

September 9, 2014

MEMORANDUM

TO: Board of Visitors Audit Committee
Barry M. Kornblau, Chair
Frank Reidy, Vice Chair
Fred J. Whyte (*ex-officio*)
David L. Bernd
Mary Maniscalco-Theberge
Judy O. Swystun
Robert M. Tata

FROM: David F. Harnage
Chief Operating Officer

SUBJECT: Meeting of the Audit Committee – Thursday, September 18, 2014

The Audit Committee of the Old Dominion University Board of Visitors will meet on Thursday, September 18, 2014 from 8:00 a.m. to 8:30 a.m., in the Board Room of Webb University Center. The agenda for the meeting is noted below.

AGENDA

- I. Approval of Minutes – The Committee will consider a motion to approve the minutes from the Audit Committee meeting held on June 12, 2014.
- II. Report from the Chief Operating Officer – David F. Harnage
 - A. Quality Assurance Review Update
 - B. Update on Audit Director Recruitment
- III. Report from the Internal Auditor – Amanda Skaggs, Acting Internal Audit Director, will report on the following items:
 - C. Update on the Office of State Inspector General

- D. Audit Projects In Process
 - 1. Office of Housing and Residence Life
 - 2. Athletic Business Office
 - 3. ARMICS/Banner Security Controls
 - 4. President's Office and Special Events
 - 5. MIDAS
 - 6. College of Sciences
 - 7. Office of Admissions
 - 8. Desktop

- E. Anticipated Audit Reports and Issues (Closed Session):
 - 1. Continuity of Operations Plan (COOP)
 - 2. University Budget Office
 - 3. University Libraries
 - 4. Environmental Health and Safety Office Follow Up