## Old Dominion University Lactation Rooms

Room Location	Reservation Contact
University Libraries, Room 2018	Circulation desk - 683-4154
Student Recreation Center, Room 1100A	SRC main desk - 683-3384
Webb Center, Career Management Center	CMC main desk - 683-4388
(CMC), Room 2202	
Spong Hall, Room 1509	Spong Hall main desk - 683-3042
Virginia Beach Higher Ed Center, Room 117	Front desk or through Security - 368-4100
Tri Cities Higher Education Center, Room 1204	Front desk - 686-6220
Peninsula Higher Ed Center, Room 2225	Front desk - 776-5200
Business Gateway, IRP 1, Suite 103,	To schedule the IRP space:
Room 1307	<ul> <li>Go to Outlook calendar</li> <li>Click "new meeting"</li> <li>In "to" field, enter your name</li> <li>Click on "rooms" and enter "odubg" in search field</li> <li>Select "odubg small conf suite 103" and press "OK"</li> <li>Press Scheduling Assistant (in Ribbon) to see available dates/times, then press "Appointment" (in Ribbon)</li> <li>Select date and time</li> <li>A calendar reminder will be sent to you confirming the date and time</li> <li>Check in at guard desk to be escorted to the</li> </ul>
	Business Gateway.