

APPROVED BY COMMITTEE – 09/14/21

**OLD DOMINION UNIVERSITY
BOARD OF VISITORS
ADMINISTRATION AND FINANCE COMMITTEE
June 16, 2021
MINUTES**

The Administration and Finance Committee of the Board of Visitors of Old Dominion University met at 1:00 p.m. on Wednesday, June 16, 2021. The meeting was held electronically via the Zoom application pursuant § 4-0.01(g) of Chapter 1289 of the 2020 Acts of Assembly. Present from the Committee were:

Larry R. Hill, Chair
Kay A. Kemper (*ex-officio*)
R. Bruce Bradley (*ex-officio*)
Yvonne T. Allmond
Robert A. Broermann
Peter G. Decker, III
Ross A. Mugler
Armistead D. Williams
Marc Ouellette (*Faculty Representative*)

Also present from the Board:

P. Murry Pitts
Lisa B. Smith

Also present:

Austin Agho	Casey Kohler
Bruce Aird	Maggie Libby
Mike Brady	Donna Meeks
Alonzo Brandon	Earl Nance
John R. Broderick	Tom Odom
Bob Clark	Dave Robichaud
Leigh Comsudis	September Sanderlin
Mary Deneen	Wood Selig
Greg DuBois	Amanda Skaggs
Carson Eaves	Don Stansberry
Rhonda Harris	Doug Streit
Etta Henry	Rusty Waterfield
Todd Johnson	

The Chair called the meeting to order at 1:00 p.m.

I. ACTION ITEMS

- A. **Approval of Minutes** – Upon a motion made by Mr. Mugler and seconded by Dr. Williams to approve the minutes of the April 22, 2021 meeting, the minutes were unanimously approved by roll-call vote. (Ayes: *Hill, Bradley, Broermann, Decker, Kemper, Mugler, Williams*. Nays: *None*)

II. PRESENTATIONS

- A. **Community Policing** – Assistant Vice President and Chief of Police, Rhonda Harris, briefed the Committee on the University’s Community Policing effort. She provided an overview of the Commonwealth of Virginia’s Community Policing Act and data collection requirements. Chief Harris also presented information on the 2021 first quarter data review of policing activities, enforcement, and interactions with the public in accordance with race, gender and ethnicity of the individuals contacted by police within the Department’s jurisdictional area.

Chair Hill asked if the weapon law is for possession of a weapon, or using a weapon in a crime? Chief Harris responded that it is for using a weapon in a crime.

Ms. Allmond asked what the age-range is of the sworn officers? Chief Harris responded that the ages range between 20’s just out of college, to those ready for retirement approaching 65. Chair Hill and Rector Kemper thanked Chief Harris for a good job, especially in the COVID-19 environment.

Chief Harris asked if the Committee would be interested in a regular update of this information, and if so, at what interval? The Committee agreed they would like a yearly update on this information.

- B. **Closed Session** – At 1:33 p.m., Mr. Mugler moved that the Committee reconvene in Closed Session: “*Mr. Chair, I move that this meeting be recessed, and, as permitted by Virginia Code Section 2.2-3705.2, we reconvene in closed session for the purpose of receiving information that describes the design, function, operation, or access control features of any security system, whether manual or automated, which is used to control access to or use of any automated data processing or telecommunications system.*” Mr. Broermann seconded the motion, which was unanimously approved by roll-call vote. (Ayes: *Hill, Allmond, Bradley, Broermann, Decker, Kemper, Mugler, Williams*. Nays: *None*)

Those present in Closed Session were: Ms. Allmond, Mr. Bradley, Mr. Broermann, Mr. Decker, Mr. Hill, Rector Kemper, Mr. Mugler, Mr. Pitts, Dr. Williams, President Broderick, Mr. DuBois, Mr. Nance, Mr. Streit, Mr. Waterfield.

The Committee reconvened in Open Session at 1:53 p.m. Chair Hill read the FOIA Certification: “*Any person who believes that the Committee discussed items, which were*

not specifically exempted by law or not included in the motion, must now state where they believe there was a departure from the law or a departure in the discussion of matters other than that stated in the motion reconvening the closed session.”

“I shall now take a vote of the Committee. All those who agree that only lawfully exempted matters and specifically only the business matter stated in the motion convening the closed session were discussed in closed session say ‘aye’. All those who disagree say ‘nay’.” The motion was unanimously approved by roll-call vote. (Ayes: Hill, Allmond, Bradley, Broermann, Decker, Kemper, Mugler, Williams. Nays: None)

III. STANDING REPORTS

- A. **Investment Report** – Ms. Maggie Libby, Associate Vice President for Foundations – CIO, briefed the Committee on the updated Investment Report.
- B. **Public Safety Update** – Ms. Rhonda Harris, Assistant Vice President for Public Safety, presented updates on the University’s Clery Crime statistics. Additionally, Chief Harris provided an update to the University’s Interim COVID-19 Policy, which will guide the Fall 2021 operating posture related to the virus. She also introduced a new University travel policy and procedures implemented to reduce risk and provide support to the University community while traveling abroad. The procedures include formalizing training and communication requirements of persons in leadership roles and travelers providing for emergency evacuation, notifications, and check-ins during crisis or emergency conditions.

Interim University Risk Management Travel Policy is to promote health, safety, and personal security of University members traveling for University supported purposes, noting that international travelers must purchase a Comprehensive International Insurance Program to take care of students coming from abroad that may not have had the opportunity to vaccinate yet. Rector Kemper asked what is the Assumption of Risk Form mentioned earlier? Vice President DuBois added that the process and the Assumption of Risk Form are permitted within the Virginia Code, and currently allowed for opting out of other mandatory vaccinations required by universities, such as for Hepatitis.

- C. **Capital Outlay Projects Status Report** – Mr. David Robichaud, Director of Design and Construction, briefed the Committee on project updates.

Vice President DuBois added that all of the buildings Mr. Robichaud reported on, with exception of L. R. Hill locker expansion, were private fund raising; all others were capital projects. During President Broderick’s tenure he brought in over \$1.1 billion in resources. Approximately \$600 million of that was toward capital projects. So, these are all capital projects that have been in the works and are part of what got accomplished

during President Broderick's tenure as President at Old Dominion University. Even the Health Sciences Building and the Biology Building; however, they won't break ground for a couple of years, but they also came in under President Broderick's tenure.

Mr. Mugler asked about minimum wage for student workers. Vice President DuBois said it excluded student workers, but the marketplace will drive up the wage scale for students. While we did not implement an increase yet, we will be reviewing over the next year how we work it through the budget. One good example is that Aramark employs students on campus and their typical starting salary was \$8.00 an hour and are offering signing bonuses upwards of \$250, in addition to increasing their hourly wage to \$13.

There being no further business, the meeting was adjourned at 2:32 p.m.