

APPROVED BY COMMITTEE – JUNE 11, 2015

**OLD DOMINION UNIVERSITY
BOARD OF VISITORS
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
April 23, 2015**

MINUTES

The Administration and Finance Committee of the Board of Visitors of Old Dominion University met on Thursday, April 23, 2015, at 9:30 AM in the Board of Visitors Room of Webb University Center on the Norfolk campus. Present from the Board were:

Robert M. Tata, Chair
Fred J. Whyte, Vice Chair
Ronald C. Ripley (*ex-officio*)
John F. Biagas (*ex-officio*)
Alton J. Harris
Barry M. Kornblau
Ross A. Mugler
William D. Sessoms, Jr.
Judith O. Sywstun
Rodin Ndandula (*Student Representative*)

Also present were:

Bruce Aird	Donna Meeks
Leigh Comsudis	Sue Mitchell
Dale Feltes	Earl Nance
Daniel Genard	Cherylynn Sagester
Giovanna Genard	September Sanderlin
Dillard George	Tara Saunders
David Harnage	Wood Selig
Scott Harrison	Don Stansberry
Etta Henry	Deb Swiecinski
Todd Johnson	Rusty Waterfield
Richard Le Moal	Students

The Chair called the meeting to order at 9:40 AM.

I. ACTION ITEMS

- A. **Approval of the Minutes** – Mr. Mugler moved to approve the minutes for the December 4, 2014. Ms. Swystun seconded the motion. The minutes were unanimously approved by all members present and voting. (*Biagas, Harris, Kornblau, Mugler, Ripley, Swystun, Whyte*)
- B. **Use of Construction Manager (CM) At-Risk for the New Student Union** – Mr. Dale Feltes, Director of Design and Construction, briefed the Committee on the New Student Union building and the administration's proposal to use the Construction Manager (CM) At-Risk delivery method for the project. He stated that the CM-At-Risk delivery method of delivery is proposed primarily for control of the project budget through almost continuous review and pricing of design documents by the Construction Manager throughout the design. He noted that a CM-At-Risk has been used throughout the Commonwealth by both the Department of General Services and by universities (including Old Dominion) for complex projects like the New Student Union. The Bureau of Capital Outlay Management (BCOM) has already given the University approval to use a CM-At-Risk for this project.

It was asked if there could be a Board of Visitors Committee to review designs and if there is a way for the members of the Board of Visitors to examine the design plans before they are brought for review and approval in the advanced stage. Mr. Harnage noted that this Committee is where the designs are brought for review and approval. He added that Old Dominion is currently in the process to recruit an architect with credentials for the purpose to develop the architecture and materials guidelines for University buildings, which will be brought to this Committee for adoption once the guidelines are completed.

Mr. Mugler moved to approve the use of the CM-At-Risk for the New Student Union building. Mr. Kornblau seconded the motion. The motion was unanimously approved by all members present and voting. (*Biagas, Harris, Kornblau, Mugler, Ripley, Swystun, Whyte*)

- C. **Lease Amendments** – Mr. David Harnage, Chief Operating Officer, gave a brief summary on the Resolution to propose amendments to the University's leases securing debt service on Housing Authority bonds issued in 2008 for the development of the University Village student housing and related parking facilities in connection with the refinancing of such 2008 bonds with Bank of America.

There being no discussion after the briefing, Mr. Whyte moved to approve the Resolution. Ms. Swystun seconded the motion. The motion was unanimously approved by all members present and voting. (*Biagas, Harris, Kornblau, Mugler, Ripley, Sessoms, Swystun, Whyte*)

II. PRESENTATIONS

- A. **100G Network** – Mr. Rusty Waterfield, CIO and Associate Vice President for University Services, presented information on the University’s 100G Network. He said that Old Dominion University is upgrading network capacity from 10Gbps to 100Gbps in order to support research and education, and to facilitate collaboration with other Virginia and national institutions. He noted that the network and computational capabilities are vital for researchers’ success. This increased network capacity puts ODU among the best connected institutions globally. Old Dominion University and Virginia Tech were the first to connect to the 100G network. This will make it possible to support large research projects and other new programs--it will go live on July 1, 2015. Mr. Waterfield added there is currently zero conduit capability to get over the water, so the new 100G Network is very important to the University and this region.

Mr. Sessoms noted that this could also be a money-maker through coordination with the Eastern Shore, etc., and noted it could pay for itself and also provide revenue. He asked what the operational cost will be for the 100G Network? Mr. Waterfield responded that the cost will be the same as currently being paid for 10G.

Mr. Ripley asked what terms are locked into place if prices drop and, would we benefit from it? Mr. Waterfield said 100G is a five-year term and ODU is working with the Consortium to be cost consistent for those that connect to the network.

Chief Operating Officer Harnage complimented Mr. Waterfield’s participation and leadership on this project.

- B. **Veterans Business Outreach Center (VBOC)** – Ms. Cherylynn Sagester, Director of the Hampton Roads Veterans’ Business Outreach Center, presented to the Committee the Center’s mission and entrepreneurial development services that they provide to eligible veterans. There are currently 752 active Business Clients in Virginia, West Virginia, Washington, DC, Maryland, Delaware and Pennsylvania. In the past 24 months, there have been 125+ Veteran-owned business start-ups, and over 400 jobs have been created. The Capital Investment is over \$2 million and the Revenue Produced totals are over \$10 million. She thanked the Chief Operating Officer and Old Dominion University for the help to establish the Center. She will begin going out to promote the Center more now that it has progressed so well.
- C. **Chief Operating Officer Report** – Mr. Harnage, Chief Operating Officer, briefed the Committee on Governor McAuliffe’s Executive Order 42, which is effective April 21, 2015, and required an amendment to State employment applications removing questions about convictions and criminal history. Criminal history background checks will be conducted after the candidate has signed the appropriate waiver authorizing release and has been found otherwise eligible for the position, and is being considered for a specific position. State employment decisions will not be

based on the criminal history of an individual unless it is demonstrably job-related and consistent with business necessity, or if State or Federal law prohibits hiring an individual with certain convictions for a particular position. Agencies are required to determine which positions are designated as “sensitive” as defined by the Code of Virginia, where initial disclosure of criminal history information will still be required. Sensitive positions are those generally described as directly responsible for the health, safety and welfare of the general populace or protection of critical infrastructures. The Chief Human Resources Council for Higher Education will collaborate with University Counsel on identifying sensitive positions for higher education.

Mr. Harnage then shared with the Committee that the University has received the Outstanding Agency Accreditation Achievement Award by the National Institute of Governmental Purchasing. This Award formally recognizes excellence in public procurement and ODU was one of 57 recipients from among the 2,600 member agencies. Mr. Harnage introduced Ms. Etta Henry, Acting Director of Procurement Services, to the Committee and congratulated her on a job well done.

III. STANDING REPORTS

- A. Capital Outlay Projects Status Report** – Mr. Dale Feltes, Director of Design and Construction, presented information updates on the University’s projects.
- B. Investment Report** – Mr. Richard Massey, Associate Vice President for Foundations, briefed the Committee on the University’s investments and endowments.

There being no further business, the meeting was adjourned at 11:00 am.