APPROVED BY BOARD 6/13/19

OLD DOMINION UNIVERSITY

BOARD OF VISITORS
Thursday, April 25, 2019

M I N U T E S

The Board of Visitors of Old Dominion University met in regular session on Thursday, April 25, 2019, at 9:30 a.m. in the Kate and John R. Broderick Dining Commons on the Norfolk campus. Present from the Board were:

Lisa B. Smith, Rector
Carlton F. Bennett
R. Bruce Bradley
Robert S. Corn
Jerri F. Dickseski
Larry R. Hill
Toykea S. Jones
Kay A. Kemper
Pamela C. Kirk
Ross A. Mugler
Donna L. Scassera
Robert M. Tata
Rafia Haq *(Student Representative)*

Absent were:
Yvonne T. Allmond
Unwanna Dabney
Alton J. Harris
Michael J. Henry
Maurice D. Slaughter

Also present were:

John R. Broderick, President
Bruce Aird
Austin Agho
Alonzo Brandon
Leigh Comsudis
Jane Dané
Greg DuBois
Morris Foster
Giovanna Genard
Velvet Grant
Tiffany Hampton
Scott Harrison
Logan Kenison
Isaiah Lucas
Donna Meeks
Harry Minium
Annie Morris
Earl Nance
Ellen Neufeldt
Madison Perry
September Sanderlin
Wood Selig
Amanda Skaggs
Don Stansberry
Deb Swiecinski
James Toscano
Rusty Waterfield
Jay Wright
Johnny Young

CALL TO ORDER

The Rector called the meeting to order at 9:35 a.m.

OPEN COMMENTS PERIOD

The Rector stated that students were given the opportunity to make comments to the Board regarding the administration's tuition and fee proposal if they signed up to do so in advance of the meeting. Mr. Isaiah Lucas (President of the Student Government Association), Mr. Logan Kenison and Ms. Madison Perry were called on by the Rector to make their comments, all of which were in support of the proposed freeze on tuition and mandatory fees for in-state, undergraduate students. Following their remarks, student Board representative Rafia Haq also voiced her support for the administration's proposal.

2019-2020 TUITION & FEES PRESENTATION

Vice President Greg DuBois presented the administration's proposed 2019-2020 tuition and fees. He reviewed the budget planning process noting that it was a collaborative approach among the vice presidents, the Provost and Athletic Director and focused on the University's commitment to its mission and investment in its future while balancing pricing with student affordability and institutional requirements. Existing resources will be strategically reallocated to fund anticipated mandatory cost increases and investments in new initiatives.

Vice President DuBois pointed out that it is the last year of the five-year planning model, which has been used to determine the tuition and fee increases necessary to fund mandatory cost increases and institutional priorities. During the first four years, $82M in E&G investments were made to support the academic enterprise, campus infrastructure & care, campus life, student recruitment & retention, and student financial assistance. Investment in the faculty resulted in the faculty to student ratio shifting from 20:1 to 17:1, and over $13M was invested in student financial assistance. Even with increased commitments of institutional and state aid sources, however, the cost of attendance and greater student financial need did not allow us to close the gap on the percentage of financial need meet for full-time undergraduate students.

Vice President DuBois reviewed the components of the tuition and mandatory fees and summarized the tuition moderation plan proposed by the General Assembly. Old Dominion will receive $3.1M in new General Funds if it participates in this plan and maintains in-state undergraduate tuition and mandatory E&G fees at 2019 rates. Auxiliary student fee increases are limited to 3%, but exclude requirements to fund wages, salary and fringe benefit increases authorized by the General Assembly and fee increases required to carry out actions that respond to mandates of federal agencies. Also exempt are fees that support capital projects authorized by the General Assembly, fees to support student health services, and other fee increases specifically authorized by the General Assembly. The anticipated base operating needs and resources and the E&G and auxiliary student fee financial strategies were reviewed.

After presenting the proposed annual cost of tuition and fees for full-time in-state and out-of-state undergraduate and graduate students, a motion was made by Mr. Bennett and seconded by Mr. Mugler to approve the proposed tuition and fees for 2019-2020. The motion was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

COMPREHENSIVE FEE RESOLUTION 2019-2020

RESOLVED, that upon the recommendation of the President, the Board of Visitors approves the following comprehensive tuition cost per credit hour for the 2019-2020 academic year and thereafter until otherwise adjusted by the Board of Visitors.

Comprehensive Fee Per Credit Hour for the 2019-2020 Academic Year

	In-State From	In-State To	Out-State From	Out-State To
Norfolk Campus, Higher Education Centers, Distance Learning Locations within Virginia				
Undergraduate	$352	$356	$982	$1,028
Graduate	$523	$547	$1,320	$1,383
Technology Delivered Courses Outside Virginia and/or the United States				
Undergraduate	$389	$407	$389	$407
Graduate	$568	$595	$568	$595

- Rates will go into effect with the 2019 Summer Semester
- The comprehensive per credit hour fee includes the student activity fee of $121.69 per credit hour for courses offered at the Norfolk Campus and $100.10 for courses offered at the Higher Education Centers and Distance Learning sites.

The Board recessed for meetings of the standing committees.

RECONVENE AND APPROVAL OF MINUTES

The Rector reconvened the meeting at 1:33 p.m. and asked for approval of the minutes of the regular meeting held on December 6, 2018. Upon a motion duly made and seconded, the minutes were unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

The Rector asked for approval of the minutes of the Board of Visitors Retreat held on January 24, 2019. Upon a motion duly made and seconded, the minutes were unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

RECTOR'S REPORT

The Rector presented the proposed revisions to the Board's Bylaws. Upon a motion made by Mr. Bennett and seconded by Mr. Hill, the following resolution was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

PROPOSED AMENDMENTS TO THE BOARD OF VISITORS' BYLAWS

RESOLVED, that the Board of Visitors approves the following amendments to the Board of Visitors' Bylaws.

BYLAWS
OF THE OLD DOMINION UNIVERSITY
BOARD OF VISITORS

PREFACE

The Board of Visitors adopts the bylaws that follow for the orderly and efficient conduct of its meetings and the business of Old Dominion University. This preface is to provide a brief overview of the source of the Board=s authority as a public institution of higher education, and a component of the executive branch of the government of Virginia.

The Virginia statutes specific, or organic to the University, Va. Code " 23.1-2000 through 23.1-2004, might be thought of as the University's charter. These statutes constitute the Board of Visitors as a public corporation named "Old Dominion University," and set the corporation's basic purpose and authority. Other statutes apply to all of the Commonwealth's institutions of higher education to impose other duties and confer additional powers. The University is also subject, along with all agencies of the executive branch of the state government, to such statutes as, for example, the Virginia Freedom of Information Act which governs, *inter alia*, the circumstances under which a public body, such as this Board, may meet in closed session. Ultimately, however, the University=s operations are dependent on the terms of the Appropriations Act adopted bi-annually in the even numbered years by the Virginia legislature, the General Assembly, and amended in the odd numbered years. Finally, it is to be noted that the Commonwealth's agencies and institutions are not as a rule subject to the general statutes of Virginia, as well as the ordinances enacted by the local governments, unless the General Assembly expressly provides otherwise.

Members of the Board, the University staff, and the public should be aware at all times that the authority conferred on the Board of Visitors by the General Assembly resides solely in the Board. That is, no visitor or other individual, regardless of title or position, shall speak for or

exercise the Board's authority except to the extent that the Board may so provide by delegation contained in these bylaws, or by other action of the Board.

The Commonwealth demands institutional direction by a Board composed of active, informed, and engaged visitors. As a measure of this need, the General Assembly provided that if any member of the Board should fail to perform the duties of a visitor for a year, without sufficient cause, the Board shall certify the same to the Governor; and the office of that member shall then be vacant.

ARTICLE I
Power, Authority, and Duties

1.01. Role and Responsibilities. The Board of Visitors is the body responsible for the University. The Board=s trust includes the following responsibilities.

(a) Presidential Selection and Oversight. The Board=s most important responsibility is selection (' 4.04. of these Bylaws) and oversight (' 6.01(f) of these Bylaws) of the University President. The President reports only to the Board and it is the responsibility of the Board to ensure that the President is implementing the Board=s formally adopted policies and efficiently and effectively accomplishing the University=s goals.

(b) University Mission. The Board is responsible for ensuring that the University=s mission reflects and directs the relative commitment to undergraduate, graduate, and professional programs, as well as an appropriate balance among instruction, research, and service.

(c) Strategic Planning. The Board is responsible for ensuring there is an ongoing strategic planning process and overseeing its implementation. In conjunction with the President, and in consultation with the faculty, other internal groups, and external constituencies, the Board shall take an active part in developing priorities and goals essential to the accomplishment of the University=s mission, allocation of resources, and measurement of success.

(d) University Budget. The Board is responsible for ensuring that the University=s mission, priorities, and goals are visible in and expressed through its budget. The budget shall reflect the priorities developed in the strategic planning process. The Board shall periodically review and approve the University=s annual budget and work in conjunction with the President and his/her administration who are accountable for directing a process that seeks input from the Board.

(e) Academic Integrity. The Board is responsible for advancing and protecting the academic quality of the education offered by the University including, but not limited to, considering strategic planning, admission standards, graduation requirements, grading policies, use of technology in the classroom, and faculty structure, development, productivity, priorities, and incentives for outstanding teaching.

(f) Research Integrity. The Board is responsible for promoting and preserving excellence in basic and applied research.

(g) Student Quality of Life. The Board is responsible for assuring the high quality of student life necessary to ensure that higher education achievement can take place in an environment conducive to a high level of learning.

(h) Affiliated Foundations. The Board is responsible for assuring that priorities for fund raising, research, athletics, real estate acquisition and disposal, and other affiliated foundation activities are consistent with the University=s mission, priorities, and goals. While the Board recognizes the independent governance of these private activities, the Board is responsible for private resources contributed to the University for public purpose. Guidelines for the exercise of this responsibility are contained in the Board Policies and Procedures Manual (see Article VIII of these Bylaws) and affiliation agreements.

(i) Audit Planning and Review. The Board is responsible for the selection of accountability measures, review of results, and determination of how effectively its policies have been implemented through the audit process; i.e., whether the University=s allocation of resources is consistent with the Board's priorities and with the University=s financial position.

(j) Fiscal Efficiency. In its review and approval of the University=s annual operating budget and the setting of tuition and fees, the Board is ultimately responsible for assuring fiscal efficiency; i.e., the cost-effective operation of the University.

(k) University Advancement. The Board is responsible for promoting the academic purpose, strategic initiatives, service, and solvency of the University among its many constituents by communicating the institution=s accomplishments, sharing its vision for the future, relating the community to the campus and the campus to the community, maintaining constituent trust, and engaging the larger local, national and international community in partnerships to achieve University goals and objectives.

ARTICLE II
Members

' 2.01. Resignation. Any member of the Board of Visitors may resign at any time by providing notice to the Governor. Notice also shall be provided to the Rector so that the Board can take measures to accommodate said resignation. Such resignation shall take effect at the time specified in such notice and, unless otherwise specified therein, the acceptance of said resignation shall not be necessary to make it effective.

' 2.02. Removal. Pursuant to Va. Code ' 23.1-1300, if any member of the Board of Visitors fails to attend (1) the meetings of the board for one year without sufficient cause, as determined by a majority vote of the board, or (ii) the educational programs sponsored by the State Council of Higher Education for Virginia, pursuant to Va. Code § 23.1-1304, in the first two years of membership without sufficient cause, as determined by a majority vote of the board, the remaining members of the board shall record such failure in the minutes of its next meeting and notify the Governor, and the office of such member shall be vacated. However, no member

serving as of January 1, 2015 shall be removed for failing to attend the educational programs required by § 23.1-1304 if he or she attends training by January 1, 2016. In addition, pursuant to Va. Code § 2.2-108, notwithstanding any provision of law to the contrary, the Governor may remove from office for malfeasance, misfeasance, incompetence, or gross neglect of duty any member of the board of any public institution of higher education or other educational institution of Virginia, and fill the vacancy resulting from the removal. Each appointment to fill a vacancy shall be subject to confirmation by the General Assembly.

' 2.03. Visitors Emeriti. In recognition of the invaluable service rendered to the University during their appointments to the Board of Visitors and the informed counsel they are capable of providing after their terms expire, former members of the Board shall be designated Visitors Emeriti. They shall be entitled to have access to minutes of the regular Board meetings posted online and be invited to meet at least once each year with current members of the Board at a social or other function hosted by the Board of Visitors.

ARTICLE III
Meetings

' 3.01. Regular Meetings. Regular meetings of the Board of Visitors shall be held no less frequently than four times each year on such dates and in such places as may be set by the Rector and the Board of Visitors. Regular meetings scheduled annually in excess of the four published regular meetings shall be announced to Board members, University staff, and the public at least 30 calendar days prior to the day the regular meeting is to be convened to assure maximum participation, the three-day statutory notification notwithstanding. The regular meeting during the month of June of each year shall be the annual meeting.

' 3.02. Special Meetings. Special meetings of the Board may be called by the Rector, or, in his/her absence or disability, by the Vice Rector, or by any three Visitors at such dates, times, and places, with agenda, as may be specified in the call for such meeting.

' 3.03. Emergency Meetings. Emergency meetings are special meetings and may be called by giving reasonable notice to all members and the public whenever, in the judgment of the Rector in consultation with the President, there is an emergency. A quorum of five voting members shall be sufficient to transact any business with respect to said emergency, except declarations of fiscal exigency. Declarations of fiscal exigency only must be made by an affirmative vote of at least 12 voting members.

' 3.04. Special and Emergency Meeting Notice. For special meetings under normal, non-emergency circumstances, three days' notice shall be given of the date, time, place, and agenda of all non-electronic communication meetings, by the Secretary/Executive Secretary of the Board. Emergency meeting notice shall be provided, as reasonably timely as possible under the circumstances, and be given contemporaneously to the public with notice provided to Board members.

' 3.05. Quorum. (Effective July 1, 2002) A majority of voting members of the Board of Visitors serving at any time shall constitute a quorum (' 23.1-2002, *Code of Virginia*).

' 3.06. Order of Business. The order of business at meetings is set forth in the Board Policy and Procedures, unless modified at the discretion of the Rector with the modification(s) approved by a majority of the voting Board members present. Matters to be placed on the Board=s regular and special meeting agenda and requests for public comment shall be brought to the attention of the Rector or the President in writing at least 15 calendar days in advance of the meeting at which the issue is to be addressed or public comment accepted. Reports of invited representatives and anticipated issues or resolutions requiring Board decisions under unfinished and new business and the point or points during the meeting where public comment will be accepted will be specified in the published pre-meeting agenda. Such agenda shall be distributed to all Board members at least seven days prior to each regularly scheduled Board meeting. Supplementary agenda items originating after distribution of the pre-meeting agenda shall be provided to all Board members as soon as they are identified and may be considered if confirmed by a majority of the voting members of the Board.

' 3.07. Conduct of Business. All meetings shall be conducted in accordance with the *Code of Virginia*, these Bylaws, Board Policies and Procedures, and *Robert's Rules of Order Newly Revised*, in order of descending precedence. The Vice Rector shall serve as Board parliamentarian for purposes of interpreting *Robert=s Rules of Order Newly Revised*. The Board shall request the presence of the University=s legal representative at all open and closed meetings and committee meetings except those where the President is being evaluated or presenting portions of his/her Annual Report dealing with the evaluation of University officers, unless otherwise directed by the Attorney General. At the Board=s discretion, it may request the presence of the University=s legal representative during evaluations if it is considering: (1) whether the party or parties involved are in breach of his/her contract; or (2) the Board is seeking legal advice about the amounts and methods of compensating the President or other officers involved.

' 3.08. Voting Procedures. Except when a roll-call vote is specifically requested by any member of the Board, motions shall be carried or defeated by voice vote, with the Secretary noting members supporting, opposing or abstaining from the matter. However, all votes taken during electronic communication meetings shall be by roll-call and so recorded in the meeting minutes ('2.2-3708.D., *Code of Virginia*). No proxies, secret, or written ballots are authorized in any Board meeting (' 2.2-3710., *Code of Virginia*). The roll-call vote shall be recorded in the minutes by the Secretary calling the roll. Should members attending the meeting be absent for the vote, their absence shall be noted in the minutes. The Student Representative to the Board of Visitors is a non-voting member, but his/her comment regarding an issue may be recorded in the minutes.

ARTICLE IV
Committees

' 4.01. Executive Committee.

(a) Composition. The Executive Committee shall consist of eight members of the Board, three of whom shall be the elected officers of the Board. The remaining members of the Executive Committee shall be the chairs of each standing committee of the Board. Vacancies, other than Board officers who must be elected, may be filled at any time by appointment of the

Rector and confirmation by the Board. In the event a standing committee chair is also an elected officer, the vice chair of that particular standing committee shall be a member of the executive committee to maintain the executive committee membership at eight members. A quorum of the Executive Committee shall consist of three Executive Committee members. In the absence of standing committee chairs, standing committee vice chairs may serve on the Executive Committee and count towards a quorum as directed by the Rector.

(b) Duties and Authority. The Executive Committee shall meet upon the call of the Rector or the President. The Executive Committee shall have the power of the Board to take such actions as are necessary to direct the affairs of the University between meetings of the Board. The full Board must be notified of all actions taken by the Executive Committee and all actions must be ratified by the Board at its next regular or a special meeting called for that purpose in emergency situations. The committee shall coordinate the policy development and the goals/objectives of all Board committees and shall recommend the means whereby the Board will assess its effectiveness in accordance with ' 9.03 of these Bylaws. A complete record of all actions of the Executive Committee shall be maintained by the Secretary and shall be provided to each member of the Board within 15 working days after the Executive Committee meeting at which such actions were taken. All members of the Board shall be invited to attend Executive Committee meetings and all Board members in attendance at an Executive Committee shall be entitled to vote. Meeting notices shall be provided as set forth in ' 3.04 of these Bylaws.

' 4.02. Standing Committees. In addition to the Executive Committee, the standing committees of the Board shall consist of the Academic and Research Advancement Committee, Administration and Finance Committee, Athletics Committee, Audit and Compliance Committee, Student Enhancement and Engagement Committee, and University Advancement Committee. The chairs and members of the six standing committees shall be appointed by the Rector, after consultation with the parties involved, and shall serve until their successors have been duly appointed. All members may be reappointed from year to year. Board members shall typically serve on two standing committees, except that those who are appointed to serve on the Athletics and Audit and Compliance Committees may serve on three standing committees. The chairs of standing committees shall serve until their successors have been duly appointed. Officer vacancies shall be filled in accordance with ' 5.04 of these Bylaws and Standing Committee chair vacancies (versus temporary absences) may be filled at any time by appointment of the Rector and confirmation by the Board. A quorum of each of the standing committees shall consist of three voting Visitors who are committee members. The Rector and Vice Rector are deemed committee members for all purposes, including a quorum. The agenda for each regular Board meeting shall include reports by committees to the Board. Unless otherwise specifically provided by the Board, decisions/recommendations of standing committees (except decisions by the Academic and Research Advancement Committee on review of negative tenure decisions and the approval of the annual internal compliance and operations audit plan by the Audit and Compliance Committee) are advisory and must be ratified and approved by the Board of Visitors.

(a) Academic and Research Advancement Committee. The Academic and Research Advancement Committee supports the Board=s responsibility to advance and protect the academic quality of the education and research offered by the University. The Committee shall make recommendations to the Board on the academic mission, purpose, strategic plans, important academic and research initiatives, and regular and special programs of the University;

on awards and honorary degrees; on faculty personnel appointments, policies and procedures. The Academic and Research Advancement Committee is designated by the Board as the committee with the responsibility of responding, on behalf of the Board, to requests from faculty for review of negative tenure decisions. In the case the Committee recommends in favor of tenure, this must be approved by the Board. A negative decision is final. The Committee may meet, as it deems necessary, with faculty, staff representatives, and other University members as requested through the President.

(b) Administration and Finance Committee. The Administration and Finance Committee supports the Board=s responsibilities for the budget process, accountability, and fiscal efficiency in general. The Committee is responsible for making recommendations to the Board on matters pertaining to the purchase, lease, sale, construction, and maintenance of University owned or controlled land and buildings; on fiscal policies; oversight of the fiscal accounts and operations of the University, including budget, investments, and the impact of the foregoing on the University's overall fiscal condition, mission and purpose.

(c) Athletics Committee. The Athletics Committee supports the Board's responsibilities for oversight of its Intercollegiate Athletics programs. The Committee shall review athletic policy and programs and make appropriate recommendations to the Board.

(d) Audit and Compliance Committee. The Audit and Compliance Committee helps the Board fulfill its financial oversight and compliance responsibilities. The Committee is responsible for (1) oversight of financial reporting and financial statement matters and any critical accounting and reporting issues; (2) reviewing annually the audited financial statements with external auditors, determining that the administration has been open and has acted in good faith in connection with the audit; (3) oversight of the internal audit function, including receiving reports and approval of the annual audit plan; and (4) oversight of University compliance function. Members of the Audit and Compliance Committee should have some basic knowledge of generally-accepted accounting procedures and financial reporting and controls. The Committee may also receive reports from the Chief Audit Executive on matters of economy, efficiency and effectiveness of operations and internal controls and from the Vice President for Administration and Finance on matters of compliance.

(e) Student Enhancement and Engagement Committee. The Student Enhancement and Engagement Committee supports the Board=s responsibilities for ensuring student quality of life and fiscal affordability, enrollment, government relations, and communication and marketing. The Committee is responsible for making recommendations to the Board on matters and policies pertaining to students and shall continuously assess and appraise the quality of student life. It shall review policies relating to student rights, responsibilities, conduct, and discipline, including matters related to the student honor system. The Committee shall consider issues concerning student organizations and their funding, extracurricular activities (including intramural athletics), and matters related to student government and appropriate student participation in University governance by all types of students and on student recruitment and admissions criteria and policies. Additionally, the Committee will periodically receive updates from Strategic Communication and Market and Government Relations.

(f) University Advancement Committee. The University Advancement Committee supports the Board=s responsibility for relations with affiliated foundations and is responsible for making recommendations to the Board on matters and policies pertaining to the University=s, fund raising, community relations, and alumni activities.

(g) Additional Responsibilities. Each standing committee shall periodically review Board Policies and Procedures in its areas of responsibility and recommend revisions as necessary. The standing committees shall have such other duties and responsibilities as are assigned to them by the Board or by the Rector, subject to the Board's approval.

' 4.03. Nominating Committee. The Nominating Committee is responsible for nominating Board members for Board officer positions. In even numbered years, at the April meeting of the Board, a Nominating Committee of an odd number of not less than three members along with two alternates shall be elected by the Board. The Committee shall meet at the same meeting during which it is created to elect its chair. The Nominating Committee shall consult with the Rector, the President, and all other Board members about the needs of the University without being bound by their suggestions.

(a) Nominations. The Nominating Committee shall post a call for nominations for officers from the Board no later than May 1. Nominations shall be submitted in writing to the committee chair and shall be due no later than 15 days following the date of the call for nominations. Members of the Board may feel free to nominate themselves for an office to the chair of the Nominating Committee. Nominees for officers must have more than one year remaining on their terms of appointment. The Nominating Committee should give priority to nominating members for office whose terms of appointment on the Board do not expire simultaneously so the Board shall not be without a presiding officer.

(b) Presentation of Nominations. The Nominating Committee shall meet prior to the June Board meeting to determine the nominations to be presented to the Board. The recommendation of the nominating committee shall be distributed with the announcement of the meeting of the Board of Visitors in the even numbered year in which the election of officers is to be held. At that meeting, the nominating committee shall present one candidate for each office for election in accordance with ' 5.01 of these Bylaws. Nominations from the floor may be made from the floor prior to such election.

(c) Committee Vacancies. In the event a member of the Nominating Committee cannot serve or becomes a candidate for an office for which the committee is selecting candidates, he/she shall resign from the committee immediately and the Rector shall immediately appoint a previously elected alternate as a replacement. Should circumstances require additional alternates, they shall be elected by the Executive Committee at a special meeting convened for that purpose.

(d) Officer Vacancies. The Nominating Committee may be elected by Board members at a regular or special meeting to fill vacant officer positions that may be created. The Nominating Committee shall then meet as required by ' 5.04, Vacancies, of these Bylaws.

' 4.04. Presidential Search Committee. As necessary, but not later than the first regular meeting of the Board after the President expresses to the Board his/her intent to step down or

leave the University or departs under other circumstances (e.g., prolonged illness or death), the Board shall elect a Presidential Search Committee of five or more Board members, along with two alternates, and may include no more than four non-Board members as non-voting members to that committee. The Committee, whose mission is to search for and select the best possible choices for a new president, shall meet at the same meeting at which it is created to elect its chair who must be a voting Board member, regardless of whether nonmember appointments have been made. All Committee meetings shall be held in conformity with the provisions of the Freedom of Information Act and its exceptions.

(a) University Needs. The Presidential Search Committee shall consult with the Rector, the President, other members of the Board of Visitors, the faculty, the alumni and students, and the community about the needs of the University. The Board may secure the services of a search firm or consultant to assist in the search and selection. The Board may also immediately commission the conduct of an institutional review by a reputable agency or consultant.

(b) Practices and Procedures. The Committee shall prepare a search budget and a range of compensation for the next president, both of which shall be approved by the Board early in the search process. The Board shall be kept informed of the Committee=s progress and expenses incurred and anticipated at regular Board and Executive Committee meetings by the committee chair. The search committee shall consider external and internal candidates equally, based on the depth of their experience and the needs of the University. The Committee=s duties shall be completed when it recommends the requisite number of candidates previously specified by the Board to the Board for consideration, unless the Board requests that other candidates be brought forth or the search be continued. Approval of a candidate requires the affirmative vote of at least nine voting members of the Board.

(c) Committee Vacancies. In the event a member of the Presidential Search Committee cannot serve, he/she shall resign from the Committee immediately and the Rector shall promptly appoint a previously elected alternate as a replacement. Should circumstances require additional alternates, they shall be elected by the Board at the next regular Board or Executive Committee meeting or, if necessary, at a special meeting convened for that purpose.

(d) Unexpected Vacancy in the President=s Position. In case of an unplanned vacancy in the position of the President, the Board shall expeditiously designate an Acting President to serve until a President shall be appointed by the Board and installed in the office. The Board shall hold an emergency meeting and proceed with the preceding provisions of this section of the Bylaws. The Presidential Selection Committee shall be tasked to select expeditiously the best possible choice for the Acting President following the procedures outlined in this section of the Bylaws. In the interim, the terms of University Policy #1010 (the University Succession Policy) shall determine who shall exercise executive authority for the University.

' 4.05. Special Committees. Special or *ad hoc* committees may be created at any time either by action of the Board of Visitors, or by written direction of the Rector with the approval of the Board. Special committees shall consist of no fewer than three members appointed by the Rector who shall appoint the chair, and fill vacancies in consultation with the Chair. The Rector shall also have the power to change the membership of special committees at any time with the

concurrence of the chair and the Board, unless it is the chair who is to be removed. In making initial or subsequent assignments of individuals to special committees, the Rector shall take volunteers into account. Special committees shall have a life specified by the Board at the time of constitution, shall be subject to annual reviews, and may be renewed for a specified period by action of the Board. At the time the special committee is created, its mission shall be specifically established and articulated either by action of the Board or by written direction of the Rector with approval of the Board. The resolution of the Board or the direction of the Rector shall specify the time the special committee is to make its report to the Board.

' 4.06. Subcommittees. Committees may appoint subcommittees of not less than three voting Board members from within their memberships to consider such specific business as required, subject to Board approval of such subcommittee=s creation.

' 4.07. Appointment of Non-Board Advisors to Committees. Non-Board members cannot be appointed to Board of Visitors committees without the Board approving each individually named proposed member. The advisors who are approved for membership shall serve under the same conditions as Board members; however, they shall serve in a non-voting, advisory capacity.

' 4.08. Attendance. Board of Visitors members are entitled to attend all Board functions, including open and closed meetings of Board committees. Where conflicts arise due to several committees meeting simultaneously, the Board member shall give priority to the standing committee to which he/she has been assigned, unless excused by the standing committee chair and the Rector.

' 4.09. Notice and Conduct. The chair, or vice chair acting on behalf of the chair, or a majority of the membership of the committee or subcommittee, may call meetings. Committee meetings shall be noticed in the same manner as Board meetings as set forth in ' 4.04 of these Bylaws. The conduct of business of any committee or subcommittee shall be governed by the procedures set forth in these Bylaws.

' 4.10. Removal. Standing and special committee chairs only may be removed by the Rector with prior approval of the Board, with at least nine voting members voting in the affirmative for removal. Members or advisors may be removed from Board committees on the recommendation of the committee chair and approved by a majority of committee members, after an affirmative vote by a majority of Board members attending the meeting at which the recommendation is presented.

ARTICLE V
Board Officers

' 5.01. Officers Elected from the Board. The officers to be elected from the members of the Board of Visitors shall be the Rector, Vice Rector, and Secretary. Officers must have at least one year remaining in their terms. At the annual meeting in June of even numbered years, the Board shall elect its officers from its own body (' 23.1-2002(C), *Code of Virginia*). Newly elected officers shall take office on July 1 and shall serve for a term of two years, or until their successors have been elected. Officers must be elected by an affirmative vote of at least nine voting members of the Board. Officers may not hold the same office for more than one term. For

purposes of the preceding sentence, service of a partial term of one year or less shall not be considered.

' 5.02. Removal. At any meeting of the Board of Visitors, any elected officer may be removed, either with or without cause, by an affirmative vote of at least nine voting members of the Board of Visitors.

' 5.03. Resignation. Any elected officer may resign at any time by giving written notice to the Board of Visitors, to the Rector, or to the Secretary. Any such resignation shall take effect at the time specified in such notice and the acceptance of such resignation shall not be necessary to make it effective.

' 5.04. Vacancies. Vacancies in any office shall be reported to the Board as soon as possible after notice is received. The vacancy shall be filled for the unexpired term by the Board of Visitors at the meeting during which the vacancy is first created or discovered by immediately electing a Nominating Committee as outlined in ' 4.03 of these Bylaws and electing an officer or officers at the current, or special, or next regular meeting to fill vacancies. The election shall require an affirmative vote of at least nine voting members of the Board. In the temporary absence of all three officers, the Board shall elect one of its voting members to preside.

' 5.05. Rector. The Rector shall serve as the presiding officer, spokesperson, and designated representative of the Board.

(a) Duties. The Rector shall preside at all meetings of the Board and its Executive Committee. As presiding officer, the Rector has an obligation to ensure that all sides of a pending question are heard and, though not required, he/she may voluntarily step aside and have the next senior officer present preside or appoint a temporary chair, if the Rector wishes to enter into the debate. The Rector=s relationship with other Board members is as an equal among equals with no authority over other Board members except as stated in *Robert=s Rules of Order Newly Revised*. The Rector is the liaison between the Board and the President who works for the entire Board. The Rector shall maintain the integrity of Board procedures and facilitate a high level of interest, involvement, and activity among the Board members.

(b) Authority. The Rector has no authority to act on behalf of the Board or the University except as that authority is expressly delegated to the incumbent by these Bylaws or a majority vote of the Board prior to the initiation of such activities.

(c) Committees. The Rector shall serve as *ex-officio* member of all committees of the Board, except the Nominating and Presidential Search Committees, and appoint all standing and *ad hoc* committee members with the approval of the Board, except members to the Nominating and Presidential Search Committees.

(d) Board Meeting Agenda. The Rector shall determine, in consultation with the President, committee chairs, and other Board members, business to be brought before meetings of the Board, act as the Board's spokesperson, and perform such other duties as are incident to the presiding officer of the Board, or as may be assigned by the Board.

' 5.06. Vice Rector. The Vice Rector shall serve as *ex-officio* member of all standing committees of the Board, except the nominating committee, and shall perform the duties of the Rector in the Rector's absence and such other special duties as are assigned by the Rector. The Vice Rector shall serve as Board parliamentarian.

' 5.07. Secretary. The Secretary shall take or supervise the taking of minutes of the open meetings of the Board and the Executive Committee, have constructive custody of all books and records of the Board, supervise the issuance of notices of meetings of the Board and Executive Committee in advance of the meeting, have constructive custody of the Seal of the University and affix the Seal to any instrument as authorized by the Board, the Rector, the Vice Rector, or President. The Secretary shall represent the Board and preside at the meetings of the Board and its Executive Committee in the absence of the Rector and Vice Rector, and perform such other duties as are incident to the office (see Bylaws ' 7.03 and Article VIII) or as may from time to time be assigned by the Board. When directed by the Board, the Secretary shall take the minutes of closed meetings and be responsible for the security of draft minutes and audio recordings of closed meetings. The Secretary shall be responsible for ensuring that all Board of Visitors= reports required by the Commonwealth are submitted in a timely manner by the Rector.

' 5.08. Other Representatives of the Board. From time to time, the Rector may designate a member of the Board, who is not an officer, to represent the Board on special occasions or for special ceremonies. Any member so designated shall be limited in his/her actions on behalf of the Board by the express role delegated by the Board for each occasion. The Rector only shall delegate his/her role as Board spokesperson for policy and other Board matters to other Board officers.

ARTICLE VI
University Administrative Officers

' 6.01. The President. The President of the University is appointed by the Board of Visitors and serves at the pleasure of the Board and may be removed only by an affirmative vote of at least nine voting Board members. The President is the chief executive and academic officer of the University and has direct charge of and is responsible to the Board for the operation of the University. The President shall submit to the Board, in writing, an annual report on the condition of the University.

(a) Responsibilities of the President include, but are not limited to:

(1) Providing leadership in the development of the University's mission and programs;

(2) Providing leadership for the governance of the University's faculty, all other University employees, and students;

(3) Balancing the University's revenues and expenditures, managing the University's funds and other resources, assuring the financial integrity of the University, and reporting the financial condition of

the University to the Board, on a regular basis.

(4) Managing and personally participating in public and private fund-raising;

(5) Managing the University's facilities;

(6) Implementing the Policies and Procedures of the Board relating to University operations.

(7) Making recommendations to the Board concerning the initial appointment of faculty, the award of tenure to faculty, and the granting of emeritus status;

(8) Making recommendations to the Board concerning the comprehensive fee to be charged to students and setting other fees including, but not limited to, fees for certain vocational, non-credit, institute and specialized courses based on the type of courses and the cost of instruction;

(9) Recommending to the Board a management structure for the University and the organization of the University's academic programs into colleges, schools, departments, divisions, and centers of instruction;

(10) Making other recommendations, as necessary, to the Board or to Board committees with regard to matters falling within the authority of the Board;

(11) Speaking on behalf of the University as its official spokesperson and representing the University as its designated representative;

(12) Presiding over official meetings and functions of the University, except Board of Visitors meetings and Board-sponsored events;

(13) Keeping the Rector informed and informing the Board of actions taken by the President on behalf of the Board and of the development of critical or controversial issues at the next regular Board meeting, or sooner via correspondence as the situation warrants;

(14) Reviewing, accepting, modifying, or rejecting recommendations of the campus governance bodies, or causing such activities to be done, with respect to any matter concerning academic policy, programs, or procedures. To present to the Board all formal recommendations on such matters, ensuring that significant dissenting positions are reported. In turn, the President formally

shall inform the faculty and other governance bodies of the Board's position in those areas where their interests and well-being are affected; and

(15) Performing such other specific responsibilities as are required by the Policies and Procedures of the Board or by the laws and regulations of the Commonwealth of Virginia.

(b) As the University's designated representative, the President is delegated the general authority to act on behalf of the University and the Board of Visitors, except in the selection and contracting of a new president. The President or designee shall report to the Administration and Finance Committee, any budget changes of $250,000 or more.

(c) The authority of the President to act on behalf of the University and the Board includes, but is not limited to, the authority:

(1) To appoint and to reappoint all faculty and fix their salaries, subject to Board ratification;

(2) To approve promotions in rank of faculty and to designate faculty to the honors of eminent professor or university professor;

(3) To take final actions on behalf of the University in all other personnel matters concerning the University employees, except that the President shall not have the authority to make final decisions on faculty requests for Board review of negative tenure decisions or to make final decisions on severe faculty sanctions as set forth in the Board Policies and Procedures;

(4) To recommend to the Board for approval the awarding of degrees and certificates to candidates who have completed all degree requirements and are recommended by the faculty of the appropriate college, school, or division, and the authority to confer such degrees and certificates.

(5) To approve the use of University facilities;

(6) To approve the use of the University's name and visual identification;

(7) To execute contracts, leases and other legal instruments;

(8) To execute documents necessary to purchase, sell or otherwise convey interests in real property, subsequent to Board approval;

(9) To accept gifts;

(10) To write off uncollectible debts and to settle claims;

(11) To make final decisions on student disciplinary matters;

(12) To recommend to the Board for approval the comprehensive fee and to set other fees for certain vocational, non-credit, institute and specialized courses based on the type of courses and the cost of instruction; and

(13) To exercise such other authority as is provided by the Policies and Procedures of the Board or by the statutes and regulations of the Commonwealth of Virginia.

(d) The President may designate another University officer or employee to exercise, in whole or in part, the authority provided to the President herein, provided that the President shall be responsible to the Board for the actions of his/her designee.

(e) The authority of the President, as provided herein, shall be exercised in accordance with all applicable federal and state laws and regulations and in accordance with the bylaws, policies, procedures, and specific instructions of the Board.

(f) Evaluation of the President. The Board is responsible for oversight of the President=s performance (' 1.01(a) of these Bylaws). At the annual meeting of the Board, the President, in open or closed session, as appropriate, shall submit his/her annual report on objectives, specific and general, developed by the President and the Rector and agreed to by the Board for the past year. The Board shall subsequently evaluate the President=s performance for the past year. Objectives for each ensuing year shall also be presented at the annual meeting of the Board for approval. At least every three years or at any time deemed desirable by the Board, the President shall be evaluated more formally.

' 6.02. Vice Presidents and Deans

(a) Appointment. Vice Presidents and Deans of the University shall be appointed by the Board of Visitors on the recommendation of the President in all cases and additionally by the Provost and Vice President for Academic Affairs for Deans and shall serve at the pleasure of the President.

(b) Powers and Duties. Vice Presidents shall be responsible to the President and report to the President or the President's designee. The Vice Presidents shall be responsible for the coordination, supervision and direction of those activities assigned by the President or the President's designee. Deans, as chief administrative officers of their respective colleges, are responsible to the Provost and Vice President for Academic Affairs for the operation and development of their college.

' 6.03. Other University Officers. The University shall have such administrative officers as are appointed by the President with the approval of the Board. Such other administrative officers shall have duties and responsibilities as assigned to them by the President, and shall serve at the pleasure of the President.

ARTICLE VII
Staff Personnel Supporting the Board

' 7.01. Chief Audit Executive. The Chief Audit Executive (CAE) is appointed by the Board of Visitors and is the internal auditor for the University. The CAE is functionally accountable and reports to the Board, but is a University employee reporting administratively to the President. The incumbent serves as an independent appraiser within the University for the review of University operations as a service to the Board and the President. The CAE shall report to the Board through the Audit and Compliance Committee, as directed by the Board, and shall perform such specific duties and responsibilities incident to the office as are assigned by the Board or the President. The Board shall delegate to the President or his designee the responsibility to hire, annually evaluate, recommend compensation increases, and dismiss the person serving in this position, based on recommendations of the Audit and Compliance Committee. The authorization of positions in the University Audit Department shall be reviewed and recommended to the Board for approval via the Audit and Compliance Committee.

(a) Removal. Any recommendation by the University Administration to terminate the incumbent must be approved by the Board of Visitors. The CAE may be removed only by assent of at least nine voting Board members.

(b) Resignation. A resignation by the CAE must be submitted to the President, the chair of the Audit and Compliance Committee, and the Rector. Board members shall be notified immediately by the Rector or his/her designated representative.

(c) Vacancy. When there is a vacancy in this position, the Rector shall appoint a special committee from the Audit and Compliance Committee, with the chair's concurrence, to seek and recommend a person to fill the vacancy. The committee shall consist of no fewer than five members, at least three of whom must be voting members of the Board. Procedures to be followed for an executive search shall be similar to those contained in ' 4.04 of these Bylaws. The President may be involved in the process and an external audit of the University Audit Department shall replace the institutional review if deemed necessary. Approval of a candidate requires the vote of at least nine voting members of the Board.

' 7.02. Legal Representation. The University=s legal counsel is appointed by the Attorney General and provides all legal services as set forth in ' 2.2-507., *Code of Virginia*.

' 7.03. Executive Secretary to the Board. The Executive Secretary to the Board is a university employee who shall be appointed by the President and serves at the pleasure of the Board. The Executive Secretary to the Board manages the Office of the Board of Visitors, provides staff support to the Board and its Secretary, maintains the Board of Visitors Manual and the official records of the Board, has actual custody of the Seal of the University and may affix the Seal to any instrument as authorized by the Board, the Rector, the Vice Rector, or President with approval of the Board Secretary, ensures that the content of official regulations of the University contained in its publications corresponds with the content of Board established policies and procedures, manages funds allocated to the Office of the Board of Visitors, and shall

submit the Board's budgetary needs as part of the University's annual budgeting process. In conjunction with the Office of University Advancement maintains contact with Visitors Emeriti as set forth in ' 2.03 of these Bylaws, issues notices of meetings of the Board, Executive Committee, and other special committees in advance of each meeting, and performs such other duties and responsibilities incident to the Office of the Board of Visitors as may be assigned by the Board and the President or his/her designee relating to the incumbent=s other duties in the University, if any. The President shall annually evaluate this individual in accordance with University policy, and may dismiss the person serving in this position, with the advice and counsel of the Board.

(a) Removal. Any decision by the University Administration to terminate the incumbent must be approved by the Board of Visitors. The Executive Secretary to the Board may be removed only by assent of at least nine voting Board members.

(b) Resignation. A resignation by the Executive Secretary to the Board must be submitted to the President and the Rector. Board members shall be notified immediately by the Rector or the President.

(c) Vacancy. When there is a vacancy in this position, the Rector shall request the President to fill the vacancy. The Board will be represented on the selection committee.

ARTICLE VIII
Board Policies and Procedures

' 8.01. Definition. Actions by the Board of Visitors establishing policies or procedures shall be known as Board Policies and Procedures. Heretofore, Board Policies and Procedures have been styled "Rules and Regulations." All Rules and Regulations of the Board in existence on the date of the adoption of these Bylaws shall be considered as part of the Board Policies and Procedures and shall be referred to as such.

' 8.02. Adoption. Board Policies and Procedures may be adopted, amended, modified or repealed, in whole or in part, at any meeting of the Board by an affirmative vote of at least nine of the voting members of the Board provided that notice of the proposed change has been given at least 15 calendar days prior to the meeting. Board Policies and Procedures shall be posted to the Board of Visitors website and indexed so that Board members can find and use them expeditiously.

' 8.03. Effective Date. Board Policies and Procedures shall be effective on adoption by the Board, or the Executive Committee when the Board is not in session, unless a different date is fixed by the Board.

' 8.04. Publication of Policies and Procedures. The Board Secretary, assisted by the Executive Secretary to the Board, shall supervise the maintenance of all Policies and Procedures and may direct the publication of all or any part of same from time to time.

ARTICLE IX

Miscellaneous Provisions

' 9.01. Suspension of Bylaws. Except as set forth in this section, sections of these Bylaws or any portion thereof may be temporarily suspended at any meeting of the Board by a three-fourths majority affirmative vote of all voting members present provided that no section shall be suspended unless at least nine members vote affirmatively therefore. Articles I and II of these Bylaws and other portions pertaining to the *Code of Virginia*, as referenced in the text, shall not be subject to suspension by the Board under any circumstances.

'. 9.02. Institutional Review. The Board may periodically commission an institutional review. This review may also serve as the evaluation of the president as set forth in '6.01(f) of these Bylaws to preclude unnecessary duplication.

' 9.03. Board Evaluation. The Board should conduct a self evaluation annually at a Board retreat. The Board should occasionally have a formal evaluation of its processes and procedures which could be conducted by an external evaluator at the discretion of the Executive Committee. In these endeavors, the candid opinions regarding the Board should be sought in an appropriate fashion from the University President, University Staff, Faculty, and Students along with the public at large.

' 9.04. Board of Visitors Budget. The Office of the Board of Visitors shall be allocated funds in the annual University budget adopted by the Board. The Vice Rector, in conjunction with the Executive Secretary to the Board, shall be responsible for formulating the Board of Visitors Base Budget for the coming year (see Bylaws ' 5.06 and ' 7.03) predicated on guidance developed by the Rector grounded on past spending patterns and anticipated needs. The Board of Visitors Budget shall be developed during the University=s budget formulation process and shall be presented by the Vice Rector to the Board at the Spring regular meeting for approval.

ARTICLE X
Amendments and Procedural Irregularities

' 10.01. Procedure. The Bylaws may be amended at any regular or special meeting of the Board by a vote of at least 12 voting members of the Board of Visitors provided that notice of the proposed amendment has been given at least 45 calendar days prior to the meeting.

' 10.02. Legislative Amendments. In the event any portion of the legislation pertaining to Old Dominion University is amended by Acts of the General Assembly in a manner in conflict with these Bylaws, the laws of the Commonwealth shall control and these Bylaws will be amended thereby. Those portions of the Bylaws which are not affected by such legislation shall remain in full force and effect until and unless otherwise amended or repealed. Annual legislative amendments to the *Code of Virginia* may be initiated by the Board and the President; however, the Board must pass by a majority vote on all amendments, including annual budget amendments, to be submitted to the General Assembly on behalf of Old Dominion University.

' 10.03. State Budget Requests. The Board shall participate in the formulation of the biennium budget request process. The Board or the Executive Committee must approve

operating and capital requests by a majority vote. The Board shall review planning and financial feasibility studies for capital projects and approve them by a majority vote of voting members of the Board or the Executive Committee prior to submission to appropriate state agencies.

' 10.04. Ratification of *Ultra Vires* Act. Any action taken in violation of these Bylaws is taken without authority. For such action to be legally binding, it must be ratified by an affirmative vote of at least nine voting members of the Board.

' 10.05. Adoption, Effective Date and Repealer. These Bylaws are hereby adopted and shall be effective as of the 25th day of April, 2019. All former Bylaws of the Board of Visitors are hereby repealed.

The Rector also advised that a change in the *Code of Virginia* requires the Board to adopt a policy in order to allow Board members to participate in Board meetings by electronic means in certain circumstances. Upon a motion by Mr. Bennett and seconded by Ms. Kemper, the following resolution was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

RESOLUTION APPROVING POLICY FOR PARTICIPATION IN BOARD OF VISITORS MEETINGS BY ELECTRONIC MEANS OF COMMUNICATION IN THE EVENT OF EMERGENCY OR PERSONAL MATTER OR CERTAIN DISABILITIES

WHEREAS, Virginia Code §2.2-3708.1 specifies the requirements for the remote participation in meetings by members of public bodies in event of emergency or personal matter, or certain disabilities; and

WHEREAS, the General Assembly amended Virginia Code §2.2-3708.1, effective July 1, 2018, to require the adoption of written policies by public bodies allowing for and governing participation of its members in meetings by the means of electronic communication;

THEREFORE, BE IT RESOLVED, that the "Policy for Participation in Board of Visitors Meetings by Electronic Means of Communication in the Event of Emergency or Personal Matter or Certain Disabilities" is adopted as follows:

NUMBER: 1105

TITLE: Participation in Board of Visitors Meetings by Electronic Means of Communication in the Event of Emergency or Personal Matter or Certain Disabilities

A. A member of the Board of Visitors may participate in a meeting through electronic means of communication from a remote location that is not open to the public only as follows and subject to the requirements of subsection B.

1. On or before the day of a meeting, a member notifies the Rector that he or she is unable to attend the meeting due to an emergency or personal matter, and identifies with specificity the nature of the emergency or personal matter, and the Rector approves the request to participate in the meeting from a remote location.

    a. The Board of Visitors is to record in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated. If a member's participation from a remote location is disapproved by the Rector because such participation would violate subsection B of this policy, disapproval shall be recorded in the minutes with specificity.

    b. Such remote participation by the member shall be limited each calendar year to two meetings or 25 percent of the meetings of the public body, whichever is fewer.

2. A member notifies the Rector that he or she is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance.

    The Board of Visitors is to record this fact and the remote location from which the member participated in its minutes.

B. Participation by a member of the Board of Visitors under subsection A shall be authorized only under the following conditions:

1. A quorum of the Board of Visitors is physically assembled at the primary or central meeting location; and

2. The Board of Visitors has made arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

C. This policy shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

The Rector brought the board members' attention to the calendar of meetings for the 2019-2020 academic year that was placed at each of their seats. She also noted that arrangements would be made for a tour of Gornto and the distance learning operation at a later date for those Board members who were unable to attend the retreat in January.

Following her report, she presented President Broderick with a plaque on behalf of the Board featuring the advertisement published in *Inside Business* congratulating him for his National Association of Student Personnel Administrators (NASPA) President's Award. She also

congratulated Vice President Ellen Neufeldt on her appointment as President of California State University at San Marco.

PRESIDENT'S REPORT

In his report to the Board, President Broderick reported on the relocation of early childhood, elementary and special education programs to the Darden College of Education and Professional Studies to reaffirm commitment to the Commonwealth to meet critical demand in these areas. This move ensures that ODU remains competitive in recruitment and retention of education students and that students will earn their degrees in four years.

The President recognized Provost Agho and his staff for the creation of several new degree programs in response to the job market. A report will be given to the Board at a future meeting on the programs that will be removed as the result of low enrollments. He also recognized the four faculty members who won Fulbright Awards: Sachin Shetty, Associate Professor at VMASC; Jess Richman, Associate Professor of Political Science and International Studies; C. Ariel Pinto, Associate Professor of Engineering Management and Systems Engineering; and Jay Walker, Assistant Professor of Economics.

ODU Engineering students made history when a 4-inch cubed nano-satellite was launched from NASA Wallops Flight Facility on April 17. It was one of three student-built space crafts launched and a first for Virginia universities. The CubeSats traveled aboard the Antares rocket to the International Space Station and astronauts will release them into orbit this summer. The students are tracking the three-year project for four months to obtain measurements of the Earth's atmosphere. Among the students involved is former student Board rep Charles Chiou.

Victoria Hill, Visiting Assistant Professor of Ocean, Earth & Atmospheric Sciences; and Petros Katsioloudis, Professor and Chair of STEM Education and Professional Studies, were among the national researchers interviewed by the *Today Show's* Al Roker, who traveled to the Arctic for a firsthand look at climate change and how it's being tracked by scientists. A short clip from the *Today Show* was shared with the Board.

New initiatives benefitting students include the Engineering Makerspace in Monarch Hall, a $750,000 project that will be completed in August, and a new seven-year partnership between PNC Bank and the University's ID card system that will produce revenue to provide scholarships.

In keeping with the Commonwealth's commitment to foster a culture of civility, inclusion and equity, workplace harassment (including sexual harassment) bullying (including cyber-bullying), and workplace violence of any kind are prohibited in state government agencies. A new state Policy on Civility replaces the former "Workplace Violence" and "Workplace Harassment" policies and applies to all executive branch employees whether covered or non-covered under the Virginia Personnel Act, including all classified employees; teaching, research and administrative faculty; and employees of the offices of the Governor, Lt. Governor and Attorney General.

Fundraising initiatives are on target with $136.3M of the $250M goal raised to date. President Broderick recognized Bruce Bradley and Dick Barry for their leadership on the campaign. He also congratulated Athletic Director Wood Selig at having raised $32M of ODAF's $40M goal. This achievement includes over $8.5M for the football stadium project and has sold out all 388 Priority Automotive Club (PAC) seats, which will generate an additional $500,000 annually.

The President reported on the academic success of student-athletes, noting an 84% graduation success rate. Fifty-five percent of all student-athletes had a 3.0 GPA or higher for fall 2018 and led Conference USA on the Commissioner's Academic Honor Roll for 2018 for the fifth consecutive year. He also recognized the success of the men's and women's basketball teams this season.

Jane Dané, Associate Vice President for Enrollment Management, received the *Outstanding Enrollment Management Professional Award* from the National Association of Student Personnel in Higher Education, and Johnny Young, Associate Vice President for SEES, received the *Male Faculty member of the Year* recognition at the NAACP Image Awards Ceremony.

The President reviewed activities associated with Spring Commencement ceremonies and noted that four ceremonies will be held. Senator Kaine will be the speaker for the afternoon ceremony on Saturday, May 11.

At the conclusion of his report, President Broderick congratulated Vice President Ellen Neufeldt on her presidential appointment and noted the reception being held in her honor to which the Board has been invited. Vice President Neufeldt thanked the Board for their support during her tenure at Old Dominion University. The President said that he met with Ellen's key staff members and made a commitment that the current organization will stay intact for at least the next year. The group recommended, and he concurred, that Don Stansberry be named Acting Vice President. The Board congratulated Dr. Stansberry.

REPORTS OF STANDING COMMITTEES

AUDIT COMMITTEE

The Rector called on Mr. Mugler for the report of the Audit Committee. Mr. Mugler reported that Ms. Amanda Skaggs, Chief Audit Executive, presented action items to change the name of the Audit Committee to the Audit and Compliance Committee and to approve the Committee's charter. The Committee unanimously approved both.

Ms. Skaggs reported on the results of completed audits on Pre-Construction Contract Review for Owens Hall (outsourced to Fort Hill Associates), Office of the University Registrar, Department of Human Resources, and the Confucius Institute.

Vice President DuBois briefed the Committee on the background, membership and activities of the University's Compliance Advisory Council.

Ms. Skaggs noted the active audit projects include Transportation & Parking Services,

Payment Card Industry Compliance, College of Health Sciences, Institutional Scholarships, Design and Construction, Study Abroad, Active Directory, NCAA Compliance – Financial Aid, Office of Research, Information Technology Services, and Special Project/Other Engagements. She then discussed the Open Audit Issues Status Report, noting that 15 of the 39 open audit issues tracked during this reporting cycle are now complete.

ACADEMIC & RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Ms. Jones for the report of the Academic & Research Advancement Committee. Ms. Jones reported that the Provost Austin Agho briefed the Committee on the University's policy and procedures on tenure and provided data on tenure trends, the percentage of tenured full-time faculty, and the ethnicity and gender of full-time faculty.

The Committee met in closed session to discuss recommendations for the award of tenure to 22 faculty members, the appointment of one faculty member with tenure, three honorary degree nominations, the reorganization of the College of Continuing Education and Professional Development, and dual employment.

Following closed session, committee members approved by unanimous vote the award of tenure to 22 faculty members. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

TENURE RECOMMENDATIONS

RESOLVED, that upon the recommendation of the Provost, the Academic and Research Advancement Committee recommends that the Board of Visitors approve the award of tenure and promotion to associate professor for the following faculty members at Old Dominion University. The tenure and promotion will be effective with the Fall 2019 semester.

College of Arts and Letters

Elizabeth Groeneveld
Women's Studies

Paul S. Kim
Department of Music

David Mallin
Department of Communication and Theatre Arts

Daniel Richards
Department of English

David Shields
Department of Art

Megan Thompson
Department of Communication and Theatre Arts

Strome College of Business

Robert M. McNab**
Department of Economics

ManWo Ng
Department of Information Technology and Decision Sciences

Chuanyi Tang
Department of Marketing

Darden College of Education and Professional Studies

Laura Chezan
Department of Communication Disorders and Special Education

Judith Dunkerly-Bean
Department of Teaching and Learning

Mary Enderson*
Department of Teaching and Learning

Emily Goodman-Scott
Department of Counseling and Human Services

Lindsay Usher
Department of Human Movement Sciences

Batten College of Engineering and Technology

Orlando Ayala
Department of Engineering Technology
Yunbyeong Chae
Department of Civil and Environmental Engineering

Chunqi Jiang*
Department of Electrical and Computer Engineering

Otilia Popescu
Department of Engineering Technology

Xiaoyu Zhang
Department of Mechanical and Aerospace Engineering

College of Health Sciences

Robert Bruno
School of Medical Diagnostic and Translational Sciences

Patrick Sachs
School of Medical Diagnostic and Translational Sciences

College of Sciences

P. Dreux Chappell
Department of Ocean, Earth and Atmospheric Sciences

*Already an Associate Professor
**Already a Professor

Committee members approved by unanimous vote the appointment of Dr. Kristi Costello with tenure in the Department of English. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

INITIAL APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Kristi Costello as Associate Professor of English with the award of tenure in the Department of English in the College of Arts and Letters, effective December 25, 2018.

Salary: $90,000 for 10 months
Rank: Associate Professor of English (Salary includes $15,000 for serving as Associate Chair of Writing Studies.)

The following contains my recommendation for the initial appointment with tenure of Dr. Kristi Costello as Associate Professor in the Department English in the College of Arts & Letters. Dr. Costello received a B.A. degree (2007) in English Literature with a minor in Small Press Publishing and an M.A. (2007) in English from Southeast Missouri State University, Cape Girardeau, Missouri, and a Doctoral Certificate (2010) in College Teaching: Composition and a Ph.D. (2010) in English from Binghamton University, Binghamton, New York. Dr. Costello served as a Lecturer of First-Year Writing and Coordinator of Writing 100 (2009-2011) and Associate Director of First-Year Writing (2011-2013) at Binghamton University, New York.

She was appointed at Arkansas State University as Assistant Professor (2013-2018) and Associate Professor (2018-present) of Composition, Writing Studies, and Creative Writing. At the same institution, she served as the Director of the Writing Center (2013-present) and Director of the Campus Writing Program (2013-present).

The ODU *Teaching and Research Faculty Handbook* states, "The main purposes of tenure are to recognize the performance of faculty members who have given years of dedicated service to the university, to protect academic freedom, and to enable the university to retain a permanent faculty of distinction in order to accomplish its mission." [p. 53]. The *Teaching and Research Faculty Handbook* policy on Initial Appointment of Teaching and Research Faculty states a request for initial appointment with tenure at the rank of associate professor must be "initiated by the chair and reviewed by all tenure review bodies." The policy also says, "Normally, an initial appointment with tenure will be granted only to a faculty member who already has achieved a distinguished academic record and held a tenured position." [p. 26].

Recommendations in support of tenure at the rank of associate professor for Dr. Kristi Costello were received from the departmental, college, and university promotion and tenure committees, as well as from the department chair and the college dean.

The Promotion and Tenure Committee for the Department of English (5-0), the Promotion and Tenure Committee for the College of Arts & Letters (8-0) and the University Promotion and Tenure Committee (5-0) unanimously recommend this appointment. The chair and dean recommend appointment with tenure.

Based on my independent evaluation of the materials submitted, including the above recommendations, it is my judgment that Dr. Costello meets the standards for tenure at the rank of Associate Professor in the Department of English at Old Dominion University.

Committee members approved unanimous vote the award of an honorary degree to Carolyn Barry, community leader and volunteer; Patricia Perry, co-founder of the Patricia and Douglas Perry Foundation; and Bryan Stevenson, attorney and social justice advocate. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

HONORARY DEGREES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the award of an honorary degree to the individuals noted below. A summary of each nominee's career is contained in the Academic and Research Advancement Committee agenda.

1. Ms. Carolyn Barry, community leader and volunteer, and former math teacher at high

school and collegiate levels

Doctor of Humane Letters *(honoris causa)*

2. Ms. Patricia Perry, co-founder of the Patricia and Douglas Perry Foundation and a former principal of Dollar Tree Stores, Inc.

   Doctor of Humane Letters *(honoris causa)*

3. Bryan Stevenson, attorney, social justice activist, founder and executive director of the Equal Justice Initiative, and a professor at New York University School of Law

   Doctor of Humane Letters *(honoris causa)*

Provost Agho presented information on the review of the College of Continuing Education and Professional development and subsequent reorganization.

Committee members approved by unanimous vote the dual employment of t hose named, finding each employment in the best interests of the University. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

RESOLUTION APPROVING DUAL EMPLOYMENT

WHEREAS, pursuant to Virginia Code §2.2-3106(C)(2) immediate family members may both work at Old Dominion University if (i) they are engaged in teaching, research, or administrative support positions, (ii) this Board finds it is in the best interests of Old Dominion University to allow the dual employment, and (iii) the immediate family member does not have sole authority to supervise, evaluate or make personnel decisions regarding the other, and

WHEREAS, the following individuals both work in the Office of Distance Learning and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other,

Andy Casiello and Ana Redstone, husband and wife,

BE IT RESOLVED, that the Board of Visitors of Old Dominion University finds that it is in the best interests of the University and the Commonwealth for the dual employment of the above named to exist.

BE IT FURTHER RESOLVED, that the dual employment of those listed above is recognized and approved effective retroactively to the date of their respective hire.

Committee members approved by unanimous vote the resolutions on 41 faculty appointments, 21 emeritus/emerita appointments, and one posthumous emeritus appointment. Committee members approved 26 administrative appointments by a vote of three in favor and one recusal specific to Delegate Kenneth Plum. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointments.

Name and Rank	Salary	Effective Date	Term
Mr. Shawn D. Altman Lecturer of Information Technology and Decision Sciences	$62,000	12/25/18	10 mos

Mr. Altman received a Master of Business Administration/Information Technology Management from Florida Institute of Technology and a Bachelor of Science in Business Administration/Information Technology from Old Dominion University. Previously, he was an Adjunct Instructor in Information Technology and Decision Sciences at Old Dominion University and an Adjunct Instructor in Business/Information Technology at Tidewater Community College.

Mr. Kedong Chen Instructor of Information Technology and Decision Sciences (Tenure Track)	$135,000	7/25/19	10 mos

Mr. Chen received an M.S. in Statistics from the University of Minnesota, a B.S. in Management Science from Fudan University, China and is expected to receive a Ph.D. in Business Administration from the University of Minnesota. Previously he was an Instructor and Teaching Assistant in the Department of Supply Chain and Operations at the University of Minnesota. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Name and Rank	Salary	Effective Date	Term
Mr. Jonathan Kyle Davis Lecturer of Human Movement Sciences	$50,000	7/25/19	10 mos

Mr. Davis received an M.S. in Health and Movement Sciences from Virginia Commonwealth University and a B.S. in Exercise Physiology from East Carolina University. Previously he was Lecturer in the Department of Human Movement Sciences at Old Dominion University.

Dr. Eric De Barros	$63,500	7/25/19	10 mos
Assistant Professor of English (Tenure Track)			

Dr. De Barros received a Ph.D. and an M.A. from the Department of English at the University of Illinois at Urbana-Champaign and a B.A. from the Department of English at the University of Virginia. Previously he was a Lecturer in Literatures in English at the University of the West Indies at St. Augustine.

Dr. Michael Deckard	$63,000	7/25/19	10 mos
Assistant Professor of Sociology and Criminal Justice (Tenure Track)			

Dr. Deckard received a Ph.D. and an M.A. in Criminology and Criminal Justice from the University of Missouri – St. Louis and a B.S. in Justice Systems from Truman State University. Previously he was a Post-Doctoral Fellow in the Department of Criminology and Criminal Justice at the University of Missouri – St. Louis.

Dr. Rafael Diaz	$140,000	4/25/19	12 mos
Research Associate Professor, Virginia Modeling, Analysis & Simulation Center			

Dr. Diaz received a Ph.D. in Modeling and Simulation and an M.B.A. from Old Dominion University and a B.S. in Industrial Engineering from Jose Maria Vargas University, Venezuela. Previously he was an Associate Professor of Supply Chain Management in the MIT-Zaragoza International Logistics Program at Zaragoza Logistics Center, Spain and a Research Affiliate in the MIT-Center for Transportation and Logistics at the Massachusetts Institute of Technology.

Dr. Krystall Dunaway	$64,000	7/25/19	10 mos
Senior Lecturer of Psychology			

Dr. Dunaway received a Ph.D. in Applied Experimental Psychology and an M.S. in General/Experimental Psychology from Old Dominion University and a B.A. in Psychology from Christopher Newport University. Previously she was a Program Director and Associate Professor in the Department of Psychology at South University.

Name and Rank	Salary	Effective Date	Term
Dr. Hong Kim Duong	$140,000	7/25/19	10 mos
Assistant Professor of Accountancy (Tenure Track)			

Dr. Duong received a Ph.D. in Accounting and an M.B.A. in Finance from the University of Texas at El Paso and a B.B.A. from Foreign Trade University, Vietnam. Previously she was an Assistant Professor of Accounting in the Department of Accounting and Legal Studies at Salisbury University.

Dr. Sandipan Dutta	$84,500	7/25/19	10 mos
Assistant Professor of Mathematics and Statistics (Tenure Track)			

Dr. Dutta received a Ph.D. in Biostatistics from the University of Louisville, an M.Sc. in Statistics from Indian Institute of Technology Kanpur and a B.Sc. in Statistics from the University of Calcutta. Previously he was a Postdoctoral Associate in the Department of Biostatistics and Bioinformatics at Duke University.

Ms. Natalie Edirmanasinghe $59,000 7/25/19 10 mos
Instructor of Counseling and Human Services (Tenure Track)

Ms. Edirmanasinghe received an M.Ed. in School Counseling from the University of North Florida, a B.A. in Sociology from the University of California at Santa Barbara and is expected to receive a Ph.D. in Counseling and Student Personnel Services from the University of Georgia. Previously she taught courses at Georgia State University and was a Professional School Counselor at Pinckneyville Middle School. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Ms. Lauren Eichler $48,000 7/25/19 10 mos
Lecturer of Philosophy and Religious Studies

Ms. Eichler received an M.A. in Philosophy from Boston College, a B.A. in English and Philosophy from Connecticut College and is a Ph.D. candidate in Philosophy at the University of Oregon. Previously she was an Instructor of Record at the University of Oregon.

Ms. Gena R. Gerstner $60,000 7/25/19 10 mos
Instructor of Human Movement Sciences (Tenure Track)

Ms. Gerstner received a Master of Science in Performance Enhancement and Injury Prevention from California University of Pennsylvania, a Master of Public Health in Social Behavior and Community Health from the University of Albany, a Bachelor of Science in Biology from State University of New York College at Cortland and is expected to receive a Doctorate of Philosophy in Human Movement Science from the University of North Carolina at Chapel Hill. Previously she was a Teaching Assistant and Research Assistant at the University of North Carolina at Chapel Hill. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Name and Rank	Salary	Effective Date	Term
Dr. Catherine R. Glenn Assistant Professor of Psychology (Tenure Track)	$85,000	12/25/19	10 mos

Dr. Glenn received a Ph.D. and an M.A. in Clinical Psychology from Stony Brook University and a B.A. in Psychology from the University of Virginia. Previously she was Assistant Professor in the Department of Psychiatry in the Center for the Study and Prevention of Suicide at the University of Rochester Medical Center.

Dr. Martin Goossen $129,000 7/25/19 10 mos
Assistant Professor of Management (Tenure Track)

Dr. Goossen received a Ph.D. in Management from HEC Paris, Department of Strategy, France, an MSc. In Management Research from Oxford University and undergraduate degrees in Information Management and Business Administration from Tilburg University. Previously he was Assistant Professor in the Department of Management at Tilburg University.

Mr. Md Mahmudul Hasan $140,000 7/25/19 10 mos
Instructor of Accountancy (Tenure Track)

Mr. Hasan received an M.S. in Accounting from the University of Toledo, a Master of Business Administration from the University of Dhaka, Bangladesh, a Bachelor of Business Administration from Jahangirnagar University, Bangladesh, and is expected to receive a Ph.D. in Business Administration, Accounting from the University of Texas at El Paso. Previously he was an Assistant Instructor in the Department of Accounting and Information Systems at the University of Texas at El Paso. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Dr. Emily J. Hawkins $20,000 1/10/19 5 mos
Lecturer of Physical Therapy and Athletic Training

Dr. Hawkins received a Doctor of Physical Therapy from Old Dominion University, a B.S. in Exercise Physiology from East Carolina University and is expected to receive a Ph.D. in Kinesiology and Rehabilitation from Old Dominion University. Previously she was an Adjunct Faculty member in the School of Physical Therapy and Athletic Training at Old Dominion University and an Acute Care Physical Therapist at Sentara Norfolk General Hospital.

Dr. Annemarie Horn $67,000 7/25/19 10 mos
Assistant Professor of Communication Disorders and Special Education (Tenure Track)

Dr. Horn received a Ph.D. in Special Education and an M.S.Ed. in Special Education from Old Dominion University and a B.S. in Interdisciplinary Studies, K-12 Special Education Teaching Endorsement from Radford University. Previously she was Instructor of Record in the Department of Communication Disorders and Special Education at Old Dominion University.

Name and Rank	Salary	Effective Date	Term
Ms. Mia D. Joe Research Associate, Virginia Modeling, Analysis and Simulation Center	$95,000	4/25/19	12 mos

Ms. Joe received an M.S. in Higher Education, a B.S. in Interdisciplinary Studies, Instructional Design Technology and is expected to receive a Ph.D. in Education from Walden University. Previously she was a Senior Instructional Designer at Newport News Shipbuilding. (Rank will be Research Assistant Professor upon completion of all requirements for the Ph.D. degree. Designated as Director of the Digital Shipbuilding and Innovation Lab.)

Dr. Michelle A. Kekeh Lecturer of Community and Environmental Health	$58,000	12/25/18	10 mos

Dr. Kekeh received a Ph.D. in Public Health, Epidemiology from Walden University, a Masters of Science in Environmental Sciences from Cheick Anta Diop University, Senegal and a B.S. in Biology from the University of Benin, Togo. Previously she was a Research Coordinator in the Center for Global Health at Old Dominion University. (Designated as Associate Director of the Center for Global Health.)

Mr. Jin Ho Kim Senior Lecturer of Information Technology and Decision Sciences	$65,000	12/25/18	10 mos

Mr. Kim received an M.B.A. from the University of Minnesota, a B.S. in Computer Science and Engineering from Hanyang University, Korea and is pursuing a Ph.D. in Business Administration at Old Dominion University. Previously he was an Adjunct Faculty member in the Strome College of Business at Old Dominion University.

Mr. Benjamin Naka-Hasebe Kingsley Assistant Professor of English (Tenure Track)	$62,000	7/25/19	10 mos

Mr. Kingsley received an M.F.A. in Creative Writing from the University of Miami and an M.A. in English and Comparative Literature from the University of Pennsylvania. Previously he was the 22nd Reginald S. Tickner Fellow and Writer-in-Residence at Bryn Mawr and the Gilman School.

Dr. Michelle M. Kundmueller Assistant Professor of Political Science and Geography (Tenure Track)	$62,500	7/25/19	10 mos

Dr. Kundmueller received a Ph.D. in Political Thought and an M.A. in Political Science from the University of Notre Dame, a J.D. from the University of Notre Dame Law School, and a B.A. in Politics and Law from Flagler College. Previously she was an Assistant Professor of American Studies in the Department of Leadership and American Studies at Christopher Newport University.

Name and Rank	Salary	Effective Date	Term
Mr. Basim Matrood Lecturer of STEM Education and Professional Studies	$27,500	12/25/18	5 mos

Mr. Matrood received an M.S. in Engineering, Civil and Environmental Engineering from Old Dominion University, a Bachelor of Engineering Sciences in Mechanical Engineering from Basrah University in Iraq, and is enrolled in a Ph.D. program in Mechanical Engineering at Old Dominion University. He is currently a Lecturer of STEM Education and Professional Studies at Old Dominion University.

Dr. Erin Moore Lecturer of Psychology	$54,000	7/25/19	10 mos

Dr. Moore received a Ph.D. in Psychology and Curriculum and Instruction and an M.A. in Psychology from the University of Missouri and a B.A. in Psychology from the University of Tennessee. Previously she was a Visiting Assistant Professor in the Department of Psychology at Stetson University.

Dr. Robert L. Moore Assistant Professor of STEM Education and Professional Studies (Tenure Track)	$61,000	7/25/19	10 mos

Dr. Moore received a Ph.D. in Instructional Technology from North Carolina State University, a Masters in Project Management from Western Carolina University, a Masters of Science in Instructional Technology from East Carolina University and a Bachelor of Arts in Political Science from the University of North Carolina at Chapel Hill. Previously he was a Postdoctoral Fellow in Instructional Systems Technology at the University of North Carolina Charlotte.

Dr. Daniel K. Pryce Assistant Professor of Sociology and Criminal Justice (Tenure Track)	$64,000	7/25/19	10 mos

Dr. Pryce received a Ph.D. in Criminology, Law and Society and an M.P.A. in Public Administration from George Mason University and a B.Sc. in Organizational Leadership and Management from Regent University. Previously he was an Assistant Professor in the Department of Criminal Justice at North Carolina Central University.

Dr. Michelle L. Redmond Lecturer of Human Movement Sciences	$52,000	7/25/19	10 mos

Dr. Redmond received a Ph.D. in Education with a concentration in Human Movement Sciences and an M.S.Ed. in Physical Education from Old Dominion University and a B.S. in Physical Education from the University of Arizona. Previously she was a Lecturer in the Department of Human Movement Sciences at Old Dominion University.

Name and Rank	Salary	Effective Date	Term
Dr. Jane Roitsch Assistant Professor of Communication Disorders and Special Education (Tenure Track)	$73,000	7/25/19	10 mos

Dr. Roitsch received a Ph.D. in Education, Special Education from Old Dominion University, an Executive Master of Business Administration from Case Western Reserve University, a Master of Arts in Speech-Language Pathology from the Ohio State University, and a B.A. in Speech-Language Pathology and a B.A. in Public and Corporate Communications from Butler University. Previously she was a Lecturer in the Department of Communication Disorders and Special Education at Old Dominion University.

Ms. Mobina Shafaati Instructor of Finance (Tenure Track)	$150,000	7/25/19	10 mos

Ms. Shafaati received an M.B.A. from Sharif University of Technology, Iran, a B.Sc. in Industrial Engineering from K. N. Toosi University of Technology, Iran and is expected to receive a Ph.D. in Finance from Louisiana State University. Previously she was an Instructor in the E. J. Ourso College of Business at Louisiana State University. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Dr. Naeem Shaikh Assistant Professor of Counseling and Human Services (Tenure Track)	$59,000	7/25/19	10 mos

Dr. Shaikh received a Ph.D. from the University of Maryland Baltimore, School of Social Work, an M.S.W. from Edinboro University of Pennsylvania and a BSc. from Mumbai University, India. Previously he was a Graduate Teaching Assistant at the University of Maryland School of Social Work.

Mr. Zachary A. Sievert Lecturer of Human Movement Sciences	$52,000	7/25/19	10 mos

Mr. Sievert received an M.S. in Exercise Science from Old Dominion University, a B.S. in General Studies from the College of Mount St. Joseph and is expected to receive a Ph.D. in Applied Kinesiology from Old Dominion University. Previously he was an Instructor in the Department of Kinesiology and Health Sciences at Virginia Commonwealth University.

Dr. Sinjini Sikdar Assistant Professor of Mathematics and Statistics (Tenure Track)	$84,500	7/25/19	10 mos

Dr. Sikdar received a Ph.D. in Biostatistics from the University of Florida and an M.Sc. and B.Sc. in Statistics from the University of Calcutta, India. Previously she was a Postdoctoral Fellow in the Epidemiology Branch of the National Institute of Environmental Health Sciences, Research Triangle Park.

Name and Rank	Salary	Effective Date	Term
Dr. Guohui Song Associate Professor of Mathematics and Statistics (Tenure Track)	$97,000	7/25/19	10 mos

Dr. Song received a Ph.D. in Mathematics from Syracuse University and a B.S. in Mathematics and Applied Mathematics from Wuhan University, China. Previously he was an Associate Professor and Graduate Committee Chair in the Department of Mathematics at Clarkson University.

Ms. Christine O. Strong Instructor of Economics (Tenure Track)	$95,000	7/25/19	10 mos

Ms. Strong received a B.A. in International Relations and Economics and is expected to receive a Ph.D. in Economics from the University of Oklahoma. Previously she was a Teaching Assistant in the Department of Economics at the University of Oklahoma. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Mr. David R. Tree Instructor of Accountancy (Tenure Track)	$140,000	7/25/19	10 mos

Mr. Tree received an M.Acc. in Accounting and a B.S. in Microbiology and Biochemistry from Oklahoma State University and is expected to receive a Ph.D. in Business Administration, Accounting option from Oregon State University. Previously he was an Assistant Lecturer and Sole Instructor in the College of Business at Oregon State University. (Rank will be Assistant Professor if all requirements for the Ph.D. degree are completed by August 1, 2019)

Dr. Ling Tuo Assistant Professor of Accountancy (Tenure Track)	$140,000	7/25/19	10 mos

Dr. Tuo received a Ph.D. in Accounting from the University of Memphis, an M.S. in Accounting from Marquette University and a B.S. in Accounting and B.A. in Laws from Southwestern University of Finance & Economics, China. Previously she was an Assistant Professor of Accounting at Lawrence Technological University.

Ms. Priya Vashist Assistant Professor of Communication and Theatre Arts (Tenure Track)	$59,060	7/25/19	10 mos

Ms. Vashist received an M.F.A. in Film/Cinema/Video Studies from San Francisco State University and a Bachelor's of Architecture from the School of Planning and Architecture, India. Previously she was a Graduate Teaching Associate in the School of Cinema at San Francisco State University.

Name and Rank	Salary	Effective Date	Term
Dr. Allyn Walker Assistant Professor of Sociology and Criminal Justice (Tenure Track)	$63,000	7/25/19	10 mos

Dr. Walker received a Ph.D. in Criminal Justice from John Jay College of Criminal Justice/Graduate Center, CUNY, an M.S. in Social Work from Columbia University School of Social Work and a B.A. in Social Work from Cedar Crest College. Previously Dr. Walker was Assistant Professor – Administration of Justice at Penn State Wilkes-Barre.

Mr. Kent Wascom Assistant Professor of English (Tenure Track)	$60,000	7/25/19	10 mos

Mr. Wascom received an M.F.A. in Creative Writing from Florida State University and a B.A. in English from Louisiana State University. Previously he was an Instructor for Creative Writing, Freshman English and World and American Literature at Southeastern Louisiana University. He has published three novels with a fourth under contract.

Ms. Catherine Weiss Lecturer of Nursing	$30,000	1/10/19	5 mos

Ms. Weiss received a Master of Science in Nursing, Family Nurse Practitioner and a Bachelor of Science in Nursing from Old Dominion University. Previously she was an Adjunct Faculty member in the School of Nursing at Old Dominion University and a Nurse Practitioner, SMG Pulmonary and Critical Care Specialist for Sentara Medical Group.

Dr. Jennifer Whytlaw Assistant Professor of Political Science and Geography (Tenure Track)	$62,000	7/25/19	10 mos

Dr. Whytlaw received a Ph.D. in Geography from Rutgers, The State University of New Jersey, an M.S. in Geographic and Cartographic Sciences from George Mason University and a B.A. in Environmental Policy and Political Science from Albright College. Previously she was a Senior Research Specialist/GIS Manager in the Bloustein School of Planning and Public Policy at Rutgers University. (new position)

ADMINISTRATIVE FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following administrative faculty appointments.

Name and Rank	Salary	Effective Date	Term
Mr. David Blackwell Assistant Football Coach – Defensive Coordinator, and Assistant Instructor	$200,000	1/4/2019	12 mos

Mr. Blackwell received a B.S. in Exercise Science from East Carolina University. Previously, he worked as the Defensive Coordinator and Linebackers Coach at East Carolina. Mr. Blackwell has also worked as the Defensive Coordinator and Linebackers Coach for Jacksonville State University and as the Defensive Coordinator for Fordham University.

Mr. Grady Brown Assistant Football Coach – Defense, and Assistant Instructor	$100,000	3/14/2019	12 mos

Mr. Brown received a B.S. in Mathematics Secondary Education from Alabama A&M University. Previously, he worked as the Assistant Football Coach – Defensive Backs for Ball State University. Mr. Brown has also worked as the Corners Coach for the University of Louisville, the Safeties Coach for Alabama State University, and as the Assistant Defensive Coach for the University of South Carolina.

Dr. Abby Calisch Professional Counselor and Assistant Professor	$51,938	1/25/2019	12 mos

Dr. Calisch received a B.A. in both Sculpture and Sociology from the University of Colorado, an M.A. in Art Therapy from Drexel University, and a Psy.D. from Argosy University. Previously, she worked as a Licensed Clinician for Seaside Behavioral Health.

Mr. Fred Chao Head Women's Volleyball Coach and Instructor	$92,500	2/1/2019	12 mos

Mr. Chao received a B.S. in Psychology and an M.S. in Educational Psychology both from George Mason University. Previously, he worked as the Associate Head Women's Volleyball Coach for Duke University. Mr. Chao also served as the Head Men's Volleyball Coach and as the Assistant Women's Volleyball Coach at George Mason and an Assistant Volleyball Coach for Virginia Tech.

Name and Rank	Salary	Effective Date	Term
Ms. Luz Diaz Bahena Admissions Counselor and Assistant Instructor	$36,414	1/25/2019	12 mos

Ms. Diaz Bahena received a B.S. in Human Services from Old Dominion University. Previously, she worked as a Co-Teacher for The New E3 School in Norfolk, VA.

Dr. Monti Dutta Agreement Maintenance and Compliance Manager and Assistant Professor, Office of Research	$70,000	2/25/2019	12 mos

Dr. Dutta received a B.A. in Economics from the University of Illinois at Urbana-Champaign and a J.D. from the University of Minnesota Law School. Previously, he worked as a Contract Specialist for the Naval Supply Systems Command Fleet Logistics Center in Norfolk, VA. Dr. Dutta has also worked as a Financial Institution Examiner for the Federal Reserve Bank of San Francisco.

Mr. Stuart L. Frazer Deputy University Librarian and Librarian III	$95,000	4/10/19	12 mos

Mr. Frazer received an M.A. in Humanities from Old Dominion University, a Master's in Library Science from Rutgers University and a Bachelor of Arts in Sociology from Tulane University. Previously he was Administrative Services Librarian and Interim Assistant University Librarian for Administration at Old Dominion University.

Mr. Dwight Galt IV Director of Sports Performance and Assistant Instructor	$85,000	1/4/2019	12 mos

Mr. Galt received a B.A. in Family Science from the University of Maryland at College Park. Previously, he worked in various roles at Penn State University, including as the Assistant Director of Strength and Conditioning for Football and as the Head Strength and Conditioning Coach for Lacrosse.

Mr. Joseph Hassell Academic Advisor and Instructor	$45,000	2/25/2019	12 mos

Mr. Hassell received a B.A. in History from Randolph-Macon College and an M.Ed. in Student Affairs from Regent University. Previously, he worked as an Academic Advisor for Virginia Commonwealth University.

Ms. Victoria Kaminski Transfer Admissions Counselor and Assistant Instructor	$40,000	4/10/2019	12 mos

Ms. Kaminski received a B.A. in History from Old Dominion University. Previously, she worked in various roles at Tidewater Community College, including as an Admissions Advisor and as the Dual Enrollment Manager.

Name and Rank	Salary	Effective Date	Term
Ms. Ragan Killen Professional Counselor and Instructor	$48,500	1/10/2019	12 mos

Ms. Killen received a B.S. in Psychology from James Madison University and an M.S.Ed. in Clinical Mental Health Counseling from Old Dominion University. Previously, she served as a Volunteer Counselor for the University's Office of Counseling Services.

Ms. Kristal Kinloch-Taylor Director of Military Center Connections and Instructor	$60,000	1/10/2019	12 mos

Ms. Kinloch-Taylor received a B.A. in Political Science from the City University of Queens College and an M.A. in Journalism from Regent University. Previously, she worked as the Director of Enrollment Management and Military Affairs at Hampton University.

Ms. Becca Lamb First Assistant Women's Volleyball Coach and Instructor	$45,000	2/10/2019	12 mos

Ms. Lamb received a B.S. in Criminal Justice and an M.S. in Human Development and Leadership both from Murray State University. Previously, she worked as the Assistant Volleyball Coach at Murray State.

Mr. Jefferson Ludvik Operations Analyst and Instructor, Darden College of Education and Professional Studies	$67,000	12/10/2018	12 mos

Mr. Ludvik received a B.S. in Criminal Justice from Old Dominion University and an M.B.A. from Averett University. Previously, he worked in various roles at Regent University, including as the Associate Dean of Academic Administration and as the Assistant Dean of Graduate Administration.

Mr. Adam McLamb Second Assistant Women's Volleyball Coach and Assistant Instructor	$40,000	2/25/2019	12 mos

Mr. McLamb received a B.S. in Exercise, Sports, and Health Education from Radford University. Previously, he worked as the Assistant Volleyball Coach for the University at Buffalo.

Name and Rank	Salary	Effective Date	Term
Ms. Catherine Pedersen Director of Student Orientation and Family Programs, and Instructor	$70,000	4/1/2019	12 mos

Ms. Pedersen received a B.S. in Social Science Secondary Education from Auburn University and an M.Ed. in Student Personnel in Higher Education from the University of Florida. Previously, she worked as the Assistant Director of Student Organizations and Campus Events at the University of Florida. Ms. Pedersen has also worked as the Assistant Director of New Student Orientation for the University of Georgia and as the Associate Director of New Student and Family Programs at Florida State University.

Delegate Kenneth R. Plum Contributing Researcher for the Old Dominion University State of the Commonwealth Report, Strome College of Business	$2,000	5/1/19-6/1/19	1 mo

Delegate Plum received a B.A. from Old Dominion University and an M.Ed. from the University of Virginia. He is a retired teacher and school administrator with Fairfax County Public Schools. Delegate Plum is a member of the Virginia House of Delegates, representing the 36th District. He has served in the House of Delegates from 1978-80 and 1982-present. He has been a contributing author each year since 2004.

Ms. Nicole Remy Case Manager and Instructor, Student Engagement and Enrollment Services	$51,000	1//2019	12 mos

Ms. Remy received a B.A. in English Literature from North Central College and an M.S. in College Student Personnel from Western University. Previously, she worked as the Senior Manager of Online Programs for the University of Utah's Department of Executive Education.

Mr. Daric Riley Assistant Football Coach – Defense, and Instructor	$60,000	1/10/2019	12 mos

Mr. Riley received a B.S. in Psychology from Charleston Southern University and an M.S. in Youth Development Leadership from Clemson University. Previously, he worked as a Safeties Coach for East Carolina University. Mr. Riley has also worked as the Special Teams Analyst for Southern Methodist University and as the Special Teams Coordinator for the University of Alabama.

Mr. Aaron Rittgers Assistant Director of Sports Performance and Instructor	$44,000	1/10/2019	12 mos

Mr. Rittgers received a B.A. in Health and Fitness Management from Capital University and an M.S. in Recreation and Sport Sciences from Ohio University. Previously, he worked as the Performance Enhancement Consultant for Football at Penn State University.

Name and Rank	Salary	Effective Date	Term
Mr. Austin Shelton Assistant Recruiting Coordinator and Instructor	$30,000	1/10/2019	12 mos

Mr. Shelton received a B.S. in Sports Management from the University of Tennessee and an M.S. in Sports Administration from Purdue University. Previously, he worked as an Offensive Quality Control Assistant for ODU Athletics.

Mr. Lubbock Smith III Director, Student-Athlete Development and Leadership Programs/Academic Advisor, and Instructor	$52,000	1/3/2019	12 mos

Mr. Smith received a B.A. Sociology and an M.S.Ed. in Higher Education Administration both from the University of Kansas. Previously, he worked as the Athletic Academic Advisor for the University of Southern California.

Ms. Yana Sokolenko-Carollo Associate Women's Tennis Coach and Instructor	$46,256	1/3/2019	12 mos

Ms. Sokolenko-Carollo received a B.A. in Political Science and an M.A. in Economics both from Virginia Commonwealth University. Previously, she worked as the founder and director of Team GP in Marbella, Spain.

Mr. Bryan Stinespring Assistant Football Coach – Tight Ends, and Instructor	$35,000	1/16/2019	12 mos

Mr. Stinespring received a B.S. in Political Science from James Madison University and an M.A. in Education Administration from Virginia Tech. Previously, he worked as the Offensive Line Coach for the University of Maryland at College Park.

Ms. Ashleigh Terry Admissions Counselor and Instructor	$36,414	3/10/2019	12 mos

Ms. Terry received a B.S. in Biology from Old Dominion University and an M.P.H. from the University of Lynchburg. Previously, she worked as a Campus Ambassador for the University's Undergraduate Admissions department.

Ms. Kristina Wayne Assessment and Accreditation Analyst and Instructor, Darden College of Education and Professional Studies	$56,000	1/3/2019	12 mos

Ms. Wayne received a B.A. in English and an M.A. in Secondary Education from Christopher Newport University and an M.S. in Data Analysis from Southern New Hampshire University. Previously, she worked as the Institutional Effectiveness Coordinator for ECPI University.

EMERITUS/EMERITA APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the title of emeritus/emerita for the following faculty members and faculty administrators/faculty professionals. A summary of their accomplishments is included.

Name and Rank	Effective Date
Dianne Carmody, University Professor Emerita and Associate Professor Emerita of Sociology and Criminal Justice	June 1, 2019
Diana L. Deadrick, Associate Professor Emerita of Management	June 1, 2019
Patricia Edwards, Senior Lecturer Emerita of Art	March 1, 2019
Elizabeth Esinhart, Senior Lecturer Emerita of Political Science and Geography	September 1, 2019
Dale Feltes, Director Emeritus of Design and Construction	March 1, 2019
Myron Glassman, Professor Emeritus of Marketing	June 1, 2019
Gail Grisetti, Associate Professor Emerita of Physical Therapy and Athletic Training	June 1, 2019
Michael Hucles, Associate Professor Emeritus of History	June 1, 2019
Arminda Israel, Coordinator Emerita of the Military Career Transition Program and Academic Advisor Emerita	March 1, 2019
Jeanie Kline, Executive Academic Initiatives Administrator Emerita	July 1, 2019
John Kroll, Associate Professor Emeritus of Mathematics and Statistics	June 1, 2019
Berhanu Mengistu, Professor Emeritus of Public Service	June 1, 2019
Janet Peery, University Professor Emerita and Professor Emerita of English	June 1, 2019
Patricia Pleban, Associate Professor Emerita of Chemistry and Biochemistry	June 1, 2019

Name and Rank	Effective Date
Sharon Raver-Lampman, University Professor Emerita and Professor Emerita of Communication Disorders and Special Education	June 1, 2019
June Ritchie, Associate Director Emerita, Center for Learning and Teaching	June 1, 2019
Tim Seibles, Professor Emeritus of English	June 1, 2019
Glen Sussman, University Professor Emeritus and Professor Emeritus of Political Science and Geography	March 1, 2019
Richard Whittecar, University Professor Emeritus and Associate Professor Emeritus of Ocean, Earth and Atmospheric Sciences	June 1, 2019
Barbara Winstead, Professor Emerita of Psychology	June 1, 2019
Konrad Winters, Associate Professor Emeritus of Communication and Theatre Arts	June 1, 2019

DIANNE CARMODY

Dianne Carmody received a B.A. in psychology, an M.A. in sociology and a Ph.D. in sociology/criminology, all from the University of New Hampshire. She joined Old Dominion as an assistant professor of sociology and criminal justice in 1996, and achieved the rank of associate professor in 2001. Recognition of her accomplishments in teaching, research and service include ODU's University Professor Award for Excellence in Teaching, ODU's TELETECHNET Teacher of the Year Award, and the Shining Star Award for commitment to the academic, professional and personal development of ODU students. She was also recipient of the Most Inspirational Professor Award, presented by the outstanding graduate of the ODU College of Arts and Letters. In addition, she was an invited faculty member at Franklin College, Switzerland in 2009 and 2011.

Carmody has served as the major professor for 12 master's and doctoral students at Old Dominion University. Her administrative experience includes graduate program director for the M.A. in applied sociology (2008-2016), chair of the Research Committee, Crisis Intervention Pilot Projects for the City of Virginia Beach (2008-2009), program chair of the Board of Directors for Samaritan House in Virginia Beach (2008-2012), and co-facilitator for court-ordered classes for individuals convicted of domestic violence crimes (1999-2001). In addition, she served as a consultant and expert witness for domestic violence cases with the Judge Advocate General, United States Navy in Norfolk, VA and Washington, DC (2000-2003) and President of the ODU Women's Caucus (2001-2002).

Carmody's research concerns violence against women, school violence, and the media portrayal of crime and criminals. She has 28 published papers and book chapters, received four grants and

contract awards totaling over $16,000 and made 35 presentations at academic conferences or invited seminars.

DIANA L. DEADRICK

Diana L. Deadrick received an M.B.A. (finance concentration) and Ph.D. (human resource management) from Virginia Tech. She joined ODU in 1993 as an assistant professor of management and was promoted to associate professor in 1997. Prior to joining ODU, Deadrick was an assistant professor at the Owen Graduate School of Management at Vanderbilt University.

Deadrick's scholarly research has been published in some of the top-rated human resource management (HRM) and general management-related journals, such as Personnel Psychology, Journal of Management, Human Resource Management Review, and Equal Opportunities International. During her tenure at ODU she received accolades for her research, including the most-cited and downloaded article in Human Resource Management Review (ytd in 2018) and an award for research excellence (2013).

Deadrick has also been active regarding service to the HRM profession. She served for five years in leadership positions for the HR Division of the Academy of Management, and more recently she served for five years as guest editor for Human Resource Management Review. During her time as guest editor, the impact factor for the journal improved from 2.08 to 3.28. Regarding students, Deadrick has taught a variety of courses in the M.B.A. program and the undergraduate management program, and she helped design and redesign HRM tracks for both the M.B.A and the undergraduate programs.

PATRICIA EDWARDS

Patricia Edwards, senior lecturer of art, received an M.F.A. in painting from SUNY New Paltz and a B.F.A. in illustration from the Rhode Island School of Design. She joined the Art Department in 2006 and was promoted to senior lecturer in 2011.

Edwards taught classes in art education and visual communication at both the Norfolk Campus and the Virginia Beach Higher Education Center. She received the Joel S. Lewis Award for Student Mentoring in 2014. Edwards was also involved in many community outreach initiatives related to art education, such as art lessons for children at the Boys & Girls Clubs in Virginia Beach and the Dr. Seuss Day held annually at the ODU Bookstore. She was also an exhibiting artist.

ELIZABETH ESINHART

Elizabeth Esinhart, director of the interdisciplinary studies (IDS)-teacher preparation program and senior lecturer of political science, received a B.A. in history and sociology from Mount Holyoke College and a J.D. from Duke University School of Law. A former partner in the law

firm of Willcox and Savage P.C., she joined Old Dominion University in 1994 as a visiting assistant professor of political science and became senior lecturer of political science in 1998. Since 2005, she has served as director of the interdisciplinary studies-teacher preparation program. As well, since 1994, Esinhart has served as the advisor for the pre-law program.

As director of the IDS-teacher preparation program, Esinhart has managed all aspects of the undergraduate programs for early childhood education, elementary education, and special education at the main campus in Norfolk, at ODU's higher education centers, and through its rapidly expanding distance learning program, working in partnership with the Darden College of Education and Professional Studies. Her important contribution to the program is evidenced by the graduation of close to 2,000 students (most of whom have gone on to teaching jobs) during her 14 years as director.

In addition, Esinhart taught numerous law courses, within the Department of Political Science & Geography, including Public Law; Constitutional Law; First Amendment; Communication Law; Judicial Process and Behavior; Women, Politics and the Law; Sports, Politics, and the Law; and Mock Trials. She has also mentored at least 1,000 undergraduate students who have gone on to law school over the past 25 years in her role as the university's pre-law advisor. Esinhart has served on or chaired over 30 different committees at the department, college, and/or university level. At the university level, she served as chair of the student conduct committee for many years, and also served on the patent and copyright committee, policy review committee, undergraduate policy committee and athletics committee. She participated in both NCAA and SACS accreditation matters for the university.

Esinhart was the recipient of the Outstanding Service Award for the College of Arts and Letters, the Joel S. Lewis Faculty Award for excellence in student mentoring, and the 2018 J. Worth Pickering Administrator of the Year award. She has received the most inspiring faculty award 15 times, having been so named by university and college outstanding students and Kaufman honorees and award winners.

DALE FELTES

Dale Feltes, director of design & construction, received an M.B.A. in management and finance from Harvard Business School and a B.S. in naval engineering from the U.S. Naval Academy. He led the Design & Construction organization, which is responsible for coordinating, designing, and constructing campus capital projects and initiatives. Since joining the University in 2004, he led the completion of more than 60 major projects totaling over $250M and initiated the design and construction of another $200M before retiring.

Feltes developed and maintained business relationships based on his credibility and integrity with campus stakeholders, state budgeting and building officials, architectural and engineering firms, and construction contractors to deliver quality facility projects on-time and within budget for Old Dominion University. During a time of rapid growth as a residential campus, he and his modest-sized staff of project managers were able to successfully complete Quad Dorms, Village Bookstore, and the facilities to support restarting football within an extremely tight schedule. Always willing to give back to the University, Feltes shared his knowledge and experience with

engineering students. Through his leadership, he developed a high-performing organization capability of delivering projects like the Education Building and the Barry Art Museum.

MYRON GLASSMAN

Myron Glassman received a B.S. in marketing, an A.B. in psychology, an M. S. in advertising, and a Ph.D. in communications all from the University of Illinois. He joined Old Dominion as an untenured assistant professor of marketing in 1976 and ended his career having spent many years at the rank of professor.

Glassman was one of the first faculty members in the Strome College of Business to teach on television and on-line. He helped many faculty make the transition from the traditional classroom to both the televised and the on-line classroom. He has mentored numerous doctoral candidates and virtually every new faculty member in the Department of Marketing, teaching them how to do more than just survive in the classroom, but rather thrive there. Glassman has been active in the Faculty Senate for almost a decade and has served as chair of Committee E, Student Affairs, for many years.

Glassman's research has been application oriented, dealing with problems that marketers face in the real world. As such, over the years he has investigated numerous topics. A sampling of those topics includes the effect of multilingual packaging on product attitudes, how small charities can position themselves against larger ones, the impact of tattoos on attitudes toward salespeople, and the impact of selected names for service companies, e.g., “Economy” on perceptions of the firm. Glassman has written more than 40 published papers and three book chapters. He has also made about 70 presentations at national and international conferences. He has consulted with numerous local firms and has served as an expert witness in court cases dealing with trademark infringement.

GAIL CAROL GRISETTI

Gail Carol Grisetti received a B.A. in dance from Bard College and a Master of Science in physical therapy and an Ed.D. from Columbia University. She joined Old Dominion as an assistant professor of physical therapy in 1986 and was promoted to associate professor six years later. Throughout her time at ODU Grisetti continued to treat patients in the home health and long-term care environments, thereby contributing to healthcare in the area and staying current in her understanding of the healthcare system and emerging treatment patterns.

Of particular note is Grisetti’s work in the area of lower limb prosthetic education and rehabilitation. She hosted a major conference on the use of collaborative practice in treating people with amputations. She developed and led many study abroad trips to the Dominican Republic, where she worked with Physicians for Peace to support technicians learning to become certified prosthetists. Grisetti also coordinated training conferences for physical therapists in the Dominican Republic, and she was instrumental in establishing a degree program for physical therapists at Catholica University in the Dominican Republic. She continues as a director of the “Walking Free” program and a Board member of the Mission Gait organization.

Recognition of Grisetti's accomplishments in teaching, research and service include the International Faculty Award in 2008, Community Service Award "Health Care Heroes" from Inside Business in 2010, Physicians for Peace award in 2012, Medical Diplomat/Healthcare Professional Award in 2013, and Best Paper Award from the International Organization of Social Science and Behavior Research in 2014.

MICHAEL HUCLES

Michael Hucles, associate professor of history, received a B.A. in sociology-anthropology from Swarthmore College, an M.A. in history from Virginia State, and a Ph.D. in history from Purdue University. He taught as an instructor at Old Dominion from 1978-1981, before teaching at Hampton University for a time in the 1980s. Hucles returned to ODU as an assistant professor from 1990-1995, and was promoted to associate professor in 1995. He served as director for the Institute for the Study of Minority Issues from 1994-2000.

Hucles taught many highly regarded courses on African American history at all levels, including popular upper-division courses that included attention to genealogy and family history. For decades he was active at ODU participating in Black History Month Celebration activities, programs sponsored by student groups, and community events at local schools and civic associations.

Hucles served as supervisor and committee member for numerous theses at ODU, presented papers at a wide variety of scholarly meetings, and published a variety of articles, books, book chapters, reviews, and encyclopedic entries. He was a consultant to numerous regional institutions, such as the Portsmouth Public Library, the Department of the Navy, the Virginia Foundation for the Humanities and Public Policy, and NEH in collaboration with Hampton University and the Fort Monroe Authority. He is co-author of a forthcoming work called *I, Too Am Norfolk: A History of African Americans in Norfolk*.

ARMINDA ISRAEL

Arminda Israel, coordinator of the Military Career Transition Program and academic advisor, received a Master of Education in counseling from Boston University and a Bachelor of Science in Spanish, secondary education from East Carolina University. She joined Old Dominion University in 1993 as a counselor in Student Support Services. In 1999, Israel became an academic advisor and Pathways to Teaching career counselor in the Office of Teacher Education Services (TES). In this role she advised students in the human services major and minor, the elementary education master's degree with licensure and licensure only programs, and grant participants in the Pathways to Teaching Careers pursuing a teaching license in high need areas. She also coordinated the College's Preview and Orientation sessions for new freshmen and transfer students, and represented the College of Education and the Office of Teacher Education Services and Advising at University Open Houses.

In 2012, Israel was promoted to coordinator of the Military Career Transition Program (MCTP) and Veteran Student Advisor in TES where she served as the program manager and advisor for

all students seeking the M.S.Ed. with initial teacher licensure through the Military Career Transition Program. She also served as the veteran/military support liaison for the Darden College of Education and Professional Studies.

Over the course of Israel's career, she has been active with the Association of University Administrators (AUA), serving as its treasurer and secretary, the University Women's Caucus, the Hispanic Latino Employees Association, where she served as its treasurer, the Old Dominion Advising Network, the Virginia Advisor Council on Military Education, and the National Academic Advising Association. She was recognized with the AUA Monarch Professional Award in 2015.

JEANIE KLINE

Jeanie Kline earned a Bachelor of Science in Business Administration from Virginia Tech, an M.B.A. and an M.Ed. from Virginia Commonwealth University, and an Ed.S. and Ed.D. from the College of William and Mary. She also earned a Certificate in the Teaching of Writing from ODU. Kline joined Old Dominion in 1993, and was instrumental in launching the university's distance learning program, TELETECHNET. In addition to opening sites in the Commonwealth of Virginia, she worked on expanding TELETECHNET to Washington, Arizona, North Carolina, Georgia, Illinois, and the District of Columbia during her 12 years in the Office of Distance Learning, where she served as assistant vice president.

In 2005, Kline took a position at the University of Mary Washington as senior associate dean in the College of Graduate and Professional Studies. In 2012, she returned to Old Dominion University in the Office of Academic Affairs, where she has overseen summer scheduling, launched the first Winter Term at ODU, and worked as the liaison to the State Council of Higher Education for Virginia. She also coordinates the Interdisciplinary Studies Leadership major and advises over 150 students in the program. She teaches a core class in the major, an online writing-intensive interdisciplinary theory and concepts course.

Kline has made numerous conference presentations related to distance learning, transfer policies, and adult students over the years. She has also served as President of the ODU Women's Caucus during her first 12 years, and again when she returned to ODU. She was a board member of the American Council on Education's Virginia Network from 2005 to 2018, and served in the role of chair from 2010 to 2013.

JOHN KROLL

John E. Kroll, associate professor of mathematics and statistics, obtained a Ph.D. in applied mathematics from Yale University. After spending two years at Nova Oceanographic Laboratory and one year at MIT, he joined the Department of Mathematics and Statistics in 1976 as an assistant professor of mathematics. During his 43 years at Old Dominion University, Kroll conducted research in the field of oceanography. He spent one year (1985-86) at the Naval Postgraduate School in a National Research Council Senior Associateship. From 1991 to 2000, Kroll served as a principal investigator at the Center for Coastal Physical Oceanography at Old

Dominion University. He has published 20 research articles in various professional journals and secured two grants from the National Science Foundation.

Kroll taught several different math courses at the undergraduate as well as at graduate level, including Vector Calculus, Mathematical Modeling, Complex Variables, Biomathematics, Partial Differential Equations and Perturbation Methods. Moreover, he served as the chief departmental advisor from 2003 to 2013.

BERHANU MENGISTU

Berhanu Mengistu, professor of public service, received a Ph.D. in urban affairs from the University of Delaware and an M.P.A. in public administration from Arizona State University. He joined the Old Dominion University in 1985 and attained the rank of professor in 2000. He led the Department of Urban Studies and Public Administration as chair from 1992-1995 and from 2006-2009. In addition, Mengistu served as graduate program director of the M.P.A. program in the department from 1987-1991.

Mengistu has dedicated himself to the scholarship of application. His work on mediation, nonprofit management and governance, public finance and the political economy of privatization had clear impacts on public policy and administration in Virginia and worldwide. He is currently the Vice President of the Consortium for International Management.

Mengistu has influenced the lives and careers of hundreds of students in both the Master of Public Administration program and the doctoral program in public administration and policy. In so doing, he has contributed to strengthening the efficiency and effectiveness of local governments in Virginia and beyond, as well as expanded the pool of academics in the field of public administration.

JANET PEERY

Janet Peery received a B.A. in speech pathology and audiology and an M.F.A. in fiction writing from Wichita State University. She joined Old Dominion University as a visiting assistant professor in English in 1993 and as an assistant professor in 1994. Tenured in 2001, she was awarded the honorific University Professor in 2005 and achieved the rank of professor in 2008.

Institutional recognition of Peery's accomplishments in teaching, research, and service include the Burgess Award from the College of Arts and Letters and the SCHEV Outstanding Faculty Award. She is the author of four award-winning works of fiction, *Alligator Dance, The River Beyond the World, What the Thunder Said,* and *The Exact Nature of Our Wrongs*. Outside honors and awards include fellowships from the National Endowment for the Arts and the John Simon Guggenheim Memorial Foundation, the Mrs. Giles Whiting Writers Award, the Rosenthal Award from the American Academy of Arts and Letters, the Emyl Sexton Jenkins Prize from the Library of Virginia (2008 and 2018), the Willa Award from Women Writing the West, nomination for the International IMPAC/Dublin Literary Award, the Jeanne Charpiot Goodheart Prize from Washington and Lee University, the Seaton Award, inclusion in Best American Short

Stories and numerous citations in the series' 100 Distinguished Stories, several Pushcart Prizes, and numerous prizes and honors from the over two dozen literary quarterlies in which her short stories appear. Her novel *The River Beyond the World* was a Finalist for the National Book Award in 1996.

Peery has directed 40-plus master's theses and provided mentoring for graduate students in fiction. She has directed Old Dominion University's renowned Literary Festival four times, and has served as featured reader for this and other festivals across the country. She has given presentations and done master classes at preeminent writers' conferences and programs, including Sewanee Writers Conference, Warren Wilson MFA for Writers, Image West at Ghost Ranch, and Antioch-LA's program and has given over 100 invited talks or readings at universities across the country, from Colgate to Seattle Pacific. She was a participant in the National Book Foundation's American Voices Project, traveling to reservations and tribal colleges throughout the west in order to do dedicated residencies, Rocky Boy's Chippewa-Cree reservation in Montana being the most recent.

PATRICIA A. PLEBAN

Pat Pleban, associate professor of chemistry and biochemistry, received a B.S. in chemistry from Kent State University and an M.S. and Ph.D. in chemistry from Cleveland State University. She received Diplomate status from the American Board in Clinical Chemistry in 1983 with emeritus status since 2005. Pleban joined Old Dominion in 1979, when she was hired in support of the anticipated approval of the ODU-EVMS joint biomedical sciences program. She served as the clinical chemistry program director from 1988-2005, and as biomedical sciences program director for the chemistry tracks between 1991-1998. Additionally, she served as assistant chair of the Department of Chemistry & Biochemistry from 1998-2014.

Pleban published 26 journal articles and more than 80 published abstracts and presentations at national and international meetings, most with ODU graduate and undergraduate students as co-authors. She has mentored three Ph.D. and 19 M.S. thesis graduates. She established and served as director for the ODU Trace Element Laboratory (1988-1995). In addition to providing trace element analyses for several area hospital, the lab was invited to participate in the 2nd and 4th IUPAC Interlaboratory Comparison Programs for measurement of several trace elements (cadmium, selenium, and lead) in human tissues. Pleban also served as an expert panelist in trace element analyses for the National Health and Nutrition Examination Survey (NHANES III) sponsored by the CDC, Division of Health & Injury Control.

In addition to graduate courses in biochemistry and analytical chemistry, Pleban has taught undergraduate courses in analytical chemistry, biochemistry, and large lecture sections of general chemistry for science and engineering majors. In 2016/17 she received the College of Sciences Distinguished Teaching Award for Tenured Faculty.

Pleban has served on numerous departmental, college and university committees and has been the University Alcohol Representative from 1997-present, chair of the University Human Subjects Review Committee (now IRB) from 1998-2000, and a member of the Faculty Senate

from 2007-2010. She has been the chair of the Department Chemistry & Biochemistry Undergraduate Studies Committees since 2000.

SHARON RAVER-LAMPMAN

Sharon Raver-Lampman, university professor and professor of communication disorders and special education, received a B.A. in advanced liberal arts from the University of South Florida, an M.A. and Ed.S. in special education from Vanderbilt University, and a Ph.D. in special education with a concentration in early intervention/early childhood special education from the University of South Florida. Before coming to Old Dominion University she taught infants, toddlers, preschoolers and elementary-aged children with special needs, and trained special education teachers with the Peace Corps. She joined Old Dominion University in 1985 achieving the rank of professor of special education in 1997.

While at ODU, Raver-Lampman has received nearly every award available, including the SCHEV Outstanding Faculty Award, the ODU University Professor Award, the Darden College of Education Tonelson Award for Excellence in Teaching, Research and Service Award (two times), the Virginia Educational Research Association Distinguished Research Award, and multiple awards from the Darden College of Education and Professional Studies for publications, teaching, and instruction. She secured funding for the Oral Preschool program, currently housed in the Lions Child Study Center, to provide oral communication instruction for children who are deaf and/or hard of hearing in collaboration with Norfolk Public Schools. For the past eight years, Raver-Lampman has served as faculty director of research for the Oral Preschool, producing a steady flow of research with colleagues and students examining evidence-based educational practices for these young children and their families.

Raver-Lampman's publication record includes more than 120 peer-refereed papers, monographs, and book chapters. She also published five instructional materials and five textbooks, one of which went to a second edition. She has presented her research at more than 100 conferences in the U.S. and internationally. Raver-Lampman is an associate editor for two journals and is on the editorial boards of two other journals in special education. She has received four Fulbright Scholar Awards to the Czech Republic, India, Ukraine and Armenia. Additionally, she received a Fulbright Specialist Award to the Czech Republic to continue research she began during her first term there.

JUNE RITCHIE

June Ritchie joined Old Dominion in 1999. In 2008 she became an assistant director at the Center for Learning and Teaching (CLT) and in 2014 became associate director. Between 2005 and 2011, she also taught both on-campus and online sections of a technology-for-teachers course for what is now the Teaching and Learning Department. She played a key role in developing SCORM-based online courses for the Joint Forces Staff College.

While at CLT, Ritchie worked directly with faculty members across all colleges on more than 170 projects, 122 of which were directly related to face-to-face, hybrid, and online course

development. In recent years, she led a team of eight instructional designers working on more than 475 courses to complete or support more than 30 online degree programs. In addition, she has served on the steering and program committees for each of the center's annual Faculty Summer Conferences since 1999. Ritchie has participated in the development, evaluation, and implementation of CLT's annual Faculty Innovator Grant, project management and consultation system, Personal Learning Environment (PLE), and faculty development workshops and events.

Ritchie was recognized in 2007 for her "contribution to nursing excellence at Old Dominion University" by the School of Nursing. The Gene W. Hirschfeld School of Dental Hygiene presented her with a certificate of recognition and appreciation in 2012, and she recently received the Annie Gilstrap Volunteer Service Award for her annual contributions to the Great Computer Challenge sponsored by WHRO, C.I.I., and Old Dominion University. She represented CLT while collaborating with the university libraries on the Desegregation of Virginia Education (DOVE) community project.

Ritchie was instrumental in the development of procedures for implementing, tracking, and updating for CLT's involvement in Distance Learning's synchronous video streaming initiative as well as the asynchronous online teaching initiatives that followed. She was heavily involved in faculty training, staff training, student worker training, identifying and implementing software, creating checklists, and applying quality assurance measures.

TIM SEIBLES

Tim Seibles received a B.A. in English and secondary-level teaching certification in English and psychology from Southern Methodist University and an M.F.A. in poetry writing from Vermont College of Norwich University. He joined Old Dominion University's English and creative writing faculty as an assistant professor in 1995 and achieved the rank of professor in 2015.

Seibles was presented the Robert L. Stern Award "in recognition of excellence in teaching" in 2000. He is the author of six collections of poetry, *Body Moves*, *Hurdy-Gurdy*, *Hammerlock*, *Buffalo Head Solos*, *Fast Animal*, and *One Turn Around the Sun*. He also published two chapbooks, *Kerosene* and *Ten Miles an Hour*. Outside honors include fellowships from the National Endowment for the Arts and the Provincetown Fine Arts Work Center, and an NAACP Image Award for Faculty Member of the Year. Seibles was Poet-in-Residence at Bucknell University in 2010 and received an Honorary Doctorate for Literary Accomplishment from Misericordia University. He has served as judge for the Crab Orchard Review's First Book Award, the Illinois Arts Council Awards, the Autumn House Press First Book Award, and the New Rivers Press Book Award. His works were included in two *Best American Poetry* anthologies (2010, 2013). His book, *Hammerlock*, was a finalist for the Library of Virginia book award. His collection, *Fast Animal*, a finalist for the National Book Award in 2012, won The Pen Oakland Award for Poetry in 2013 as well as The Theodore Roethke Memorial Poetry Prize in 2014. In 2015 he chaired the committee that judged the National Book Award in Poetry.

Seibles has directed many master's theses and provided mentoring for graduate students in poetry. He has directed Old Dominion University's nationally renowned literary festival seven times and has been a featured poet at numerous festivals across the U.S. as well as in Canada,

Mexico, and Jamaica. Seibles has been a workshop leader for Cave Canem, the African American Poets Retreat, and visiting faculty for two different low-residential MFA programs, Antioch University in Marina del Rey, California, and the University of Southern Maine's Stone Coast Writing Program. He has done hundreds of readings and related engagements including two different eight-school tours, The Connecticut Poetry Circuit and The Florida Literary Arts Coalition Tour.

GLEN SUSSMAN

Glen Sussman, university professor and professor of political science, received a B.A. in political science from the University of California, Los Angeles, an M.A. in political science from San Francisco State University, and a Ph.D. in political science from Washington State University. He joined Old Dominion as an assistant professor in 1992 and was promoted to associate professor in 1997. In 2002, Sussman was promoted to full professor and was designated a university professor.

As a scholar, Sussman was one of the country's leading experts on the politics of the environment, climate change politics and policy, and the American presidency. During his career, he published six books and numerous journal articles and book chapters. In addition, Sussman was sought out frequently for his expertise by local, regional, and national news sources. He was the recipient of the College of Arts and Letters Charles O. and Elisabeth Burgess Faculty Research and Creativity Award.

In addition to his research, Sussman received several awards for teaching. He received the Outstanding Teaching Award from the American Political Science Association, the Political Science Scholar Award from the Virginia Social Science Association, and the College of Arts and Letters Robert L. Stern Award for excellence in teaching. In addition, he was twice nominated by ODU as a University Finalist for the SCHEV Outstanding Faculty Award (2003, 2015). Sussman also performed valuable university service, serving, for example, as chair of the Department of Political Science & Geography for six years.

G. RICHARD WHITTECAR

Rich Whittecar received a B.S. in geology from the University of North Carolina-Chapel Hill and an M.S. in geology and a Ph.D. jointly granted in geology and geography from the University of Wisconsin-Madison. He joined Old Dominion as an assistant professor of geological sciences in 1979, achieved the rank of associate professor in 1985 and was designated one of the first university professors in 1998 for outstanding teaching.

During his 40 years at Old Dominion University, Whittecar has served as the major professor for 34 master's and doctoral students at ODU and served on 66 thesis and dissertation committees at four universities. His research concerns two different areas – the flow of groundwater, particularly through wetlands, and the evolution of Pleistocene landforms. He has 125 published papers and technical reports, including eight edited volumes, received 52 grant and contract awards totaling over $7M, and made 155 presentations at scientific meetings or invited seminars.

Whittecar has been an active participant and official in the Geological Society of America, as well as several scientific societies within Virginia, and served as a science advisor or expert witness for the Environmental Protection Agency, the U.S. Army Corps of Engineers, and the U.S. Department of Justice.

Whittecar was a University leader in two large multidisciplinary projects. NewPAGE, an innovative course for incoming students, introduced over 9,000 first-year students to a wide array of environmental issues from climate change to economics to engineering and literature. Whittecar led the dozen faculty and 40 graduate students for two years of the course's four-year lifespan as they wrote their own textbook, designed interactive tests and small-group activities, and integrated students into university life. More recently he has been a Co-Director of MonarchTeach, a cooperative program between the College of Sciences and the Darden College of Education and Professional Studies. Designed to allow STEM majors to explore high school and middle school teaching as a career, the program produces highly effective math and science teachers that are recruited vigorously by school systems.

BARBARA WINSTEAD

Barbara Winstead, professor of psychology, received an A.B. in psychology from Wellesley College and a Ph.D. in psychology from Harvard University. She joined the Psychology Department in 1979. Among her many accomplishments, she was the recipient of the 2018 Rufus A. Tonelson Award, which recognizes outstanding achievement in teaching, research, and service to the community.

With respect to leadership, Winstead served as chair of the Department of Psychology for 10 years. She has also served as graduate program director for the Virginia Consortium Program in Clinical Psychology and the graduate program director in the Department of Psychology. In addition to many other university and college committees, she served on the Executive Committee of the University Women's Caucus and helped to create and run workshops designed to inform and support women coming up for tenure and promotion. Winstead has also served on the Women's Studies Advisory Council, the Sexual Harassment Committee, the Faculty Senate, and various university search committees. She served as a board member and president of the Friends of Women's Studies and as the Psychology Department representative on the College of Sciences Faculty Diversity Committee.

Besides her successful record of teaching, mentoring and supervising students, Winstead has published more than 85 books, articles, and chapters primarily in the area of how gender influences relationships, how relationships influence coping, and how relationships contribute to mental health behaviors. Many of these articles have been published in prestigious journals including, *Psychology of Women Quarterly*, *Journal of Health Psychology*, and the *Journal of Social and Clinical Psychology*. Further, she is co-editor of a respected graduate text titled, *Psychopathology: Foundations for a Contemporary Understanding.* Winstead obtained grant funding from the National Institute of Mental Health, the American Psychological Foundation, the American Psychological Association, and the National Institute on Alcohol Abuse and Alcoholism. She serves as a site visitor for the American Psychological Association and is on the editorial board of *the Journal of Social and Clinical Psychology*.

KONRAD WINTERS

Konrad Winters received a B.S. in education from Concordia Teachers College and an M.S. in theatre and an M.F.A in scenic design from Illinois State University. He joined Old Dominion as an assistant professor of theatre in 1986 and achieved the rank of associate professor in 1992. Recognition of his accomplishments in teaching, research and service include election to the National Board of Directors and election as a National Commissioner for Education for the United States Institute of Theatre Technology.

Winters' administrative experience includes serving as chief departmental advisor for the theatre program (2015-2017), director of technical production for theatre and film (2007-2011), director of film and video studies (2001-2007), and director of technical production for theatre (1987-2007). He has served as a consultant for most arts organizations in Hampton Roads including: Attucks Theatre, Governor's School for the Arts, Harrison Opera House, Virginia Waterfront Arts Festival, Virginia Ballet Theatre, Contemporary Ballet Theatre, Push Comedy Theatre, and Virginia Beach Public Schools.

Winters' creative scholarship explores the nature of the environmental space in theatrical production. His research has resulted in 63 scenic designs, 30 lighting designs, over 35 short films, and 36 conference presentations. By hand, he built the scenic studio in the Stables Theatre – with his design, carpentry and construction skills. This space was the home of the theatre program for over 20 years until the building of the Goode Theatre in 2012. Within the Stables Theatre, Winters carved out a research agenda that included storytelling and new technologies. His interest launched the film program at Old Dominion, which now thrives beyond the original 18 film courses he developed.

POSTHUMOUS EMERITUS APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the posthumous granting of the title of emeritus to the following faculty member. A summary of his accomplishments is included.

Name and Rank	Effective Date
Steve Yetiv University Professor Emeritus, Louis I. Jaffe Professor Emeritus of Arts & Letters, and Professor Emeritus of Political Science and Geography	Posthumous

Steve Yetiv, university professor emeritus, Louis I. Jaffe professor emeritus of Arts & Letters, and professor emeritus of political science and geography, received a B.A. and M.A. from the University of Akron and a Ph.D. from Kent State University. He taught at Old Dominion from 1993 until 2018.

Yetiv was one of the shining stars of Old Dominion. With expertise in international relations, the politics of oil, and the Middle East, he published 10 books through highly respected academic presses (such as Cornell, Stanford, Johns Hopkins and Oxford University Presses) and scores of academic articles and book chapters during his career. Beyond the academy, Yetiv was a well-regarded public scholar, publishing more than 250 op-eds and commentary pieces, many for leading newspapers and other media across the country and beyond.

As a teacher and mentor, Yetiv directed numerous master's theses and doctoral dissertations, and he was an outstanding instructor both inside and beyond the classroom. His research, teaching, and mentorship efforts were rewarded in 2012 when he received the State Council of Higher Education for Virginia Outstanding Faculty Award, the Commonwealth's highest academic honor for teaching, research and service among professors at Virginia's public and private colleges and universities.

Committee members approved by unanimous vote the new policy on Course Materials Adoption. The policy provides guidelines for the adoption and use of low-cost and no-cost open educational resources in courses offered at the University. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

APPROVAL OF A NEW POLICY ON COURSE MATERIALS ADOPTION

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the new policy on Course Materials Adoption effective April 25, 2019.

Rationale: Old Dominion University is required to comply with the implementation of Code of Virginia § 23.1-1308, which becomes law on July 1, 2019. The legislation seeks to minimize the cost of course materials for students and states that:

> The governing board of each public institution of higher education shall implement guidelines for the adoption and use of low-cost and no-cost open educational resources in courses offered at such institution. Such guidelines may include provisions for low-cost commercially published materials.

The new policy on Course Materials Adoption will replace the existing University policy on Textbook Adoption and Sales, which has been revised to meet the requirements of the legislation.

Course Materials Adoption Policy

I. Policy Statement and Purpose

In accordance with the Code of Virginia §23.1-1038, it is the policy of Old Dominion University to encourage efforts to minimize the cost of course materials for students while maintaining the quality of education and academic freedom. In addition, pursuant to §23.1-1308, Old Dominion University shall implement guidelines for the adoption and use of low-cost and no-cost open educational resources in courses offered at the University.

II. University Compliance

To the maximum extent practicable, each institution of higher education receiving Federal financial assistance shall disclose, on the institution's Internet course schedule and in a manner of the institution's choosing, the International Standard Book Number (ISBN) and retail price information of required and recommended college textbooks and supplemental materials for each course listed in the institution's course schedule used for preregistration and registration purposes.

Pursuant to § 23.1-1038.3:1 of the Code of Virginia, no employee at Old Dominion University shall demand or receive any payment, loan, subscription, advance, deposit of money, services or anything, present or promised, as an inducement for requiring students to purchase a specific textbook required for coursework or instruction, with the exception that the employee may receive

(i) sample copies, instructor's copies, or instructional material, not to be sold, and
(ii) royalties or other compensation from sales of textbooks that include such instructor's own writing or work.

Faculty members may require course materials they have authored or co-authored for classes they teach. However, the selection of one's own course material should be communicated to the department chair (or the Dean if the faculty member teaching the course is the chair) prior to adoption. The chair should determine that the course materials are appropriate for that class and keep a copy of the communication in the department file.

III. Definitions

A. **Course materials** - For the purpose of this policy, course materials include but are not limited to textbooks, articles, videos, streaming media, software applications, and/or media bundles designed to be used in a course to introduce students to a subject or continue basic instruction at the intermediate or advanced level. Commonly, although not always, course materials include study questions, discussion topics, study guides or exercises at the end of each chapter and may be published in subsequent editions in order to update information in previous editions.

Course materials may be designed for use in undergraduate courses, graduate courses, or for use in professional programs.

B. **Open Education Resources** – For the purposes of this policy, the definition of the U.S. Department of Education is followed. Open education resources (OER) are openly licensed educational resources as teaching, learning, and research resources that reside in the public domain or have been released under a license that permits their free use, reuse, modification, and sharing with others.

C. **Open Education Resources Committee** – The University-level committee that establishes overall policy and guidelines for implementation and expansion of OER course materials in accordance with existing University policies.

IV. Open Education Resources (OER) Adoption Practices

A. To reduce costs and provide access to course materials, faculty and departments are encouraged to use open education materials in their courses to minimize the costs of course materials for students.

B. Faculty are encouraged to adopt or adapt existing, or create new OER, including open textbooks.

C. Faculty and departments who develop OER can have those resources digitally stored at Old Dominion University.

D. The Libraries and Academic Affairs, where feasible, will provide resources and training for faculty to identify and use open education resources.

E. A University OER Committee will be responsible for coordinating the expansion of OER materials across the University.

V. Additional Actions to Minimize the Cost of Course Materials for Students

A. Course materials and related class supplies shall be part of the financial aid Cost of Attendance budget used to award financial aid to students.

B. Faculty are encouraged to utilize the ODU Libraries' collection and electronic books, journals, image databases, audio and video materials, and other supplemental items available.

C. Faculty are encouraged to limit their use of new edition non-OER textbooks when previous editions do not significantly differ in a substantive way. The appropriate faculty and the University Village Bookstore should ensure adequate supply of the older edition. Faculty members are also encouraged to adopt the best practice of using the same non-OER textbooks for consecutive semesters. Except in unusual circumstances, non-OER textbooks used in sequential courses (e.g., PHYS 101N and PHYS 102N) should not be changed after the first semester.

D. Faculty are encouraged to use new technologies and packaging techniques such as e-text and bundles that reduce the cost of course materials to students.

E. Faculty are encouraged to provide instructional materials for students to use through their respective departments and/or the ODU Libraries.

F. No funds provided for financial aid from University Village Bookstore revenue shall be counted in the calculation for state appropriations for student financial aid.

G. Faculty should avoid requiring students to purchase materials that will not be used for pedagogical purposes in their courses. For instance, faculty are discouraged from requiring students to purchase technology or software simply to track attendance.

H. Courses with zero- or low-cost educational resources should be advertised to students.

VI. Responsibilities of the Faculty

A. Faculty, departments and/or schools should provide required or assigned OER and non-OER course materials information for each particular course to the University Village Bookstore by the specified due date published by the University Village Bookstore. Exceptions will be made for faculty who are hired or assigned after the course adoption due dates. Chairs are encouraged to make the appropriate course adoption adjustments as soon as possible in these cases.

B. Faculty members shall affirmatively confirm their intent to use each item in a bundled package when placing an adoption for such a package. If the faculty member does not intend to use all items in the bundle, he/she shall notify the University Village Bookstore of the items required, and the Bookstore shall order the individualized items when the store's procurement is cost effective for both the institution and students and such items are made available by the publisher.

C. Departments offering courses that have adopted OER course materials should submit an OER course material adoption report to the Assistant Vice President for Auxiliary Services.

D. Instructors of courses adopting OER course materials should post the resources online prior to the beginning of the semester and notify students in the class how to access it.

VII. Responsibilities of the University Village Bookstore

A. The University Village Bookstore Textbook Manager will communicate the requirements and due dates for course adoptions each academic session. Follow-up communications will be sent to the department chairs and the faculty if the

requested materials are not available from the publisher or obtained in a timely manner.

1. The University Village Bookstore continuously works directly with instructors and departments to collect adoptions throughout the process.

2. The OER course material adoption report should be submitted prior to the beginning of the semester.

3. Leading up to and after the due date passes, a course material adoption report is sent to the Assistant Vice President for Auxiliary Services and the Provost's Office to be forwarded to the deans and chairs. This process continues through the beginning of classes each semester.

4. Approximately one month after the start of the fall and spring semesters, the University Village Bookstore alerts the Provost's Office about textbook submissions. The Provost's Office sends an email to deans, chairs, and instructors informing them that it is time to submit course material orders for the next semester to the University Village Bookstore.

B. The University Village Bookstore shall provide a convenient course materials adoption process, including a web-based method, to expedite the ordering process for non-OER course materials.

C. The University Village Bookstore shall note courses that utilize OER course materials on the course materials website.

D. Centralized listings of course materials required or assigned for particular courses shall be available from the University Village Bookstore's website after the relevant instructor or academic department notifies the University Village Bookstore. The University Village Bookstore shall post the relevant information received from the faculty in a timely manner. The listings shall be in a standard format and include the International Standard Book Number (ISBN), when applicable, along with other relevant information.

VIII. Responsibilities of the OER Committee

The OER Committee reports to the Provost and Vice President for Academic Affairs on the development and enforcement of the University's Course Materials Adoption Policy. The Provost appoints Committee members, to include representatives from the faculty, University Libraries, Information Technology Services (ITS), University Bookstore, Institutional Effectiveness and Assessment, Student Engagement and Enrollment Services (SEES) representative (and/or student), Center for High Impact Practices (CHIP) representative, Center for Learning and Teaching (CLT), Center for Faculty Development, and senior University management. The Provost will solicit recommendations from the Deans for the faculty representatives, who will constitute the

majority of the committee. The OER Committee may create subcommittees and task forces as needed to carry out its responsibilities.

Other Committee responsibilities include:

A. Guiding updates to this policy.

B. Developing strategies and actions, setting timelines, and determining outcomes that will advance the University's efforts to facilitate adoption of OER.

C. Tracking local, national, and international developments within the area of OER.

D. Implementing and coordinating a training program available to faculty on OER. Stimulating discussion, generating supporting material and developing venues for communication and education.

E. Seeking collaborative ventures internally and with other institutions.

F. Exploring and identifying possible high impact initiatives that the University could either launch or support, such as pilot projects that promote creation and/or adoption of OER.

G. Consulting broadly with individuals, groups, and units as needed.

Contacts:

The Office of the Provost and Vice President for Academic Affairs officially interprets this policy. The President may revise or eliminate any or all parts as necessary to meet the changing needs of Old Dominion University and the Commonwealth of Virginia.

Committee members approved by unanimous vote the initiation of a bachelor of Fine Arts in Graphic Design in the College of Arts and Letters. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

APPROVAL OF A BACHELOR OF FINE ARTS DEGREE IN GRAPHIC DESIGN

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed Bachelor of Fine Arts degree in Graphic Design in the College of Arts and Letters effective with the fall 2019 semester.

Rationale: Old Dominion University seeks approval to initiate a Bachelor of Fine Arts (BFA) degree program in Graphic Design to begin fall 2019. The program will be offered through the Department of Art in the College of Arts and Letters.

The proposed Bachelor of Fine Arts in Graphic Design represents an expansion of an existing graphic design major within the BFA in Fine Arts. This expansion to a standalone degree program is needed in order to:

- eliminate the curricular restraints of a major;
- respond to the increasing demand for qualified graphic arts professionals to fulfill job demands; and
- allow students to earn a degree that more clearly matches the curriculum and available job opportunities.

The proposed degree title is becoming the sought after qualification recognized in industry for professionals employed in the field of graphic design.

The purpose of the Bachelor of Fine Arts degree program in Graphic Design will be to prepare students for careers that utilize the design of visual and experiential communication systems that allow organizations to address targeted markets and diverse populations. The program will provide students with knowledge and skills in visual communications and design thinking. Graduates of the program will be prepared to apply these communications with increasing access to technologies and ideas. The program will prepare graduates to work (1) in comprehensive contract design studios, advertising agencies, and marketing firms, providing services for a broad range of industries and institutions; (2) in studios and agencies housed within these organizations; and (3) in specialized contract studios specifically designed for web-based delivery, product, packaging and editorial design.

Committee members approved by unanimous vote the initiation of four Bachelor of Science degrees in the Darden College of Education and Professional Studies: Early Childhood Education, Elementary Education, Special Education, and Career and Technical Education. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

APPROVAL OF BACHELOR OF SCIENCE DEGREE PROGRAMS IN EARLY CHILDHOOD EDUCATION, ELEMENTARY EDUCATION, SPECIAL EDUCATION, AND CAREER AND TECHNICAL EDUCATION

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed Bachelor of Science degrees in Early Childhood Education, Elementary Education, Special Education, and Career and Technical Education in the Darden College of Education and Professional Studies effective with the fall 2019 semester.

Rationale: Old Dominion University seeks approval to initiate degree programs in the following areas to begin fall 2019.

- Bachelor of Science (BS) in Early Childhood Education
- Bachelor of Science (BS) in Elementary Education
- Bachelor of Science (BS) in Special Education
- Bachelor of Science (BS) in Career and Technical Education

The proposal has been prepared according to specialized SCHEV guidance in response to the General Assembly's 2018 enablement of education degree programs for teacher preparation.

All of the programs will be housed in the Darden College of Education and Professional Studies. The BS in Early Childhood Education and the BS in Elementary Education will be offered by the Department of Teaching and Learning. The BS in Special Education will be offered by the Department of Communication Disorders and Special Education. The BS in Career and Technical Education will be offered by the Department of Science, Technology, Engineering and Mathematics Education and Professional Studies (STEMPS).

The special education, early childhood education and elementary education offerings have been housed in the College of Arts and Letters since the 1990s. If the proposed programs are approved, these offerings will shift to the Darden College of Education and Professional Studies. Currently enrolled students in the interdisciplinary teacher preparation program may complete their program of study, or they may transition into one of the proposed BS degree programs in Early Childhood Education, Elementary Education, or Special Education.

In October 2017, former Governor Terry McAuliffe held a Governor's Summit on Teaching in Virginia. At this summit, Superintendent of Schools, Dr. Stephen Staples, noted that the shortage of teachers in Virginia had increased from 800 in 2016 to more than 1,000 in 2017. The summit prompted action from the Commonwealth, and in December 2017, Governor McAuliffe issued Executive Directive 14, which included the following: budget actions for new investments and language targeting teacher recruitment and retention, and a request to the Virginia Board of Education to issue emergency regulations giving colleges and universities the option to offer undergraduate majors in education.

The proposed Bachelor of Science degree programs in Early Childhood Education, Elementary Education, Special Education, and Career and Technical Education have been developed in response to the Governor's Directive (2017) calling for the conferral of bachelor's degrees in education for teacher candidates. The proposed programs address three of the critical shortage teaching areas identified by the Virginia Department of Education (special education, elementary education PreK-6, and career and technical education). They will provide the necessary pedagogy for current and future students entering the teaching profession.

The proposed Bachelor of Science degree programs will require 120 credits, including general education, core pedagogy courses, program/concentration courses, field work and a capstone student teaching experience. The curriculum for each of the degree programs has been designed to meet the academic requirements for licensure as specified by the Virginia Department of Education standards, effective August 23, 2018. These requirements include competencies identified for teachers in early childhood through adult education as well as specifically in each teaching concentration. The degree also incorporates accreditation requirements set forth by the Council for the Accreditation of Educator Preparation (CAEP).

Committee members approved by unanimous vote the discontinuation of the Master of Science degree program in Community Health in the College of Health Sciences. The program will be replaced by the Master of Public Health, which will begin in fall 2019. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

APPROVAL TO DISCONTINUE THE MASTER OF SCIENCE DEGREE PROGRAM IN COMMUNITY HEALTH

COLLEGE OF HEALTH SCIENCES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the discontinuation of the Master of Science in Community Health in the College of Health Sciences effective spring 2020.

Rationale: Old Dominion University seeks approval to discontinue the Master of Science (MS) degree program in Community Health effective spring 2020. The degree program is located in the College of Health Sciences, School of Community and Environmental Health.

The request to discontinue the MS degree program is the result of approval from the State Council of Higher Education for Virginia (SCHEV) in February 2019 to initiate a Master of Public Health (MPH) degree program. The Master of Science in Community Health degree has a nearly duplicate curriculum to the Global Environmental Health Track of the MPH program, and faculty believe it is more efficient to consolidate courses and enrollment by discontinuing the MS program in favor of the MPH program. The discontinuation of the MS in Community Health upon approval of the Master of Public Health degree was endorsed by faculty, the Dean of the College of Health Sciences, and administrators in Academic Affairs and the Graduate School.

All current students have been notified about the program's closing pending SCHEV approval. The final cohort accepted into the existing Master of Science in Community Health degree program began their studies in fall 2018 and will complete the program by May 2020. Students will also be offered the option to move to the MPH. The University will ensure these students have all required coursework needed for their degrees to be awarded.

APPROVAL TO REORGANIZE THE COLLEGE OF CONTINUING EDUCATION AND PROFESSIONAL DEVELOPMENT AND RENAME THE COLLEGE THE SCHOOL OF CONTINUING EDUCATION

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the reorganization of the College of Continuing Education and Professional Development and renaming the College the School of Continuing Education, effective July 1, 2019.

Rationale: The proposal to reorganize the College of Continuing Education and Professional Development and rename the College the School of Continuing Education is the result of a comprehensive review of the College and its subsequent reorganization.

The College of Continuing Education and Professional Development has been in operation since 2014 and provided professional and continuing educational opportunities for nontraditional and adult learners seeking credit-bearing certificates and non-credit programs at the pre- and post- baccalaureate level. The College was successful in demonstrating ODU's commitment to continuing education, creating interdisciplinary leadership certificates, and supporting the University's participation in the Online Virginia Network. Despite those successes, the College did not meet its overarching goals. Because the University is committed to providing continuing education opportunities to Hampton Roads and the Commonwealth, an Ad Hoc Committee was formed to review financial and enrollment data and assist in identifying options regarding the future of the College.

After extensive review of information and reorganization options, the Committee supported "downsizing the College into a centralized service unit and reallocating staffing and programming to other academic units." In response to the Committee's report, the College has been downsized by moving the English Language Center to the Office of International Programs, the Prior Learning Assessment unit to the University Testing Center, and the Community Music program to the Department of Music in the College of Arts and Letters.

The downsized School will continue to function as a revenue-generating unit by offering a wide range of credit and non-credit certificate programs aimed at helping adult learners secure employment, advance in their current careers, and/or

achieve their educational goals. The University remains fully committed to working with businesses, industries, and government agencies in providing continuing education opportunities to adult learners. In order to sustain ODU's commitment to offering non-credit career courses, workshops for professional development and personal enrichment in real-time, certificates relevant to changing community needs, and lifelong learning, distinctive features of the refreshed operations, in addition to changing the name of the unit to the School of Continuing Education, will be as follows:

- The School will be led by an Assistant Vice President for Academic Initiatives and Continuing Education who will report to the Vice Provost for Academic Affairs.

- The School will establish cooperative arrangements with academic departments to offer non-credit courses and credit-bearing certificate programs with expectations of fair and equitable distribution of revenue.

- Marketing, promotion, and registration of non-credit courses, professional development workshops and seminars will be administered and coordinated by the School.

- The School will secure a registration system/customer relations management system (CRM) to track enrollment and project cost of programs.

- The School will not function as a degree-granting unit.

- A standing committee of faculty and administrators will be established to provide fiscal and programmatic oversight and ensure compliance with University policies.

- The School will collaborate with the Associate Vice President for Academic Affairs to develop and implement a business plan.

- A comprehensive review of the School will be conducted every three years.

Committee members approved by unanimous vote to rename the Department of Modeling, Simulation and Visualization Engineering the Department of Computational Modeling and Simulation Engineering. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

APPROVAL TO RENAME THE DEPARTMENT OF MODELING, SIMULATION AND VISUALIZATION ENGINEERING TO THE DEPARTMENT OF COMPUTATIONAL MODELING AND SIMULATION ENGINEERING

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves renaming the Department of Modeling, Simulation and Visualization Engineering to the Department of Computational Modeling and Simulation Engineering effective July 1, 2019.

Rationale: The Department of Modeling, Simulation and Visualization Engineering provides a full range of degree and certificate programs including the Bachelor of Science degree in Modeling and Simulation Engineering, which is unique in the nation. Modeling and simulation engineering is a discipline where students utilize basic science principles and concepts not primarily to create and analyze a physical, mechanical or electrical system but to create and analyze a model of that system. Different skills and abilities are required for the latter, i.e. comprehending and applying basic first principles to formulate solutions to complex problems and also breaking complex problems into simpler parts in order to model complex processes.

The curriculum and coursework required of students is consistent with a program of study in Computational Science and Engineering that focuses more on the following:

- The processes involved in developing a model;
- Different types of modeling methodologies where some involve artificial intelligence (AI) techniques;
- Verification and validation; and
- Training and decision support.

The current name of the department does not recognize the computational component of the curricula. Since this in the only department of its kind in the nation, it is important to make the name more current and aligned with related programs of study. Including the word "computational" in the name connotes both mathematics and software programming, which is what most of the courses in modeling and simulation are about. Additionally, modeling and simulation implies the use of visualization and, therefore, the inclusion of the word visualization is unnecessary. The proposed name – Computational Modeling and Simulation Engineering – reflects more accurately the activities of the department.

ADMINISTRATION & FINANCE COMMITTEE

The Rector called on Mr. Tata for the report of the Administration & Finance Committee. Mr. Tata reported that Ms. Deb Swiecinski, Associate Vice President for Financial Services, briefed the Committee on the Resolution for Veterans Access, Choice and Accountability Act of 2014, as Amended by Public Law 114-315 and Title 38, U.S.C. Section 3679(c). The Board of Visitors approved a similar resolution in 2017, but the United State Veteran's Administration requires that all public institutions of higher education verify their full intent to comply with the Act as recently amended, which expands eligibility to VA Chapter 31 benefit recipients.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

RESOLUTION IN SUPPORT OF THE
VETERANS ACCESS, CHOICE AND ACCOUNTABILITY ACT OF 2014,
AS AMENDED BY PUBLIC LAW 114-315 AND TITLE 38, U.S.C. SECTION 3679(c)

WHEREAS, the Board of Visitors of Old Dominion University has the authority to set tuition and fee charges; and

WHEREAS, 38 U.S.C. 3679(c), the Veterans Access, Choice and Accountability Act of 2014 ("the Act") requires the U.S. Department of Veterans Affairs to disapprove programs of education for payment of benefits under the Post-9/11 GI Bill and Montgomery GI Bill-Active Duty at public institutions of higher education if such institutions charge qualifying veterans and other qualified individuals ("covered individuals") tuition and fees in excess of the rate for in-state students for terms beginning after July 1, 2015; and

WHEREAS, "covered individuals" under the Act include:

- A Veteran using educational assistance under either Chapter 30 (Montgomery GI Bill – Active Duty Program) or Chapter 33 (Post 9/11 GI Bill), of Title 38, United States Code, who lives in the Commonwealth of Virginia while attending school located in the Commonwealth (regardless of his/her formal State of residence) and enrolls in the school within three years of discharge or release from a period of active duty service of 90 days or more.

- Anyone using transferred Post-9/11 GI Bill benefits (38 U.S.C. § 3319) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth (regardless of his/her formal State of residence) and enrolls in the school within three years of the transferor's discharge or release from a period of active duty service of 90 days or more.

- Anyone using transferred Post-9/11 GI Bill benefits (38 U.S.C. § 3319) who lives in the Commonwealth of Virginia while attending a school located in the

Commonwealth (regardless of his/her formal State of residence) and the transferor is a member of the uniformed service who is serving on active duty.

- Anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. § 3311(b)(9) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence).

- Anyone described above while he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school. The person so described must have enrolled in the school prior to the expiration of the three year period following discharge, release, or death described above and must be using educational benefits under either Chapter 30, 31 or 33 of Title 38, United States Code.

- An individual using educational assistant under Chapter 31, Vocational Rehabilitation and Employment (VR&E) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence) effective for courses, semesters, or terms beginning after March 1, 2019.

WHEREAS, pursuant to Virginia Code § 23-7.4:2 (H), all veterans residing within the Commonwealth shall be eligible for in-state tuition charges.

NOW, THEREFORE, BE IT RESOLVED that the tuition and fee rate for a course of education pursued by the covered individuals listed above shall be equal to the tuition and fee rate for that course of education charged to in-state students.

BE IT FURTHER RESOLVED that the President or his/her designee is delegated the authority to attest to (1) this action by the Board of Visitors; and (2) that this institution charges tuition and fees to uniformed services veterans and other qualified individuals covered under 38 U.S.C. 3679(c) at a rate equal to in-state tuition and fees for that course of education.

Mary Deneen, Assistant Vice President for Finance and University Controller, briefed the Committee on the proposed revisions to Board of Visitors Policy 1636, Current Fund Portfolio. The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

RESOLUTION TO APPROVE REVISIONS TO BOARD OF VISITORS POLICY 1636, CURRENT FUNDS PORTFOLIO

RESOLVED, that upon the recommendation of the Administration and Finance Committee, the Board of Visitors approves the proposed revision to Policy 1636, Current Funds Portfolio.

NUMBER: 1636

TITLE: Current Funds Portfolio

APPROVED: September 27, 1990

Purpose

Earnings from current funds investments provide an important source of unrestricted revenue for the university. Funding for this program includes all current funds held by the university beyond those required to meet the daily cash needs of the university. Current funds may include funds that are either donor-restricted or unrestricted funds that are held by the university for current operations.

Policy

Current funds investments will be governed in whole or in part by the Uniform Prudent Management of Institutional Funds Act, the Virginia Security for Public Deposits Act, and the Virginia Investment of Public Funds Act.

Authority

The Vice President for Administration and Finance, or designee, shall be responsible for interpretation, implementation and compliance with this policy and is empowered to open accounts and invest the funds in according with the investment objectives presented below.

Investment Objectives

The primary investment objective of the fund is to maximize investment income consistent with the need for safety of principal and liquidity. A secondary objective is to realize incremental income or principal appreciation consistent with the primary objective through active management of the portfolio. A target total return for the portfolio is to generate a return in excess of a composite index consisting of 60% of the 91 day T-bill index and 40% of the BofA Merrill Lynch 1-3 year U.S. Treasury Index over rolling one year periods.

Investment Philosophy

All investments shall be made with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. Portfolio management and trading may be used to achieve the objectives. Strict quality standards have been established to minimize credit risks. Emphasis will be placed on short term, highly marketable securities to ensure adequate liquidity. Investments made under the provisions of this policy may be retained even though they cease to be eligible for purchases under the provisions set forth in this policy and the Code of Virginia.

Investment Guidelines

1. Funds shall be invested in securities which are considered lawful investments as provided by the Investment of Public Funds Act. Lawful securities include, but are not limited to:

    a. Obligations of the Commonwealth
    b. Obligations of the United States
    c. Obligations of other states
    d. Obligations of Virginia counties, cities, etc.
    e. Obligations of cities, counties, etc., of other statez
    f. Obligations subject to repurchase
    g. Bonds of Virginia educational institutions
    h. Obligations of and preferred stock of public utilities
    i. Obligations of and preferred stock of industrial corporations
    j. Obligations of and preferred stock of finance corporations
    k. Federal housing loans
    l. Certificates of deposits of and savings accounts in federally insured banking institutions
    m. Shares and share certificates in any credit union lawfully authorized to do business in the Commonwealth of Virginia whose accounts are insured by the National Credit Union Share Insurance Fund or the Virginia Credit Union Share Insurance Corporation.
    n. Additionally, funds may be invested in:
        i. Common Fund for Short Term Investments
        ii. Common Fund Intermediate Cash Fund
        iii. Common Fund for Bond Investments

2. Maturities are restricted to no more than five years for commercial notes and no more than 270 days for commercial paper.

3. The portfolio shall be diversified between different sectors (government agencies and corporates) and different issues within each sector. No more than 35% of the portfolio shall be invested in commercial paper and no more than 5% of the portfolio shall be invested in commercial paper of any one issuing corporation.

4. Securities selection shall be governed by the quality standards set forth in the Investment of Public Funds Act.

All securities will remain in the custody of the university or its custodian bank.

References

Uniform Prudent Management of Institutional Funds Act, Section 64.1-1100, et seq., Code of Virginia (1950), as amended.

Investment of Public Funds Act, Section 2.2-4500, et seq., Code of Virginia (1950), as amended.

Virginia Security for Public Deposits Act, Section 2.2-4400, et seq., Code of Virginia (1950), as amended.

Mr. Rusty Waterfield, Associate Vice President for University Services and CIO, and Mr. Michael Brady, Director of Facilities Management, briefed the Committee on campus beautification efforts.

The Committee received the Educational Foundation's Investment Report from Maggie Libby, Associate Vice President for Advancement-Foundations. Mr. Rob Wells, Director of Risk Management, presented information on the University's Enterprise Risk Management Program. Mr. David Robichaud, Acting Director of Design & Construction, provided an update on the University's capital outlay projects.

STUDENT ENHANCEMENT AND ENGAGEMENT COMMITTEE

The Rector called on Ms. Scassera for the report of the Student Enhancement and Engagement Committee. Ms. Scassera reported that three candidates were interviewed for consideration as the student representative to the Board of Visitors. The following resolution was brought forth as a recommendation of the Student Enhancement and Engagement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

RESOLUTION APPOINTING STUDENT REPRESENTATIVE TO THE BOARD OF VISITORS

RESOLVED, that in accordance with the Board of Visitors policy, and upon the recommendation of the Student Enhancement and Engagement Committee, the Board of Visitors approves the appointment of Stephen Greiling as the student representative to the Board, whose

normal term shall expire May 7, 2020; and

RESOLVED, that in accordance with the Board of Visitors policy, and upon the recommendation of the Student Enhancement and Engagement Committee, the Board of Visitors approves the appointment of Ethan Crouson as the representative to the State Council of Higher Education for Virginia, whose normal term shall expire May 7, 2020, and

BE IT FURTHER RESOLVED, that upon the recommendation of the Student Enhancement and Engagement Committee, the Board of Visitors approves the appointment of Dashawn Roberts to serve on the Student Engagement & Enrollment Services Leadership Council, whose normal term shall expire on May 7, 2020.

In her report to the Committee, Dr. Ellen Neufeldt, Vice President for Student Engagement and Enrollment services, presented highlights of SEES' achievements since its beginning eight years ago. She also shared a model for highlighting alumni achievement and career outcomes through the RoadTrip Nation project.

Ms. Rafia Haq, student representative to the Board, reflected on her time as the student representative. She expressed her gratitude to the Board for allowing her the opportunity to represent the student body during the past year and looks forward to seeing them at graduation.

UNIVERSITY ADVANCEMENT COMMITTEE

The Rector called on Ms. Jones for the report of the University Advancement Committee. Ms. Jones reported that the Committee considered one action item and presented the resolution to name the Department of Music as the F. Ludwig Diehn School of Music. The following resolution was brought forth as a recommendation of the University Advancement Committee and was unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata)*.

RESOLUTION TO NAME THE DEPARTMENT OF MUSIC AS THE F. LUDWIG DIEHN SCHOOL OF MUSIC

WHEREAS, the Department of Music offers undergraduate and graduate degrees and has been an accredited institutional member of the National Association of Schools of Music since 1978; and

WHEREAS, ODU Music students enjoy the resources of a large university within the closeness of a small community with an enrollment of about 230 majors and minors; and

WHEREAS, F. Ludwig Diehn was a renowned German composer who left a substantial bequest to ODU in 1995 including his original manuscripts of compositions, and created the F. Ludwig Diehn Fund within the Hampton Roads Community Foundation; and

WHEREAS, the Diehn Fund advisors have financed the F. Ludwig Diehn Composer's Room, endowed the Chair of Instrumental Music Education and supported the F. Ludwig Diehn Concert Series and scholars program; and

WHEREAS, in 1991 the Music Department moved into a new facility named the F. Ludwig Diehn Center for Performing Arts and as of 2014, due to the generosity of the Diehn Fund Advisors, a new addition to the building was opened; and

WHEREAS, F. Ludwig Diehn and the Diehn Fund Advisors' philanthropy at Old Dominion University includes numerous gifts to the music department since 1986 and have enabled the Department of Music to better align with peers nationally and offer added visibility and prestige; and

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve the naming of the Department of Music as the F. Ludwig Diehn School of Music, and

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors and an appropriately framed copy be presented to the F. Ludwig Diehn Fund Advisors and signage be prominently displayed outside of the facility.

Vice President Alonzo Brandon presented dashboard items measuring productivity in University Advancement including Fundraising Initiative totals and the breakdown per foundation and college.

CLOSED SESSION

The Rector recognized Mr. Mugler, who made the following motion, "Madam Rector, I move that this meeting be convened in closed session, as permitted by Virginia Code Section 2.2-3711(A) (1), for the purpose of discussing the evaluation of the president of the institution. The motion was seconded and unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of the closed session, the meeting was reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered. The certification of compliance vote was 11 in favor and none opposed *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

MOTION REGARDING PRESIDENT'S EMPLOYMENT AGREEMENT

The Rector read the following motion: "Based on the results of President Broderick's 2018-19 evaluation and conversations with me in which he has expressed his desire to continue future employment at ODU, the Board of Visitors hereby approves the extension of his contract to June 30, 2021 with details to be approved at a future meeting. The motion was seconded and unanimously approved by all members present and voting *(Bennett, Bradley, Corn, Dickseski, Hill, Jones, Kemper, Kirk, Mugler, Scassera, Tata).*

OLD/UNFINISHED BUSINESS

There was no old or unfinished business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

With no further business to be discussed, the meeting was adjourned at 2:35 p.m.