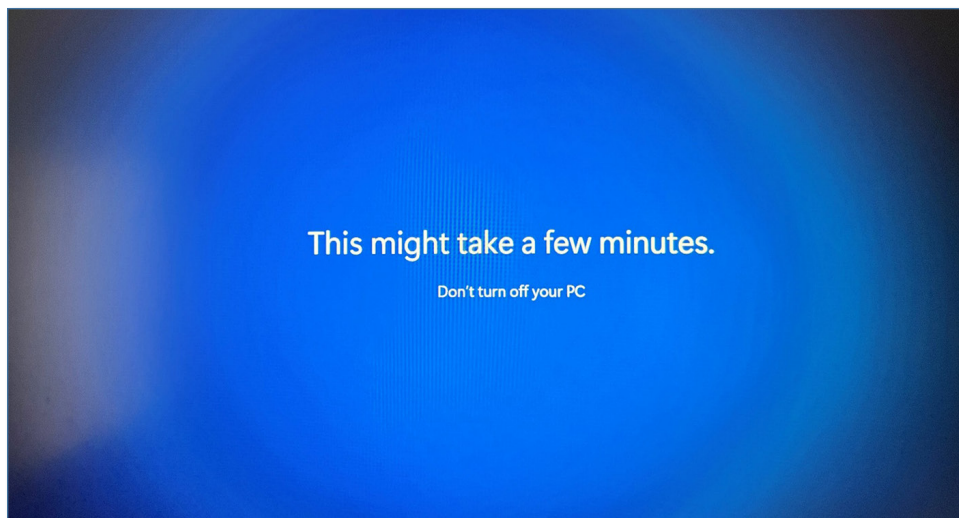
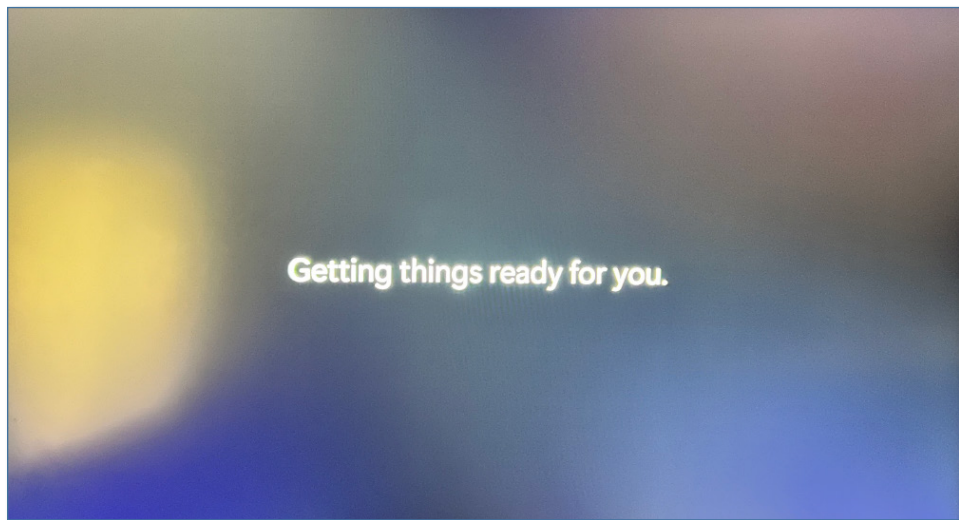
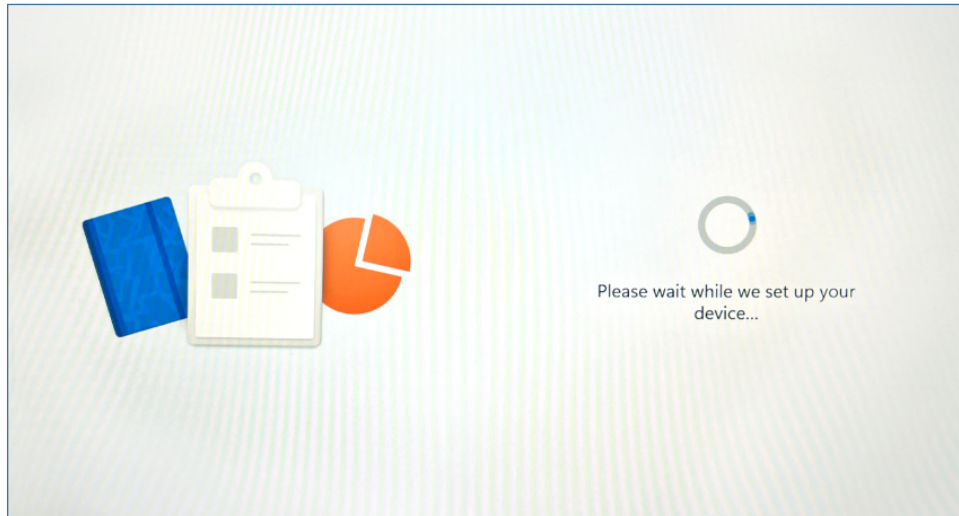
 (757) 683-3192

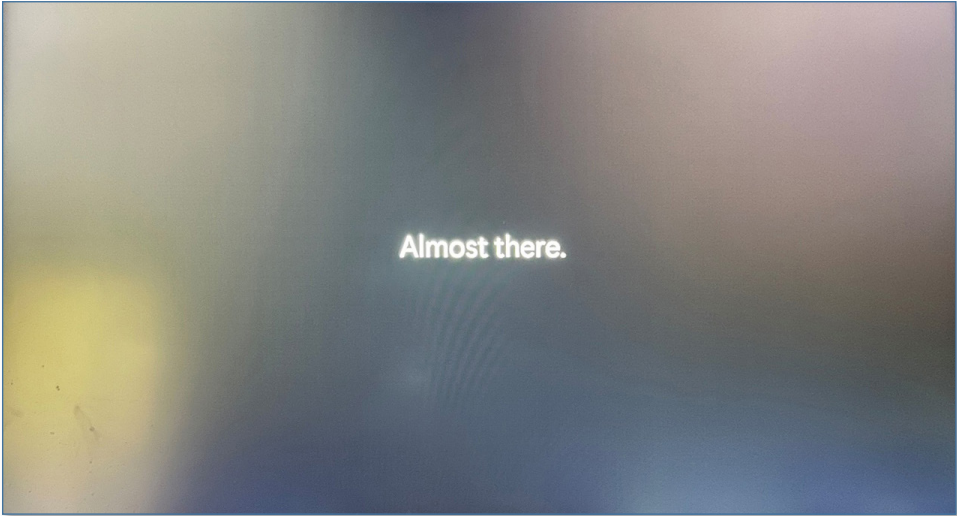
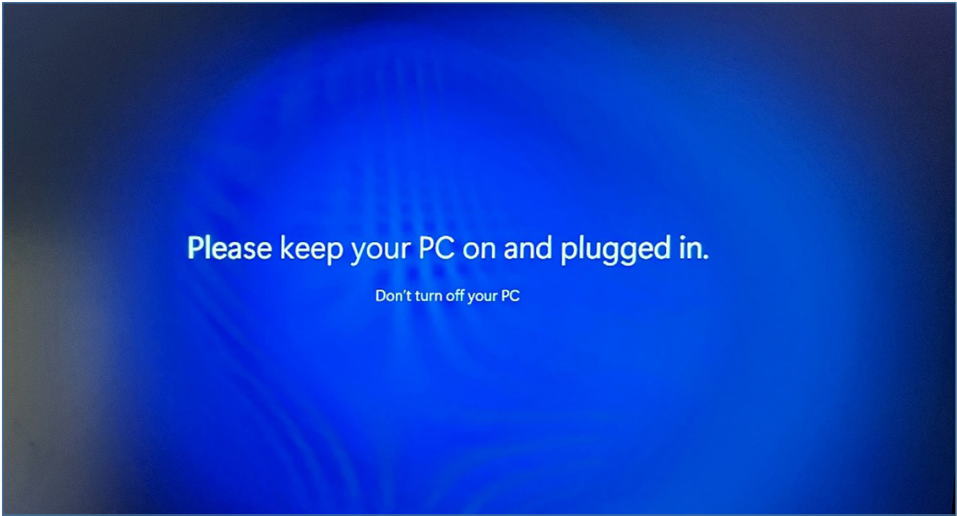
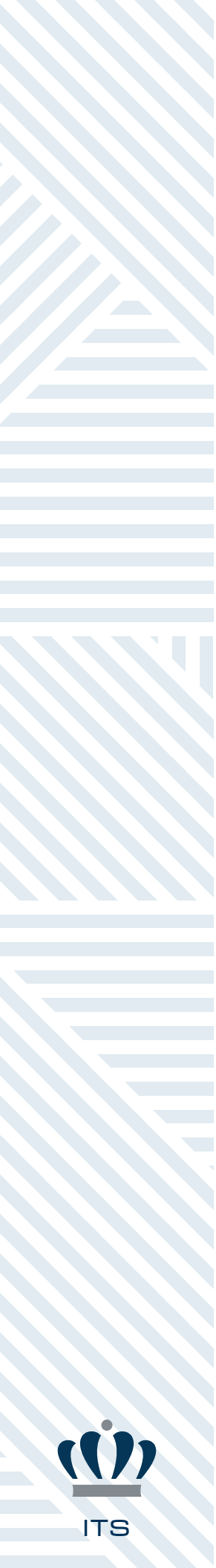
 itshelp@odu.edu

 1100 Monarch Hall

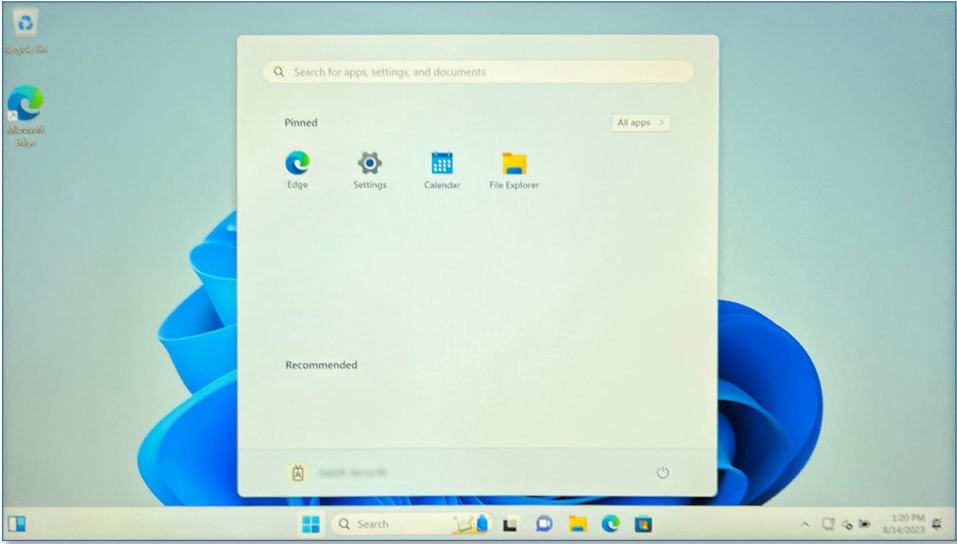
 [oduitshelp](#)  [odu_its](#)

3. You will see the following screens for approximately 1-2 minutes while your device is being set up for the first time.

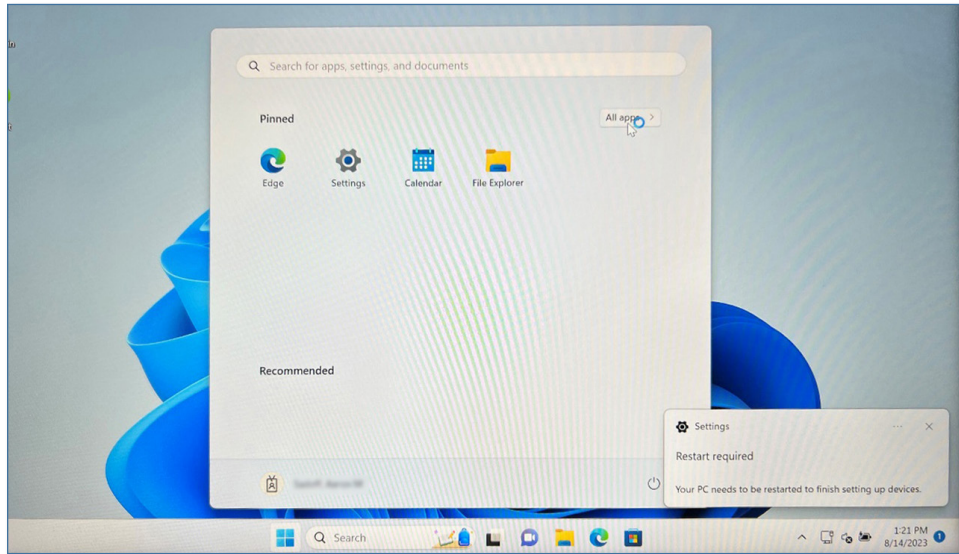




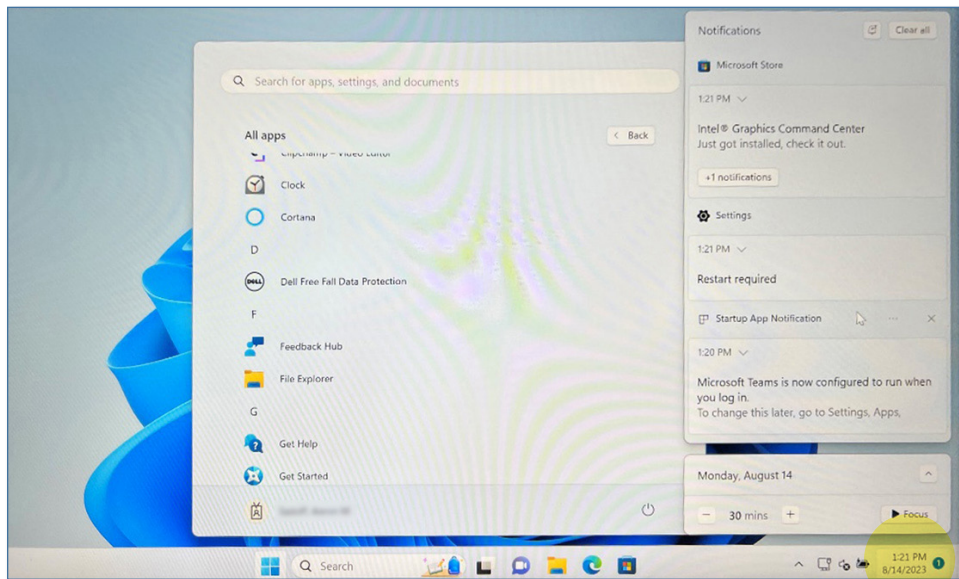
4. After 1-2 minutes, you should be at your desktop.



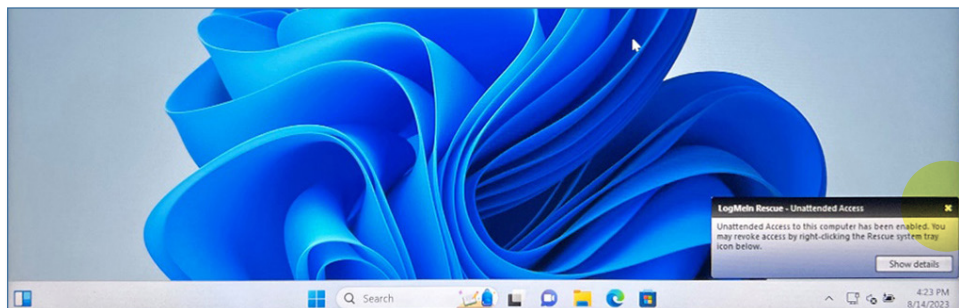
5. You may get a prompt stating a restart is required to finishing setting up peripheral devices. **Please wait until step 9 to restart the device.**



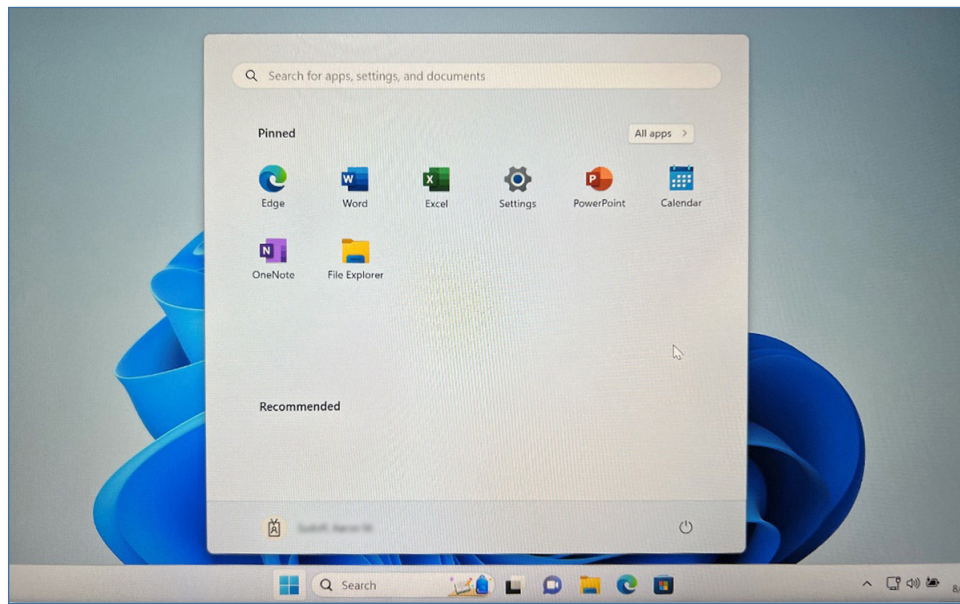
6. Device drivers and applications will start to install. If you'd like to check the progress of your device setup, you can check the **notification** area by clicking on the time/date area of your system tray.



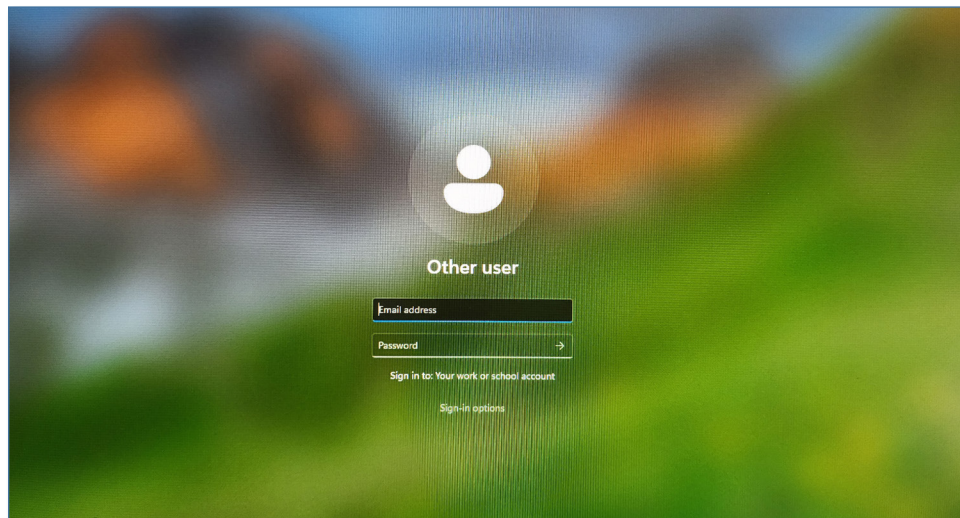
7. During the setup process, you will also receive a **LogMeIn Rescue** prompt. This is ODU's primary tool for remote support. Click the "x" at the top right corner to close the prompt.



8. After approximately 25 minutes, **Office** products should appear in your Start menu.



9. At this point, restart your computer to complete the peripheral device installs.
10. At the log-in screen, type in your full **ODU e-mail address** and **password**, then click **Enter**. Once you are logged in, any remaining installs will complete in the background.



For additional help, contact the ITS Help Desk at itshelp@odu.edu or 757-683-3192, or browse self-help articles at [ITS Help Online](#).