

## MEMORANDUM

**TO:** University Advancement Committee  
Frank Reidy, Chair  
Ross A. Mugler, Vice Chair  
Carlton F. Bennett (*ex-officio*)  
Lisa B. Smith (*ex-officio*)  
Michael J. Henry  
Larry R. Hill  
Toykea S. Jones  
Mary Maniscalco-Theberge  
William D. Sessoms, Jr.

**FROM:** Alonzo Brandon  
Vice President for University Advancement

**SUBJECT:** University Advancement Committee Meeting  
June 8, 2017, Agenda

The University Advancement Committee of the Board of Visitors will meet June 8, 2017, from 10:45 a.m. to 12:00 p.m. in Committee Room B of the Kate and John R. Broderick Dining Commons.

### ACTION ITEMS

1. Approve the minutes of the April 27, 2017 meeting.

### ITEMS FOR REVIEW

**Office of University Advancement** – Mr. Alonzo Brandon, Vice President for University Advancement, will report on dashboard items measuring productivity in the area of University Advancement.

**Office of Community Engagement** – Mr. Jim Clanton, Director of Licensing, will give an update on the licensing program.

**Office of Alumni Relations** – Ms. Joy Jefferson, Associate Vice President for Alumni Relations, will give an update on alumni programs.

**CLOSED SESSION** – The Committee will meet in closed session, Pursuant to Section 2.2-3711 (8), to discuss matters relating to gifts, bequests and fund-raising activities.

cc: Sebastian Kuhn (*Faculty Representative*)