

May 28, 2013

MEMORANDUM

TO: Board of Visitors Audit Committee
Frank Batten (Chair)
Jeff Ainslie '83 (Vice Chair)
Kenneth E. Ampy '90
Dee D. Gilmore
Marc Jacobson
Barry M. Kornblau '71 (ex-officio)
Fred J. Whyte (ex-officio)

FROM: David F. Harnage
Chief Operating Officer

SUBJECT: Meeting of the Audit Committee – Thursday, June 13, 2013

The Audit Committee of the Old Dominion University Board of Visitors will meet on Thursday, June 13, 2013, from 8:00 a.m. to 9:00 a.m., in the James/Lynnhaven River Rooms in Webb University Center. The agenda for the meeting is noted below:

AGENDA

- I. Approval of Minutes – The Committee will consider a motion to approve the minutes from the Audit Committee meeting held on April 26, 2013.

- III. Report from the Internal Auditor – Deane Hennett, Internal Audit Director, will report on the following items:
 - A. Audit Topics Update

 - B. Note of Audit Projects In Process
 - 1. NCAA Compliance (Financial Aid)
 - 2. Virtual IT Environment Controls
 - 3. Card Center
 - 4. Continuing Initiatives

 - C. Proposed FY 2014 Internal Audit Plan

IV. Closed Session Items:

A. Anticipated Audit Reports and Issues:

1. Foundation Relationships
2. International Student and Scholar Services Follow-Up