

MEMORANDUM

TO: University Advancement Committee
Toykea S. Jones, Chair
Ross A. Mugler, Vice Chair
Lisa B. Smith (*ex-officio*)
Kay A. Kemper (*ex-officio*)
Carlton F. Bennett
Jerri F. Dickeski
Michael J. Henry
Larry R. Hill
Pamela C. Kirk

FROM: Alonzo Brandon
Vice President for University Advancement

SUBJECT: University Advancement Committee Meeting
December 6, 2018, Agenda

The University Advancement Committee of the Board of Visitors will meet December 6, 2018, from 11:15 a.m. to 12:30 p.m. in Committee Room B of the Kate and John R. Broderick Dining Commons.

ACTION ITEM

1. Approve the minutes of the September 20, 2018 meeting.

ITEMS FOR REVIEW

Office of Community Engagement – **Ms. Sarah Jane Kirkland**, Chief Operating Officer of the CIVIC Leadership Institute, will review the ODU/CIVIC Student Scholars Program and provide highlights from the past year.

Office of University Advancement – **Mr. Alonzo Brandon**, Vice President for University Advancement, will report on dashboard items measuring productivity in the area of University Advancement.

Barry Art Museum – **Ms. Jutta Page**, Executive Director of the Barry Art Museum, will give an update on the Barry Art Museum and its operations.

CLOSED SESSION – The Committee will meet in closed session, Pursuant to Section 2.2-3711 (8), to discuss matters relating to gifts, bequests and fund-raising activities.

cc: David Burdige (*Faculty Representative*)