

OLD DOMINION UNIVERSITY

BOARD OF VISITORS
Thursday, April 24, 2014

MINUTES

The Board of Visitors of Old Dominion University met in regular session on Thursday, April 24, 2014, at 12:45 p.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Board were:

Fred J. Whyte, Rector
Jeffrey W. Ainslie
John F. Biagas
Richard T. Cheng
J. William Cofer
Jodi S. Gidley
Dee D. Gilmore
Marc Jacobson
Andrea M. Kilmer
Barry M. Kornblau
Mary E. Maniscalco-Theberge
Ronald C. Ripley
Judith O. Swystun
Bo Ram Yi (*Student Representative*)

Absent were:

David L. Bernd
Luke M. Hillier
Frank Reidy
Robert M. Tata

Also present were:

John R. Broderick, President	Earl Nance
Robert L. Fenning	Ellen Neufeldt
Dan Genard	Rodin Ndandula
Giovanna Genard	September Sanderlin
Velvet Grant	Wood Selig
David Harnage	Carol Simpson
Scott Harrison	Bill Sizemore (<i>The Virginian-Pilot</i>)
Elizabeth Kersey	Don Stansberry
Donna W. Meeks	Cecelia Tucker
Karen Meier	James D. Wright

CALL TO ORDER AND APPROVAL OF MINUTES

The Rector called the meeting to order at 12:50 p.m. and recognized Ms. Bo Ram Yi for her service to the Board as the student representative. He thanked her for the gifts she distributed to the Board members and noted that she would be continuing at Old Dominion University as a

doctoral student. He then asked for approval of the minutes of the Board meeting held on December 5, 2013. Upon a motion made by Mr. Ainslie and seconded by Dr. Maniscalco-Theberge, the minutes were approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

RECTOR'S REPORT

Rector Whyte reported that, because the General Assembly has not yet approved a budget, the decision was made not to bring a proposal to approve tuition and fees to the Board at this meeting. Several “what if” scenarios are being prepared by the administration and, depending on what happens at the State level, a special meeting may be held in May or the decision will be deferred until the June meeting when the operating budget will also be presented for the Board’s consideration.

The Rector also noted that the Board will elect a Nominating Committee at the meeting in June, which will propose a slate of officers for 2014-2016 for elections at the meeting in September. He suggested that the Board consider Mr. Bernd, Mr. Jacobson and himself (as three former Rectors who are ineligible for election to office) as the members of the Nominating Committee.

The Presidential Evaluation & Compensation Committee met on April 16 to review evaluations submitted by Board members. He thanked everyone who participated in this process and said that President Broderick received an outstanding evaluation.

PRESIDENT'S REPORT

President Broderick also congratulated Bo Ram Yi on her remarkable tenure as student representative to the Board, noting that he would describe Bo in one word as “approachable.”

The American Association of State Colleges and University’s 2014 Gubernatorial State of the States for Higher Education noted the following common themes shared by the governors of all 50 states: higher education continues to be an integral component of the Governor’s state economic plan; college affordability remains a leading public policy concern; career and technical education has emerged as a top gubernatorial priority; and governors are calling for stronger alignment between K-12 and college/career readiness.

President Broderick also shared the Knight Commission’s recommendations for strengthening accountability for intercollegiate athletics in three ways in order to restore educational values and priorities: (1) requiring greater transparency, including better measures to compare athletic spending to academic spending; (2) rewarding practices that make academic values a priority; and (3) treating college athletes as students first and foremost – not as professionals. He and Athletic Director Wood Selig share and discuss these same values for Old Dominion University student-athletes.

The University is taking more of a leadership role in economic development and what it can do to support the cities and region. Briefings have already been held with the cities of Norfolk, Virginia Beach and Chesapeake, with positive responses, and briefings are being scheduled with

Portsmouth and Suffolk. A search is underway for the Director of the Center for Economic Development who will lead this effort.

The Darden College of Education has been assisting legislators on education policy. A meeting has been scheduled with Lieutenant Governor Ralph Northam and members of the Governor's cabinet in order to brief them on the Virginia Early Childhood Policy Center at ODU. This will become an annual report.

The President highlighted the following activities and initiatives at the University:

Academic Affairs

- Dr. Carolyn M. Rutledge, associate professor in the School of Nursing, was selected as a 2014 SCHEV Outstanding Faculty Award recipient for her accomplishments in teaching, discovery, integration of knowledge and service. With the exception of the College of William and Mary, Old Dominion University has had the most recipients of this award.
- Mark Levenstein, senior Honors College student majoring in mechanical engineering, was selected as a recipient of a 2014-15 Fulbright U.S. Student Award for Research and Study at University of Leeds in the United Kingdom.

Research:

- Dr. Morris W. Foster, medical anthropologist and a University of Oklahoma faculty member for 27 years, has been appointed Vice President for Research. President Broderick thanked Provost Simpson for chairing the search committee.
- He will be challenged to develop a comprehensive strategic plan for research, which has already been started by Interim Vice President Roger Harvey.

Human Resources:

- Old Dominion University received Virginia Values Veterans (V3) Bronze Level Certification for its commitment to increase the number of veteran hires.
- V3 is a Commonwealth of Virginia Department of Veteran's Services program whose mission is to educate and train employers throughout the Commonwealth on the value of veterans in the workplace.

Student Engagement and Enrollment Services:

- Admitted Student Day on March 29 opened with the marching band and Big Blue welcoming a crowd of over 3,000 guests. The day was filled with opportunities to learn about academic and student support programs as well as Monarch traditions.
- On March 31 over 5,000 members of the Hampton Roads community attended the 6th Annual International Festival. This day of celebrating the beauty and significance of diversity and international education was made possible by many volunteers, local organizations, school districts and businesses.

Administration and Finance:

- The annual review of the University's financial position by Standard and Poor's was completed; the current "A+" rating was confirmed.
- The University received the second consecutive "Tree Campus USA" designation by the Arbor Day Foundation and was recognized as one of 332 Green Colleges (2014 Edition) by *The Princeton Review*.

- Earth Day Activities and “Blue Goes Green Week” activities include wetland cleanups, recycling events and Arbor Day celebration.

University Advancement:

- Board member Luke Hillier and his foundation, Hillier Ignite, have committed \$90,000 to support a business plan competition over the next three years.
- Alumni Scott and Jeanine Trainum have pledged \$250,000 to sponsor an Entrepreneurial Lecture Series.
- The Strome Family has committed an additional \$1 million to support the new Entrepreneurial Center.
- Nancy Grden will donate \$25,000 for the pre-venture capital phase to support entrepreneurs in their commercialization plans.
- Alumnus Drew Ungvarsky has committed \$10,000 annually to support Student Entrepreneurial Clubs.
- Alumna Marsha Hudgins has committed \$50,000 for the Women Entrepreneurs in Business Series.

Athletics:

- There is an ongoing national discussion on the full cost of attendance for student-athletes. NCAA rules limit institutions to providing athletic aid of tuition, fees, room, board and books. Cost of attendance includes full grant-in-aid plus other miscellaneous or personal expenses such as transportation, clothing and supplies. The NCAA historical average difference between cost and full grant-in-aid is \$3,500. Issues to consider are need based or need-based blind, conference by conference decisions, individual institutional decision, ramifications for Title IX, and funding sources.
- Old Dominion led the 16-member C-USA for the Commissioner’s Honor Roll List with 240 student-athletes earning a 3.0 GPA or higher. Rice University was second with 235.

120th Old Dominion University Commencement Exercises:

- Student Awards Dinner – Thursday, May 8, North Café, Webb University Center, 6:00 p.m.
- Friday, May 9 – 4:00 p.m.; speaker Nancy Kirkpatrick ’80, President of Worldwide Marketing for Summit Entertainment; College of Arts and Letters
- Saturday, May 10 – 9:00 a.m.; speaker and honorary degree recipient John O. “Dubby” Wynne; Colleges of Engineering and Technology, Health Sciences and Sciences
- Saturday, May 10 - 2:00 p.m.; speaker and honorary degree recipient Alma J. Powell, Chair of the Board of Directors for America’s Promise Alliance; Colleges of Education and Business and Public Administration
- A sign-up sheet is available for Board members to indicate which ceremonies they plan to attend.

Personal:

- March development meetings and visits to San Diego, Los Angeles, New York City and Richmond
- Hosted March SCHEV board meeting
- Hosted February Virginia Commercial Space Flight Authority board meeting
- Appointed chairman of the board for the Virginia Space Grant Consortium
- Appointed member of the C-USA Executive Committee
- Invited to attend March 2014 Knight Commission meeting on intercollegiate athletics

At the conclusion of the President's Report, Mr. Biagas commented that if student-athletes are going to be identified as employees, there will be significant tax consequences and will ultimately hurt the students. President Broderick responded that currently there are safeguards in place that protects the relationship between the institution and the student-athlete, but if the relationship changes to employer/employee, it creates a difficult situation and the term "student-athlete" will no longer apply.

The President said he would keep the Board members apprised of the state budget situation and whether there will be a need for a special meeting in May.

REPORTS OF STANDING COMMITTEES

AUDIT COMMITTEE

The Rector called on Ms. Gilmore for the report of the Audit Committee. Ms. Gilmore reported that the Audit Committee met in closed session for a briefing on a personnel matter involving the Office of Internal Audit.

ACADEMIC AND RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Ms. Kilmer for the report of the Academic and Research Advancement Committee. Ms. Kilmer reported that the Provost briefed the Committee on the University's policy and procedures on tenure and provided data related to faculty. The Committee then met in closed session to discuss the award tenure to 21 faculty members and the appointment of one faculty member with tenure.

Committee members approved by unanimous vote the award of tenure to 21 faculty members. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Maniscalco-Theberge, Ripley, Swystun*)

TENURE RECOMMENDATIONS

RESOLVED, that upon the recommendation of the Provost, the Academic and Research Advancement Committee recommends that the Board of Visitors approve the award of tenure and promotion to associate professor to the following members of the faculty at Old Dominion University. The tenure and promotion will be effective with the Fall 2014 semester.

College of Arts and Letters

Jenifer Alonzo, Department of Communication and Theatre Arts
Tim Anderson, Department of Communication and Theatre Arts
Lindal Buchanan, Department of English
Hua Liu, Department of Political Science and Geography
Scott Maggard, Department of Sociology and Criminal Justice
John McManus, Department of English
Kevin Moberly, Department of English

College of Business and Public Administration

Nana Amoah, Department of Accounting

Aaron Arndt, Department of Marketing

Juita-Elena (Wie) Yusuf, Department of Urban Studies and Public Administration

Darden College of Education

Steve Myran, Department of Educational Foundations and Leadership

Stephen Shapiro, Department of Human Movement Sciences

Cherng-Jyh Yen, Department of Educational Foundations and Leadership

College of Engineering and Technology

Miltiadis Kotinis, Department of Mechanical and Aerospace Engineering

Pilar Pazos-Lago, Department of Engineering Management and Systems Engineering

Masha Sosonkina, Department of Modeling, Simulation and Visualization Engineering

College of Health Sciences

Mariana Szklo-Coxe, School of Community and Environmental Health

College of Sciences

David Gauthier, Department of Biological Sciences

Jennifer Georgen, Department of Ocean, Earth and Atmospheric Sciences

Miguel Padilla, Department of Psychology

Yan Peng, Department of Mathematics and Statistics

Committee members approved by unanimous vote the appointment of one faculty member with tenure. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Maniscalco-Theberge, Ripley, Swystun*)

APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Piotr Kraj as Associate Professor of Biological Sciences with the award of tenure in the Department of Biological Sciences in the College of Sciences, effective July 25, 2014.

Salary: \$90,000 for 10 months

Rank: Associate Professor of Biological Sciences

The following is my recommendation for the initial appointment with tenure of Dr. Piotr Jan Kraj as Associate Professor of Biological Sciences in the College of Sciences. Dr. Kraj has most recently held the position of Associate Professor, with tenure, in the Department of Medicine at Georgia Regents University (previously the Medical College of Georgia).

The ODU Faculty Handbook states “The main purposes of tenure are to recognize the performance of faculty members who have given years of dedicated service to the university, to protect academic freedom, and to enable the university to retain a permanent faculty of distinction in order to accomplish its mission.” [Faculty Handbook, p. 50]. The Faculty Handbook policy on Initial Appointment of Teaching and Research Faculty provides for an initial appointment with tenure provided that the “request for an initial appointment with tenure must first be initiated by the chair, voted on by the departmental tenure committee, and approved in writing by the Dean.” The policy also says: “Normally, an initial appointment with tenure will be granted only to a faculty member who already achieved a distinguished academic reputation and holds a tenured position at another institution.”

Positive recommendations in support of tenure for Dr. Kraj were received from the departmental, college, and university promotion and tenure committees, as well as from the department’s chair and the college dean. All but one were unanimously in favor: the College committee voted 3 in favor, 2 against and 2 abstentions, with the negative votes on the basis of a perceived low publication rate and the lack of pending grant proposals. I address those stated concerns below. Based on my own independent evaluation of the materials submitted, including the above recommendations, it is my judgment that Dr. Kraj easily meets the standards for tenure at the rank of Associate Professor in the Department of Biological Sciences at Old Dominion University.

Dr. Kraj received his Ph.D. (1995) from the Ludwik Hirszfeld Institute of Immunology and Experimental Therapy of the Polish Academy of Sciences, Wroclaw, Poland. He also holds a Doctor of Veterinary Medicine (1987) from the Agricultural Academy of the School of Veterinary Medicine in Lublin, Poland. He held a post-doctoral fellowship at the Medical College of Georgia (1996-2003) prior to being appointed as a Research Assistant Professor at that institution (2003-2005). He was appointed at the Medical College of Georgia as Assistant Professor in 2005 and promoted to Associate Professor, with tenure, in 2012.

Dr. Kraj has taught many different courses and seminars related to immunology, genomic medicine, and proteomics at the graduate level. He has supervised numerous M.S. and three Ph.D. students, and has given public lectures and keynote addresses. He has demonstrated effectiveness as a teacher. One of his external referees comments that he is a “skilled educator and a good student mentor” and says he has the “ability to explain difficult technical concepts to non-biologists.” Dr. Kraj has a strong background in service as a reviewer for NIH Study Section proposals, and for manuscript submissions to the leading journals in his field. He has served on the Institutional Animal Care and Use, BioSafety, and Internal Grants Review committees for Georgia Regents University and has also been an exemplary citizen to his department through service on search committees and other duties.

An expert in immunology, Dr. Kraj has received continuous peer-reviewed grant support from the National Institutes of Health since 2002 and has also received funding from the Juvenile Diabetes Research Foundation. His total research funding to date is well over \$4 million, with two current grants that together amount to over \$2.3 million; one of these is a new and prestigious RO1 award which runs through 2016. With this level of current and continuous support, the absence of a pending grant proposal is not a concern. Dr. Kraj has authored 25 publications in high-impact, peer-reviewed journals and has given numerous invited and contributed presentations at scientific meetings. This level of high quality research productivity is consistent with that of recently tenured faculty in the College of Sciences. His external

references say he is a “talented, imaginative and independent investigator,” and that the “scientific achievements of Dr. Kraj are outstanding and worth praising for their originality and topicality.”

Therefore, in recognition of his many contributions as a scholar and teacher, his dedicated service to his profession, and in concurrence with all of the recommendations received, I recommend Dr. Piotr Kraj for an appointment with tenure in the Department of Biological Sciences at the rank of Associate Professor. We are fortunate indeed to attract him to Old Dominion University.

Committee members approved by unanimous vote the resolutions on 29 faculty appointments, 21 administrative appointments, appointment of the Batten Endowed Professor of Electrical and Computing Engineering, three emeritus/emerita appointments, and one posthumous emeritus appointment. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Maniscalco-Theberge, Ripley, Swystun*)

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Michael J. Allen Instructor of Political Science and Geography (Tenure Track)	\$54,000	7/25/14	10 mos

Mr. Allen received an M.A. in Geography in 2010 and is expected to receive a Ph.D. in Geography in 2014 from Kent State University. He earned a B.S. in Earth-Science Meteorology in 2008 from California University of Pennsylvania. He has served as a Teaching Assistant at Kent State University and at California University of Pennsylvania since 2007. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by July 1, 2014)

Dr. Christopher G. Bailey Assistant Professor of Electrical and Computer Engineering (Tenure Track)	\$85,000	7/25/14	12 mos
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Dr. Bailey received Ph.D. in Microsystems Engineering in 2012 and a B.S. in Mechanical Engineering in 2003 from Rochester Institute of Technology. He earned an M.S. in Materials Science Engineering in 2006 from the University of Rochester. Since 2012, he has been a National Research Council Postdoctoral Fellow at the Naval Research Laboratory in Washington, D.C.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Yongcun Cheng Post-Doctoral Research Associate, Ocean, Earth and Atmospheric Sciences	\$50,000	4/10/14	12 mos

Dr. Cheng received a Ph.D. in Physical Oceanography in 2007 from Ocean University of China and a B.S. in Meteorology in 2002 from Institute of Meteorology, PLA University of Science and Technology. Since 2010, he has been a Postdoctoral Fellow at the National Space Institute, Technical University of Denmark.

Ms. Michelle P. Covi Instructor of Ocean, Earth and Atmospheric Sciences, Climate Change and Sea Level Rise Initiative	\$65,000	2/1/14	10 mos
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Ms. Covi received an M.S. in Zoology (Marine Ecology) in 1992 from the University of Georgia, a B.S. in Biology in 1988 from the University of Rochester and is expected to receive a Ph.D. in Coastal Resources Management from East Carolina University. Since 2008, she has been Outreach Coordinator at North Carolina Atlas, East Carolina University. (Rank will be Assistant Professor of Practice if all requirements for the Ph.D. degree are completed by May 31, 2014)

Dr. Susan J. Daniel Associate Professor of Dental Hygiene (Tenure Track)	\$115,500	1/25/14	12 mos
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Dr. Daniel received a Ph.D. in Clinical Health Sciences in 2013 from the University of Mississippi, an M.S.Ed. in Curriculum and Instruction in 1979 from the University of Kentucky and a B.S. in Dental Auxiliary Teacher Education in 1977 from the University of North Carolina. Since 2010, she has been an Assistant Professor in the Department of Dental Hygiene College of Allied Health at the University of Tennessee Health Science Center and has also been an Adjunct Associate Clinical Professor in the Department of Dental Ecology at the University of North Carolina Chapel Hill. (Designated as Chair of the School of Dental Hygiene)

Dr. Ayman M. T. Ahmed Elmesalami Lecturer of Computer Science	\$49,000	1/10/14	10 mos
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Dr. Elmesalami received a Ph.D. in Electrical and Computer Engineering in 2004 from Kansas State University and a B.S. in Electronics and Communications Engineering in 1996 from the University of Zagazig, Egypt. Since 2007, he has been a Sessional Lecturer in the School of Computer Science at the University of Guelph, Ontario, Canada.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Dipankar Ghosh Assistant Professor of Mechanical and Aerospace Engineering (Tenure Track)	\$81,000	7/25/14	10 mos

Dr. Ghosh received a Ph.D. in Mechanical Engineering in 2009 from the University of Florida, an M.S. in Materials Science and Engineering in 2004 from Indian Institute of Technology and a B.S. in Chemical Technology in 2002 from Calcutta University. Since 2013, he has been a Postdoctoral Scholar in the Division of Engineering and Applied Science at California Institute of Technology. Previously, Dr. Ghosh was a Postdoctoral Associate in the Department of Materials Science and Engineering at the University of Florida.

Dr. Emily Goodman-Scott Assistant Professor of Counseling and Human Services (Tenure Track)	\$58,000	1/10/14	10 mos
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Dr. Goodman-Scott received a Ph.D. and an M.A.Ed. in Counselor Education, in 2013 and 2008 respectively, from Virginia Polytechnic Institute and State University and a B.S. in Communication Studies in 2003 from James Madison University. She has been an Adjunct Faculty member at Old Dominion University and at Johns Hopkins University. She has also served as a Counselor and Clinical Supervisor in public and private settings.

Dr. Roderick S. Graham Assistant Professor of Sociology and Criminal Justice (Tenure Track)	\$56,000	7/25/14	10 mos
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Dr. Graham received a Ph.D. in Sociology in 2009 from the City University of New York Graduate Center, an M.A. in Sociology in 2003 from the University of South Carolina and a B.S. in Biology Education in 1998 from South Carolina State University. He is currently an Assistant Professor at Rhode Island College.

Dr. Filmon G. Habtemichael Post-Doctoral Research Associate, Civil and Environmental Engineering	\$48,000	1/1/14	12 mos
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Dr. Habtemichael received a Ph.D. in Transportation Systems in 2013 from Instituto Superior Tecnico, Technical University of Lisbon and a B.Sc. in Civil Engineering in 2006 from the University of Asmara. He has conducted research throughout his doctoral studies in simulation-based and mathematical modeling of transportation systems.

Dr. Kristin E. Heron Assistant Professor of Psychology (Tenure Track)	\$75,000	7/25/14	10 mos
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Dr. Heron received a Ph.D. and an M.S. in Clinical Psychology, in 2011 and 2006 respectively, from Syracuse University and a B.A. in Psychology in 2004 from State University of New York. Since 2011, she has been a Research Associate and Associate Director of the Dynamic Real-time Ecological Ambulatory Methodologies (DREAM) Program at the Social Science Research Institute, Pennsylvania State University. She has also served as Research Associate in the Department of Biobehavioral Health and as a Postdoctoral Behavioral Health Therapist at Penn State.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Johanna M. Hoch Assistant Professor of Physical Therapy and Athletic Training (Tenure Track)	\$60,000	7/25/14	10 mos

Dr. Hoch received a Ph.D. in Rehabilitation Sciences in 2012 from the University of Kentucky, an M.S. in Recreation and Sports Science in 2008 from Ohio University and a B.S. in Human Performance and Sports Sciences in 2006 from Ohio Northern University. Since 2012, she has served as Administrative Assistant for the Commission on Accreditation of Athletic Training Education (CAATE) and Director of Clinical Education, Post Professional Athletic Training Program as well as Assistant Adjunct Faculty in the School of Physical Therapy and Athletic Training at Old Dominion University.

Dr. Joseph R. Hodes Visiting Assistant Professor of History	\$51,000	7/25/14	10 mos
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Dr. Hodes received a Ph.D. in Humanities in 2011 and a B.A in Religious Studies in 2000 from York University. He earned an M.A. in Middle Eastern History in 2003 from Tel Aviv University. From 2012-2014, he has been a Visiting Assistant Professor at Tulane University.

Dr. Jody K. Howard Associate Professor of Teaching and Learning (Tenure Track)	\$75,000	7/25/14	10 mos
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Dr. Howard received a Ph.D. in Library and Information Management in 2008 from Emporia State University, a Masters of Library Science and Information Management in 1981 from the University of Denver, an M.Ed. in Educational Media in 1975 from the University of Colorado and a B.A. in English in 1971 from Metropolitan State College. Since 2011, she has been Director of the Palmer School of Library and Information Science and Associate Dean of the College of Education, Information and Technology, Long Island University.

Ms. Rachel E. Kane-Frieder Instructor of Management (Tenure Track)	\$108,000	7/25/14	10 mos
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Ms. Kane-Frieder received a B.S. in Business Administration in 2009 from the University of Florida and is expected to receive a Ph.D. in Business Administration in 2014 from Florida State University. During her doctoral studies, Ms. Kane-Frieder has conducted research and taught at Florida State. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2014)

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Timothy M. Komarek Assistant Professor of Economics (Tenure Track)	\$120,000	7/25/14	12 mos

Dr. Komarek received a Ph.D. and an M.S. in Agricultural, Food and Resource Economics, in 2012 and 2010 respectively, from Michigan State University and a B.A. in Economics in 2006 from Calvin College. Since 2012, he has been an Assistant Professor in the Department of Marketing and Economics at Valdosta State University. Prior to that, Dr. Komarek was a Graduate Research Assistant at Michigan State University. (Salary includes a \$30,000 stipend for participating in the Old Dominion University Forecasting Project and State of the Region Report.)

Dr. Jill M. Krahwinkel Senior Lecturer of Counseling and Human Services	\$64,250	5/25/14	12 mos
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Dr. Krahwinkel received a Ph.D. in Counseling and Counselor Education in 2013 from North Carolina State University, an M.Ed. in Mental Health Counseling in 2006 from Western Kentucky University and a B.A. in Psychology in 2003 from Murray State University. She is the Clinical Site Supervisor at North Carolina Central University and Director of Outpatient Services for Fellowship Health Resources in Raleigh, NC.

Dr. Venkat Maruthamuthu Assistant Professor of Mechanical and Aerospace Engineering (Tenure Track)	\$81,000	7/25/14	10 mos
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Dr. Maruthamuthu received a Ph.D. in Chemical and Biomolecular Engineering in 2009 from the University of Illinois at Urbana-Champaign and a B.S. and M.S. in Chemical Engineering in 2003 from the Indian Institute of Technology Madras, India. Since 2009, he has been a Postdoctoral Fellow at The Institute for Biophysical Dynamics at the University of Chicago. From 2010-2012, Dr. Maruthamuthu was an American Heart Association Fellow.

Dr. Sharon McQueen Assistant Professor of Teaching and Learning (Tenure Track)	\$61,000	7/25/14	10 mos
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Dr. McQueen received a Ph.D. in Library and Information Studies in 2012 from the University of Wisconsin-Madison, and an M.L.I.S. and B.A., in 1999 and 1997 respectively, from the University of Wisconsin-Milwaukee. She is a Lecturer in the Department of Library and Information Studies at Rutgers University and an Honorary Fellow in the School of Information Studies at the University of Wisconsin-Madison.

Mr. Moises O. Mina, Jr. Lecturer of Sociology and Criminal Justice	\$45,000	7/25/14	10 mos
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Mr. Mina received an M.A. in Applied Sociology in 1999 from Old Dominion University, a B.A. in Sociology in 1996 from Saint Leo University and is expected to receive a Ph.D. in Criminology in 2014 from Old Dominion University. He has been a Lecturer and an Adjunct Instructor at Old Dominion University and Saint Leo University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Megan S. Nutzman Instructor of History (Tenure Track)	\$52,000	7/25/14	10 mos

Ms. Nutzman received an M.A. in Classics in 2008 from the University of Chicago, a Master of Theology in 2005 from Holy Cross Greek Orthodox School of Theology and a B.A. in History and Political Economy in 1999 from Hillsdale College. She is expected to receive a Ph.D. in Classics in 2014 from the University of Chicago. She has been an Instructor and a Teaching Assistant in the Department of Classics at the University of Chicago. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by September 1, 2014)

Dr. Sean R. Sadri Assistant Professor of English/Communication and Theatre Arts (Tenure Track)	\$56,000	7/25/14	10 mos
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Dr. Sadri received a Ph.D. in Mass Communication in 2012 from the University of Florida, an M.S. in Broadcast Journalism in 2008 from Syracuse University and a B.A. in English and Communication in 2006 from the University of California. Since 2013, he has been an Adjunct Professor and Academic Advisor at the University of Florida.

Dr. Huseyin Sarper Lecturer, Engineering Fundamentals Division	\$70,000	7/25/14	10 mos
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Dr. Sarper received a Ph.D. and an M.S. in Industrial Engineering and Operations Research, in 1988 and 1982 respectively, from Virginia Polytechnic Institute and State University and a B.S. in Industrial Engineering in 1980 from The Pennsylvania State University. He is currently a Professor of Engineering at Colorado State University.

Dr. Kathryn Simms Research Associate, Center for Global Health	\$50,000	1/25/14	10 mos
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Dr. Simms received a Ph.D. in Education in 2010 from Old Dominion University, a Ph.D. in Finance in 1996 from The University of Georgia. She also earned an M.T.A. in Tax Accounting and a B.S. in Accounting, in 1988 and 1987 respectively, from The University of Alabama. Since 2013, she has been a Grant Development Specialist with the Office of Research at Old Dominion University. Dr. Simms is also the owner of The Research Center in Chesapeake, VA.

Ms. Kerstin Steitz Instructor of Foreign Languages and Literatures (Tenure Track)	\$52,000	7/25/14	10 mos
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Ms. Steitz received an M.A. in Germanic Languages and Literature in 2008 and is expected to receive a Ph.D. in Germanic Languages and Literature in 2014 from the University of Virginia. Her undergraduate degree is in Comparative Literature from Freie Universitat Berlin. She has been a Graduate Student Associate, Research Assistant and Instructor at the University of Virginia. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by July 25, 2014)

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Kristine Sunday Assistant Professor of Teaching and Learning (Tenure Track)	\$61,000	7/25/14	10 mos

Dr. Sunday received a Ph.D. in Art Education, an M.S. in Curriculum and Instruction and a B.S. in Human Development and Family Studies, in 2011, 2006 and 1999 respectively, from The Pennsylvania State University. Since 2011, she has been Assistant Professor of Education at The Pennsylvania State University.

Ms. Pamela VanHaitsma Instructor of English (Tenure Track)	\$58,000	7/25/14	10 mos
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Ms. VanHaitsma received an M.A. in English in 2009 from San Francisco State University, an M.S. in Women's Studies in 2002 from The Ohio State University and a B.A. in English in 2000 from Saginaw Valley State University. She is expected to receive a Ph.D. in English in 2014 from the University of Pittsburgh. Since 2010, she has been an Instructor at the University of Pittsburgh. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2014)

Dr. Seth H. Weinberg Research Assistant Professor, Virginia Modeling, Analysis and Simulation Center	\$100,000	5/25/14	12 mos
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Dr. Weinberg received a Ph.D. in Biomedical Engineering in 2012 from The Johns Hopkins University and a BSE in Biomedical Engineering in 2006 from Duke University. Since 2012, he has been a Postdoctoral Research Associate at The College of William and Mary, Biomathematics Initiative. Prior to that, Dr. Weinberg was a Graduate Research Assistant in the Cardiac Bioelectric Systems Lab at The Johns Hopkins University.

Dr. Yusuke Yamani Assistant Professor of Psychology (Tenure Track)	\$75,000	7/25/14	12 mos
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Dr. Yamani received a Ph.D. in Psychology and an M.S. in Human Factors, in 2013 and 2010 respectively, from the University of Illinois at Urbana-Champaign. He earned a B.A. in Psychology and a B.A. in Philosophy in 2008 from The State University of New York at Geneseo. Since 2013, he has been a Post-Doctoral Research Associate in the Arbella Human Performance Laboratory at the University of Massachusetts at Amherst.

ADMINISTRATIVE FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following administrative faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Khaled S. Abul-Hassan Director of Patents and Licensing, and Assistant Professor	\$130,000	5/1/14	12 mos

Dr. Abul-Hassan received an M.B.A. in 2007 from Lally School of Management and Technology, RPI, a Ph.D. in Molecular Medicine and an M.Sc. Research in Biotechnology, in 1999 and 1997 respectively, from the University of Manchester, UK and a B.Sc. in Zoology in 1990 from AIN Shams University, Egypt. Since 2007, he has been Business Development/Licensing Manager at Rensselaer Polytechnic Institute. Prior to that, he served as a Strategy/Marketing Consultant and a Patent/Licensing Consultant.

Dr. Jane Susan Bray Dean of the Darden College of Education and Professor of Teaching and Learning (untenured)	\$210,000	12/25/13	12 mos
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Dr. Bray received an Ed.D. in Education in 1994 from Lehigh University, an M.S. in Education and a B.S. in Elementary Education, in 1974 and 1972 respectively, from Kutztown University. Since 2013, she was Interim Dean for the Darden College of Education at Old Dominion University. Prior to that, Dr. Bray was Dean for the School of Education and Associate Provost and Professor of Elementary and Early Childhood Education at Millersville University of Pennsylvania.

Ms. Ashley Brewer Information Delivery Services Librarian and Librarian I	\$55,000	12/10/13	12 mos
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Ms. Brewer received a Master of Library and Information Science in 2013 from the University of Washington and Bachelor of Arts in Theater in 2007 from Stanford University. From 2011-2013, she was a manager and web content manager for Atlanta Beach Swimwear. Previously, she was a Database Research and Analysis Consultant for Urovalve, a special sales assistant for Chronicle Books, and a weekend supervisor at the Stanford University Art and Architecture Library.

Mr. Kermit E. Buggs Secondary Football Coach	\$90,000	1/10/14	12 mos
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Mr. Buggs received a Master of Education in 2006 from The Pennsylvania State University and a B.S. in Exercise Science in 1995 from Norfolk State University. Since 2013, he has been a Special Teams Coordinator/Running Backs Coach at the University of Connecticut. Prior to that, Mr. Buggs was as Defensive Coordinator/Secondary Coach at Lock Haven University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Jeremy D. Dickerson Director of Undergraduate Admissions and Instructor	\$95,000	2/10/14	12 mos

Mr. Dickerson received a Master of Education, Higher Education in 2005 from the University of Arkansas and a Bachelor of Arts in German in 2004 from Hendrix College. Previously, he served as Associate Director of Admissions for Information Management and Assistant Dean of Admissions at the University of Arkansas.

Dr. Emily A. Eddins Assistant Director for Service Learning and Assistant Professor	\$43,000	1/25/14	12 mos
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Dr. Eddins received a Ph.D. and an M.S. in Human Dimensions of Natural Resources, in 2013 and 2009 respectively, from Colorado State University and a B.A. in Geography in 2006 from Miami University. Since 2013, she has been a Service Learning Program Assessment Specialist at Campus Compact of the Mountain West. Prior to that, Dr. Eddins, was a Cultural Diversity Graduate Research Assistant in the Department of Human Dimensions of Natural Resources at Colorado State University.

Mr. Ulrick Edmonds Linebackers Coach	\$70,000	12/6/13	12 mos
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Mr. Edmonds received an M.Ed. in College Student Personnel Administration and a B.S. in Psychology and Criminal Justice from James Madison University. Since 2004, he has been a Recruiting Coordinator/Tight Ends and Recruiting Coordinator/Running Backs at James Madison University.

Ms. Angie Hind Head Women's Soccer Coach	\$85,000	3/3/14	12 mos
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Ms. Hind received a B.A. in Sport in the Community in 1998 from the University of Strathclyde in Scotland. Since 2013, she has been Head Women's Coach and Academy Manager at Rangers FC. Prior to that, Ms. Hind was Assistant National Coach for the Scottish Football Association. From 2005-2010, she served as the Head Women's Soccer Coach at Dartmouth College.

Dr. Morris W. Foster Vice President for Research and Professor of Community and Environmental Health	\$260,000	7/1/14	12 mos
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Dr. Foster received a Ph.D. and M.Phil., in 1988 and 1984 respectively, from Yale University and a B.A. in 1981 from the University of Oklahoma. Dr. Foster has served in a number of capacities at the University of Oklahoma, most recently as Special Assistant to the President, Associate Vice President for Research (Norman campus), Associate Vice President for Strategic Planning, Deputy Director for Cancer Prevention and Control for the Peggy and Charles Stephenson Cancer Center, Deputy Director of the Oklahoma Shared Clinical and Translational Resource, and Professor of Anthropology. He also is chair of the Ethics Advisory Board for Illumina Inc., the leading manufacturer of sequencing instruments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Michael W. Joseph Associate Director of Auxiliary Services and Instructor	\$77,000	5/25/12	12 mos

Mr. Joseph received an M.B.A. from Virginia Commonwealth University and a B.A. in English Literature from the College of William and Mary. Since 2010, he has been a Business Specialist in Auxiliary Services at Old Dominion University.

Ms. Shelley Ann Jules-Plag University Space Officer and Instructor	\$65,000	2/3/14	12 mos
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Ms. Jules-Plag received a Master of Architecture in 2010 from New School of Architecture and Design, a BSc. in Interior Design in 2007 from the University of Nevada Reno, an MSc. in Geographic Information Systems and a BSc. in Surveying and Land Information, in 1996 and 1992 respectively, from the University of the West Indies. Since 2012, she has been a Fellowship Recipient at the University of Witwatersrand, Johannesburg, South Africa.

Mr. Christopher Lawton Science Reference Services Librarian	\$49,500	3/25/14	12 mos
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Mr. Lawton received an M.S. in Library and Information Science in 2013 from Syracuse University and a B.A. in Music in 2010 from Franklin Pierce University. Since 2012, he has been an Editor/Blogger at Hack Library School and was an administrative intern at Frederick County Public Library.

Ms. Lisa Litwiller Associate Director of Admissions – Marketing and Assistant Instructor	\$55,000	12/10/13	12 mos
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Ms. Litwiller received a B.S. in Education from Frostburg State University. Previously she served as the Interim Communications Director at First Presbyterian Church in Norfolk. Prior to that, Ms. Litwiller was an Account Executive with Seventh Point Advertising, Marketing and Public Relations.

Ms. Shevonne Morgan Assistant Director of Marketing and Membership, Recreation and Wellness, and Instructor	\$45,000	5/10/14	12 mos
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Ms. Morgan received an M.A. in Urban Affairs in 2007 from Norfolk State University and a B.A. in Communication/Marketing in 1998 from Saint Augustine's College. Since 2012, she has been Senior Membership Director for the YMCA of South Hampton Roads. Prior to that, Ms. Morgan was a Market Research and Database Strategy Manager for the City of Virginia Beach.

Mr. Matthew Newton CRM Manager and Technical Analyst for Enrollment Management, and Assistant Instructor	\$70,000	4/25/14	12 mos
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Mr. Newton received a Bachelor of Business Administration from Haworth College of Business, Western Michigan State in August 2010. Since 2008, he has served as the Webmaster and CRM Administrator at Western Michigan University, Extended University Programs.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. William L. Nuckols Authorization and Compliance Manager and Instructor	\$55,000	3/10/14	12 mos

Mr. Nuckols received a J.D. in 2000 from Southern Illinois University, a B.A. in History in Secondary Education and Political Science in 1996 and is expected to receive a Ph.D. in Higher Education Administration in 2014 from Old Dominion University. Since 2013, he has been Research Associate for the Entrepreneurism Task Force, Hampton Roads Community Foundation and Special Assistant to the Associate Vice President of Distance Learning at Old Dominion University.

Ms. Tracie Ortiz Instructional Designer and Instructor	\$65,000	12/10/13	12 mos
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Ms. Ortiz received a Master's Degree in Deaf Studies and Habilitation – Communication Disorders in 1996 from Lamar University and a Bachelor's Degree in Business Administration – Marketing in 1992 from St. Mary's University. She is expected to receive a Ph.D. in Educational Technology from the University of Hawaii in May 2014. Since 2011, she has been an Instructional Designer in the Center for Learning and Teaching (CLT) at Old Dominion University.

Ms. Julie M. Perez Transfer Admission Counselor and Assistant Instructor	\$37,000	2/10/14	12 mos
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Ms. Perez received a Bachelor of Arts in Urban Studies in 2009 from Rutgers University. Since 2010, she has been an Academic Advisor at Camden County Community College and at Wake Technical Community College.

Mr. Stephen G. Riegler Associate Director of Operations, Recreation and Wellness, and Instructor	\$53,000	2/24/14	12 mos
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Mr. Riegler received an M.S. in Sport Management from California University of Pennsylvania and a B.S. in Physical Education from Coastal Carolina University. Since 2012, he has been Assistant General Manager – Leagues and Operations and Sports Director for Virginia Beach Field House.

Dr. Stephanie L. Sanders Associate Director of Diversity Initiatives and Assistant Professor	\$64,000	5/10/14	12 mos
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Dr. Sanders received a Ph.D. in Curriculum and Instruction from Ohio University, and an M.S. and B.S. in Speech-Language-Hearing Science from the University of Central Arkansas. Since 2012, she has been Assistant Director for Diversity and Inclusion at Ohio University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Kathleen C. Williamson Director of Human Resources for Employee Relations and Strategic Initiatives, and Assistant Instructor	\$103,000	4/10/14	12 mos

Ms. Williamson received a B.A. in Political Science from The American University. She has 25 years of experience in human resources with 16 years in higher education within the Commonwealth of Virginia. Since 2003, Ms. Williamson has worked in human resources at Old Dominion University, in the roles of Compensation Manager, Employee Relations Manager and most recently as Interim Director of Human Resources.

APPOINTMENT OF BATTEN ENDOWED PROFESSOR OF ELECTRICAL AND COMPUTER ENGINEERING

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Hani Elsayed-Ali as the Batten Endowed Professor of Electrical and Computer Engineering. A summary of his career is included below for information purposes.

Dr. Hani Elsayed-Ali is currently Professor and Eminent Scholar of Electrical and Computer Engineering in the Batten College of Engineering and Technology. He also serves as Director of the Applied Research Center.

He received unanimously supportive recommendations received from the departmental promotion and tenure committee, the department chair, the college dean, and the University's Named Chair Selection Committee for his appointment as the Batten Endowed Professor of Electrical and Computer Engineering. In addition to winning the designation of Eminent Scholar, Dr. Elsayed-Ali has been recognized by the University and external constituents for his research excellence on several occasions, receiving the 16th Annual Research Award in 2000 and the Excellence in Innovation in Hampton Roads Award from the Hampton Roads Technology Council in 2006. He has mentored more than 40 graduate students and in 2012 received the University's Doctoral Mentoring Award. Dr. Elsayed-Ali has distinguished himself nationally and internationally through over 100 scholarly articles and external research expenditures in excess of \$8 million. He also holds five patents and is a major contributor to three international collaboration programs.

EMERITUS/EMERITA APPOINTMENTS

RESOLVED, that, upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the granting of the title of emeritus to the following faculty members. A summary of their accomplishments is included.

<u>Name and Rank</u>	<u>Effective Date</u>
David R. Basco Professor Emeritus of Civil and Environmental Engineering	June 1, 2014
Janet M. Bing University Professor Emeritus and Professor Emerita of English	June 1, 2014
Carol A. Doll Professor Emerita of Teaching and Learning	June 1, 2014

DAVID R. BASCO

David R. Basco, professor of civil and environmental engineering, joined Old Dominion University in 1986, specializing in coastal engineering. He was founding director of the Coastal Engineering Center, a position he still holds. He previously taught at Texas A&M for 17 years.

Basco has conducted research in the area of water wave mechanics, the physical and numerical modeling of wave breaking phenomena, the stochastic design of coastal structures, the numerical simulation of free surface, long and short wave phenomena in rivers, estuaries and in near shore coastal regions and has conducted research in several other areas associated with coastal engineering. His major current research interest has been the development of a coastal storm severity index based on hydrodynamics to combine elevated water levels, and wave conditions over the storm duration to supplement the wind-based scales presently employed.

Basco is the author of five books (or book chapters) including parts of the Coastal Engineering Manual (2006, Corps of Engineers). He has authored/co-authored 89 journal and proceedings papers and 115 technical reports. He currently is completing the manuscript for a textbook "Design of Coastal Structures" to be published by World Scientific Publishing Co. in 2014. He is a member of the Board of Directors of the Coastal Engineering Journal, Elsevier Publ. Co. Basco established the online, internet-based Certificate in Coastal Engineering. He also created the only online master's degree program in coastal engineering offered in the United States.

JANET M. BING

Janet Bing received a B.A. in English from Coe College in 1959 and an M.A. in English from Stanford University in 1960. She served in the Peace Corps Afghanistan from 1962-66 and received a Ph.D. in linguistics from the University of Massachusetts in Amherst in 1979. Before coming to Old Dominion, she taught at the University of Massachusetts, the University of New Hampshire, and the University of Minnesota.

Bing joined Old Dominion University as an Assistant Professor of English linguistics in 1982 and achieved the rank of Professor in 1996. She served as Graduate Program Director for English from 1991-1994 and Graduate Program Director for Applied Linguistics from 1998-2009. She was an active member of the Women's Caucus and taught in the Women's Studies Program.

During her years at Old Dominion University, Bing was instrumental in developing an M.A. in Applied Linguistics and later became a member of the doctoral faculty for the Ph.D. in English. She won the Robert L. Stern Teaching Award and was designated a University Professor in 2000. She published three books and numerous articles on linguistics, cross-cultural communication, humor, and women's studies.

CAROL A. DOLL

Carol A. Doll earned a B.A. in Elementary Education from Michigan State University in 1972, an M.L.S from Western Michigan University in 1974, and a Ph.D. with a Library Science major from the University of Illinois-Champaign in 1980.

Doll joined Old Dominion as Professor of School Library in 2007. She served as Graduate Program Director of the School Library program beginning in Spring 2008 until her retirement in 2014. Doll was involved in many professional organizations including the American Library Association, for which she was awarded the Distinguished Service Award for her work on the Association for Library Service to Children. She also served as Secretary for the American Association of School Librarians, Educators of Library Media Specialists Section, Chicago, IL and as committee chair for the American Educational Research Association REISL Nominating Committee.

During Doll's six years at Old Dominion University, she was actively engaged in research and grants in the area of School Librarians and was part of teams receiving significant funding from the Institute of Museum and Library Services (IMLS). She was also an active researcher and published/presented work both as sole author and collaboratively with fellow faculty and doctoral students at a wide variety of journals and conferences.

POSTHUMOUS EMERITUS APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the posthumous granting of the title of emeritus to the following faculty member. A summary of his accomplishments is included.

Name and Rank

Effective Date

Samuel F. Coppage, Jr.

Posthumous

Associate Professor Emeritus of Information Technology and Decision Sciences

Samuel Coppage, Associate Professor of Information Technology and Decision Sciences, received a B.S. in Mathematics from Virginia State University and a Master's of Science and Ph.D. in Computer Science from the Courant Institute of Mathematical Sciences at New York University in 1978. Prior to joining the faculty at Old Dominion in 1983, he worked at Bell Labs and as a private information systems consultant in New York City.

In many ways Coppage was the conscience of the College and University on curricular matters, ever mindful of the consequences of actions. He served for many years as a member and chair of the Curriculum Committee of the Department of Information Systems, as a member and Chair of the Undergraduate Curriculum Committee of the College of Business and Public Administration, and as a member of Committee A of the Faculty Senate: the Undergraduate Curriculum Committee. His lengthy list of service includes: past President of the Coalition of Black Faculty and Administrators; member of the President's Task Force for Minority Recruiting; and a member of the President's Advisory Committee for Affirmative Action/Equal Opportunity.

Coppage made many contributions to the Hampton Roads community. He served as a Commissioner of the Norfolk International Airport Authority; on the Boards of Directors of NATOFest (formerly Norfolk Azalea Festival), the Norfolk Sister City Association, and the Feldman Chamber Music Society; and on the Community Advisory Board for Tidewater Community College (Norfolk). He was one of the first life-time members of the Youth Branch of the NAACP. In 2009 Coppage was the recipient of the Martin Luther King Jr. Award from Tidewater Community College.

Committee members approved by unanimous vote the proposed new policy on Priority Preregistration for Active Duty, Veterans, Reservists, and Virginia National Guard Service Members. The policy is required in order to comply with the *Code of Virginia* in establishing a policy that recognizes the scheduling difficulties and obligations encountered by active duty members of the United States armed forces.

The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Maniscalco-Theberge, Ripley, Swystun*)

PROPOSAL FOR A NEW POLICY ON PRIORITY PREREGISTRATION FOR ACTIVE DUTY, VETERANS, RESERVISTS, AND VIRGINIA NATIONAL GUARD SERVICE MEMBERS

RESOLVED, that, upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the new policy on Priority Preregistration for Active Duty, Veterans, Reservists, and Virginia National Guard Service Members, effective April 24, 2014.

Rationale: Old Dominion University is required to comply with the implementation of *Code of Virginia* §23-9.2:3.7 C in establishing a policy that recognizes the scheduling difficulties and obligations encountered by active duty members of the United States armed forces. The State Council for Higher Education in Virginia (SCHEV) has issued guidelines that require state

colleges and universities to establish course registration policies that provide reasonable accommodation to students who are active-duty military members, veterans, reservists and Virginia National Guard members. The State Council also requires attestation that the policy has been approved by the governing board in satisfaction of the legislation.

PRIORITY PREREGISTRATION FOR ACTIVE DUTY, VETERANS, RESERVISTS AND VIRGINIA NATIONAL GUARD SERVICE MEMBERS

The 2012 General Assembly established Virginia code 23-9.2:3.7 C, which states:

The governing boards of each public institution of higher education shall, in accordance with guidelines developed by the State Council of Higher Education for Virginia, implement policies that recognize the scheduling difficulties and obligations encountered by active duty members of the United States armed forces.

The State Council of Higher Education for Virginia in consultation with the Military Education Advisory Committee (MEAC) has issued guidelines that require state colleges and universities to establish course registration policies that provide reasonable accommodation to students who are active-duty military members, veterans, reservists and Virginia National Guard members.

Old Dominion University wishes to facilitate priority preregistration for currently enrolled, degree-seeking military students according to the following procedures:

- Priority preregistration will begin no sooner than Monday of the first week of preregistration provided documentation has been received and approved in the Office of the University Registrar.
- Preregistration will be based on the student's class standing (senior, junior, sophomore, freshman) and will permit the student to participate during the earliest registration time slot for his or her class. Time tickets will be assigned using rules to assign the appropriate time slot. All graduate students are invited to register on the first day of preregistration.

To qualify for priority preregistration:

- Active Duty, Reservist and National Guard students must provide proof of current active duty status to the Office of the University Registrar prior to preregistration each semester. With valid Military ID, students will be granted a priority registration time slot.
- Veterans receiving federal VA educational benefits to include but not limited to Chapter 30, Chapter 31, Chapter 32, Chapter 33, Chapter 1606 and Chapter 1607 will automatically receive priority preregistration if benefits have been received at Old Dominion University during the current semester (for example, priority preregistration will be granted if the student has submitted the benefits certification form for the spring semester and wishes to preregister for the fall semester).
 - GI Bill benefits recipients who have submitted the Veterans Clearance form to the Office of the University Registrar by the deadline will be granted a priority window registration time slot. The VA Clearance Form is available at:

<http://www.odu.edu/content/dam/odu/offices/university-registrar1/docs/veterans-clearance-form.pdf>

- Veterans who do not use federal VA educational benefits must provide a copy of the DD214, retired military identification card or the DMV issued veteran card.
- In order to participate in priority preregistration, students who are qualified must self-identify as indicated and provide requested documentation by the following deadlines:
 - Fall preregistration: March 15
Generally fall preregistration will begin no later than the second week of April for currently enrolled degree seeking students.
 - Spring/Summer preregistration: October 15
Generally, spring preregistration will begin no later than the second week of November for currently enrolled degree seeking students. Summer preregistration is ongoing and concurrent with spring preregistration.

All students must have been advised, have no restrictive holds on the student account and be otherwise eligible to register in order to participate in preregistration. Entering freshman students may register during their Preview orientation date.

Each semester all documents should be mailed or delivered to the Veterans Certifying Officer, Office of the University Registrar, 116 Rollins Hall, Norfolk, VA 23529 or faxed to 757-683-5357. The VA Certifying Officer is responsible for all requests regarding priority preregistration.

Communication about the priority preregistration process will be published in the University Catalogs, available online on the Veterans Services pages (<http://www.odu.edu/military/students/veterans-services>), and through direct communication via email to the ODU email address to all currently qualified and enrolled students.

Staff in the Office of the University Registrar, Military Connections and the Office of Admissions will be trained to communicate the policy to students who may be qualified for this benefit.

Committee members approved by unanimous vote the proposal to rename the College of Continuing Education to the College of Continuing Education and Professional Development. Adding Professional Development is consistent with the mission of the new College, which includes providing high quality professional development opportunities to nontraditional learners.

The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

APPROVAL TO RENAME THE COLLEGE OF CONTINUING EDUCATION TO THE COLLEGE OF CONTINUING EDUCATION AND PROFESSIONAL DEVELOPMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves renaming the College of Continuing Education to the College of Continuing Education and Professional Development effective April 24, 2014.

Rationale: The College of Continuing Education was recently approved and has not yet been formally created. In reviewing the plans for hiring the new Dean along with recommendations from an earlier task force, it is recognized that the phrase “Professional Development” should be in the title of the new college. This new name is justified on four different grounds.

- Adding the phrase “professional development” to the title of the new College is consistent with the mission of the new College, which includes providing high quality professional development opportunities to nontraditional learners.
- Many of the programs offered through the College will be professional development workshops and trainings. Including the phrase “professional development” in the name will ensure that nontraditional learners understand the types of programs offered in the new College.
- The new name recognizes the many different reasons that individuals seek out continuing education offerings, which can be for both personal and professional development.
- Many professions make a distinction between “professional development hours” and “continuing education units.” Because the new College will be flexible and responsive to many different professions, it is important that the name broadly reflect the types of opportunities that will be available in the new College.

Renaming the College will have no financial ramifications beyond the costs that were anticipated when the College was initially created.

Committee members approved by unanimous vote the proposal to rename the Office of International Student and Scholar Services to the Office of Visa and Immigration Service Advising. The new name more accurately reflects the work currently done in the office related to Federal regulations and compliance matters. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

APPROVAL TO RENAME THE OFFICE OF INTERNATIONAL STUDENT AND SCHOLAR SERVICES (ISSS) TO THE OFFICE OF VISA AND IMMIGRATION SERVICE ADVISING (VISA)

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves renaming International Student and Scholar Services (ISSS) as the Office of Visa and Immigration Service Advising (VISA) effective July 1, 2014.

Rationale: The request to rename the Office of International Student and Scholar Services as the Office of Visa and Immigration Service Advising is made in order to more accurately reflect the work currently done in the office related to federal regulations and compliance matters. The primary responsibilities of the office now concern advising students and faculty about compliance issues related to immigration, tax and employment of internationals, insurance regulation, and monitoring for J Exchange Visitors.

Committee members approved by unanimous vote the proposed revisions to the policy on Tenure. The revisions concern the language in the policy that allows for shortening the probationary period in the case of exceptional merit and performance. The policy has also been revised to state that individuals should be considered for tenure only once. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

APPROVAL OF PROPOSED REVISIONS TO THE POLICY ON TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed revisions to the policy on Tenure effective July 1, 2014.

Rationale: The revisions proposed for the policy on Tenure concern the language in the policy that allows for shortening the probationary period in the case of exceptional merit and performance. The current language has become restrictive and has been interpreted in some departments as a requirement that candidates who wish to be considered early for tenure must be even more exceptional at that time than if they wait and apply for tenure with no shortening of the probationary period.

Instead, meeting the necessary standards of merit and performance that are required for tenure in a shortened probationary period should be considered exceptional in itself. Rather than trying to define “exceptional merit and performance,” there should be a common standard for the award of tenure, and those who achieve the standard should be awarded tenure regardless of the length of time of the probationary period.

The policy has also been revised to state that individuals should be considered for tenure only once.

NUMBER: 1411

TITLE: Tenure

APPROVED: June 12, 1980; Revised February 24, 1984; Revised November 19, 1987; Revised December 13, 1988; Revised September 27, 1990; Revised April 9, 1998; Revised December 10, 1998; Revised April 12, 2002; Revised April 11, 2003; Revised June 14, 2005; Revised September 9, 2005; Revised September 22, 2006; Revised June 15, 2007; Revised December 7, 2007; Revised September 17, 2009; Revised April 8, 2010; Revised April 4, 2012; Revised June 14, 2012; Revised September 26, 2013

I. Purpose of Tenure - The main purposes of tenure are to recognize the performance of faculty members who have given years of dedicated service to the University, to protect academic freedom, and to enable the University to retain a permanent faculty of distinction in order to accomplish its mission. For these reasons, tenure is awarded only after a suitable probationary period, and the decision to award tenure is based both on the merit of the individual faculty member and on the long-term needs and mission of the department, the college, and the University.

II. Eligibility for Tenure

A. Only faculty members who hold the ranks of assistant professor, associate professor, or full professor are eligible to be considered for tenure. Assistant professors will be awarded tenure only if they are simultaneously being promoted to the rank of associate professor.

B. Faculty members may be considered for tenure only once.

C. Under certain circumstances administrative faculty holding rank in a department at the assistant professor (if promotion to the rank of associate professor is being simultaneously considered), associate professor, or full professor level may be considered for tenure, as specified by the Board of Visitors policy concerning administrative faculty.

D. Since tenure is granted as a faculty member in an academic department or program, the award of tenure does not imply continuance in any full-time or part-time administrative position, nor does it imply continuance of any specific work assignment within or outside the department in which tenure is granted.

III. Probationary Period

A. The probationary period begins with the initial full-time, tenure-track appointment at Old Dominion University at the rank of instructor, assistant professor, associate professor, or full professor; only time spent in a tenure-track position at one of these ranks is counted as part of the probationary period.

Subject to agreement by the University and the faculty member, any academic year in which a faculty member was on a full-time tenure-track appointment in one of these ranks for at least one semester, may be counted as one year of the probationary period.

B. The following do not count as part of the probationary period:

1. Time in the rank of assistant instructor, faculty of practice, artist-in-residence, performer-in-residence, writer-in-residence, research professor, research associate professor, research assistant professor, research associate, or any part-time position.
2. Time in appointment as an administrator, that is, in a position designated as a teaching/research administrative position or as a classified position in the state personnel system. (Time spent in a teaching and research faculty position as defined in the state personnel system will count as part of the probationary period, even if administrative responsibilities are assigned as part of that position; normally, departmental administrative positions such as chair or assistant chair will thus count as part of the probationary period.)
3. Time in a position that involves no teaching of credit courses, for example as a teacher of children or a therapist in the Children's Learning and Research Center or as a teacher of exclusively noncredit course work.
4. Time spent on leave of absence.
5. Time spent on faculty exchanges if the faculty member so chooses.

C. A period of time, not to exceed one year, may be excluded from the probationary period, upon the approval of the provost and vice president for academic affairs subject to the following conditions.

1. That the faculty member submits a request in writing to the department chair. The department chair and the dean shall forward the request with a recommendation to the provost and vice president for academic affairs.
2. The request must be the result of the occurrence of a serious event. A "serious event" is defined as a life-altering situation which requires the faculty member to devote more than eight hours of each day to alleviate the impact of the event for a period greater than six weeks and less than one year. These events may include the birth of a child, adoption of a child under the age of six years, serious personal illness or care of an immediate family member including parent, stepparent, child, or spouse.
3. The faculty member shall provide documentation to justify the time requested and the seriousness of the event.
4. The request shall be made no later than one year from the first day of the serious event.

5. The faculty member must have been adequately performing the duties assigned prior to the first day of the serious event.
 6. Faculty who are awarded this exclusion shall have no requirements or expectations beyond those of any probationary faculty member.
 7. Work accomplished during the excluded period may be cited in the tenure case.
 8. Requests for exclusion may be made at any time during each academic year. No request shall be made after the application for tenure has been submitted.
 9. Decisions will be made within 60 days of the receipt of the faculty member's request by the department chair.
 10. The decision of the provost and vice president for academic affairs is final.
- D. The maximum length of the probationary period is seven academic years. The faculty member is informed of the decision of the provost and vice president for academic affairs on tenure by April 30 of the sixth year of probationary service. The faculty member will receive either a tenure contract or a terminal contract in the seventh year.
- E. The length of the probationary period may be reduced in any of the following instances:
1. A faculty member who has full-time teaching experience at the rank of instructor or above at another collegiate institution, or at Old Dominion University prior to a break in service, may have the probationary period reduced by either one or two years. If the probationary period is to be reduced, the reduction must be recommended by the chair and dean and approved by the provost and vice president for academic affairs at the time of the initial appointment. Unless such a reduction has been approved and the faculty member has been so notified in writing at the time of initial appointment, reduction for prior service will not be granted.
 2. A faculty member initially appointed to the rank of full professor may be notified of a tenure decision by April 30 of the second year of service; if tenure is awarded, a tenure contract will be offered for a third year of service. In addition, the probationary period for a full professor may be eliminated, and an initial tenure appointment may be recommended to the Board if such an appointment has been requested by the chair, voted on by the departmental tenure committee, the college promotion and tenure committee, the University Promotion and Tenure Committee and approved in writing by the dean, the provost and vice president for academic affairs, and the president. It is the sense of the Board of Visitors that the procedure of eliminating the probationary period for tenure should be rarely used.

3. A faculty member initially appointed to the rank of associate professor may be notified of a tenure decision by April 30 of the fourth year of service. If tenure is approved, a tenure contract will be offered for the fifth year. In addition, the probationary period for an associate professor may be eliminated, and an initial tenure appointment may be recommended to the board if such an appointment has been requested by the chair, voted on by the departmental tenure committee, the college promotion and tenure committee, the University Promotion and Tenure Committee and approved in writing by the dean, the provost and vice president for academic affairs, and the president. It is the sense of the Board of Visitors that the procedure of eliminating the probationary period for tenure should be rarely used.
4. A faculty member may apply for early consideration for tenure, if the faculty member believes that he or she has met or exceeded the expectations of quantity and quality of achievements for teaching, scholarship, research, and service completed at Old Dominion University needed to qualify for tenure before the end of the normal probationary time period. The criteria for the award of tenure for such faculty will be the same as those who apply after the normal probationary time period. A faculty member who applies for early consideration for tenure and is denied tenure will be offered a terminal contract for the ensuing year. It is the sense of the Board of Visitors that only demonstrably exceptional faculty will be awarded tenure under this clause. The probationary period for tenure may be shortened in the case of exceptional merit and performance. It is the sense of the Board of Visitors that this procedure be followed only in the case of demonstrably exceptional faculty.

IV. Criteria for the Award of Tenure

- A. The following criteria are used in the evaluation of every candidate for tenure. Each faculty committee and administrator considering a tenure case must specifically address each of these criteria as they apply to that case in the written recommendations that are submitted up the line to the provost and vice president for academic affairs. Committee votes must be recorded in the recommendations. In cases in which a vote is not unanimous, reasons for negative votes must be included.
- B. Criteria to be used are as follows:
 1. Since tenure may be awarded only to faculty members who hold the rank of associate or full professor or who are being simultaneously appointed to one of those ranks, any faculty member awarded tenure must meet the minimum requirements for the rank of associate professor.
 2. Merit - Merit of the faculty member in teaching, research and service over the entire probationary period and the contributions made by the faculty member in these areas to the University. (For definition of teaching, research, and service and a discussion of methods of evaluation, see policies and procedures concerning evaluation of faculty members, evaluation of teaching, evaluation

of scholarly activity and research, and evaluation of service.) In addition to information supplied by faculty information sheets, the chair's evaluation and other material presented by the department, an opportunity shall be made available for the faculty member to provide in writing any other material in support of the tenure candidacy. It is the responsibility of the department chair and the departmental promotion and tenure committee to provide an assessment of the quality of the publications for the faculty being considered for tenure. The evidence should address the quality of the journals and the reputation of book and other such publishers. In case of material developments, additional documentation may be added to the portfolio before the conclusion of the evaluation process with the concurrence of the department chair and dean.

External evaluation of the quality of the faculty member's research performance will be required from nationally recognized experts in the faculty member's field. Candidates for tenure are responsible for the preparation of the research portfolio and curriculum vitae to be sent to external reviewers. Candidates for tenure should provide a statement of potential external and/or internal reviewers with whom there is a conflict of interest, e.g., co-authors, co-investigators, etc.

- a. A curriculum vita will be required of each external reviewer. Each reviewer will be asked to describe any personal or professional relationship with the candidate. It is the responsibility of the chair to include a curriculum vitae of each reviewer. For tenure of department chairs, the responsibility belongs to the dean.
 - b. External reviewers will be asked to evaluate all submitted material mailed to them. In the case of the arts, reviewers may be asked to consider works of art or performances. External reviewers will be asked to evaluate: a) the quality of the scholarship or creative work under review; and b) the scholarly reputation (regional, national, international) of the candidate.
 - c. All candidates for tenure and promotion will be required to have their scholarship evaluated by no fewer than four external reviewers. If fewer than four reviews are received, the chair will choose additional reviewers alternately from the lists of the department promotion and tenure committee and of the candidates.
3. The determined long-term needs of the department, college, and University, including at least the following:
 - a. The long-term enrollment of the department.
 - b. The need for an additional specialist in the faculty member's area of specialization as a permanent member of the department in terms of the mission of the department, the college, and the university.

- c. The tenure structure of the department. (Although no maximum percentage of faculty members on tenure is established, all committees and administrators considering tenure must take into account the need for flexibility in course offerings and the desirability of a tenure structure that will allow openings for new tenured faculty members in the ensuing decades so that new areas of specialization and new needs can be met. The position of other nontenured faculty members in the department, anticipated retirements, or other known departures, and projected new programs or changes in directions must be considered.)
4. No person can be awarded tenure unless convincing evidence is provided of effective teaching.
5. In departments offering graduate work, no faculty member can normally be awarded tenure unless convincing evidence is provided of successful performance in research. (Exceptions can be made only if the department can demonstrate a long-term need for an additional tenured faculty member who will not be teaching graduate students.)

V. Procedures for Tenure Considerationⁱ

- A. The provost and vice president for academic affairs, fifteen months prior to the date for giving notification of the tenure decision, shall formally advise the professor that the limit of the probationary period is approaching, and explain what procedures should be followed by those wishing to be considered for tenure.
- B. External review process
 1. The responsibility for initiating the external review, securing the reviewers, and forwarding complete review files to the dean, provost and vice president for academic affairs, and the University Promotion and Tenure Committee belongs to the department chair.
 2. External reviewers with academic positions will hold the same rank or higher than the promotion rank for which the faculty member is being considered; exceptions should be justified by the dean. The department tenure and promotion committee and the candidate will prepare separate lists of potential reviewers. The candidate will review both lists and will document personal and professional relationships with all potential reviewers. The chair will select three reviewers from the candidate's list and three reviewers from the department tenure and promotion committee's list. The chair will consult with the dean on the list of reviewers chosen prior to initiating the review process. As a general rule, external reviewers should not be co-authors or former mentors of the candidate. The selection of potential external reviewers must be completed before the end of the semester prior to the submission of credentials for tenure.
 3. External reviews will be confidential; reviewers will be so advised. Requests for exception to the confidentiality of external reviews should be made

directly to the provost and vice president for academic affairs before the reviewers are asked to submit evaluations. If an exception is approved, candidates for tenure will be allowed access to the substance of external reviews, but the authorship of specific external reviews and other identifying information contained therein will remain confidential. All external reviewers will receive a standard letter sent by the chair but prepared by the provost and vice president for academic affairs in consultation with the deans and a copy of the policy on external reviews so their responsibilities will be clear.

4. The University and college administration will assist departments where reasonable expenses are necessary to obtain appropriate external reviews.

C. Initial consideration of tenure cases is conducted by the tenured faculty of the department.

1. The tenured faculty of a department may determine that a tenure committee of a specified size will be selected from their membership to conduct the tenure deliberations and make recommendations to the chair. In this case, the entire full-time department faculty will elect the committee. It is the responsibility of this committee to determine the opinions of tenured members of the department not serving on the committee.
2. In departments where fewer than three members are tenured, the dean, in consultation with the chair, will appoint enough additional tenured faculty members to form a committee of at least three members.
3. No dean, associate dean, assistant dean, or other full-time administrator or department chair shall attend or participate in the deliberation of the departmental, college, University Promotion and Tenure Committee, or the tenured faculty of the department serving as a group to consider tenure, except in those cases when such committees or groups may, at their discretion, request administrators or chairs to answer specific questions concerning tenure cases.
4. The college committee shall consist of one tenured faculty member from each department in the college. All members of college promotion and tenure committees shall be elected directly by the faculties they represent for a one-year term renewable twice for a total of three years. This member shall be chosen by majority vote of all full-time, tenure-track teaching and research faculty members of the department, present and voting, by secret ballot before April 15 of each year for the ensuing year. There should be at least three professors on the college committee. No person shall serve on a college promotion and tenure committee for more than three years consecutively but is eligible for reelection after an absence of at least one year.
5. The University Promotion and Tenure Committee shall consist of one tenured full professor from each of the major degree-granting academic colleges. This member shall be elected by his/her college's promotion and tenure committee(s) by September 15. The University Promotion and Tenure

Committee shall elect one of its members as chair.ⁱⁱ No person shall serve on the University Promotion and Tenure Committee for more than three years consecutively but is eligible for reelection after an absence of at least one year.

- D. The committee or group of tenured faculty makes its recommendations to the chair. All committee members should vote yes or no. Considering this recommendation, the chair makes an additional evaluation and recommendation concerning tenure.
- E. If either the tenured faculty (or their committee), or the chair, or both recommend tenure, the credentials of the faculty member together with the recommendations of the tenured faculty (or their committee) and the chair are forwarded to the tenure committee of the college, which examines the facts and the recommendations and makes a recommendation to the dean. All committee members should vote yes or no.
- F. If neither the departmental committee nor the chair recommends tenure for the faculty member, tenure is not granted in the ensuing year. ~~If the faculty member is being considered in the year preceding the limit of his or her probationary period, as defined by the Board of Visitors policy on tenure, that~~ The faculty member is given a terminal contract for the ensuing year unless a further review is requested.

If the faculty member requests further review, all materials, including departmental and chair evaluations and recommendations are forwarded to the college tenure committee, which makes a separate recommendation to the dean. All committee members should vote yes or no. The dean then makes a decision concerning tenure and informs the faculty member.

If either the decision of the college committee or that of the dean is positive, the faculty member's case is considered in accordance with the procedures in the following paragraphs. If both decisions are negative, the faculty member may request, within two weeks, a further review by the provost and vice president for academic affairs, who makes a final determination concerning further consideration of tenure.

- G. The dean of the college examines the facts and all previous recommendations and makes a recommendation concerning tenure, which is forwarded to the provost and vice president for academic affairs.
- H. The University Promotion and Tenure Committee, consisting of one tenured full professor from each of the major degree-granting academic colleges, examines the facts and all previous recommendations and documentation and makes a recommendation (with reasons, including minority reasons, if any) concerning tenure, which is forwarded to the provost and vice president for academic affairs.
- I. The provost and vice president for academic affairs, after examining all submitted documents and consulting with appropriate staff members, makes a determination

concerning tenure for the faculty member. If the recommendations from all committees and administrators previously acting on the case have not all been the same, or if the provost and vice president for academic affairs disagrees with the recommendations that have been the same, then the provost and vice president for academic affairs shall consult with the University Promotion and Tenure Committee and with the chair and dean concerned.

- J. If the determination of the provost and vice president for academic affairs is in favor of tenure, the provost and vice president for academic affairs forwards the faculty member's name to the president for presentation to the Board of Visitors as a candidate for tenure. The Board of Visitors will act on the case by April 30 (mid-December for mid-year tenure candidates) of the year in which it is being taken up. Upon approval of the Board of Visitors, the faculty member is offered a tenure contract for the coming year.
- K. If the determination of the provost and vice president for academic affairs is against tenure, ~~and the decision is made in the year preceding the end of the limit of the probationary period,~~ the faculty member is notified by April 30 (mid-December for mid-year tenure candidates) that a terminal contract will be offered for the ensuing year. ~~A faculty member who has not reached the limit of the probationary period may be offered either one subsequent annual contract or a terminal contract for the ensuing year.~~
- L. The faculty member may request, within two weeks, that the president review a negative decision of the provost and vice president for academic affairs. The president should make a decision on the review within one month. If the president upholds the decision of the provost and vice president for academic affairs, the faculty member may request a further review by the Board of Visitors or its designated committee within two weeks. (Refer to the policy on Communications With the Board of Visitors for procedural information.) The decision of the Board of Visitors or its designated committee is final.
- M. Copies of the recommendation by all committees, chairs, deans, and the provost shall be provided to the faculty member being considered for tenure. The faculty member will be provided opportunity to correct any factual misinformation in such recommendations by placing a letter in his or her tenure file at any stage, or up until March 1 to the Provost (November 22 for faculty hired mid-year).
- N. The above procedures at the departmental and college level may be suitably adapted for faculty members who hold interdisciplinary or interdepartmental appointments. The adapted procedures should be recommended by the promotion and tenure committee of the college or colleges involved and approved by the dean or deans and the provost and vice president for academic affairs. Procedures above the college level will be the same as designated above in all cases.

Committee members approved by unanimous vote the proposed revisions to the policy on Posthumous Degree or Certificate of Recognition or Achievement for Terminally Ill and Deceased Students. The revisions specify that the President should be the University official who approves exceptions to the policy and communicates with the next of kin. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

APPROVAL OF PROPOSED REVISIONS TO THE POLICY ON POSTHUMOUS DEGREE OR CERTIFICATE OF RECOGNITION OR ACHIEVEMENT FOR TERMINALLY ILL AND DECEASED STUDENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed revisions to the Policy on Posthumous Degree or Certificate of Recognition or Achievement for Terminally Ill and Deceased Students, effective April 24, 2014.

Rationale: The proposed revisions were recommended by the Faculty Senate. They felt the President should be the University official who approves exceptions to the policy and communicates with the next of kin.

NUMBER: 1408

TITLE: Posthumous Degree or Certificate of Recognition or Achievement for Terminally Ill and Deceased Students

APPROVED: June 16, 2006; Revised December 7, 2007; Revised September 26, 2013

Posthumous Degree - When a student has completed all degree requirements but dies before graduation, the University may award the degree posthumously.

Certificate of Recognition - In those instances when a student who is close to completing a degree is terminally ill or dies before completing the degree, the University may award a Certificate of Recognition. The following criteria must be met for receiving the Certificate of Recognition. Any exceptions must be approved by the ~~Provost and Vice President for Academic Affairs~~ President.

Undergraduate Students

1. The student must have completed at least 90 hours of college credit with at least 30 hours at ODU.
2. The student must have completed 75% of the credit hours required for the major.
3. The student must be in good academic (2.00 GPA) and disciplinary standing.
4. The student must be enrolled at ODU at the time of death or diagnosis of terminal illness.

Graduate Students

1. The student must be degree seeking.
2. The student must have completed at least 75% of the requirements for the degree (for the master's student this will be a minimum of 24 credits; for the doctoral student this will be a minimum of 36 credits).
3. The student must be in good academic (3.00 GPA) and disciplinary standing.
4. The student must be enrolled at ODU at the time of death or diagnosis of terminal illness.

Certificate of Achievement - In those instances when a student is terminally ill or dies before completing the degree but does not qualify for a Certificate of Recognition, the University may award a Certificate of Achievement. The following criteria must be met for receiving the Certificate of Achievement. Any exceptions must be approved by the ~~Provost and Vice President for Academic Affairs~~President.

Undergraduate and Graduate Students

1. The student must be in good academic (2.00 undergraduate/3.00 graduate) and disciplinary standing.
2. The student must have completed the equivalent of two semesters of full-time (24 credits undergraduate/18 credits graduate) at Old Dominion University.
3. The student must have died or been diagnosed with a terminal illness within 12 months of the last registration.

Procedures

Procedures for the award of a posthumous degree, Certificate of Achievement, or Certificate of Recognition are as follows:

1. The University Registrar normally identifies the student for the degree or certificate and contacts the student's academic department to recommend review.
2. After review, the department chair forwards the recommendation for the degree or certificate to the dean (or designee) for approval.
3. On behalf of the faculty, the dean of the appropriate college recommends the award of the degree or certificate.
4. The ~~Provost and Vice President for Academic Affairs~~President or delegate will communicate with the next of kin.
5. The degree or certificate will be presented only to the next of kin or their delegate.
6. Arrangements for presentation of a posthumous degree or certificate are made by staff from the appropriate college and the Division of Student Engagement and Enrollment Services in consultation with the Office of Academic Affairs and the next of kin or their delegate.

Committee members received the report on promotions in rank effective for 2014-2015. In the report from the Provost, Carol Simpson presented a summary of significant accomplishments during the last five years for the 2009-2014 Strategic Plan.

In the report from the Vice President for Research, Rodger Harvey provided an update of research expenditures for FY13 as well as the new intramural investments the Office of

Research is making over the next academic year. He also provided a comparison of the University's NSF research expenditures and changes from FY11 in rankings based on research expenditures alone and showed a comparison to these metrics as the methods for rankings have been adjusted by NSF over the last year.

ADMINISTRATION AND FINANCE COMMITTEE

The Rector called on Mr. Ainslie for the report of the Administration and Finance Committee. Mr. Ainslie reported that the Committee was briefed on 9d Bonds Financing Resolution authorizing the University to be reimbursed for up to \$2,000,000 for the programming and design expenditures for the Residential Dining Facility project. This project was previously approved for funding through the sale and issuance of 9d bonds under the Virginia College Building Authority's pooled bond program. The University is requesting the Authority to include the project's bond funding in the Fall, 2014 pooled bond package, and the resolution is required in order for the Authority to reimburse the University for design costs upon the sale of the bonds.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

RESOLUTION OF THE BOARD OF VISITORS OF OLD DOMINION UNIVERSITY DECLARING THE INTENTION TO REIMBURSE THE COST OF CERTAIN EXPENDITURES

WHEREAS, Old Dominion University (the "Institution") has undertaken the design and construction of its Campus Dining Improvements (the "Project"); and

WHEREAS, the Institution has made or will make expenditures (the "Expenditures") in connection with the Project; and

WHEREAS, the Institution may determine that the funds advanced and to be advanced to pay Expenditures will be reimbursed to the Institution from the proceeds of one or more debt obligations to be issued by or on behalf of the Institution (the "Indebtedness").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF VISITORS OF THE INSTITUTION:

1. The Board of Visitors of the Institution hereby adopts this declaration of official intent under Treasury Regulations Section 1.150-2 and declares that the Institution intends to reimburse itself, in accordance with such Section 1.150-2, with the proceeds of Indebtedness for Expenditures made on, after or within 60 days prior to the date of the adoption of this Resolution with respect to the Project, except that Expenditures made more than 60 days prior to the date hereof may be reimbursed as to certain *de minimis* or preliminary expenditures described

in Treasury Regulations Section 1.150-2(f) and as to other expenditures permitted under applicable Treasury Regulations.

2. The maximum principal amount of Indebtedness expected to be issued for the Project is \$2,000,000.
3. This Resolution shall take effect immediately upon its adoption.

Todd Johnson, Assistant Vice President for Auxiliary Services, briefed the Committee on two new Bookstore pilot initiatives, BookNow+ and includedED, which address ways to reduce costs of textbooks and assists faculty with the selection of more effective and potentially less expensive course materials. These new pilot projects are being closely monitored for broader implementation on campus and to gauge the impact upon student success.

Dale Feltes, Director of Design and Construction, reviewed the site plan, floor plans and design of the New Education building. COO David Harnage discussed how the current design of the building represents the refinement of a number of distinctive architectural features of prior and more recent capital projects. These distinctive features are now being incorporated into more specific architectural guidelines. These evolving guidelines will guide the design of future Master Plan projects on a project by project basis, as well as help address concerns from the University's neighbors on such design-related issues as height, mass, etc.

In his report to the Committee, Vice President Fenning briefed the Committee on the Spring Semester year-to-date revenues and utilization statistics within the auxiliary services.

INSTITUTIONAL ADVANCEMENT COMMITTEE

The Rector called on Ms. Swystun for the report of the Institutional Advancement Committee. Ms. Swystun reported that Mr. Daniel Genard, Associate Vice President for Advancement, presented dashboard items measuring the productivity in the area of University Advancement. Ms. Dana Allen, Assistant Vice President for Alumni Relations, reported on Alumni Relations events and Ms. Brooke Boothby discussed chapters and club activities. Ms. Elizabeth Kersey, Assistant to the President for Local, State and Federal Government Relations, gave an update on the government internship program.

STUDENT ADVANCEMENT COMMITTEE

The Vice Rector called on Mr. Jacobson for the report of the Student Advancement Committee. Mr. Jacobson reported that Committee met the candidates for student representative to the Board of Visitors and said they were all outstanding. The following resolution was brought forth as a recommendation

of the Student Advancement Committee was unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

**RESOLUTION APPOINTING STUDENT REPRESENTATIVE
TO THE BOARD OF VISITORS**

RESOLVED, that in accordance with the Board of Visitors policy, and upon the recommendation of the Student Advancement Committee, the Board of Visitors approves the appointment of Rodin Ndandula as the student representative to the Board, whose normal term shall expire May 9, 2015; and

RESOLVED, that in accordance with the Board of Visitors policy, and upon the recommendation of the Student Advancement Committee, the Board of Visitors approves the appointment of Trianne Smith as the representative to the State Council of Higher Education for Virginia, whose normal terms shall expire May 9, 2015; and

BE IT FURTHER RESOLVED, that Corey Coleman serve on the Student Engagement & Enrollment Services Leadership Council, whose normal term shall expire May 9, 2015.

Mr. Jacobson thanked Ms. Bo Ram Yi for her remarkable service as this year's student representative to the Board and asked Mr. Ndandula to stand and be congratulated by the Board.

CLOSED SESSION

The Rector recognized Mr. Kornblau, who made the following motion, "Mr. Rector, I move that this meeting be convened in closed session, as permitted by Virginia Code Sections 2.2-3711(A) (1) and (19), for the purpose of the evaluation of the President of the institution and discussion of plans related to the security of a governmental facility, building or structure and the safety of persons using such facility, building or structure." The motion was duly seconded and unanimously approved by all members present and voting. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of the closed session, the meeting was reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered. The certification of compliance vote was twelve in favor and none opposed. (*Ainslie, Biagas, Cheng, Cofer, Gidley, Gilmore, Jacobson, Kilmer, Kornblau, Maniscalco-Theberge, Ripley, Swystun*)

REPORT OF THE PRESIDENTIAL EVALUATION AND COMPENSATION COMMITTEE

As previously noted in the Rector's Report, Mr. Whyte said that President Broderick received an outstanding evaluation. The Board will consider the President's compensation at the meeting in June.

OLD/UNFINISHED BUSINESS

There was no old or unfinished business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

With no further business to be discussed, the meeting was adjourned at 2:32 p.m.

ⁱSee the Schedules for Faculty Personnel Actions in the appendix for specific dates and actions.

ⁱⁱThe members of the faculty who are elected to serve on the University Promotion and Tenure Committee shall serve for the subsequent academic year. The promotion and tenure committees elected by each individual degree-granting college serve for an entire academic year, not for the spring semester of one year and the fall semester of the following year.