

# MEMORANDUM

TO: Board of Visitors Audit and Compliance Committee  
Jerri F. Dickeski, Chair  
Jay Harris, Vice Chair  
R. Bruce Bradley (*ex-officio*)  
Toykea S. Jones (*ex-officio*)  
Robert S. Corn  
Unwana B. Dabney  
Lisa B. Smith

FROM: Amanda Skaggs, Chief Audit Executive

DATE: April 13, 2022

SUBJECT: Meeting of the Committee, April 21, 2022

The Board of Visitors Audit and Compliance Committee will meet on Thursday, April 21, 2022, at 10:00 a.m. in the Board Room of the Kate and John R. Broderick Dining Commons. Enclosed for your review are the agenda and supporting documents.

## AGENDA

- A. Approval of Minutes – The Committee will consider a motion to approve the minutes of the Audit and Compliance Committee meeting held on December 9, 2021.
- B. Report from the Chief Audit Executive – Amanda Skaggs
  1. Presentation of Completed Audit Reports
    - a. Owens House – Closeout Construction Audit (Outsourced)
    - b. Police Department Operations
    - c. Tennis Center
    - d. Office of Visa and Immigration Service Advising
    - e. Activity and Status of Open Audit Issues Since November 2021
  2. Discussion of Open Audit Projects
    - a. Payroll Benefits
    - b. Closeout Procedures for the Confucius Institute
    - c. Banner Workflows
    - d. University Libraries
    - e. Athletic Business Office
    - f. College of Sciences
    - g. Desktop Management
    - h. Housing and Residence Life
    - i. Cybersecurity: Intrusion Detection and Incident Response
    - j. Audit Outreach
    - k. Special Projects and Other Activities

- C. Closed Session - Convene in closed session to discuss the performance of specific departments where such evaluation will necessarily involve discussion of the performance of specific individuals as permitted by the Code of Virginia Section 2.2-3711 (A)(1).
- D. Reconvene in Open Session and FOIA Certification
- E. Adjourn