OLD DOMINION UNIVERSITY

Forms: Share Your Form

After you create your form, you can share it with others in one of two ways:

Send a link

- 1. Go to forms.odu.edu and log in with your MIDAS ID and password.
- 2. From the Form Manager, click on the **View** button under your form's name.



3. Copy the URL from your browser's address bar and paste it into a message or web page.



Embed form on ODU web page

If you have access to AEM to edit your department's web pages, you can use the **Embed Mach Forms** component to share the form on your page.

1. First, you'll need your form's ID number. If you follow the instructions above to find the URL, the form ID can be found at the end of the URL.



Information Technology Services

www.odu.edu/its ✔ (757) 683-3192 ➡ itshelp@odu.edu † 1100 Monarch Hall

👎 oduits 🍯 odu_its



2. In AEM, drag the **Embed Mach Forms** component onto the page, and click **Edit**.

Embed Mach forms	Edit D	elete New Cut Copy Paste	
ID required.			

3. Enter the form ID number and click **OK**.

	velete New Cut Copy Paste	
Embed a Form		
Enter a form Id*	122741	

4. The form is now embedded, and visitors can fill it out and submit it without leaving your page.

Sample Form This is your form description. Click here to edit.
Name First Last Address
Street Address
Address Line 2

Forms: Share Your Form