

OLD DOMINION UNIVERSITY
BOARD OF VISITORS
ADMINISTRATION AND FINANCE COMMITTEE
April 21, 2022
MINUTES

The Administration and Finance Committee of the Board of Visitors of Old Dominion University met at 2:30 p.m. on Thursday, April 21, 2022. The meeting was held in the Board Room of the Broderick Dining Commons on the Norfolk campus. Present from the Committee were:

Robert A Broermann, Chair
R. Bruce Bradley (*ex-officio*)
Yvonne T. Allmond
Peter G. Decker, III
Armistead D. Williams, Jr.
Steve Hsiung (*Faculty Representative*)
Omotomilola Jegeda (*Student Representative*)

Absent from the Committee: Maurice D. Slaughter, Vice Chair
Toykea S. Jones (*ex-officio*)
Larry R. Hill
Ross A. Mugler

Also present were:

Brian O. Hemphill	Donna Meeks
Chad A. Reed	Teressa Murrell
Austin Agho	Tom Odom
Bruce Aird	Dave Robichaud
Bob Clark	September Sanderlin
Leigh Comsudis	Tara Saunders
Mary Deneen	Garrett Shelton
Annamarie Ginder	Amanda Skaggs
Etta Henry	Don Stansberry
Jared Hoernig	Rusty Waterfield
Todd Johnson	Rob Wells
Maggie Libby	

The Chair called the meeting to order at 2:37 p.m.

- A. **Approval of Minutes** – Mr. Decker moved to approve the minutes of the December 9, 2021, meeting. Mr. Bradley seconded the motion, and it was unanimously approved by all members present and voting. (*Bradley, Allmond, Decker, Williams*)
- B. **Crisis and Emergency Management Plan** – Vice President Chad A. Reed briefed the Committee on the Crisis and Emergency Management Plan (CEMP). The mission of the Emergency Management Program is to build, sustain, and continually improve a comprehensive, coordinated, and inclusive readiness effort that cultivates institutional capacity to prevent, mitigate against, prepare for respond to, and recover from threats to the University’s mission. He noted that each public institution of higher education in the Commonwealth of Virginia develop, adopt, keep current a written crisis and emergency management plan with a review and revision every four (4) years. The Crisis and Emergency Pan for Old Dominion University is up for revisions this year.

Mr. Bradley noted there was a reference that over 100 attempts a day are made to hack into ODU’s systems. Mr. Reed called on Mr. Rusty Waterfield, Associate Vice President for Information Technology Services and CIO, to respond. Mr. Waterfield said that is correct and is the reason ODU has a security program based on protect/defend against cyberattacks, detect cyberattacks, and respond/recover from cyberattacks.

Dr. Williams inquired about ransomware. Mr. Waterfield responded the best way to recover from ransomware is to have good backups of data. Mr. Reed said there will be a Cyber Security Update at the June meeting for the Committee.

Vice President Reed shared the proposed Resolution for the Adoption of the Crisis and Emergency Management Plan with the Committee to seek approval to move it forward to the full Board. The Committee voted unanimously to approve the revised Plan by all members present and voting, and to move it forward to the full Board of Visitors meeting on April 22nd. (*Bradley, Allmond, Decker, Williams*)

The proposed Resolution states:

WHEREAS, the Board of Visitors of **Old Dominion University** is concerned with the health and well-being of it’s students, faculty and staff and desires that the best possible emergency service be available to them; and,

WHEREAS, the **President** is concerned with the health and well-being of its students, faculty, and staff and desires that the best possible emergency service be available to them; and

WHEREAS, the §23.1-804 of the *Code of Virginia* requires that all public institutions of higher education develop, adopt, and keep current a written crisis and emergency management plan; and

WHEREAS, and every four years, each institution shall conduct a comprehensive review and revision of its crisis and emergency management plan to ensure the plan remains current, and the revised plan shall be adopted formally by the Board of Visitors; and

WHEREAS, such review shall also be certified in writing to the Department of Emergency Management; and

WHEREAS, such a plan has been developed by the **Old Dominion University Department of Emergency Management** in compliance with Virginia Department of Emergency Management planning standards with input from various University departments and local municipal Emergency Management Agencies.

NOW THEREFORE, BE IT RESOLVED that **Old Dominion University Board of Visitors**, on this **21st day of April 2022** does hereby officially adopt the **Old Dominion University Crisis and Emergency Management Plan**.

- C. **Capital Projects Report** – Vice President Reed then presented the Capital Outlay Projects Status Report to the Committee. He noted there are currently eleven (11) projects in various stages of pre-planning, planning, design, and construction. These projects have a total projected cost of \$381,529,869. Highlighted projects scheduled for completion this summer include Whitehurst, Health Sciences, and L. R. Hill Locker Room. In addition, he commented on the new construction projects for the Biology Building, Public Safety, Baseball Stadium, and the Data Sciences Building.

Ms. Jones asked how the Health Sciences project is funded? Mr. Reed responded it depends on the program or activity—if research related and E&G funds are used then the State will fund the project. If Auxiliary funds are used, the State will not fund.

Ms. Jones also asked if there are plans to remove the MagLev. Mr. Reed responded they are looking into a study to determine if there can be options for the campus—can it be repurposed, can it be removed, what would be the best option for the campus.

President Hemphill noted that L. R. Hill needed a new locker room because it was not at the level needed, so had to expand the number of lockers to approximate 115.

Regarding the baseball stadium project, this renovation will provide the team with the space they need as deserve. Ms. Jones asked if there will be naming opportunities for the stadium. Mr. Reed responded there are contributions coming in for the renovations and President Hemphill added that the naming opportunities would be for the inside only, the name of the stadium outside will remain as is.

Vice President Reed acknowledged the hard work on the projects by David Robichaud, Jean Kennedy-Sleeman, Jay Graven, and Todd Johnson (who served as Interim Vice President prior to Mr. Reed's arrival).

- D. Financial Update** – Vice President Reed briefed the Committee on the Operating Budget and included an overview of the third Quarter Financial performance Report, Enrollment Outlook, and an update on the Legislative Process and State Budget. The 2021-2022 approved University Operating Revenue Budget Plan is \$575.43 million, the approved University Operating Expenditure Budget Plan is \$574.38 million. For E&G recurring revenue Public Higher Education utilizes a shared cost model where both the state and the student contribute. Higher Education is not a mandated state budget item, but state policy seeks to contribute 67% share of the cost of education. On average, instruction, research, support funding account for 74% of annual E&G expenditures.

Mr. Reed also provided this financial update in preparation for the Tuition and Fees action at the full Board meeting on April 22nd. He noted that ODU has not had a tuition increase since 2018. If ODU had more out-of-state students, there would be more Non-General Fund revenue; however, Old Dominion University finds itself as an institution that supports residents within the Commonwealth of Virginia.

Question was asked why the reference data shows that 10% of the student body (undergraduate) is out-of-state, but only 5% of the credit hours are out-of-state? Vice President Reed said he did not know the answer at this time, however, he will work on a response and provide it at a later time.

- E. Investment Report** -Ms. Maggie Libby, Associate Vice President for Foundations, presented the current investment report to the Committee.

There being no further business, the meeting was adjourned at 4:04 p.m.