

## MEMORANDUM

**TO:** University Advancement Committee  
Unwana B. Dabney, Chair  
Peter G. Decker, III, Vice Chair  
Kay A. Kemper (*ex-officio*)  
R. Bruce Bradley (*ex-officio*)  
Carlton F. Bennett  
Jerri F. Dickeski  
Alton (Jay) Harris  
Larry R. Hill  
Lisa B. Smith

**FROM:** Alonzo Brandon  
Vice President for University Advancement

**SUBJECT:** University Advancement Committee Meeting  
September 15, 2020, Agenda

The University Advancement Committee of the Board of Visitors will meet September 15, 2020, from 2:00 p.m. to 3:00 p.m. via Zoom Video Conferencing.

### **ACTION ITEM**

1. Approve the minutes of the June 12, 2020 meeting.

### **ITEMS FOR REVIEW**

**Office of University Advancement** – Mr. Alonzo Brandon, Vice President for University Advancement, will report on the following items.

1. Dashboard items measuring productivity in the area of University Advancement
2. University Advancement orientation
3. University Advancement by-laws and policy review

**CLOSED SESSION** – The Committee will meet in closed session, Pursuant to Section 2.2-3711 (9), to discuss matters relating to gifts, bequests and fund-raising activities.

cc: David Burdige (*Faculty Representative*)