

APPROVED BY COMMITTEE 6/9/16

OLD DOMINION UNIVERSITY
BOARD OF VISITORS

AUDIT COMMITTEE
Thursday, April 21, 2016

MINUTES

The Audit Committee of the Board of Visitors met on Thursday, April 21, 2016 at 8:03 a.m. in the Board of Visitors Room on the Norfolk campus. Present from the Committee were:

Ronald C. Ripley '72 (*ex-officio*), Acting Chair
John F. Biagas (*ex-officio*)
Mary E. Maniscalco-Theberge '78
Robert M. Tata '86

Other Board of Visitors members present were:

None

Absent were:

Judy O. Swysten, Chair
David L. Bernd
Frank Reidy, Vice Chair

Also present were:

President John R. Broderick	Donna W. Meeks
Velvet L. Grant	Trevor O'Hare, Drexell student
David F. Harnage	R. Earl Nance
Candice Goodin	Amanda G. Skaggs
Casey Kohler	James D. Wright

The Rector Ripley, Acting Chair, called the meeting to order at 8:03 a.m. Dr. Maniscalco-Theberge moved to approve the minutes from the December 3, 2015 meeting. Mr. Tata seconded the motion and the minutes were unanimously approved by all members present and voting. (*Biagas, Maniscalco-Theberge, Ripley, Tata*)

Chief Operating Officer David Harnage reported that the 2015 external audit process is currently underway. The entrance conference meeting has been held with the APA director and a phone conversation has also taken place with Judy Swysten as the Board of Visitors Audit Committee Chair. It is anticipated that the Audit Committee will receive the final report from this audit in June.

Next, Amanda Skaggs, Internal Audit Director, reported on audits currently underway by her department. The first is the audit of the Office of Counseling Services. This is the initial integrated audit of the department in which an IT audit manager has been paired with a senior auditor so that the team can gauge deficiencies by looking at the department's software and operations. The final report of this audit will be shared with the Committee at the June meeting. Next, Ms. Skaggs reported that field work is wrapping up in the Office of Strategic Communication and Marketing and that the preliminary survey phase has begun in the audit of NCAA compliance it relates to recruitment, Title IX (athletics) and academic advising. Finally, the Audit Office is in the planning phase of three audits including third-party hosted systems, Distance Learning and vending payments in the Accounts Receivable department.

Dr. Maniscalco-Theberge read a closed session statement and moved to convene in closed session. Mr. Tata seconded the motion. The Committee then received, in closed session, details of recent audits and reviews performed in the areas of Information Technology, Administration and Finance, and Research. Specifically covered were Campus Network, Payroll Processing, Sensitive Data Federal/State IT Compliance and Virginia Modeling Analysis Simulation Center (VMASC).

The Committee reconvened in open session. The Chair read the certification statement for the closed session. The certificate was unanimously approved and agreed upon by all members present and voting. (*Biagas, Maniscalco-Theberge, Ripley, Tata*)

There being no further business, the meeting was adjourned at 8:34 a.m.