

November 23, 2015

MEMORANDUM

TO: Board of Visitors Audit Committee
Judy O. Swystun, Chair
Frank Reidy, Vice Chair
Ronald C. Ripley '72 (*ex-officio*)
John F. Biagas (*ex-officio*)
David L. Bernd
Mary Maniscalco-Theberge '78
Robert M. Tata '86

FROM: David F. Harnage
Chief Operating Officer

SUBJECT: Meeting of the Audit Committee – Thursday, December 3, 2015

AGENDA

- I. Approval of Minutes – The Committee will consider a motion to approve the minutes from the Audit Committee meeting held on September 24, 2015.
- II. COO Report – David Harnage, Chief Operating Officer
- II. Report from the Internal Audit Director – Amanda Skaggs, Internal Audit Director
 - A. Audit Projects in Process
 - 1. Sensitive Data Federal/State IT Compliance
 - 2. Campus Network
 - 3. Virginia Modeling, Analysis and Simulation Center
 - 4. Counseling Services
 - 5. Payroll Processing
 - 6. Strategic Communication and Marketing
 - 7. Compliance Calendar Update
- II. Motion for Closed Session
 - A. Anticipated Audit Reports
 - 1. ARMICS/Banner Security Controls
 - 2. Office of the President and Special Events
 - 3. Banner Database
 - 4. Revenue Contracts

5. College of Continuing Education and Professional Development
6. Status of Past Audit Recommendations

III. Reconvene in Open Session and FOIA Certification

IV. Adjourn